

PM-AJAY (Adarsh Gram Component)

User Manual of District



<https://pmagy.gov.in/>



National Informatics Centre
Department of Social Justice and Empowerment
Ministry of Social Justice and Empowerment
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Adarsh Gram Yojana

ABBREVIATION

M/o SJ&E → Ministry of Social Justice and Empowerment

DoSJE→Department of Social Justice and Empowerment

AGY →Adarsh Gram Yojana

GoI→ Government of India

PMAJAY →PradhanMantriAnushuchitJaatiAbhyudayYojana

Adarsh Gram Yojana

1. Introduction

This user manual is prepared for portal of “**Development of SC dominated villages into Adarsh Gram**” of PM-AJAY (Pradhan Mantri Anushuchit Jaati Abhyuday Yojana) scheme. It is a flagship scheme of Department of Social Justice and Empowerment, M/o SJ&E, Government of India.

Adarsh Gram Yojana (AGY) enables area based integrated development approach for schedule caste villages. For successful implementation of the scheme, Web portal is developed. This ensures end-to-end computerization. The software system enables household survey, to preparation of village plan and to monitor progress.

1.1 Intended users

This user manual is prepared for the District users. This manual intends to explain features and workflow of the Web portal. It has been assumed that the district user possess basic working knowledge of computers.

1.2 Purpose

The purpose of this document is to provide an interface between the District user and the Web portal. It will help users to understand various features of the application and will enable them to operate the web application software.

1.3 System Requirements

The District user must ensure following recommendation in his computer system for better utilization of this web application software.

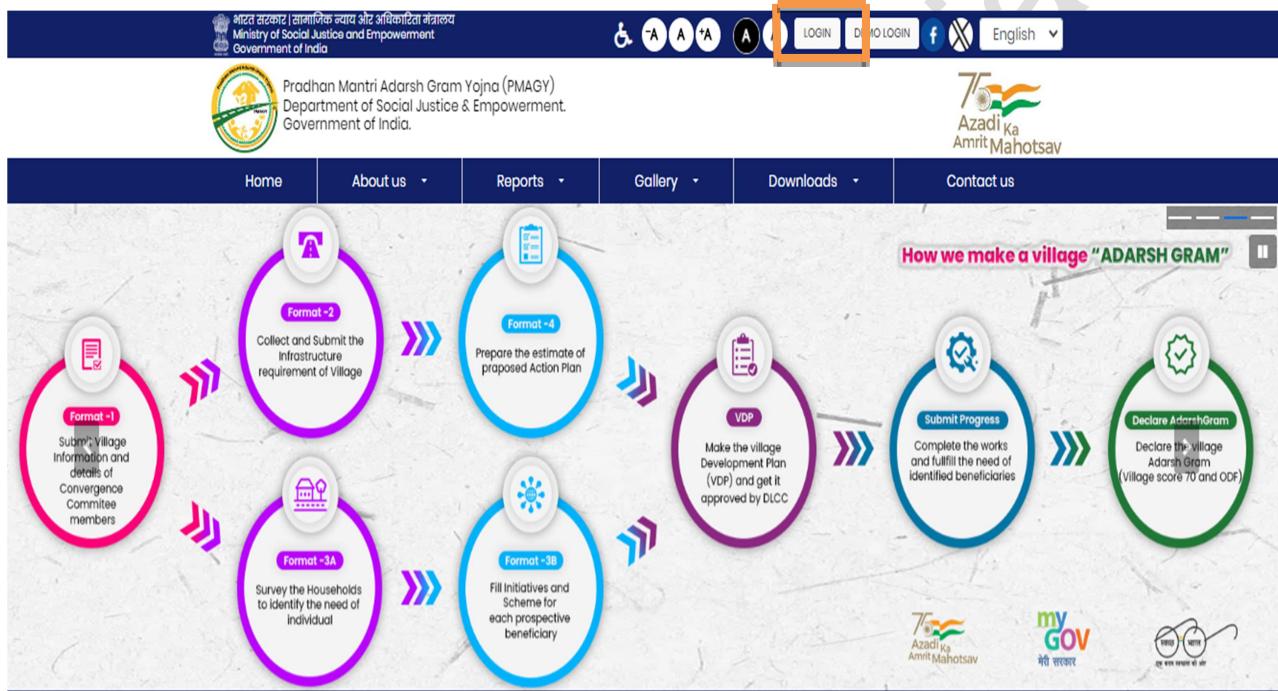
- Minimum system requirements Windows 7 OS with 2 GB ram.
- Any JavaScript enabled web browser installed on the system can be used. For ex: Google chrome or Microsoft edge is preferred.
- Set page zoom to 90%, in the web browser, for better experience of the Web portal.

2. Home page

Web portal is a web application for implementation of PM-AJAY (Adarsh Gram Component). Through this portal user has to submit Need assessment survey and submit the progress of the VDP etc.

Steps to reach Login page

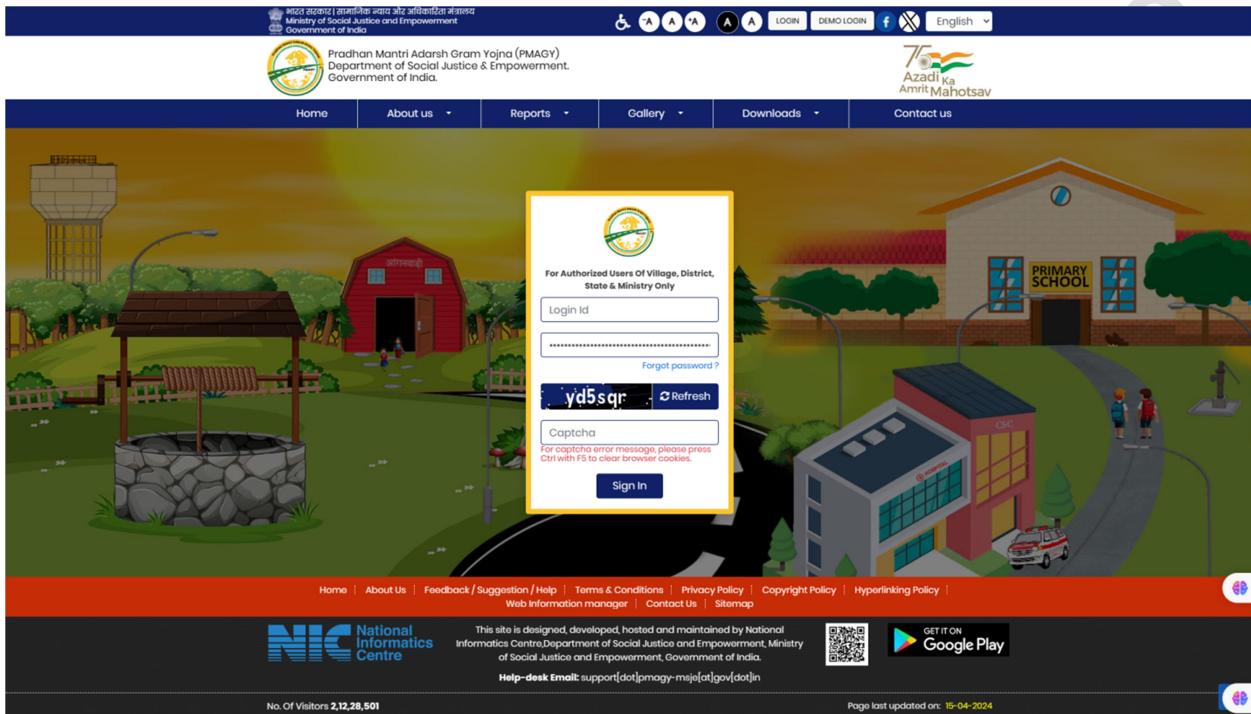
- I. Visit Web portal by clicking on: <https://www.pmagy.gov.in> or [click here](#)
- II. Click on ‘Login’ button, provided at the top, to access your account.



3. Login Page

Steps to access your account

- I. On login page- Enter Login ID, Password and CAPTCHA.

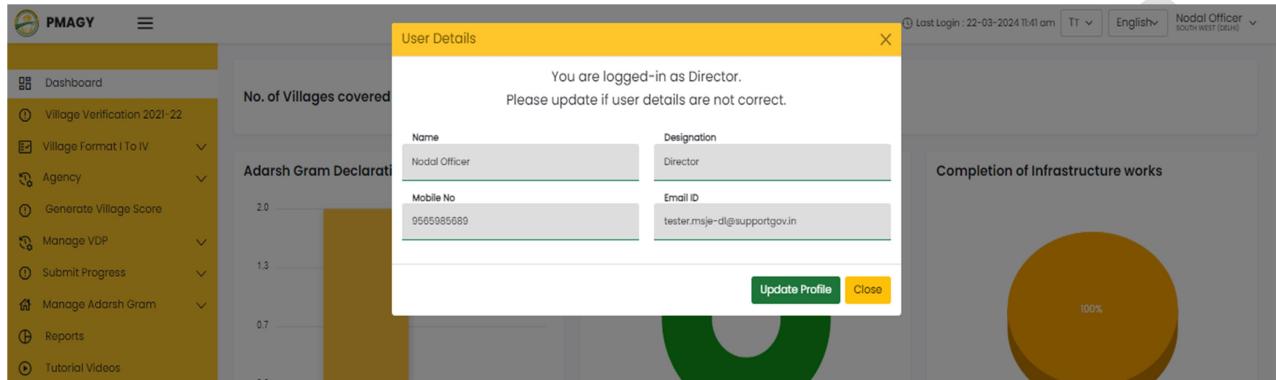


Adarsh

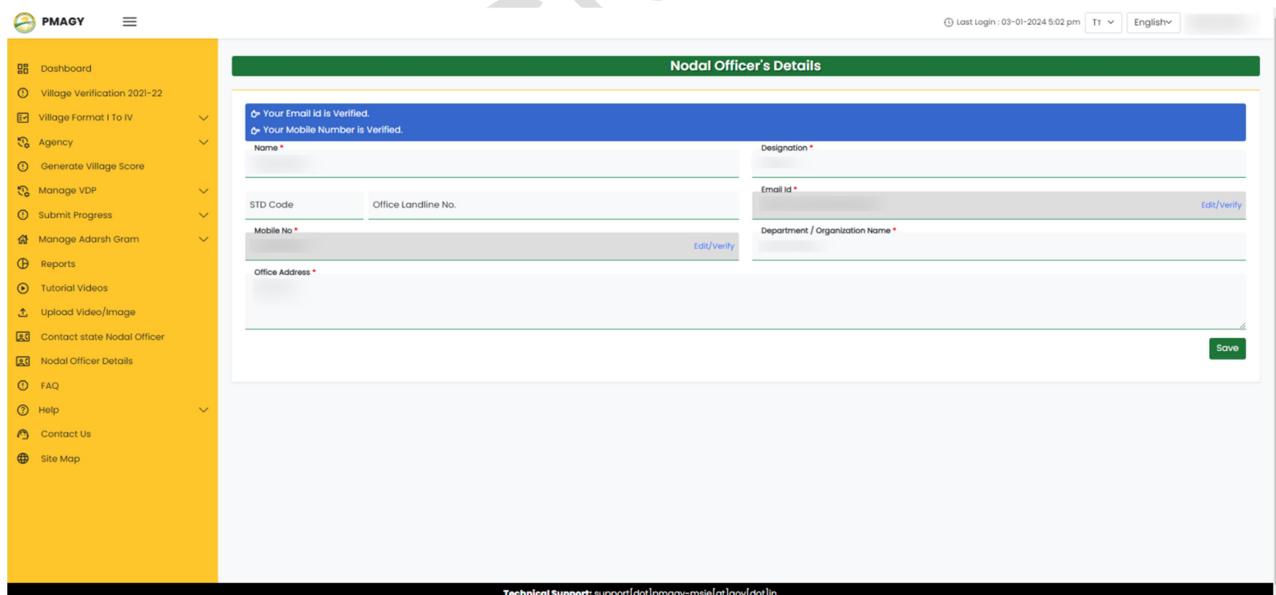
4. Update User Details

Steps to View / Edit User details

- I. After successful login, a pop-up message will appear. This will show user details- such as Name, Designation, Mobile number, and Email ID.

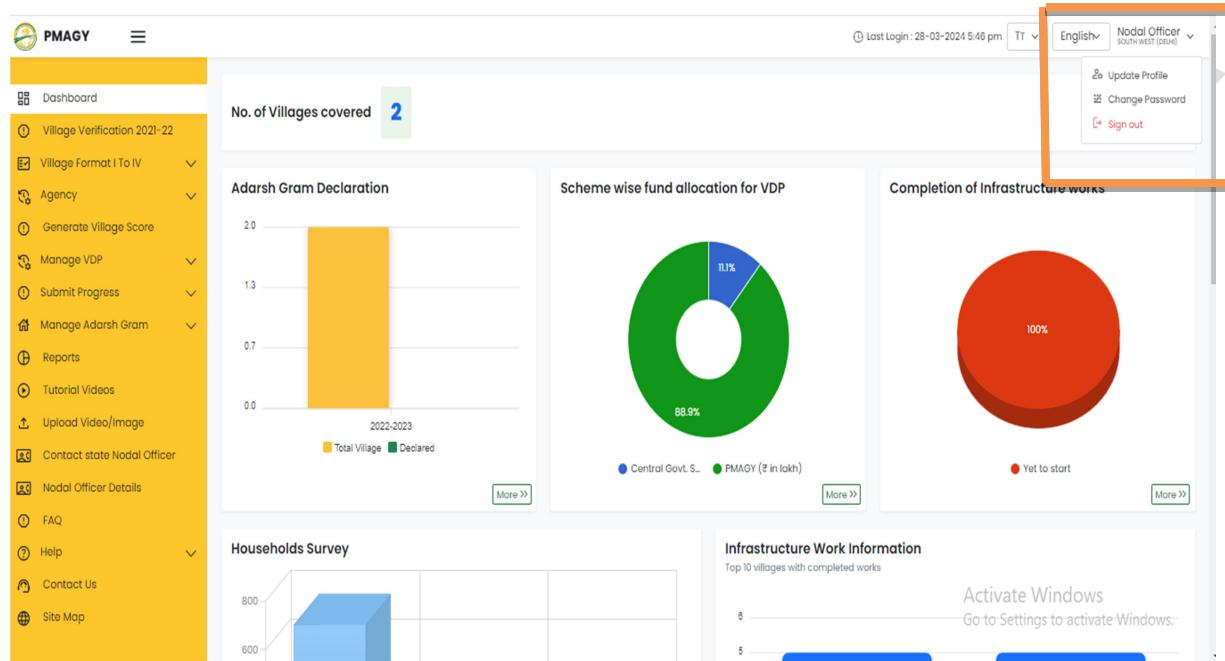


- II. If user details are not correctly shown then, user can edit these details by clicking on "**Update profile**" button.
- III. If user details are correctly shown then click on "**close**" button, to see the dashboard.



