

Vault Submission

Once you've enrolled in the eBay vault program, you can begin sending your eligible items to our storage facility.

Submitting cards to the eBay vault

You can get to the vault submission from your eBay vault. Once there, select Create submission to get started.

Steps for the Vault Submission

Create submission: Set up the submission with the correct ship-from and return addresses. You can add cards individually, through bulk uploader, or you can use the app to add individually as well. To use the bulk uploader, download the template and prepare the CSV file on your computer. Upload this sheet back up to this page.

IMPORTANT: When filling out the spreadsheet in the bulk submission form, don't make any changes to the header or add any new rows above the header row, otherwise the file won't be accepted.

Review details: All the required information about the cards must be filled out to proceed. Review any missing information or information errors before submitting. You can edit any card details by selecting the pencil icon. If many cards have errors, you can also start over and clear your submission to fix all the issues in the CSV file directly and upload it again.

Confirm submission: Make sure the cards you want to send are on the list, and that the cards you don't want to send have been removed. This submission cannot be edited after placing the order.

Pay submission: Checkout will be the standard process of selecting any method of payment. The item being checked out is the card submission fee which is being waived through 2023. The delivery will be noted as \$0 and you'll be directed to ship the submission on your own (including getting a label).

Shipping your submission to the authentication center: Ship your package by the date associated with your submission. When packing your items, only ship the items listed on the packing slip. Use a bubble mailer or a carefully packaged box with a minimum of 2" padding between your cards and the corners of the mailer or box. Make sure to include the packing slip in the package. Once the package is shipped, upload your tracking number to the submission details. You can get to your submission details through the checkout confirmation page, your confirmation email, or through the submission to vault section of your eBay vault.

IMPORTANT:

Only ship the items listed on the packing slip. Note: Only trading cards are eligible for submission to the eBay vault. Do not combine multiple submissions into one package as this can cause issues at the Authentication Center.

Track your submission: Once you have submitted the tracking number of your submission, and your submission is shipped, you'll be able to see any updates on your submission details. Your submission is complete once all the cards are secured in the vault, and any cards returning to you have been delivered.

id="section3">Frequently Asked Questions

What addresses are accepted that I can ship from? US addresses only, no PO Boxes or APO/FPO etc.

What do I need to include when shipping my submission? The cards in the submission, which can be found on the packing slip, along with the packing slip. Remove everything else from the package as we will dispose of any sleeves, marketing materials, etc.

What cards are eligible for Vault Submission? To be accepted in the eBay vault, cards need to be:

- Graded single trading cards
- Valued at \$250 and above
- Listed in the Sports Trading Cards, Non-Sport Trading Cards, or Collectible Card Games categories
- Eligible to pass Authenticity Guarantee

For autographed cards, in addition to the above, autographs can be placed by the manufacturer via sticker or pre-signing. Cards with relics, patches, aftermarket signatures, or autographs that were placed on the card in person are also eligible for the eBay vault.

Only cards graded by the following graders will be accepted:

- Professional Sports Authenticator (PSA)
- Beckett Grading Services (BGS)
- Sportscard Guaranty Corporation (SGC)
- Certified Collectibles Group's affiliates (CCG)
- Certified Guaranty Company (CGC)
- Certified Sports Guaranty (CSG)

I no longer want to send my cards to the vault; can I cancel this order? You can cancel the order within 10 business days.

I noticed my order was canceled, but I didn't cancel it. Why? The view order details screen will provide the specific reason for cancellation.

I got a notice

that one of more of my cards was being sent back, can you tell me why? One or more cards failed authentication. How do I sell or withdraw cards that I have submitted to the eBay vault?Please refer to [this link](https://www.ebay.com/help/selling/trading-cards-listing-tools/using-ebay-vault?id=5342) using the eBay vault for questions regarding items that have been added to the eBay vault.