

**LETTER WRITING**

FROM,

DATE:18/52024

BHARATH.C 2<sup>nd</sup> SEM EEE BRANCH

PLACE:BANGALORE

RAMIAH POLYTECHNIC,

BANGALORE-96

TO,

HOD EEE BRANCH

RAMIAH POLYTECHNIC,

BANGALORE-96

SUB:REQUESTING FOR 10 DAYS LEAVE.

RESPECTED MAM/SIR I AM BHARATH.C OF 2<sup>nd</sup> SEM EEE BRANCH .I AM REQUESTING FOR 10 DAYS LEAVE BECAUSE, I AM GOING VILLAGE SO I WON'T BE ABLE TO ATTEND CLASSES .PLEASE GRANT ME 10 DAYS FOR LEAVE.

THANKING YOU

YOUR'S FAITHFULLY

BHARATH.C