Another way to update user details

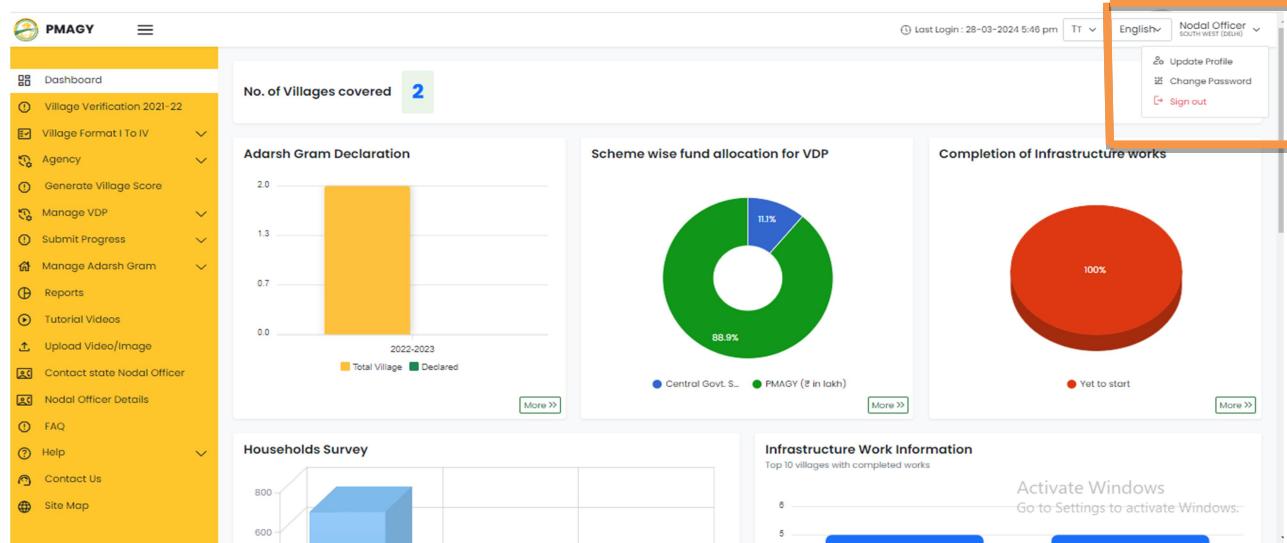
- I. After successful login
- II. Click on the drop down below district user name. Highlighted in the diagram below and situated on top-right corner of the webpage.(as shown below)



4.1 Change Password

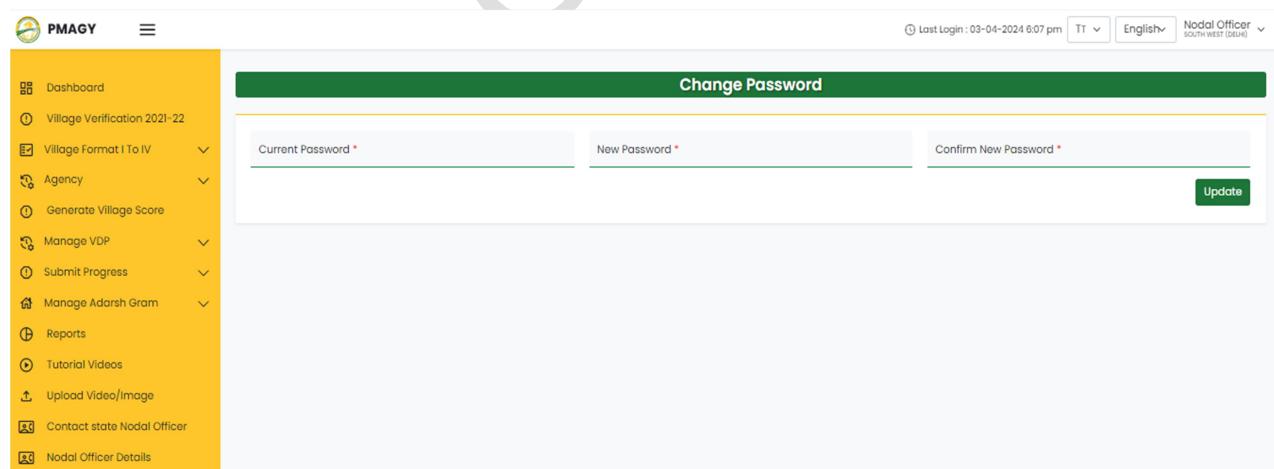
Steps to change password

- I. After successful login
- II. Click on the drop down below the district user name. (as shown below)



The screenshot shows the PM-AJAY dashboard. On the right side, there is a user profile dropdown menu with options: Update Profile, Change Password, and Sign Out. The 'Change Password' option is highlighted with an orange box.

- III. Click on “Change Password”, from the drop-down. Following webpage will open.
- IV. On this webpage enter your new password. And click on “Update”.



The screenshot shows the 'Change Password' page. It has three input fields: 'Current Password *', 'New Password *', and 'Confirm New Password *'. A green 'Update' button is located at the bottom right of the form.

5. District user side bar

Step to view side bar

- I. After successful login, on the left, user will see following side bar.
- II. Side bar will have sections and sub-sections. These sections and sub-sections have important links.
- III. Click on this icon (≡) to hide or show side-bar.

The screenshot shows the PM-AJAY (Adarsh Gram Component) - District User interface. On the left, a sidebar is visible with a yellow header and a white body containing a list of navigation links. A blue callout box with the text "Click to hide / show side bar" has an arrow pointing to the three-line menu icon at the top of the sidebar. The main content area features several charts and graphs. At the top right, there are user profile details: Last Login: 28-03-2024 6:48 pm, TT, English, Nodal Officer: SOUTH WEST (DEHLI). Below these are four main sections: "No. of Villages covered" (2), "Adarsh Gram Declaration" (Bar chart showing 2.0 Total Village vs 1.3 Declared for 2022-2023), "Scheme wise fund allocation for VDP" (Donut chart showing 88.9% PMAY (₹ in lakh) and 11.1% Central Govt. Scheme), and "Completion of Infrastructure works" (Donut chart showing 100% completion with a red segment labeled "Yet to start"). At the bottom, there are two more sections: "Households Survey" (Bar chart showing values around 800 and 600) and "Infrastructure Work Information" (Progress bar showing completion levels for Top 10 villages). A watermark "Adarsh Gram" is diagonally across the page.

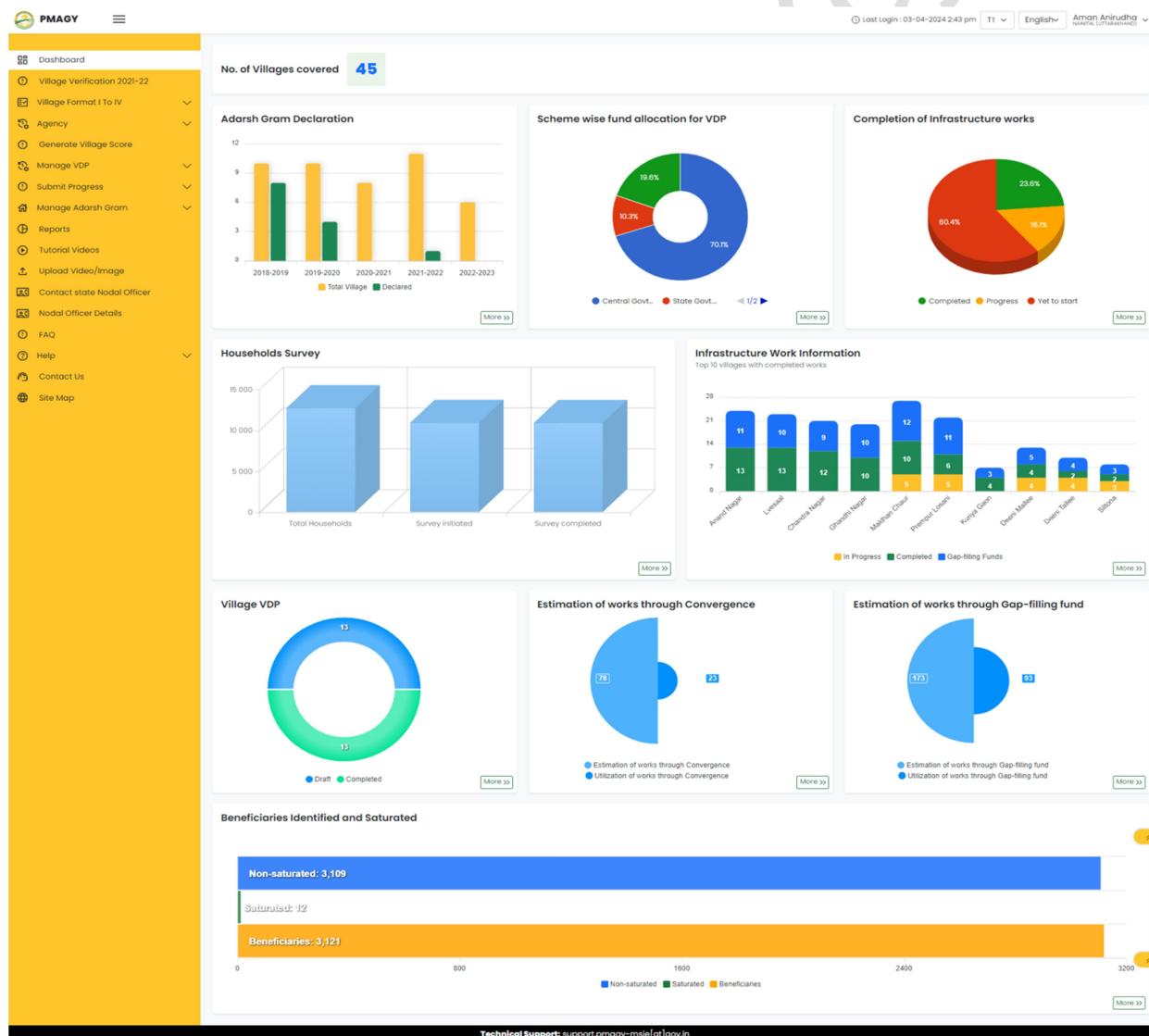
6. Dashboard

Step to view Dashboard

- I. After successful login, by default, you will be redirected to the Dashboard section.
- II. Dashboard section shows the current implementation status of scheme and related statistics.

In Dashboard section variouscharts related tothe scheme implementation are presented (as shown below):

- I. **Adarsh gram declaration:** It shows that how many Adarsh villages are declared in the respective financial year.
- II. **Scheme wise fund allocation for VDP:** It shows share of Central, State and PMAGY fund allocated in your district.



- III. **Completion of infrastructure works:** It shows overall progress of the work done in your district.
- IV. **Household survey:** It shows progress of household survey in the district.
- V. **Infrastructure work information:** It shows completion of infrastructure work in top 10 performing villages.
- VI. **Village VDP:** It shows progress of village development plan, i.e., how many VDP are in draft stage and how many VDP are completed.
- VII. **Estimation of works through convergence:** It shows the benefit received through convergence.
- VIII. **Estimation of works through Gap-filling fund:** It shows estimation and utilization of works through Gap-filling fund.
- IX. **Beneficiaries identified and saturated:** It shows how many beneficiaries are identified and how many received the benefit.

Note: Every chart has “more” button, at the bottom-right of the chart. This will redirect you to the report section, where you can see detailed report in the tabular format.

7. Village Verification 2021-22

New villages are selected by the Department of Social Justice and Empowerment, GoI for scheme implementation. Newly selected villages are to be verified before submission of assessment in Format-1.

Steps for village verification

- I. If the village is verified by the district user. Then select ‘Correct’ and click on ‘Submit’ button.
- II. If the village is not verified. Then select ‘Incorrect’ and provide appropriate reason, then click on ‘Submit’ button.
- III. Click on “View for other selection year”. This will show village-wise data for approved villages for that year and the available gap-filling fund under the PM-AJAY (Adarsh Gram Component)scheme.

S.No.	State	District	Block Name	Gram Panchayat	Village	Selection Year	Verification Status	Edit Verification Status	Action
1	DELHI	SOUTH WEST	Delhi West	Delhi West-450010	Rowla Kham Pur-64014	2022-2023	Correct	<input checked="" type="radio"/> Correct <input type="radio"/> Incorrect	Submit
2	DELHI	SOUTH WEST	Delhi West	Delhi West-450011	Badhosra-64032	2022-2023		<input type="radio"/> Correct <input checked="" type="radio"/> Incorrect	Submit

8. Village Format I to IV

In order to prepare Village development plan (VDP), Needs Assessment Survey at the village level is to be carried out. The “Needs Assessment” details are to be filled in Format I, II, III-A, III-B and Format-IV.

Click on 'Format-I-Add' in 'Village format I to IV' section.

The screenshot shows the PMAGY portal interface. The left sidebar contains a navigation menu with various options like Dashboard, Village Verification 2021-22, and Village Format I to IV. The 'Village Format I to IV' section is highlighted with an orange border and has a blue arrow pointing to the 'Format - I - Add' option. The main content area is titled 'Need Assessment Format - I: Village Level Data'. It includes sections for 1. Village Level Data, 2. GPS Data : GPS Coordinates of Village, and 3. Details of Village PMAGY Convergence Committee. The 'Village Level Data' section requires inputs for State (DEHLI), District (SOUTH WEST), Gram Panchayat (Select GramPanchayat), Village (Select Village), Block (Select Block), SC Population of Village (Census 2011), No. of Households as on Date, Currenty Total Population of Village/GP, Period of Need Assessment/Household Survey (From and To dates), and Currenty SC Population of Village/GP.

8.1 Format – I – Add

In the Format-I of the survey, Information is to be filled in three headings, namely- Village level data, GPS data and Details of village level convergence committee.

Steps to Add details in Format-I

- I. Click on “**VillageFormat I to IV**”section. Then the drop-down menu will open.
- II. From drop-down click on “**Format-I-Add**”. A Webpage similar to as shown below will open.
- III. Format-I-Add will have 3 parts.
 - a. **Village level data**- here district user has to fill the details of the village, whose assessment is to be carried out.
 - b. **GPS Data**- In this field one has to enter geo-spatial coordinates of the village.
 - c. **Details of Village level convergence committee (VLCC)** - In this section district user has to fill details of VLCC members at the village level.
 - i. In which name, designation, mobile number and address are mandatory fields.
 - ii. You have to add minimum five members to VLCC committee. Also you can add more members to VLCC by clicking on “+” button.
- IV. Click on “**submit**” to save the entered data. And proceed to Format-II.

