APAC CBT CS Batch Tool Overview

<h2>GUIDE.DETAILED_INFORMATION Install:
   <ol> <li>Click <a href="http://shb-cbtdb-001/BTAD/BTAD%20Setup%201.3.7.exe">http://shb-cbtdb-001/BTAD/BTAD%20Setup%201.3.7.exe</a></li> <li>Click install</li> <li>Login by ASAC and Yubekey:
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727%20-%201.png"></li> <li>Click Bulk Action start using batch tool.
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-2.png"></li> </ol>   Upload files: <ol> <li>Click Download CSV
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-3.png"></li> <li>select related DP
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-4.png">
 DP description is <a href="https://cskb.qa.ebay.com/cskbapp/art?page_content&id=GUIDE1727&ViewLocale=en_US#BTAD-DP">here</a>.</li>
 <li>After complete the DP fileClick Upload
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-5.png">
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-6.png">
 File: pull the DP file in here
 Name: batch process name
 Type: choose DP
 Country: select related region: Greater ChinaJapanIndiaSingaporeIreland, UKUS, DE
 Description: put detail description about this batch, the content will be put into Document MAC notes.CS team will use this as reference to the sample check before action the file. MAC sample is below.
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-7.png">
 On the other hand, there is description in some of upload files. It will be show up in limit change related MAC
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-8.png">
 EODexpected

action date. After all above information completed, click Submit, then click Task
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-9.png">
 You can see the file will show up in the list and pending action
 <img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUDIE1727-10.png">
 If you found the uploaded file has problem, before the list start actionyou can click<img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-ICON2.png">to remove this task and upload a new one. If you havent found your uploaded task in the listyou can click<img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/GUIDE1727-ICON1.png">to refresh the list. </li> </ol> </h2><h2>GUIDE.INSTRUCTIONSSTEPS_TO_RESOLVE BTAD DP Description <table border="1" cellpadding="10" cellspacing="0"> <tbody> <tr> <td width="11%">General - Limit Change</td> <td width="29%"><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20Limit%20Change.png"></td> <td width="16%">- Limit change
 - Can increase or decrease limit</td> <td width="20%">- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - New qty: put the new qty limit amount.
 - New gmv: put the new gmv limit amount.
 - Ramp up date: put the next time limit change time. Usually set 1\1\2099.
 - SWL Action: put Ture or False, this will make SWL flag show yes or no.
 - Priority: MAC notes priority. put 1020304050which means P1P2, P3, P4, P5 MAC notes. Generally, choose 50
 - Description, Limit related MAC notes</td> </tr> <tr> <td>General - Open issue</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20Open%20issue.png"></td> <td>- Open Issue</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Scenario ID: issue number. If you want to open several issue for one account, you can put different issue number in different line by same user id in the same fileor you can upload several files, every issue one file.
 - If account already has this issue open, tool will skip this request.</td> </tr> <tr> <td>General - Close

issue</td> <td>Same as above</td> <td>- Close Issue</td> <td>- If account already has this issue open, tool will skip this request.
 - Others same as above.</td> </tr> <tr> <td>General - Limit change + open issue</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20Limit%20change%20%2B%20open%20issue.png"></td> <td>- Chang limit and open issue same time
 - This DP only can open one issue at the same time with limit change.
 If you want to open multi issue with limit change. You can use this DP and combine with DP General - Open issue or you can use General - Limit Change combine with General - Open issue</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Scenario ID: issue number.
 - New qty: put the new qty limit amount.
 - New gmv: put the new gmv limit amount.
 - Ramp up date: put the next time limit change time. Usually set 1\1\2099.
 - SWL Action: put Ture or False, this will make SWL flag show yes or no.
 - Description: Limit related MAC notes.
 - Priority: MAC notes priority. put 1020304050which means P1P2, P3, P4, P5 MAC notes. Generally, choose 50</td> </tr> <tr> <td>General - Limit change + close issue</td> <td>Same as above</td> <td>- Chang limit and close issue same time
 - Others same as above</td> <td>Same as above</td> </tr> <tr> <td>General - Suspension action by high risk mass registration</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20Suspension%20action%20by%20high%20risk%20mass%20registration.png"></td> <td>- HR mass registration suspension
 - seller will get email notification and issue572 will be opened at the same time.</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.</td> </tr> <tr> <td>General - Batch send email only can send English version</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20Batch%20send%20email%20

