

## Printing and voiding shipping labels

You can save time and money by using eBay Labels to ship your sold items on eBay.

Buying and printing a shipping label on eBay is quick and easy using our desktop site or the eBay app, and tracking is uploaded automatically.

When you print a shipping label with eBay Labels, our negotiated rates let you save money relative to what you would pay at the post office or to a carrier for most services, and you'll save time by not having to stand in line. Depending on which carrier you choose, the cost of the label can be paid for from your available funds, or from your on-file payment method. Here are

a few more benefits of using our labels:

- You don't need a special printer or adhesive labels-just print your label on normal printer paper and tape it to the package

- It's easy to add services such as Signature on Delivery
- Your parcel's tracking information is uploaded automatically
- You can add the order number or other custom text to your label

You can print FedEx, USPS or UPS shipping labels from <https://my.ebay.com/ws/eBayISAPI.dll?MyEbayBeta&CurrentPage=MyeBayNextSold>

[Sold](#) - opens in new window or tab in My eBay, or from the [Orders](http://www.ebay.com/sh/ord) page - opens in new window or tab in Seller Hub:

- FedEx and UPS shipping label charges will be paid with your funds, or from your on-file payment method if your funds are insufficient
- USPS shipping labels can be paid for with your funds, on-file payment method or PayPal account. You'll see the option to select your payment method when printing a label

If you're shipping internationally, you can ship your package domestically to a shipping hub and the rest will be handled for you through <https://www.ebay.com/help/selling/shipping-items/setting-shipping-options/ebay-international-s>

shipping-program?id=5348">eBay International Shipping</a>. </h2  
id="section1">How to create and print a shipping label</h2><h3>s quick and easy to  
create and print shipping labels for FedEx, UPS, or USPS.How to print a shipping label  
through My eBay<ol><li>Go to My eBay and then <a  
href="https://my.ebay.com/ws/eBayISAPI.dll?MyEbayBeta&CurrentPage=MyeBayNextSold"  
target="\_blank">Sold - opens in new window or tab</a>.</li><li>Beside the item  
you want to ship, select Purchase shipping label.</li><li>Fill out the shipping label  
information, ensuring:<ul><li>Package weight and dimensions are accurate and rounded  
up to the nearest whole number</li><li>All addresses are correct</li><li>Indicate  
whether the package contains hazardous materials. If your package contains hazardous materials,  
select the type of hazardous materials from the dropdown list. <a  
href="https://www.ebay.com/sellercenter/shipping/preparing-your-shipment/know-what-qualifies-as-h  
azmat">Learn more</a> about shipping hazardous  
materials</li></ul></li><li>Choose your mailing date from the Ship on dropdown  
menu.</li><li>Select your preferred shipping service, and choose any additional options  
you want to add. Fees may apply for these and your options include:<ul><li>Require  
signature at delivery</li><li>Add additional liability coverage</li><li>Display  
postage value on label</li><li>Add custom text on label</li><li>Add a message in  
the dispatch confirmation email </li></ul></li><li>Choose a label format  
(Printable label only or QR code and printable label) and select how to pay.</li><li>Review  
your shipping costs, then select Purchase shipping label and follow the steps shown to print  
your label.</li><li>You can print a packing slip from the Order page dropdown by selecting  
Print packing slip and more.</li></ol> How to print a shipping label through Seller  
Hub<ol><li>Go to the <a  
href="https://www.ebay.com/sh/ord"  
target="\_blank">Orders - opens in new window or tab</a> tab in Seller  
Hub.</li><li>Beside the item you want to ship, select Purchase shipping

label.</li></li>Fill out the shipping label information, ensuring:<ul><li>Package weight and dimensions are accurate and rounded up to the nearest whole number</li><li>All addresses are correct</li><li>Indicate whether the package contains hazardous materials. If your package contains hazardous materials, select the type of hazardous materials from the dropdown list.<a href="https://www.ebay.com/sellercenter/shipping/preparing-your-shipment/know-what-qualifies-as-hazmat">Learn more</a> about shipping hazardous materials</li></ul></li></li>Choose your mailing date from the Ship on dropdown menu.</li><li>Select your preferred shipping service, and choose any additional options you want to add. Fees may apply for these and your options include:<ul><li>Require signature at delivery</li><li>Add additional liability coverage</li><li>Display postage value on label</li><li>Add custom text on label</li><li>Add a message in the dispatch confirmation email</li></ul></li><li>Choose a label format (Printable label only or QR code and printable label) and select how to pay.</li><li>Review your shipping costs, then select Purchase shipping label and follow the steps shown to print your label.</li><li>You can print a packing slip from the Order page dropdown by selecting Print packing slip and more.</li></ol></li><li>How to print labels for multiple orders at once:<ol><li>From the Seller Hub Orders tab, check the boxes beside the orders you want to ship (two or more).</li><li>Then, from the Shipping dropdown, select Purchase Shipping Labels.</li><li>This will take you to the bulk shipping tool - opens in new window or tab</li></ol> where you can edit details of individual orders. For example, dispatch options, delivery addresses, shipping providers, whether you want signature confirmation, or ShipCover insurance.</li><li>If your package contains hazardous materials, select this option and indicate the type of hazardous materials from the dropdown list.</li><li>Select Review