Click on Format-I-Add

Village Format I To IV

- > Format - I - Add
- > Format - I - Edit
- > Format - II - Add
- > Format - II - Edit
- > Format - III(A) - Add
- > Format - III(A) - Survey Edit
- > Format - III(A) - Household Edit / Delete
- > Format - III(B) - Add/Edit
- > Format - IV

Click on “+” button to add more members to VLCC.

Click on submit

Need Assessment Format – I: Village Level Data

1. Village Level Data

State*	DEHLI	District*	SOUTH WEST	Block*	--Select Block---
Gram Panchayat*	-- Select GramPanchayat --	Village*	-- Select Village --	Population of Village (Census 2011)	
SC Population of Village (Census 2011)	No. of Households as on Date*		Currently Total Population of Village/GP		
Currently SC Population of Village/GP	Period of Need Assessment/Household Survey		From *	To *	

2. GPS Data : GPS Coordinates of Village

Latitude (Eg- 28.62623) Longitude (Eg- 77.21808)

3. Details of Village PMAGY Convergence Committee (Minimum 5 members should be in Village Level Convergence Committee (VLCC))*

S.No.	Name*	Designation*	Mobile Number*	Email	Address*	Remarks
1	3-60 characters only.	--Select Designation---	Mobile No.	Email	10-100 characters only.	150 characters only.
2	2-50 characters only.	--Select Designation---	Mobile No.	Email	10-100 characters only.	150 characters only.
3	2-50 characters only.	--Select Designation---	Mobile No.	Email	10-100 characters only.	150 characters only.
4	2-50 characters only.	--Select Designation---	Mobile No.	Email	10-100 characters only.	150 characters only.
5	2-50 characters only.	--Select Designation---	Mobile No.	Email	10-100 characters only.	150 characters only.

Technical Support: support.pmagy-msje@gov.in

Adarsh Gram

8.2 Format – I – Edit

Here District user can View / Edit Format-I data entered in earlier section.

Steps to edit details in Format-I

- I. Click on “VillageFormat I to IV”section. Then the drop-down menu will open.
- II. From drop-down select “Format-I-Edit”. A Webpage will be opened where district user will be able to edit Format-I data.

S.No.	Block Name	Gram Panchayat	Village Name	Created On	Action
1	Delhi WEST	Delhi West	Rewla Kham Pur - 64014	21-03-2024 14:43:51	
2	Delhi WESTI	Delhi WestI	Badhosra - 64032	26-03-2024 12:32:47	

- III. Click on “Edit”, to edit details of any village.
- IV. A webpage similar to showed below will open, from where district user will be able to edit village details. Then click on “Update”.

PMAGY

- Dashboard
- Village Verification 2021-22
- Village Format I To IV
 - > Format - I - Add
 - > Format - I - Edit
 - > Format - II - Add
 - > Format - II - Edit
 - > Format - III(A) - Add
 - > Format - III(A) - Survey Edit
 - > Format - III(A) - Household Edit / Delete
 - > Format - III(B) Add/Edit
 - > Format - IV
- Agency
- Generate Village Score
- Manage VDP
- Submit Progress
- Manage Adarsh Gram
- Reports
 - Tutorial Videos
 - Upload Video/Image
 - Contact state Nodal Officer
 - Nodal Officer Details
 - FAQ
 - Help
 - Contact Us
 - Site Map

Need Assessment Format – I: Village Level Data

1. Village Level Data																																																													
State * DELHI	District * SOUTH WEST	Block * Delhi W EST																																																											
Gram Panchayat * Delhi West	Village * Rewla Kham Pur - 64014 [2022-2023]	Population of Village (Census 2011) 2985																																																											
SC Population of Village (Census 2011) 1491	No. of Households as on Date * 2	Currently Total Population of Village/OP 0																																																											
Currently SC Population of Village/GP 0	Period of Need Assessment//Household Survey From * 13-03-2024	To * 29-03-2024																																																											
2. GPS Data : GPS Coordinates of Village Latitude (Eg- 28.62623) Longitude (Eg- 77.21808)																																																													
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1	3-50 characters only.	--Select Designation--	Mobile No.	Email	10-100 characters only.	150 characters only.																																																							
<input style="background-color: #0070C0; color: white; padding: 5px; width: 100%; height: 40px; border-radius: 10px; font-weight: bold; font-size: 14px; border: none;" type="button" value="Click here to update and to save details"/>																																																													

Click here to update and to save details



Update

Technical Support

Adarsh Gram

PM-AJAY (Adarsh Gram Component) - District User

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Page 20

8.3 Format – II – Add

Format – II deals with Infrastructure Development needs of the village. These infrastructural needs are classified into 5 Domains namely- Drinking water & sanitation, Health & nutrition, Rural roads & housing, Electricity & clean fuel, and Digitization.

Every Domain has some Monitor-able indicators. And further monitor-able indicators are divided into particulars. For every particular, enter the relevant data for the village.

In order to develop a concrete action plan for fulfilling infrastructure development needs of the village. And if village is lacking in any infrastructure, relating to that particular, then also write details of action plan.

Steps to Add details in Format-II

- I. Click on “VillageFormat I to IV” section. Then the drop-down menu will open.
- II. From drop-down select “Format-II-Add”. A webpage will be opened, as shown below, where district user will be able to add Format-II data.

The screenshot shows the PMAGY dashboard on the left with a yellow sidebar containing links like 'Dashboard', 'Village Verification 2021-22', 'Village Format I To IV' (with 'Format - II - Add' selected), 'Agency', 'Reports', 'Contact state Nodal Officer', 'Nodal Officer Details', 'FAQ', 'Help', 'Contact Us', and 'Site Map'. The main content area is titled 'Format - II: Village level Data for Infrastructure Development and Action Plan for fulfilling the needs identified'. It has four input fields: 'State *' (DEHLI), 'District *' (SOUTH WEST), 'Block *' (dropdown placeholder '---Select Block---'), and 'Gram Panchayat *' (dropdown placeholder '---Select Gram Panchayat---'). Below these are dropdowns for 'Village *' (placeholder '---Select Village Name---') and 'Domain *' (placeholder '---Select Domain---'). At the bottom right is a green 'Submit' button. The top right of the page shows 'Last Login: 08-01-2024 11:25 am', language settings 'Tt', 'English', and 'Nodal Officer'.

- III. To fill Format-II data, first ‘select’ Block, Gram Panchayat and Village. Then select any particular Domain and Monitor-able indicator, and then click on ‘submit’ button.
- IV. Then **particulars** field will open. Fill the Particulars for the respective monitor-able indicator. (as shown below in the figure)
- V. Also add details of‘action plan’, if asked, for respective monitorable indicator.

- VI. Click on 'submit' button, to add details for the selected domain and monitorable indicator.
- VII. Similarly fill the details for **each** Domain and respective Monitorable indicator, one by one.

Description of important fields in Format-II-Add

Format – II: Village level Data for Infrastructure Development and Action Plan for fulfilling the needs identified

Status of filling up of Monitorable Indicator of the village.		Not filled. Already filled.						
<input checked="" type="checkbox"/> X11	<input type="checkbox"/> X12	<input checked="" type="checkbox"/> X14	<input checked="" type="checkbox"/> X16	<input checked="" type="checkbox"/> X17	<input checked="" type="checkbox"/> X18	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
State *	DELHI	District *	SOUTH WEST	Block *	Delhi W EST	Gram Panchayat *	Delhi West - 450010	
Village *	Rewla Kham Pur - 64014[2022-2023]	Domain *	Drinking water and Sanitation	Monitorable Indicator *	1.6 - % of drains available along all internal roads			
S.No.	Particulars					Status/No./Name		
1	Total length (In Metres) of internal roads in the village *					5000		
2	Total length (In Metres) of drains already available along internal roads *					6		
3	Total length (In Metres) of drains still to be constructed along internal roads *					2		
S.No.	Details of action plan for construction of drains along all internal roads (Please provide itemised list of works / initiatives identified) *							
1	Minimum 25 characters required..							
+								
<input type="button" value="Submit"/> <small>Activate Windows Go to Settings to activate Windows</small>								

Status bar: This field shows that how many Monitorable indicators details are filled by the district user.
"Green" means details are filled. "Red" means details are yet to be filled.

This field shows Particulars field. Fill these details for each domain and each respective monitorable indicator.

This field asks for Details of Action plan. "+" button is also provided to add more action plan.

Submit button

Note: If the data entered in "particular" field for the village, does not meet the ministries criteria. It means that village lacks in that infrastructure. In order to meet those infrastructural needs, **action plan field** is also provided. So, one has to fill the Action plan details to meet respective infrastructure need.

8.4 Format – II – Edit

Here district user can edit / view Format – II assessment survey data.

Steps to edit details in Format-II

- I. Click on “VillageFormat I to IV”section. Then the drop-down menu will open.
- II. From drop-down select “Format-II-Edit”. A webpage will be opened, as shown below, where district user will be able to edit Format-II data.
- III. Select Gram Panchayat and Village. And click on “View”. Then list of all saved details of action plan relating to monitorable indicator will be shown for that village.

S.No.	Gram Panchayat	Village Name	Domain Name	Monitorable Indicator Name	Total Action Plan	Created On	Action
1	Delhi West	64014 - Rewla Kham Pur	1 - Drinking water and Sanitation	1.1 - Whether adequate sustainable drinking water sources to cover the village are available?	1	21-03-2024 17:40:29	
2	Delhi West	64014 - Rewla Kham Pur	3 - Health and Nutrition	3.2 - Is an emergency Ambulance facility available on call?	1	28-03-2024 10:25:45	

- IV. Click on “Edit”. To edit particular and action plan relating to the monitorable indicator.
- V. Click on ‘Update’, to save changes.(shown below)

S.No.	Particulars	Status/No./Name
1	Whether adequate sustainable drinking water sources to cover the village are available?	No
2	Details of action plan for providing additional drinking water sources for the village (Please provide itemised list of works / initiatives identified) *	
3	3 hand pumps will be installed to provide adequate water, and 1 small pound will be ...	

8.5 Format – III(A) – Add

Format III(A) deals with Household level survey of the village, which captures individual family needs of the families residing in the village. In Format-III(A), one has to fill details classified into 10 domains.

Steps to Adddetails in Format-III(A)-Add

- I. Click on ‘VillageFormat I to IV’section. Then the drop-down menu will open.
- II. From drop-down select ‘Format-III(A)-Add’. A Webpage will be opened, as shown below, where district user will be able to add Format-III (A) data.
- III. Select Block, Gram Panchayat, Village, and category.
- IV. If the family to be surveyed is new then select “No” in “Have you entered details earlier?” field.
- V. And then fill details of the family in **fields** like ‘House no. / Address’, ‘Name of the head of household’ and ‘no. of persons in the household’. All these fields are mandatory.

The screenshot shows the PM-AJAY dashboard with a sidebar on the left and a main form area on the right.

- Left Sidebar:**
 - Dashboard
 - Village Verification 2021-22
 - Village Format I To IV
 - Format - I - Add
 - Format - I - Edit
 - Format - II - Add
 - Format - II - Edit
 - Format - III(A) - Add
 - Format - III(A) - Survey Edit
 - Format - III(A) - Household Edit / Delete
 - Format - III(B) - Add/Edit
 - Format - IV
 - Agency
 - Generate Village Score
- Main Form Area:**

Format - III(A): Household Level Data for Beneficiary Oriented Initiatives

State *	District *	Block *	Gram Panchayat *
DEHLI	SOUTH WEST	---Select Block---	---Select Gram Panchayat---
Village *	Category *	Have you entered details earlier?	
---Select Village Name---	---Select Category---	---Select---	---Select---
Name of the Head of the household *	Number of persons in the household *	Mobile No.	House No. / Address *
		Domain *	
		---Select Domain---	

- V. If above mentioned details are already filled by you, and you want to fill Domain specific details for the family. Then you have to select “Yes” in “Have you entered details earlier?” field. And then select the Incomplete HH id generated during the last submission.

Note: HH id generated is the unique id generated by the software for a particular household

- VI. After filling above details **select one domain** out of the 10 domains. And answer the respective questions asked in the survey.
- VII. Click on “**save**” button. To save details entered by user, for that particular household. Details are to be saved separately for each monitorable indicator.
- VIII. Similarly, one by one, fill details of all the 10 domains. And save the details entered.

Description of important fields in Format-III(A)-Add

Status bar: This field shows that how many Monitorable indicators details are filled by the district user.

“Green” means details are filled. “Red” means details are yet to be filled.

Answer the Monitorable indicator survey questions.

Select Domain, one by one, and answer the survey question shown below.

8.6 Format – III(A) - Survey Edit

From this webpage you can View / Edit the Format-III(A) survey data.

Steps to editsurvey data in Format-III(A)

- I. Click on “VillageFormat I to IV”section. Then the drop-down menu will open.
- II. From drop-down select “Format-III (A)-Survey Edit”. A Webpage will be opened, as shown below, where district user will be able to edit Format-III (A) data.
- III. SelectGramPanchayat, Village, and Category. And then click on “Search” button.
- IV. District user can also use “search bar”, to search household. User can make search by providing details like- Household ID, Head of household and Address.
- V. Click on **Edit**, if you want to edit the Household related data.

Last Login : 02-04-2024 4:16 pm | Tr English Nodal Officer SOUTH WEST (DME) v

Format – III(A): Survey Edit

S.No.	Village	Household ID	Head of the household	House Number / Address	Category	Household Member	Action
1	Rewla Kham Pur	dl-sw-450010-64014-00001	pratap singh	abd 233, lksdfm lsdkf	SC	8	Edit

Showing 1 to 1 of 1 entries

Previous Next

- VI. Following page will open, select respective domain, and make changes. Then click on “**save**”. (shown below)

Last Login : 02-04-2024 5:07 pm | Tr English Nodal Officer SOUTH WEST (DME) v

Format – III(A): Survey Edit

Back

State *	DELHI	District *	SOUTH WEST	Village *	Rewla Kham Pur	Household ID *	dl-sw-450010-64014-00001	Head of the household *	pratap singh
House Number / Address *	abd 233, lksdfm lsdkf	Household Member *	8	Domain *	1 - Drinking water and Sanite				

Monitorable Indicator*

1.3 - % of households having Individual Household Latrine (IHLs)

1. Does the household have Individual Household Latrine (IHL)?*

No

S.No. Particulars Status/No./Name

2 Is the household eligible to any other scheme(s)?* -- Select --

Make changes

Click here, to save changes

Save

8.7 Format – III(A) - Household Edit/ Delete

In case you have entered wrong information in the Format – III(A), then through this webpage you can edit it or delete the household data completely.

