



## 1.2.3 Insert and Remove Hyperlinks

Now that you've completed this lecture, you should be able to insert and remove links within workbooks.

**Try the techniques on your own using the following steps**

1. Open the workbook named 123 provided as a resource with this TIY. In the Marketing Plan Budget worksheet, insert a hyperlink on the text in cell A1 that links to [www.mosuniversity.com](http://www.mosuniversity.com)
2. Insert a hyperlink into cell A1 of the Profit Forecast worksheet that links to cell B2 in the Maintenance Schedule worksheet.
3. Remove the hyperlink in B2 of the Maintenance Schedule worksheet.
4. Link the MOS University logo within the Marketing Plan Budget worksheet to the following email address: [bowtielearning@gmail.com](mailto:bowtielearning@gmail.com)