only%20can%20send%20English%20version.png"></td> <td>- Batch send email to user
 - Current only can send English version email template.</td> <td>- Send_to_mymessage: put True or FalseTrue means message will be send to my message and user email address, False means message will only be send to user email address
 - Body 1~7: you can put the email content into different body. One body means one paragraph. If you dont need all body 1~7, just keep the body there with empty content, please DONT remove this column.</td> </tr> <tr> <td>General - Suspension - No email</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20Suspension%20-%20No%20email.png"></td> <td>- HR mass registration suspension without email notification</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Description: detail action reason which will be added into suspension MAC notes.</td> </tr> <tr> <td>ISG P4</td> <td>NA</td> <td>NA</td> <td>- This only for GC auto process with SF. Please dont use.</td> </tr> <tr> <td>Turn off/on P4 (take case use)</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/Turn%20offon%20P4.png"></td> <td>- Change seller P4 level</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Special seller level: put PARTNER_ACCOUNT or NOT_A_MOTORS_SPECIALTY_SELLER
 - Priority: MAC notes priority. put 1020304050which means P1P2, P3, P4, P5 MAC notes. Generally, choose 50
 - Description: MAC notes details</td> </tr> <tr> <td>High risk selling _Site -s</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/High%20risk%20selling%20_Site%20-s.png"></td> <td>- HR Selling suspension: <ul> <li>admin end all listings</li> <li>refund fees</li> <li>email notification to buyer and seller</li> <li>open issue188</li> <li>Please use this DP carefully, it will trigger MA</li> </ul>

</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Site id: will use email template based on different site
 - User name: it will be added into the email notification</td> </tr> <tr> <td>General warning - Natural end</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20warning%20-%20Natural%20end.png"></td> <td>- Natural end selected listing by Item Description Policy
 - Email notification: EMAIL1907</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Item id, this item will be removed.
 - Please be aware one line will create one MAC and one email. If one seller has more than 5 listings need to be ended, please DONT use this DP
 - If you need end listings by other polity, please DONT use this DP.</td> </tr> <tr> <td>High risk seller natural end listing</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/High%20risk%20seller%20natural%20end%20listing.png"></td> <td>- Natural end selected listings</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Item id, this item will be removed
 - Please be aware one line will create one MAC and one email. If one seller has more than 5 listings need to be ended, please dont use this DP</td> </tr> <tr> <td>High risk seller limit down to 0</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/High%20risk%20seller%20limit%20down%20to%200.png"></td> <td>- Change limit to 0\0</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Ramp up date: put the next time limit change time. Usually set 1\1\2099.
 - Description: Limit related MAC notes.</td> </tr> <tr> <td>High risk seller natural by item list</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/High%20risk%20seller%20natural%20by%20itemlist.png"></td> <td>- Natural end selected listings
 - Please be aware this can

remove listings by group, each group can max has 1000+ listings</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - List: put group listing id in one line, the format please follow below request. Listing ID should be separated by '|'. For example 123|456|789. Max 1000 listing id in one line
 - Please be aware one line will create one MAC and one email.</td> </tr> <tr> <td>Temporary Selling Restriction (no content) natural end ALL Listings (issue 172)</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/Temporary%20Selling%20Restriction%20(no%20content)%20%E2%80%93%20natural%20end%20ALL%20Listings%20(issue%20172).png"></td> <td>- Natural end all listings
 - Refund
 - Open issue172
 - Please use this DP carefully, it will trigger MA.</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.</td> </tr> <tr> <td>General - Add issue +limit change + natural end ALL listings</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20Add%20issue%20%2Blimit%20change%20%2B%20natural%20end%20ALL%20%20%20listings.png"></td> <td>- Open issue
 - Change limit
 - Natural end all listings by Seller's terms of sale policy
 - This DP only can open one issue at the same time with limit change.
 - If you want to open multi issue with limit change. You can use this DP and combine with DP General - Open issue</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.
 - Scenario ID : issue number.
 - New qty: put the new qty limit amount.
 - New gmv: put the new gmv limit amount.
 - Ramp up date: put the next time limit change time. Usually set 1\1\2099.
 - SWL Action: put Ture or False, this will make SWL flag show yes or no.
 - Description: Limit related MAC notes
 - Priority: MAC notes priority. put 1020304050which means P1P2, P3, P4, P5 MAC notes. Generally, choose 50</td> </tr> <tr> <td>General - natural end ALL listings</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/General%20-%20natural%20end%20ALL%20lis

tings.png"></td> <td>- Natural end all listings by Seller's terms of sale policy</td> <td>- User ID: put oracle ID, should not has anything follow the oracle ID, such as space.</td> </tr> <tr> <td>Batch_VATCompliance_VERIFIED_WithoutEmail</td> <td><img alt="" src="https://cskb.qa.ebay.com/library/EBAY/Kyosar/Batch_VATCompliance_VERIFIED_WithoutEmail.png"></td> <td>- Only used by DE VAT process</td> <td>- Only used by DE team</td> </tr> <tr> <td>Batch_VATComplianceMoreInfoNeededWithoutemail</td> <td>Same as above</td> <td>- Only used by DE VAT process</td> <td>- Only used by DE team</td> </tr> </tbody> </table> </h2><h2>GUIDE.SUMMARY   In order to help improve the CS operation's efficiency, APAC CBT CS team developped a local batch tool. The article will introduce how to use this tool.</h2>