Steps to edit / deletedetails in Format-III(A)

- I. Click on “VillageFormat I to IV”section. Then the drop-down menu will open.
- II. From drop-down select “Format-III (A)-Household Edit / Delete”. A webpage will be opened, as shown below, where district user will be able to edit Format-III (A) data.
- III. Select Gram Panchayat, Village, and Category. And then click on “Search” button.

S.No.	Gram Panchayat	Village	Household Id	Name of the Head of the household	House Number / Address	Category	Number of persons in the household	Mobile No.	Action
1	Delhi West	Rewla Kham Pur	dl-sw-450010-64014-00001	pratap singh	abd 233, lksdfm lsdkf	SC	8		Edit Delete

- IV. Click on “Edit”, to edit the household record. And then click on “update” button. (as shown below)

- V. Click on “Delete”, if user wants to delete household data completely.

8.8 Format – III(B) - Add/Edit

Format- III(B) consolidates household survey data at village level. In Format III(B) beneficiary oriented data is shown at the village level for each household. In which district user has to select the details of initiatives i.e. scheme and details.

Steps to Add / editdetails in Format-III(B)

- I. Click on ‘VillageFormat I to IV’section. Then the drop-down menu will open.
- II. From drop-down select ‘Format-III (B)- Add / Edit’. A webpage will be opened, as shown below, where district user will be able to add / edit Format-III (B) data.

- III. **Select** the Block, Gram Panchayat and village.
- IV. After that select “**Domain**” and “**Monitorable indicators**” one by one to see details of beneficiaries in the village. (as shown in description below)
- V. Fill details of Initiative and select scheme, from which beneficiary will get benefit. District user has to enter data for each beneficiary separately.
- VI. Click on “**Save**”.
- VII. Similarly fill the details for each ‘Domain’ and “Monitorable indicator”, one-by-one.

Description of important fields in Format-III (B)-Add / Edit

PMAGY

Last Login : 02-04-2024 6:00 pm | TT | English | Nodal Officer | SOUTH WEST (DEH)

Format - III(B): Consolidation of Household Data for Beneficiary oriented initiatives and Action Plan for fulfilling needs

Status of filling up of Monitorable Indicator of the village.

Not filled.	Already filled.
X 2.1	X 2.2
X 2.3	X 2.4
X 2.5	X 2.6
X 2.7	

Select Domain and Monitorable indicators, one by one

State * DELHI District * SOUTH WEST Block * Delhi West Gram Panchayat * Delhi West - 450010

Village * Rewla Kham Pur - 64014 [2022-2023] Domain * 2 - Education Monitorable indicator * 2.6 - % of SC children (out of those attending school & eligible) receiving pre-metric scholarship

S.No.	Particulars	Status/No./Name
1	No. of SC children in the village eligible for getting the Pre-metric Scholarship for SC Students *	5
2	No. of children (out of 1 above) receiving Pre-metric Scholarship for SC students *	4
3	No. of children (out of 1 above) not receiving Pre-metric Scholarship for SC students *	1

Household/Beneficiaries identified and initiatives planned.

Details of beneficiaries						Details of Initiatives *	
S.No.	Household Id	Category of beneficiary*	House No./ Address*	Name of head of the household *	Name of Beneficiary *	Details *	Scheme *
1	dl-sw-450010-64014-00001	SC	abd 233, lksdfm ls	pratap singh	kavita	details are necessary	Pre - Metric Scholarshi

Showing 1 to 1 of 1 entries

Save

Technical Support: support.pmagy-msje@gov.in

Consolidated village data will be shown here for selected domain and monitorable indicator

Details of Beneficiaries at village level for selected Domains and Monitorable indicator.

Save details of Initiative and the scheme

Fill the details of Initiative and select the scheme for the beneficiary

8.9 Format – IV

Format- IV deals with creation of action plan and progress of Infrastructure work in the village. In this section district user has to enter data for infrastructure activities. In Format-IV user has to enter corresponding details of fund estimation.

Steps to add / editdetails in Format-IV

- I. Click on “VillageFormat I to IV”section. Then the drop-down menu will open.
- II. From drop-down select “Format-IV”. A Webpage will be opened, as shown below.
- III. Select Block, Gram Panchayat, and Village. A table will be shown from where you can add / edit sourcing of fund. For every activity or work identified, **sourcing of fund** button is given in the **action** field of the table.
- IV. Click on “Add sourcing of funds”. To add details of scheme from where funds are being sourced.
- V. Click on “EditSourcing of funds”. To edit details of scheme from where funds are being sourced.

Format-IV: Action Plan and Progress Report of Infrastructure works

State *	District *	Block *	Gram Panchayat *		
DELHI	SOUTH WEST	Delhi W EST	Delhi West - 450010		
Village* Rewla Kham Pur - 64014 [2022-2023] ▾					
S.No.	Domain	Monitorable Indicator	Name of/Detail of the Works/Activities identified	Gap-Filling Funds, Under PMAY(₹)	Action
1	1 - Drinking water and Sanitation	1.1 - Whether there are adequate sustainable drinking water sources to cover the village available?	3 hand pumps will be installed to provide adequate water, and 1 small pond will be created for water harvesting to recharge under ground water.	40,000	Edit Sourcing of funds
2	3 - Health and Nutrition	3.2 - Is an emergency Ambulance facility available on call?	A mini ambulance will be purchased for the village		Add Sourcing of funds

Click here to Edit Sourcing of funds
Click here to Add Sourcing of funds

- VI. A new webpage will open, where user can add / edit details of scheme and details of funds from where they are sourced. (as shown below)
 - a. ‘+’ button is provided to add more schemes
 - b. Select “Agency name” from the drop down.
 - c. If agency name is not there, then click on link to “Add new agency”.
- VII. Click on “Save”.

Description of important fields in estimation field of Format-IV

PMAGY

Last Login : 28-03-2024 11:11 am TT English Nodal Officer SOUTH WEST (DELHI) ▾

Format-IV: Action Plan and Progress Report of Infrastructure works

Name of/Detail of the Works/Activities identified : 3 hand pumps will be installed to provide adequate water, and 1 small pound will be created for water harvesting to recharge under ground water.

Gap-Filling funds details

Allocated Gap-Filling funds (Rs.): 20,00,000 Balance Amount of Gap-Filling funds (Rs.): 19,60,000

Details of scheme from where funds are being sourced

Estimated Cost in Rs (As provided by concerned authority) *	Funds Allocated in Rs.
Central Govt. Scheme(other than PMAGY)	Name of Scheme mnrega Name of Scheme lkshdf
State Govt. Scheme	Estimated Cost in Rs (As provided by concerned authority) * 50000 Funds Allocated in Rs. 5000
State Govt. Share Under PMAGY *	Amount in Rs * 0
Gap-Filling funds, under PMAGY * (Funding for indicator 5.2 is not allowed. Refer letter)	Amount in Rs. 40,000 Amount in Rs. 45,000
Total Funds Allocated in Rs. *	Agency Name * test agency
Agency / Department for implementation *	Add New Agency

Enter scheme and sourcing of funds details

“+” button is provided to add more schemes

Click here to add agency detail

Click here to save details for the action plan

Save

Fill details of scheme and source of funds in this area.

“+” button is provided to add more schemes

Click here to Add New Agency

Click here to Select Agency name

Click here to save the details

Technical Support

9. Agency

Infrastructure development in the village is to be carried out through an agency. To add / view the agencies district user can use this section.

9.1 Add Agency

Steps to add new agency names

- I. Click on “Agency” section in the side-bar. Then the drop-down menu will open.
- II. From drop-down select “Add agency”. A Webpage will be opened, as shown below.
- III. Enter the name of agency in “Agency name” field.
- IV. Click on “submit”. The new agency is added.

The screenshot shows the PM-AJAY application interface. On the left, there's a yellow sidebar with various administrative links. Under the 'Agency' section, 'Add Agency' is selected. The main content area is titled 'Add Agency'. It contains two dropdown fields: 'State*' set to 'DUKE' and 'District*' set to 'SOUTH WEST'. Below these is a large input field labeled 'Agency Name*' with a placeholder 'Enter the name of new agency here'. At the bottom right is a green 'Submit' button. The top right corner shows a user profile with 'Last login: 08-01-2024 11:25 am', language settings ('English'), and a 'Nodal Officer' dropdown set to 'SOUTH WEST (DUKE)'.

9.2 Agency | Agency List

Steps to view agency list

- I. Click on “**Agency**” section in the side-bar. Then the drop-down menu will open.
- II. From drop-down select “**Agency | Agency list**”. A Webpage will be opened, as shown below. This will list all the agency names in the district.
- III. User can also search ‘Agency name’ from the **search bar**, present on the right-hand corner of the page. (as shown below)

The screenshot shows the PM-AJAY Agency Master page. On the left is a sidebar with various options like Dashboard, Village Verification, etc. The main area is titled 'Agency Master' and contains a table with columns: S.No., State, District, Agency Name, and Created On. There are 8 entries listed. At the top right of the table, there is a search bar with the placeholder 'Search:'. A blue box labeled 'Search bar' with an arrow points to this search bar. The table footer shows 'Showing 1 to 8 of 8 entries'.

S.No.	State	District	Agency Name	Created On
1	DELHI	SOUTH WEST	Big agency	03-04-2024 13:09:59
2	DELHI	SOUTH WEST	tes	20-02-2024 17:09:13
3	DELHI	SOUTH WEST	test agency	17-10-2023 16:47:53
4	DELHI	SOUTH WEST	Live Agency	09-10-2023 11:45:49
5	DELHI	SOUTH WEST	Demo Agency	06-10-2023 17:37:15
6	DELHI	SOUTH WEST	New Agency	04-10-2023 12:57:06
7	DELHI	SOUTH WEST		29-09-2023 18:22:38
8	DELHI	SOUTH WEST	Delhi Agency	20-09-2023 15:49:26

10. Generate Village Score

Steps to generate village score

- I. Click on “Generate village score” section in the side-bar. A webpage will open, as shown below.
- II. Select Block, Gram Panchayat, and Village. This will generate village score for the village. (as shown below)

The screenshot shows the PM-AJAY side bar with various sections like Dashboard, Village Verification 2021-22, Generate Village Score, Manage VDP, Submit Progress, Manage Adarsh Gram Reports, Tutorial Videos, Upload Video/Image, Contact state Nodal Officer, Nodal Officer Details, FAQ, Help, Contact Us, and Site Map.

Format-VI: Status of Monitorable Indicators					
S.No.	Domain/ Particulars of Monitorable Indicators	Benchmark	Scoring System	Status	Score achieved
1	Drinking water and Sanitation	Yes=100% No=0%	2	100%	2
1.1	Whether adequate sustainable drinking water sources to cover the village are available?	>75% 50-75% <50%	2 1 0	100%	2
1.2	% of households provided with clean drinking water	100% >100%	2 0	99%	0
1.3	% of households having individual Household Latrines (IHLs)	100% >100%	2 0	99%	0
1.4	Have toilets been provided in all schools and Anganwadis in the village?	Yes=100% No=0%	2 0	0%	0
1.5	Whether people are still defecating in the open in the village?	Yes=0% No=100%	0 2	48%	0
1.6	% of drains available along all internal roads	>75% 50-75% <50%	2 1 0	42%	0
1.7	% of existing drains functioning	>75% 50-75% <50%	2 1 0	89%	2
1.8	% of solid and liquid waste being disposed of effectively	>75% 50-75% <50%	2 1 0	50%	1
2	Education	100% >100%	2 0	88%	0
2.1	% of children (6-10years), both boys and girls, attending primary school	100% >100%	2 0	67%	0
2.2	% of children (11-13 years), both boys and girls, attending middle school	100% >100%	2 0	100%	2
2.3	% of children (14-15 years), both boys and girls, attending secondary school	100% >100%	2 0	100%	2
2.4	% of children (16-17 years), both boys and girls, attending higher secondary school	100% >100%	2 0	67%	0
2.5	% of children (18-23 years), both boys and girls, attending post higher secondary education	>75% 50-75% <50%	2 1 0	24%	0
2.6	% of SC children (out of those attending school & eligible) receiving pre-matric scholarship	100% >100%	2 0	0%	0
2.7	% of SC children (out of those pursuing post matric education and eligible) receiving post-matric scholarship	100% >100%	2 0	100%	2
3	Health and Nutrition	100% >100%	2 0	100%	2
3.1	% of eligible households covered under any Health Protection Scheme	Yes=100% No=0%	2 0	100%	2
3.2	Is an emergency Ambulance facility available on call?	Yes=100% No=0%	2 0	100%	2
3.3	% of pregnant women who are severely anaemic	0% >0%	0 2	0%	2
3.4	% of institutional deliveries in the village during the last one year	100% >100%	2 0	100%	2
3.5	% of low birth weight children born during the last one year	0% >0%	0 2	0%	2
3.6	% of full immunization of children (< 1 year)	100% >100%	2 0	100%	2
3.7	% of underweight children (0-5 years) in the village	0% >0%	0 2	0%	2
3.8	How many pregnant women died during the last one year?	NRI	NRI	NRI	2
3.9	How many children (< 1 year) died during the last one year?	NRI	NRI	NRI	2
3.10	No. of persons with communicable diseases getting treatment as per protocol	100% >100%	0 2	100%	2
3.11	Whether all Anganwadis are constructed?	Yes=100% No=0%	2 0	100%	2
4	Social Security	Yes=100% No=0%	2 0	100%	2
4.1	% of eligible women provided with Widow Pension	Yes=100% No=0%	2 0	100%	2
4.2	% of eligible persons provided with Old Age Pension	Yes=100% No=0%	2 0	0%	0
4.3	% of eligible persons provided with Disability Pension	Yes=100% No=0%	2 0	100%	2
5	Rural Roads and Housing	Yes=100% No=0%	2 0	100%	2
5.1	Is the village connected by all-weather roads?	Yes=100% No=0%	2 0	58%	1
5.2	% of internal roads that are CC/brick top/ Palka/tiled	>75% 50-75% <50%	2 1 0	66%	0
5.3	% of households living in Kachcha/unsafe houses	Yes=0% No=100%	0 2	100%	2
6	Electricity and Clean Fuel	Yes=100% No=0%	2 0	100%	2
6.1	Whether the village has been electrified?	Yes=100% No=0%	2 0	99%	2
6.2	% of households having electricity connection	>75% 50-75% <50%	2 1 0	66%	0
6.3	% of households using at least one LED bulb	>75% 50-75% <50%	2 1 0	100%	2
6.4	% of households having gas connection	>75% 50-75% <50%	2 1 0	99%	2
6.5	% of internal roads having street lights	>75% 50-75% <50%	2 1 0	24%	0
7	Agricultural Practices etc.	Yes=100% No=0%	2 0	100%	2
7.1	% of eligible farmers provided with Soil Health Card	>75% 50-75% <50%	2 1 0	100%	2
7.2	Extent (in %) of organic farming practices adopted	>75% 50-75% <50%	2 1 0	98%	2
7.3	Extent (in %) of watershed management practices adopted	>75% 50-75% <50%	2 1 0	100%	2
8	Financial Inclusion	Yes=100% No=0%	2 0	100%	2
8.1	% of village population (>5 years) having Aadhaar identification	88% >88%	2 0	100%	2
8.2	% of households having accounts in Banks/Post Office	100% >100%	2 1	77%	2
8.3	% of eligible persons covered under Pradhan Mantri Suraksha Bima Yojana	100% >100%	2 1	0%	0
8.4	% of eligible persons covered under Pradhan Mantri Jeevan Jyoti Bima Yojana	100% >100%	2 1	0%	0
9	Digitalization	Yes=100% No=0%	2 0	100%	2
9.1	Does the village have access to Internet connectivity?	Yes=100% No=0%	2 0	0%	0
9.2	Does the village have a Common Service Centre or Cyber Cafe?	Yes=100% No=0%	2 0	0%	0
9.3	% of eligible persons who are digitally literate	>99% 60-99% <60%	2 1 0	N/A	2
10	Livelihood and Skill Development	>75% 50-75% <50%	2 1 0	100%	2
10.1	% of eligible youth undergoing skill development	>75% 50-75% <50%	2 1 0	0%	0
10.2	% of eligible youth who have been able to avail bank linked loans	>75% 50-75% <50%	2 1 0	0%	0
10.3	% of households which have at least one member as a member of any SHGs	>75% 50-75% <50%	2 1 0	98%	2
TOTAL SCORE ACHIEVED (OUT OF 100)					
Total score for the village will be shown here					

