



5.3.1 to 5.3.2 Format Charts

Now that you've completed this lecture, you should be able to format existing worksheet charts.

Try the techniques on your own using the following steps

1. Open the workbook named 5312 provided as a resource with this TIY. Resize the existing Clustered Column chart so that it fits exactly over the cell range J3 to M10.
2. Undo the resizing you completed in step 1. Move the chart beneath the data.
3. Move the chart to a new worksheet named Money Chart.
4. Apply Style 13 to the chart.
5. Change the chart type to a 3D Column chart.
6. Add a Primary Vertical axis title of Planned Expenditure.
7. Remove the gridlines from the chart.