

## PRACTICAL APPLICATION OF LEADERSHIP COMPETENCE WORKSHOP

TIME	DAY 1	DAY 2	DAY 3
8.00-10.00am	<b>NNPC Culture &amp; Values</b> <ul style="list-style-type: none"> <li>Vision, Mission and Values Culture and Value of a Sustainable Organization</li> <li>Desired Behaviours (Integrity &amp; Commitment)</li> </ul> <b>Setting Goals and Articulating a Vision</b>	<b>EQ Competencies</b> <ul style="list-style-type: none"> <li>The Discovery &amp; Components of EQ</li> <li>Mastering the 5 Essential Tools of EQ</li> <li>Working with Emotional Intelligence</li> <li>Stress Management</li> <li>Positive Self-Perception</li> </ul>	<b>Analytical, Decision and Problem Solving Skills</b> <ul style="list-style-type: none"> <li>Definition of Problem Analysis</li> <li>Decision Making</li> <li>Stages in Problem Analysis and Decision Making</li> <li>Problem Analysis</li> <li>Types of Decision Making Process</li> <li>Individual vs. Group Problem Decision Making</li> </ul> <b>Critical/Creative Thinking</b>
10.00-10.30am	<b>TEA BREAK</b>		
10.30-1.00pm	<b>Leadership vs Managerial Mindset</b> <ul style="list-style-type: none"> <li>Leadership Without Management</li> <li>Management Without Leadership</li> <li>Symbolic Leadership</li> </ul>	<b>Managing Conflict</b> <ul style="list-style-type: none"> <li>Types and Causes of Conflict</li> <li>Dealing with Conflict</li> <li>Conflict Management/Resolution</li> </ul> <b>Change &amp; Relationship Mgt.</b> <ul style="list-style-type: none"> <li>Sources &amp; Forces of Change</li> <li>The Nature of Change</li> <li>Change Mgt. at Various Phases of the Change</li> <li>Applying the Tools of Change Management</li> </ul>	<b>Commercial Entrepreneurial Orientation:</b> <ul style="list-style-type: none"> <li>NNPC Goals and Policies</li> <li>Basic Principles of Business Transactions</li> </ul> <b>NNPC Position in the Oil &amp; Gas Industry:</b> <ul style="list-style-type: none"> <li>Business Ventures</li> <li>Value Chain</li> <li>Upstream and Joint Venture Business</li> </ul> <b>Downstream Sector of the Oil &amp; Gas Industry</b> <ul style="list-style-type: none"> <li>Refinery/Petrochemical Plants, PPMC Services</li> </ul>
1.00pm-2.00pm	<b>LUNCH BREAK</b>		
2.00-5.00pm	<b>Managerial Planning</b> <ul style="list-style-type: none"> <li>Planning as a Managerial Function</li> <li>Developing Plans for Managerial Use</li> <li>The Modern Approaches to Managerial Planning</li> <li>Strategic Management</li> </ul> <b>Syndicate Group Discussion/Presentations</b>	<b>Building Effective Teams and Teamwork</b> <ul style="list-style-type: none"> <li>Building Cross Function Team &amp; Managers</li> <li>Learning Organization</li> <li>Characteristics of Work Group/Team</li> </ul> <b>Developing Leaders Around You</b> <ul style="list-style-type: none"> <li>Coaching, Counselling and Supportive Communication</li> <li>Empowering &amp; Delegation</li> <li>Motivation &amp; Reward</li> <li>Discipline</li> </ul> <b>Syndicate Group Discussion/Presentations</b>	<b>Business Communication &amp; Report Writing</b> <ul style="list-style-type: none"> <li>Various Types of Business Communication &amp; Report</li> <li>Recognize the Importance of Well-Produced Report</li> <li>Actions &amp; Features which Lead to Good Business Communication &amp; Report</li> </ul> <b>Syndicate Group Discussion/Presentations</b>