PM-AJAY (Adarsh Gram Component) - District User

<https://www.pmaqy.gov.in>

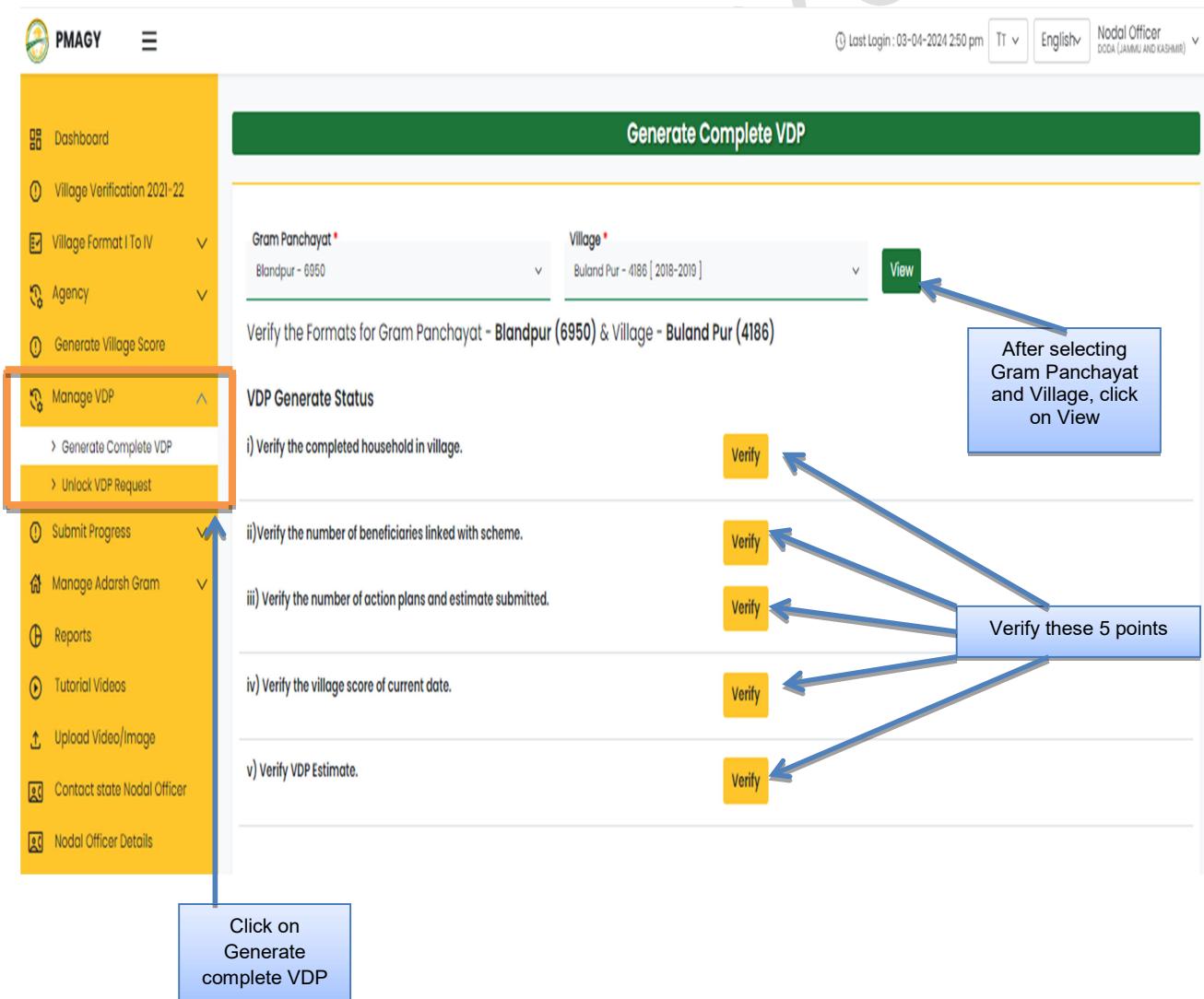
Page 34

11. Manage VDP

11.1 Generate Complete VDP

Steps to generate complete VDP

- I. Click on “Manage VDP” section then a drop-down will open. Then click on “Generate Complete VDP”. A webpage will open, as shown below.
- II. Select Gram Panchayat and Village. It will show VDP generation status. (as shown below)
- III. In order to generate VDP status, district user need to **verify** that the data is filled completely or not. District user need to verify all 5 points shown in the page.



The screenshot shows the PM-AJAY dashboard with a sidebar and a main content area. The sidebar has a yellow background and lists various options. The main content area has a green header bar with the title "Generate Complete VDP". Below it, there are dropdown menus for "Gram Panchayat" (selected: Blandpur - 6950) and "Village" (selected: Baland Pur - 4186 [2018-2019]). To the right of these dropdowns is a green "View" button. A blue callout box with an arrow points to the "View" button, containing the text: "After selecting Gram Panchayat and Village, click on View". Below the dropdowns, a message says "Verify the Formats for Gram Panchayat - Blandpur (6950) & Village - Baland Pur (4186)". The main content area also contains a section titled "VDP Generate Status" with five items labeled i) through v), each with a yellow "Verify" button. A blue callout box with an arrow points to these buttons, containing the text: "Verify these 5 points". At the bottom left of the main content area, another blue callout box with an arrow points to the sidebar under "Manage VDP", containing the text: "Click on Generate complete VDP".

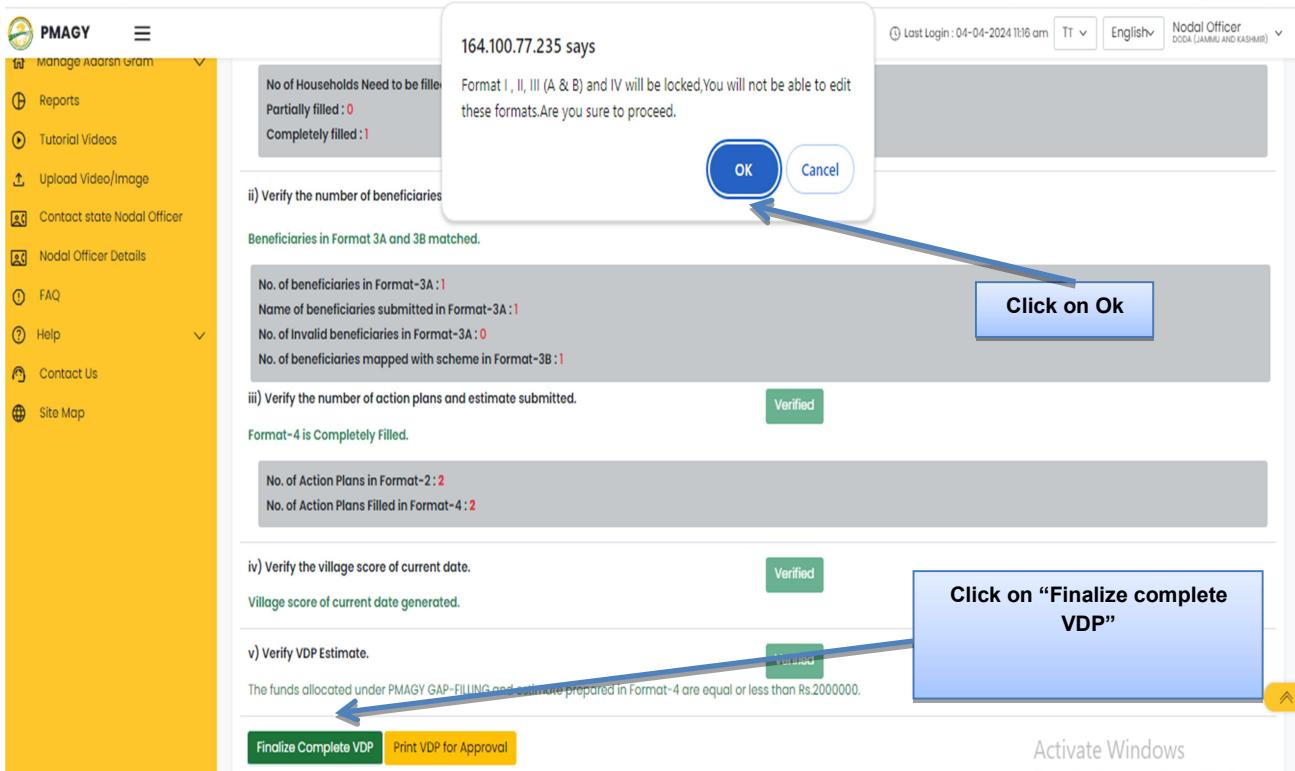
IV. Verify all the 5 points, as shown below. Then you will see “**Print VDP for approval**” button. Click on it to generate VDP.

V. Click on “Get PDF of complete draft VDP”. To download draft VDP for approval purpose in pdf format.

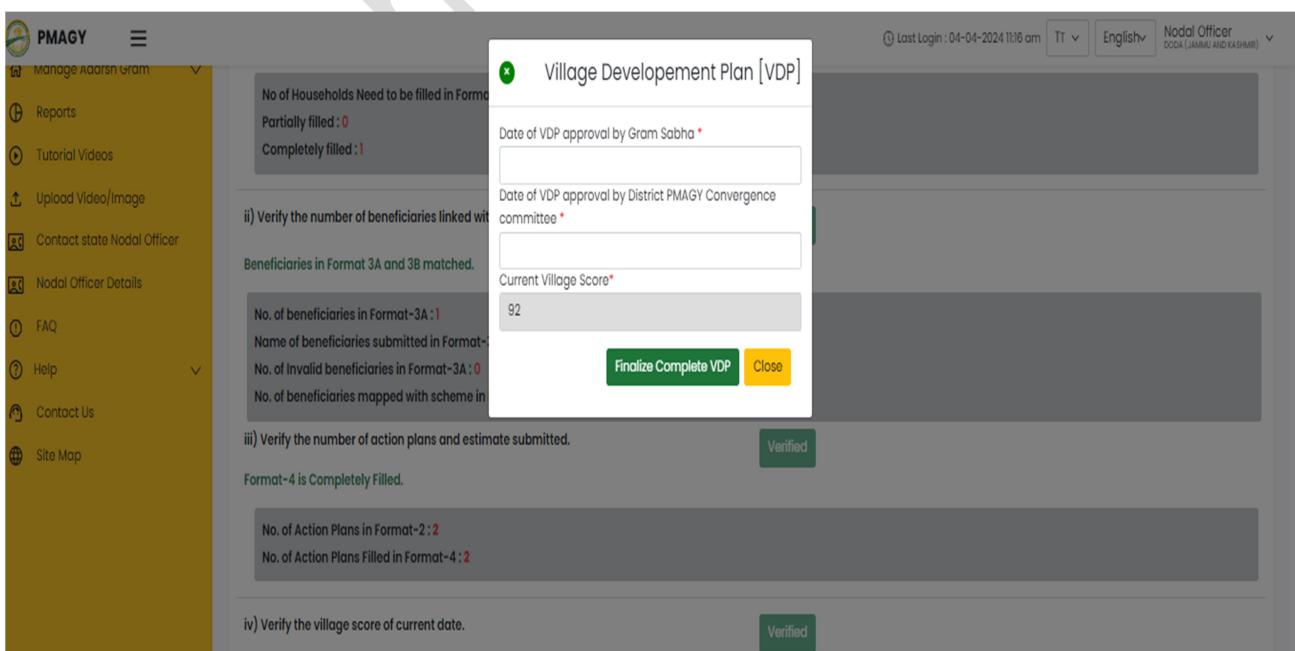
Note: When user will click on “**Finalize complete VDP**” then Format I, II, III (A & B), and IV will be locked, user will not be able to edit these formats. However he can request for unlocking VDP, to the state level authority.

VI. Again select the village by following above procedure, and then user will see following webpage.

VII. Click on “Finalize complete VDP”. A pop-up message will appear. Click on **Ok**.



VIII. Another pop-up message will flash. In which user has to enter date of approval from Gram Sabha and District convergence committee, then click on “Finalize complete VDP”. After that user can download Final VDP.



11.2 Unlock VDP Request

Steps to unlock VDP

- I. Click on “**Manage VDP**” section then a drop-down will open. Then click on “**Unlock VDP Request**”. A webpage will open, which will also show your earlier request for unlocking VDP.
- II. **Select Block, Gram Panchayat and Village.** And click on “**Submit request to state**”.

S.No.	District	Gram Panchayat	Village	Status	Requested Date	Remarks,if any
1	SOUTH WEST	Delhi West ~ 450011	Badhosra - 64032	Pending with State	2023-11-07 17:23:39	
2	SOUTH WEST	Delhi West ~ 450011	Badhosra - 64032	Approved	2023-10-18 12:46:06	
3	SOUTH WEST	- 0	- 0	Rejected	2023-10-04 14:24:52	dfg dfg d
4	SOUTH WEST	Delhi West ~ 450010	Rewla Kham Pur - 64014	Approved	2023-10-04 14:20:06	
5	SOUTH WEST	Delhi West ~ 450010	Rewla Kham Pur - 64014	Approved	2023-09-22 14:50:27	

Showing 1 to 5 of 5 entries

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“Submit request to state” button

Note: If any village will request for unlocking VDP, then its Adarsh gram status will be revoked.