Purchase to see the total cost of the labels.</li><li>Select Confirm and pay.</li><li>Select Print Labels.</li></ol> <h3>Shipping an order in multiple packages</h3>When shipping an order in multiple packages, you can print a different label for each package.Once you've printed the label for your first package, simply select Print another label for this order from the label confirmation page. You can then enter the weight and dimensions for the next package.Each additional label you print will have its own tracking number and will be charged separately, based on the package weight and dimensions you entered.<h2 id="section2">QR code shipping labels</h2>If you don't have a printer at home, you can choose the QR code option where available. You'll receive a QR code which you can save to your phone. You can then scan the code at a participating drop-off location to print the shipping label there. Here's how:<ol><li>Go to <a href="https://www.ebay.com/sh/ord" target="\_blank">Seller Hub Orders - opens in new window or tab</a> or <a href="https://www.ebay.com/mys/sold" target="\_blank">My eBay Sold - opens in new window or tab</a>.</li><li>Select Print shipping label.</li><li>Select a shipping service that says "Yes" under QR code.</li><li>Select QR code under Shipping label format.</li><li>Select Purchase shipping label.</li><li>Choose if you would like to download QR code. You will also receive an email with the QR code for each label you purchase.</li><li>Save the QR code on your device and bring it with your package to your nearest drop off location offering Print in store.</li></ol>Find supported locations for <a

[UPS QR codes](https://www.theupsstore.com/tools/find-a-store) - opens in new window or tab

Have the retail associate scan the QR code to print the shipping label and attach it to your package. Some self-service kiosks may also support label printing via QR code.

## Managing your shipping labels on the eBay app

You can manage a range of actions from the eBay app, including:

- Purchase and print or reprint one or multiple labels
- View and void labels
- Purchase additional labels

Here's how:

- Sign in to the eBay app.
- Tap Selling, then Sold.
- Tap the order.
- Tap the arrow to the right of Leave Feedback, then tap Manage shipping.
- Tap the 3 dots, and select the action you wish to complete.

You can also find a drop-off location for your item, print off packing slips and view or save QR codes from the app.

## How to print a packing slip and order details

A packing slip is a receipt summarizing the details of the sale. You can print one by choosing [Print packing slip](#) on the [Manage shipping labels](https://www.ebay.com/lbr/labels-history/my-ebay) - opens in new window or tab page. You can also print out the full order details for the item: [How to print order details through My eBay](#)

- Go to My eBay and then

[Print packing slip](#)

more.</li></ol>&nbsp;</h2 id="section5">How to reprint a shipping label</h2>You can reprint your shipping label at no extra cost within 5&nbsp;days of purchasing it. Simply go to <a href="https://www.ebay.com/lbr/labels-history/my-ebay" target="\_blank">Manage shipping labels - opens in new window or tab</a> and select Reprint.</h2 id="section6">Voiding a shipping label</h2>How long you have to void a shipping label depends on the shipping service you used.<ul><li>USPS: You have 5&nbsp;days to void a USPS shipping label that you printed on eBay, and it can take up to 21 days for USPS to approve or reject the refund. If it's approved, you'll receive an email that you have been refunded</li><li>UPS:&nbsp;You have 5 days, or 120 hours from creating the label, to void the label on eBay for a refund</li><li>FedEx: You have 5 days, or 120 hours from creating the label, to void the label on eBay for a refund</li><li>eBay Standard Envelope: The labels are non-voidable once they have been printed. Please review the terms and conditions <a href="https://pages.ebay.com/sell/standarddelivery/termsofservice.html" target="\_blank">here - opens in new window or tab</a>.</li></ul></h3>Here's how to void a shipping label you printed on eBay:</h3><ol><li>Go to <a href="https://www.ebay.com/lbr/labels-history/my-ebay" target="\_blank">Manage shipping labels - opens in new window or tab</a>.</li><li>Find the item you'd like to void the shipping label for, then from the Actions column, select Void Label.</li><li>Choose your reason for voiding the label.</li><li>Select Send request.</li></ol>TipIf you intend to ship the order related to the voided tracking number, you'll need to add the new/correct tracking number to the order as an additional tracking number.</h2></h2>eBay print shipping label,how do I reprint a shipping label on eBay,reprint shipping label eBay,how to print eBay labels,do I need to print postage label on eBay,eBay print packing slip,shipping label,shipping labels</h2>