



## 2.2.5 Apply Number Formats

Now that you've completed this lecture, you should be able to apply various formats to the data in your worksheets.

**Try the techniques on your own using the following steps**

1. Open the workbook named 225 provided as a resource with this TIY. In the Marketing Pan Budget worksheet, format the data in the cell range B4 to G11 as Spanish Dollars (United States), with a thousand separator and 3 decimal places.
2. Format the Due Date information in the format dd-mmm-yy with the locale of English (United States).
3. Format the data in the cell range from I4 to I10 (Zip Codes) as Zip Code + 4 for the English (United States) locale.