12. Submit Progress

12.1 Format – IV

After the submission of complete VDP, then only user will be able to submit details of progress in Format-IV. Format- IV also deals with submission of progress report of Infrastructure works on action plan in the village. In this section district user has to enter data of progress of infrastructure activities.

Steps to submit progress in Format-IV

- I. Click on “Submit Progress” section. Then the drop-down menu will open.
- II. From drop-down select “Format-IV”. A Webpage will be opened, as shown below.
- III. Select Block, Gram Panchayat, and Village. A table will be shown to the user, where user will see and gap filling fund under PMAGY against each monitorable indicator.
- IV. Click on “Funds release / Utilized / Progress” button. To add details of release, utilization and work progress.
 - a. “Funds release / Utilized / Progress” button will be shown in “green” color if the progress details are filled.
 - b. “Funds release / Utilized / Progress” button will be shown “yellow” yellow if the progress details are yet to be filled.

Last Login: 04-04-2024 05:3 pm | TT | English | Nodal Officer DODA (JAMMU AND KASHMIR)

Format-IV: Action Plan and Progress Report of Infrastructure works					
State *	District *	Block *	Gram Panchayat *		
JAMMU AND KASHMIR	DODA	ASSAR	Balandpur - 6950		
Village *	Baland Pur - 4186 [2018-2019]				
S.No.	Domain	Monitorable Indicator	Name of/Detail of the Works/Activities identified	Gap-Filling Funds, Under PMAGY (₹)	Action
1	1 - Drinking water and Sanitation	1.6 - % of drains available along all internal roads	qweqweqweqeqweq weqrwewrwe	10,00,000	Funds Release/Utilized/Progress
2	1 - Drinking water and Sanitation	1.8 - % of solid and liquid waste being disposed effectively	Details of action plan for	10,00,000	Funds Release/Utilized/Progress

Funds Release / Utilized / Progress
button

V. A new webpage will be opened, as shown below, having three tabs- Release, Utilization, and Work progress. Details in these three tabs are to be filled sequentially. (as shown below)

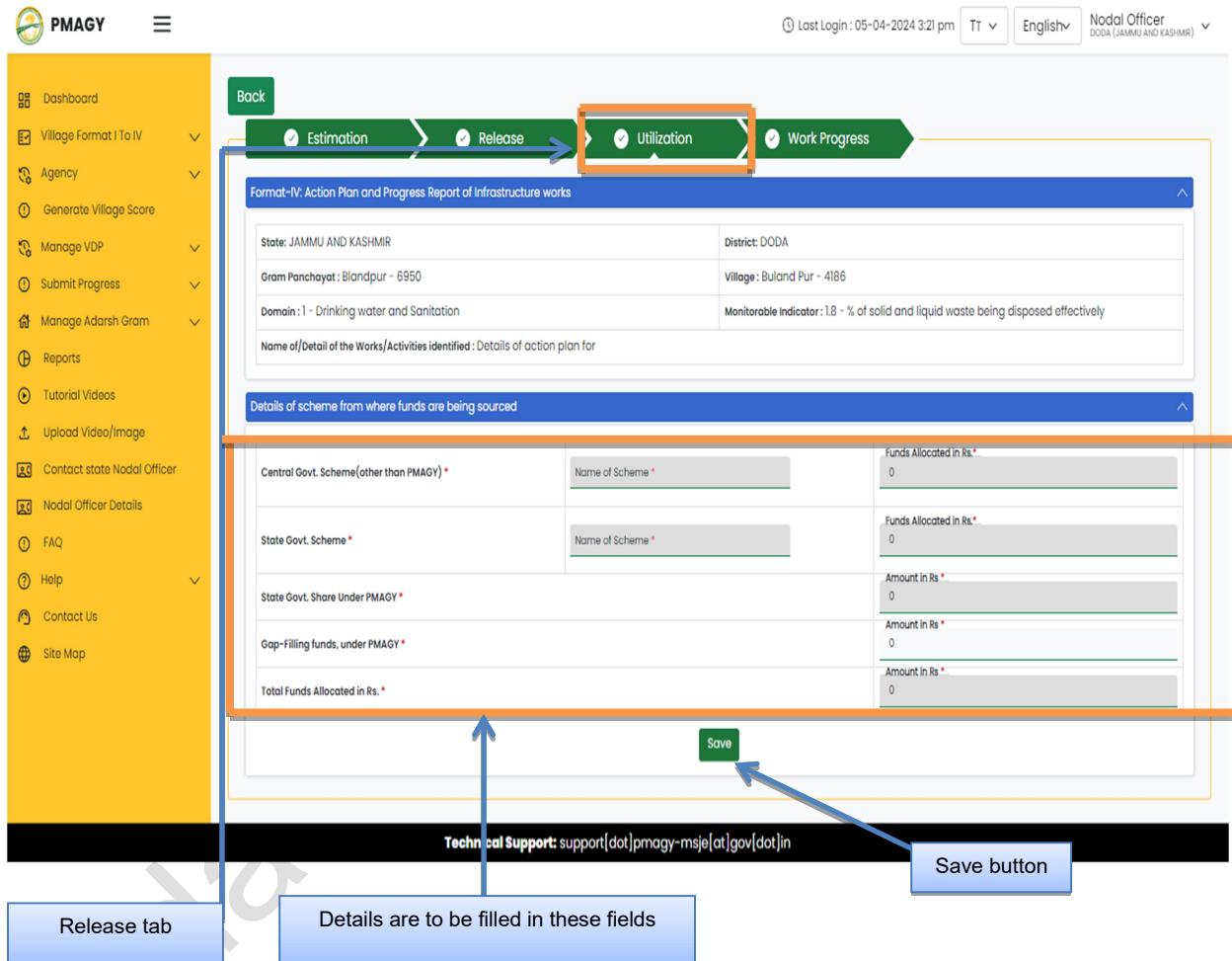
VI. Release tab:

- Here district user has to fill details of funds, which he sourced for the identified activity.
- Here details are to be filled in accordance with the details filled in Format – IV - Estimation field.
- After filling details of released fund. Click on “Save”. And move to utilization tab.

The screenshot shows the PM-AJAY (Adarsh Gram Component) District User interface. On the left, there is a yellow sidebar with various menu items. The 'Release tab' is highlighted with a blue box. At the top, there is a navigation bar with 'Last Login: 04-04-2024 6:53 pm', language settings ('English'), and a 'Nodal Officer' dropdown. Below the navigation bar, there is a breadcrumb trail: 'Back' → 'Estimation' → **Release** (highlighted with an orange box) → 'Utilization' → 'Work Progress'. The main content area is titled 'Format-IV: Action Plan and Progress Report of Infrastructure works'. It displays basic information: State: JAMMU AND KASHMIR, District: DODA, Gram Panchayat: Blandpur - 6950, Village: Buland Pur - 4186, Domain: I - Drinking water and Sanitation, and Monitorable Indicator: 18 - % of solid and liquid waste being disposed effectively. Below this, there is a section titled 'Details of scheme from where funds are being sourced' with several input fields. A 'Save' button is located at the bottom right of this section. A 'Save button' label with an arrow points to the 'Save' button. A 'Details are to be filled in these fields' label with an arrow points to the input fields in the 'Details of scheme' section. Technical support information is provided at the bottom: 'Technical Support: support[dot]pmagy-msje[at]gov[dot]in'.

VII. Utilization tab:

- Here district user has to fill fund utilization details, which he has utilized till date for the identified activity.
- Here details are to be filled in accordance with the details filled in Format – IV – Estimation and release tabs.
- After filling details of utilized fund. Click on “Save”. And move to Work progress tab.



The screenshot shows the PMAGY application interface. On the left, there is a yellow sidebar with various menu items. In the center, there is a main form titled "Format-IV: Action Plan and Progress Report of Infrastructure works". The top navigation bar includes "Back", "Estimation", "Release", "Utilization" (which is highlighted with an orange border), and "Work Progress". The right side of the top bar shows "Last Login: 05-04-2024 3:21 pm", "TT", "English", and "Nodal Officer DODA (JAMMU AND KASHMIR)". The main form contains sections for "State: JAMMU AND KASHMIR", "District: DODA", "Gram Panchayat: Blandpur - 6950", "Village: Bland Pur - 4186", "Domain: I - Drinking water and Sanitation", and "Monitorable Indicator: 1.8 - % of solid and liquid waste being disposed effectively". Below these, there is a section for "Name of/Detail of the Works/Activities identified: Details of action plan for". The next section is "Details of scheme from where funds are being sourced", which is highlighted with an orange border. It includes fields for "Central Govt. Scheme (other than PMAGY)*", "Name of Scheme*", "Funds Allocated in Rs.*", "State Govt. Scheme*", "Name of Scheme*", "Funds Allocated in Rs.*", "State Govt. Share Under PMAGY*", "Amount in Rs.", "Gap-Filling funds, under PMAGY*", "Amount in Rs.", and "Total Funds Allocated in Rs.*". At the bottom of this section is a green "Save" button. A blue box labeled "Release tab" is on the left side of the main form. A blue box labeled "Details are to be filled in these fields" is positioned below the "Utilization" tab section. A blue box labeled "Save button" is positioned below the "Save" button.

VIII. Work progress tab:

- Here district user has to fill work progress details. Along with the respective dates.
- Here details are to be filled in accordance with the details filled in Format – IV – Estimation, Release, and Utilization tabs.
- After filling details of work progress. Click on “Save”.

The screenshot shows the PM-AJAY application interface. On the left is a yellow sidebar with various menu items. The main area is titled "Format-IV: Action Plan and Progress Report of Infrastructure works". At the top, there's a navigation bar with "Last Login: 05-04-2024 3:21 pm", language settings ("TT", "English"), and a "Nodal Officer DODA (JAMMU AND KASHMIR)" dropdown. Below the navigation is a horizontal bar with four tabs: "Estimation", "Release", "Utilization", and "Work Progress". The "Work Progress" tab is highlighted with an orange border. The main content area contains several input fields and tables. One table shows dates: "Date of Approval: 2024-02-01", "Expected date of Start*: 2024-02-04", and "Expected date of Completion*: 2024-02-11". Another table shows "Actual date of Start*: 2024-02-12" and "% of work completed*: 50". A remarks field contains the text "partially completed partially completed". At the bottom right is a green "Save" button. A blue arrow points from the "Release tab" label at the bottom left to the "Work Progress" tab. Another blue arrow points from the "Details are to be filled in these fields" label at the bottom center to the "Save" button.

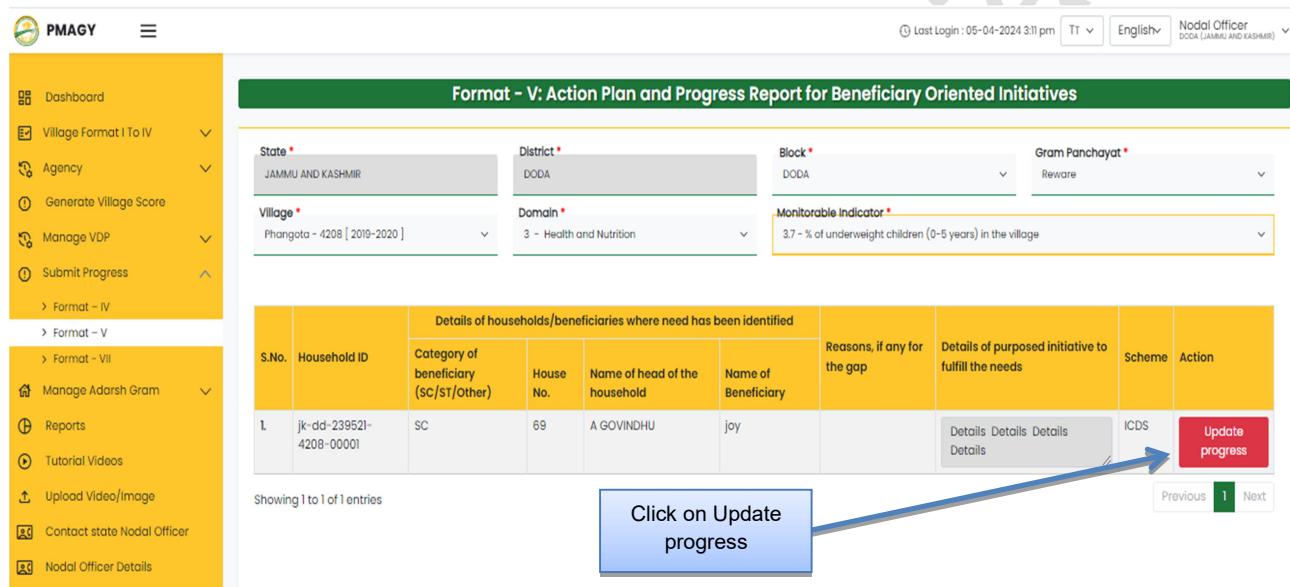
IX. Similarly fill the details for all identified activities.

12.2 Format – V

Format-V deals with submission of progress report for beneficiary oriented initiatives.

Steps to Add progress in Format-V

- I. Click on “Submit Progress” section. Then the drop-down will open.
- II. From drop-down select “Format-V”.
- III. Select the Block, Gram Panchayat and village.
- IV. After that select “Domain” and “Monitorable indicators” to see details of identified beneficiaries in the village.(as shown below)



- V. Click on“Update progress”to fill progress details for identified beneficiaries’.
- VI. Selectprogress status on “status” drop-down. And select the appropriate progress status. (as shown below)
 - a. If the need is fulfilled then select “Need fulfilled”. And also provide the date on which need is fulfilled.Also give remarks, if any.
 - b. If the need is not fulfilled then select the appropriate reason such as- “Unwilling”, “Not found eligible”, “Left the village”, “Expired”, “Scheme closed” or “other”. Also give remarks, if any.
- VII. Click on“Submit”.

Description of important fields in estimation field of Format-V

PMAGY

Last Login : 05-04-2024 3:11 pm | English | Nodal Officer DODA (JAMMU AND KASHMIR)

Format - V: Action Plan and Progress Report for Beneficiary Oriented Initiatives

State *	District *	Block *	Gram Panchayat *						
JAMMU AND KASHMIR	DODA	DODA	Reware						
Village *	Domain *	Monitorable Indicator *							
Phangota - 4208 [2019-2020]	3 - Health and Nutrition	3.7 - % of underweight children (0-5 years) in the village							
S.No.	Household ID	Details of households/beneficiaries where need has been identified				Reasons, if any for the gap	Details of purposed initiative to fulfill the needs	Scheme	Action
		Category of beneficiary (SC/ST/Other)	House No.	Name of head of the household	Name of Beneficiary				
1.	jk-dd-239521-4208-00001	SC	69	A GOVINDHU	joy		Details Details Details Details	ICDS	Update progress

Showing 1 to 1 of 1 entries

Progress

Status	Date of which need fulfilled	Remarks, if any
Need Fulfilled	Enter valid date	Remarks not allowed more than 255 characters

Select progress status here

Select date on which need is fulfilled

Submit button

Technical Support: support[dot]pmagy-msje[at]gov[dot]in

12.3 Format – VII

Format-VII deals with monthly progress report submission by the district user.

Steps to submit progress in Format-VII

- I. Click on “**Submit Progress**”section. Then the drop-down menu will open.
- II. From drop-down select “**Format-VII**”.
- III. **Enter** the details of District level officers.
- IV. **Enter** the details of PMAGY district level convergence committee meetings.
- V. **Enter** the details of no. of capacity building training held at Panchayat and village level.
- VI. **Enter** the details of Village Level Convergence Committee meetings.
- VII. Click on “**submit**” button

The screenshot shows the 'Format VII – Reporting Format for District' page. At the top, there are fields for 'Name of State' (JAMMU AND KASHMIR), 'District' (DODA), and 'No. of Villages selected' (14). Below this, there are three main data entry sections:

- 1. Details of district level officers:** A table with columns for S.No., Name*, Designation*, Email Id, Landline No., Mobile No., Fax No., Office Address*, Pin Code*, and Action. One row is populated with '1. ardd', 'sado', 'abx@gmail.com', 'Landline No.', '0956565852', 'Fax Number', 'dkkk dkdk', '241520', and a delete icon.
- 2. No. of meetings held so far for District PMAGY Convergence Committee:** A table with a single row showing 'Enter no. of meetings'.
- 3a. No. of capacity building training held at district for panchayat and village level functionaries so far and date of last training:** A table with columns for No. of capacity building, No. of persons trained, and Date of last capacity building training. One row is shown: '3' and '30' under 'No. of persons trained', and '01-04-2024' under 'Date of last capacity building training'.

Below these is section 3b, 'Details of meeting of Village Level Convergence Committee (VLCC), held so far and date of last meeting', which contains a large table with 14 rows of data. The columns are S.No., Name of Panchayat / Village, Selection Year, No. of Meetings, and Date of last meeting. The data includes various villages like Balandpur, Kursari, Gutassa, Sharote, Kondote, Paryote, Puneja, Ramgarh Kurmail, Saras, Sindra, Reware, Phangota, Rivara, Bheja, and Inhra, with dates ranging from 08-03-2024 to 28-02-2024.

At the bottom right of the page is a yellow 'Submit' button.

13. Manage Adarsh Gram

13.1 Declare Adarsh Gram

Steps to generate complete VDP

- I. Click on “Manage Adarsh Gram” section then a drop-down will open. Then click on “Declare Adarsh Gram”. A webpage will open, as shown below.
- II. Select Block, Gram Panchayat and Village. This will show village current score and progress summary. (as shown below)
- III. Upload photos of Adarsh gram declaration event, if any.
- IV. Click on “submit request to state”. Now the request will move to state government for the approval.

Screenshot of the PMAGY (Adarsh Gram Component) - District User interface showing the "Declaration of selected villages as 'Adarsh Gram'" page.

The page includes the following sections:

- Left Sidebar:** Includes links for Dashboard, Village Format I To IV, Agency, Generate Village Score, Manage VDP, Manage Adarsh Gram, Reports, Tutorial Videos, Upload Video/Image, Contact state Nodal Officer, Nodal Officer Details, FAQ, Help, Contact Us, and Site Map.
- Main Content Area:**
 - Header:** Declaration of selected villages as "Adarsh Gram".
 - Form Fields:** State (JAMMU AND KASHMIR), District (DODA), Block (ASSAR), Gram Panchayat (Ramgarh Kurmail - 239453), Village (achieved minimum 68 score) (Ramgarh - 4181).
 - Current Score:** 94.
 - Progress Summary:** No. of works identified (3), No. of works completed (1), Gap filling funds utilized (In Rs.) (150000), No. of beneficiaries identified (0), and No. of beneficiaries saturated (0).
 - File Upload:** Choose files (No file chosen). Instructions: (Select one or more images), image allowed: jpg, jpeg, png and maximum size 1Mb.
 - Submit Button:** Click here, to submit your request for Adarsh gram. An arrow points from this button to the "Submit request to state" button.
 - Table:** Villages submitted to state for Adarsh Gram declaration. Shows 8 entries.

Technical Support: support[dot]pmagy-msje[at]gov[dot]in

Note: If village is open defecation free (ODF) and Village score equal to or greater than 70 then only “submit request to state” button will be visible to user.

14. Reports

This section lists link for all important reports related to the scheme. This page serves as a single point repository of links for reports, which the district user may use frequently.

Steps to view Reports section

- I. Click on ‘Report’section in the side-bar. A webpage will open, as shown below.
- II. Click on the subsequent report, which user want to view.

The screenshot shows the PM-AJAY (Adarsh Gram Component) - District User interface. On the left, there is a yellow sidebar with various navigation options. The main content area is titled 'All Reports' and contains several sections with links to different reports:

- Miscellaneous**
 - 1. Covered Villages
 - 2. Village Verification Status
- Survey**
 - 1. Need Assessment Format-I
 - 2. Completion of Format II
 - 3. Completion of Format-3A (View Survey Data)
 - 4. Indicator wise Format-3A assessment
 - 5. Completion of Format IV
 - 6. Completion status of all formats
 - 7. Score Card with Indicator status
 - 8. All villages score (Format-6)
- Household**
 - 1. Households Survey Status
 - 2. Deleted Households
 - 3. Households Details
- VILLAGE DEVELOPEMENT PLAN**
 - 1. Complete VDP
- Work**
 - 1. Works under Gap Filling Funds
 - 2. Works in progress
 - 3. Infrastructure Abstract (Mi wise)
 - 4. Scheme-Wise
- Beneficiary**
 - 1. Beneficiary List of 3A
 - 2. Duplicate name in 3 A
 - 3. Beneficiary List of 3B
 - 4. Beneficiary difference in 3A & 3B
 - 5. Beneficiary Progress (Format-v)
 - 6. Download beneficiary list with progress
- Other**
 - 1. Format VII
 - 2. Adarsh Gram Status

At the bottom of the page, there is a footer bar with the text "Technical Support: support[dot]pmagy-msje[at]gov[dot]in".

15. Tutorial Videos

This section will lead user to the YouTube channel of the Ministry of social justice. This channel has tutorial videos related to the schemes of the ministry.

The screenshot shows the YouTube channel page for 'Pradhan Mantri Anushuchit Jaati Abhyudaya Yojana' (PMAJAY). The channel has 221 subscribers and 20 videos. The channel description states: 'This channel provides technical videos on how to fill the various formats of PMAJAY scheme...'. Below the channel information, there is a 'Subscribe' button and a 'Sign in' link. The main content area displays five video thumbnails with their titles and views:

- [Create Grants-in-Aid project by District or State Major use](https://pmajay.gov.in) (English Language) - 7:53 - 142 views • 3 months ago
- [Each indicator of Format-2 explained in Hindi.](https://pmajay.gov.in) (हिन्दी) - 38:07 - 218 views • 4 months ago
- [How to Fill or Edit the Format-2](https://pmajay.gov.in) - 15:31 - 262 views • 4 months ago
- [How to submit online request for release of installment of funds contribution](https://pmajay.gov.in) - 8:46 - 327 views • 8 months ago
- [How to create a project on PMAJAY portal by district...](https://pmajay.gov.in) - 26:21 - 2.3K views • 1 year ago
- [प्रधानमंत्री अदर्श प्राम योजना \(PMAJAY\) के उत्तरांत्र प्राम दिका...](https://pmajay.gov.in) - 4:12 - 1.9K views • 1 year ago

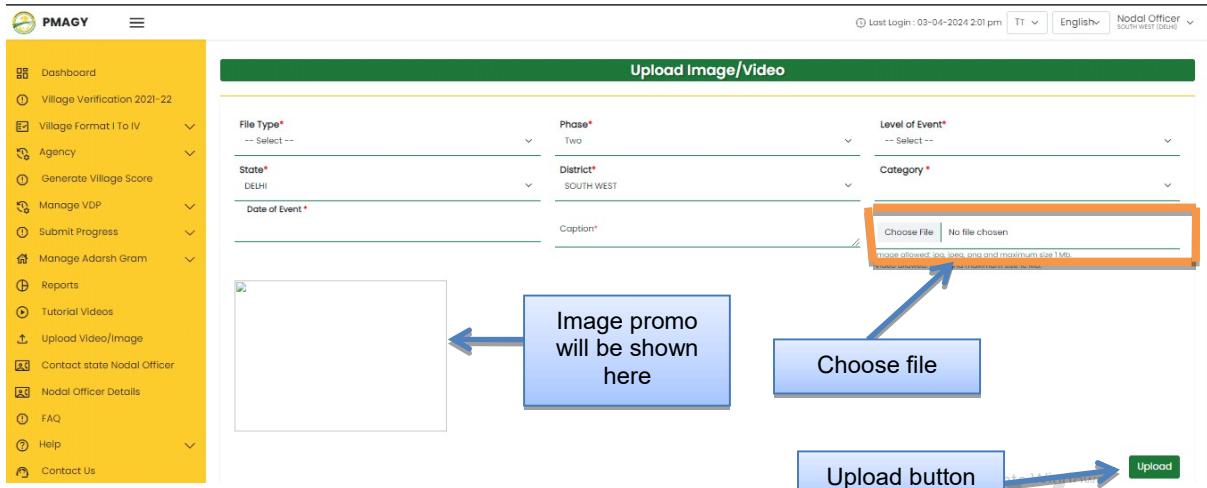
16. Upload Video/Image

This section allows district user to manage uploading of image and videos. District user can upload images of achievement and successes achieved by villages in scheme implementation.

Steps to upload video / image

- I. Click on ‘Upload video / image’ section in the side-bar. A webpage will open, as shown below.
- II. Select “Published”, from the “published status” drop-down. And click on **view**. This will show all the published videos / images by the district user so far.
- III. Select “Un-published”, from the “published status” drop-down. And click on **view**. This will show all the un-published videos / images, if any, by the district user.

- IV. Click on “Add image / video” button to upload image / video. This will redirect user to the new webpage, shown below



Upload Image/Video

File Type* -- Select --

Phase* Two

Level of Event* -- Select --

Date of Event *

State* DELHI

District* SOUTH WEST

Category*

Caption*

Choose File No file chosen

Image allowed jpg, jpeg, png and maximum size 1MB.

Choose file

Upload button

Upload

- V. Select “File type”, “Phase”, “Level of event”, “State”, “District”, “Category”, “Date of Event” and “caption”.
- VI. Now **choose** the video / image file to upload from your computer. The uploaded image will be shown on the left hand corner of the webpage.
- VII. Click on “**upload**” button.

17. Contact State Nodal Officer

This section will show to the district user, the name and contact details of the state nodal officer for the scheme implementation.

The screenshot shows the PMAGY District User interface. On the left is a yellow sidebar with various navigation options. In the center, a table displays the details of the State Nodal Officer for Jammu and Kashmir. At the bottom, there is a technical support email address.

Details of State Nodal Officer

S.No.	State	Name	Designation	Email Id	Contact No.	Office Address
1.	JAMMU AND KASHMIR	Nodal Officer	District Social welfare Officer, Udhampur	dswoudh@gmail.com	00199270992	office of the District Social Welfare Officer Barrian, Udhampur 182101

Technical Support: support@pmagy-msje.gov.in

Adarsh

18. Help

In this section YouTube tutorial videos are listed and arranged “Format” wise. So that if the user is experiencing any issue relating to any format, then he can utilize these resources. Apart from this user manuals are also uploaded here.

Steps to view Help section

- I. Click on ‘Help’section in the side-bar. Then the drop-down menu will open.
- II. Select appropriate video, for which you are seeking help.
- III. Click on the tutorial video.

The screenshot shows the PMAGY District User interface. On the left, there is a yellow sidebar menu titled 'PMAGY'. The 'Help' option is selected, revealing a dropdown menu with several video tutorial links:

- > Format -1 Tutorial
- > Format -2 Tutorial
- > Format -3A Tutorial
- > Format -3B Tutorial
- > User Manual Format-5
- > User Manual VDP/IVDP
- > Village Verification

The main content area is titled 'Format -1 Tutorial' and displays a video thumbnail for 'How to fill Format -1 of PMAGY'. The thumbnail features the PMAGY logo and the text 'प्रधान मंत्री अदर्श ग्राम योजना में प्रपत्र १ कसे भरें'.

19. FAQ

Steps to view Help section

- I. After successful login
- II. Click on 'Help' section in the side-bar.
- III. Click on appropriate question, for which you need help.

The screenshot shows the PMAGY application's user interface. On the left, there is a vertical sidebar with a yellow background containing navigation links: Dashboard, Village Format I To IV, Generate Village Score (Format-VI), Generate VDP, Reports, FAQ (which is currently selected and highlighted in blue), Help, Contact Us, and Site Map. At the top right, there are buttons for Last Login (08-01-2024 10:33 am), Language (English), and Nodal Officer (Rekha Khan Pur (SOUTH WEST)). The main content area has a green header bar labeled "Frequently Asked Question". Below it, there is a list of questions, each with a collapse/expand icon (downward arrow). The questions are:

- Question1 : Unable to add new households in Format-3A.
- Question2 : What is the meaning of Allocated Gap-Filling funds in PMAGY and Allocated Gap-Filling funds in SCA to SCSP displayed in Format-4?
- Question3 : How to fill FORMAT - 3B and what is to be filled in this format?
- Question4 : There is error message in Generate VDP verification () Verify the completed household in village.
- Question5 : Whether to survey all the households of the village or to survey only the Scheduled Caste households?
- Question6 : What if the total population of the selected village is less than 500 or there are very few SC persons in the village?
- Question7 : What is the selection criteria of villages under PMAGY?
- Question8 : The difference of Beneficiary in 3A and 3B report is showing the difference in negative.

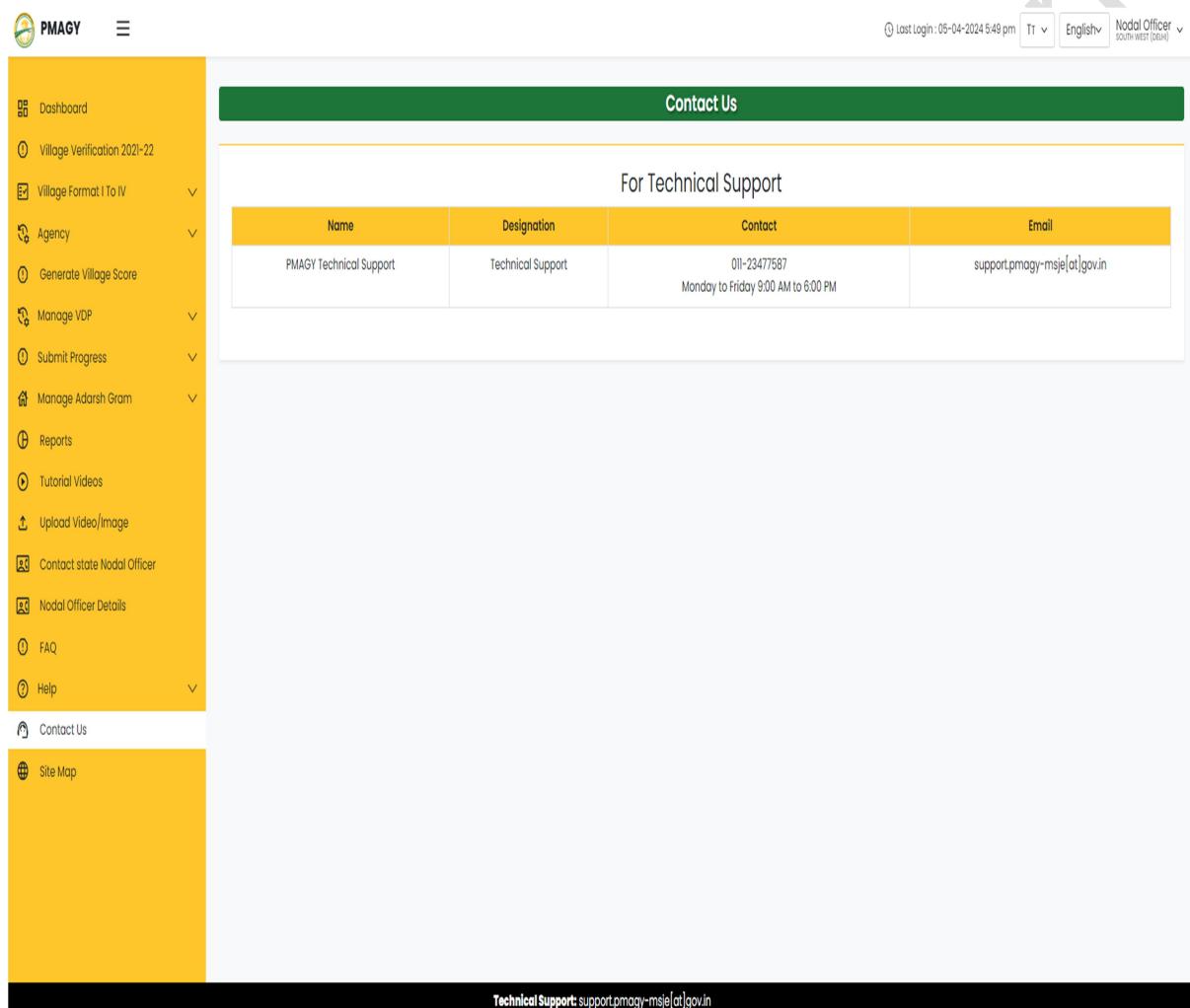
At the bottom of the page, there is a footer bar with the text "Technical Support: support[dot]pmagy-msje[at]gov[dot]in".

20. Contact Us

For any technical issue district user can contact to the support team, of which contact information is shown on this webpage.

Steps to view Contact information

- I. After successful login
- II. Click on “Contact us”section in the side-bar.



The screenshot shows the PM-AJAY (Adarsh Gram Component) - District User interface. The left sidebar has a yellow background with various menu items. The main content area has a white background with a green header bar labeled "Contact Us". Below it, a section titled "For Technical Support" contains a table with one row of data. The table has four columns: Name, Designation, Contact, and Email. The data in the table is as follows:

Name	Designation	Contact	Email
PMAGY Technical Support	Technical Support	011-23477587 Monday to Friday 9:00 AM to 6:00 PM	support.pmagy-msje[at]gov.in

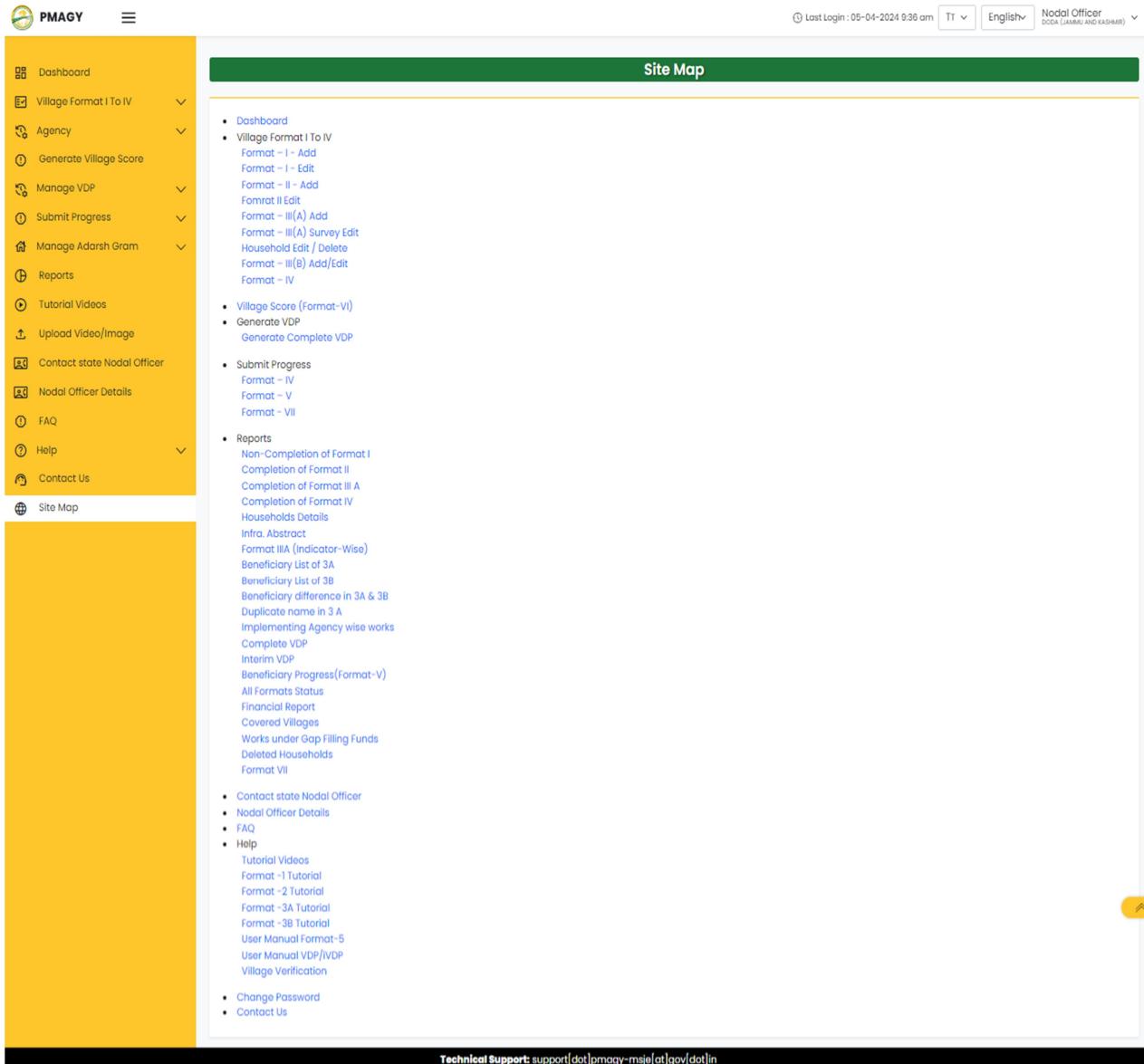
At the bottom of the page, there is a black footer bar with the text "Technical Support: support.pmagy-msje[at]gov.in".

21. Site Map

Site map outlines the structure of the website to help district user to navigate the website effectively.

Steps to view site map

- III. After successful login
- IV. Click on “Site Map”section in the side-bar.



The screenshot shows the PM-AJAY (Adarsh Gram Component) - District User interface. The left sidebar contains a navigation menu with the following items:

- Dashboard
- Village Format I To IV
- Agency
- Generate Village Score
- Manage VDP
- Submit Progress
- Manage Adarsh Gram
- Reports
- Tutorial Videos
- Upload Video/Image
- Contact state Nodal Officer
- Nodal Officer Details
- FAQ
- Help
- Contact Us
- Site Map

The main content area is titled "Site Map" and lists all the available sections and sub-sections:

- Dashboard
- Village Format I To IV
 - Format – I – Add
 - Format – I – Edit
 - Format – II – Add
 - Format II Edit
 - Format – III(A) Add
 - Format – III(A) Survey Edit
 - Household Edit / Delete
 - Format – III(B) Add/Edit
 - Format – IV
- Village Score (Format-vi)
- Generate VDP
 - Generate Complete VDP
- Submit Progress
 - Format – IV
 - Format – V
 - Format – VII
- Reports
 - Non-Completion of Format I
 - Completion of Format II
 - Completion of Format III A
 - Completion of Format IV
 - Households Details
 - Infra. Abstract
 - Format IIIA (Indicator-Wise)
 - Beneficiary List of 3A
 - Beneficiary List of 3B
 - Beneficiary difference in 3A & 3B
 - Duplicate name in 3 A
 - Implementing Agency wise works
 - Complete VDP
 - Interim VDP
 - Beneficiary Progress(format-V)
 - All Formats Status
 - Financial Report
 - Covered Villages
 - Works under Gap Filling Funds
 - Deleted Households
 - Format VII
- Contact state Nodal Officer
- Nodal Officer Details
- FAQ
- Help
 - Tutorial Videos
 - Format-1 Tutorial
 - Format - 2 Tutorial
 - Format - 3A Tutorial
 - Format - 3B Tutorial
 - User Manual Format-5
 - User Manual VDP/IVDP
 - Village Verification
- Change Password
- Contact Us

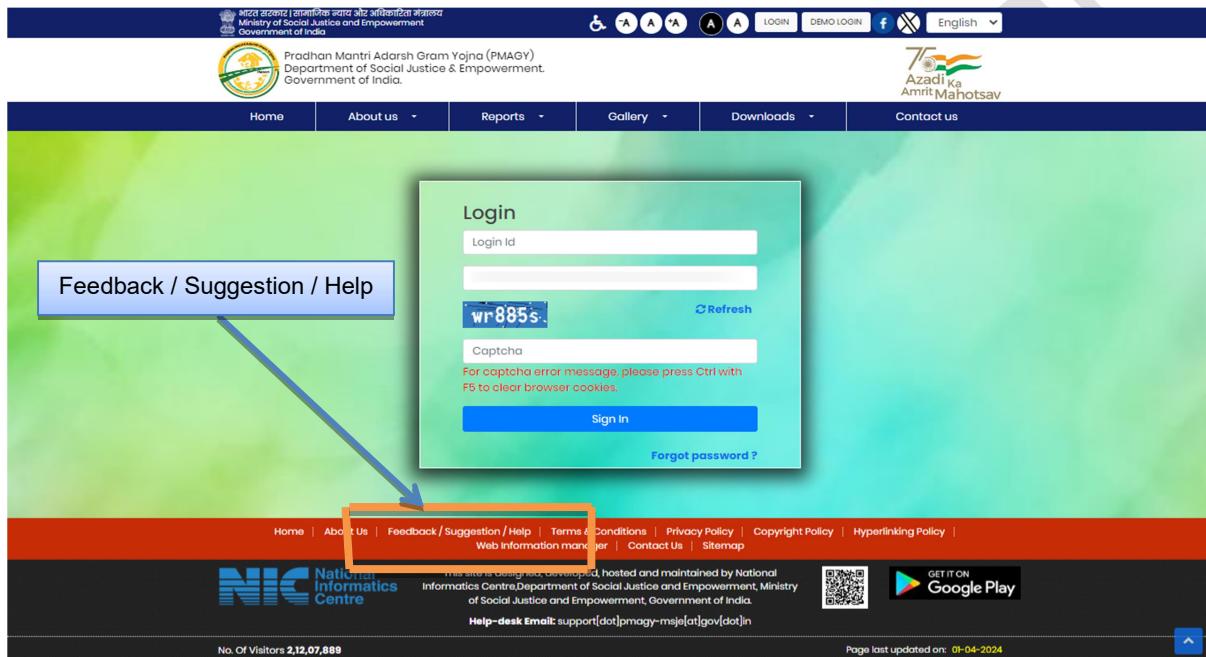
At the bottom of the page, there is a "Technical Support" link: support[dot]pmagy-msje[ot]gov[dot]in

22. Feedback / Suggestion / Help

From this page, user can give feedback and suggestion and ask for help regarding any functionality of the Web portal.

Steps to fill feedback / suggestion / help

- I. Go to the home page of Web portal by clicking on: <https://www.pmagy.gov.in> or [click here](#)
- II. Click on “Feedback / suggestion / help” link bar, present at the bottom of the page. (As shown below).



- III. After clicking on the Feedback / Suggestion / Help, new webpage will open. Here user can give his feedback, suggestion and seek help.
- IV. Click on ‘Submit’ button.

The screenshot shows the 'Feedback/Suggestion/help' form page. The form has several dropdown menus for 'Related To' (District, Gram Panchayat), 'State' (Select State), 'Block' (Select Block), and 'Village' (Select Village). It also has input fields for 'Mobile No.', 'Email', 'Subject', and a large 'Message' area with a 'Captcha' field containing 't6hzvk'. At the bottom, there is a 'Submit' button. The page footer is identical to the one in the previous screenshot, including the NIC logo, visitor count (2,09,47,868), and update date (01-04-2024).

23. TECHNICAL HELP-DESK SUPPORT

Please contact us for any technical queries using the details below.

CONTACT: +91-11-24364468 (Monday to Friday 9:00 AM to 6:00 PM)

EMAIL: support.pmagy-msje[at]gov.in

ADDRESS: 6th Floor, A-wing, ShastriBhawan, DrRajendra Prasad Rd, Rajpath Area, Central Secretariat, New Delhi 110001

Adarsh Gram Yojana