



JOB DESCRIPTION

JOB INFORMATION

Host Site: HCMS in Kalispell, MT (Hampton Inn)

Remarks: Placement locations are in **Kalispell, Montana**. The employer reserves the right to place and/or move students based on availability and arrival time of students ***3 months work commitment**

***ALL Students may wait up to 7 days to begin work**

Employers needs: Students, both males and females

Level of English required: Intermediate conversational level of English. An English interview must be passed

Skills required: None

Available positions: Housekeeping in a hotel

Dress code: Students need to bring black rubber-soled, non-slip shoes and black pants. If not, they must purchase them upon arrival. Shirts will be provided



HOUSING

Is employee housing available: YES

Housing description: Apartments are multi bedroom units with a kitchen and a bathroom, 2-4 students will share a bedroom, depending on size, 2 to 6 to share the bathroom. There is a basic rental furniture provided (bed, table and chairs). All utilities with apartment, **no linens or kitchen utensils**

Housing deposit: \$100 refundable, less \$50 cleaning fee

Cost of housing: \$75/week — the sub-lease will have the same length as the DS-2019 Form. The minimum required time to be committed to the housing is 3 months. If after 3 months, but before the end of the DS-2019 a student wishes to depart, he/she must notify HCMS in writing by e-mailing the HCMS local supervisor

Housing deposit & first month rent are due upon arrival (\$400)

Dates of employment:

Start date: **05/20/2009**—06/20/2009

End date: 09/08/2009 —10/20/2009

ALL students must arrive by 06/20/2009

Wage: \$7.50/hour

Avg. hours per week: 32-40

Overtime: Might be available, not guaranteed. If available, pays time and a half

Frequency of pay: Pay is every two weeks, distributed on Mondays

Attention: First paycheck - **may take up to 3 weeks depending on the time of arrival**

Other benefits: None

Work schedule: None available

TRANSPORTATION

Arrival pick-up provided: YES

On site transportation: Housing is walking or biking distance to work. Bicycles can be purchased with \$80

ARRIVAL

Arrival procedures: Students should arrive into Kalispell by plane or Greyhound bus, during the week and not after hours. The arrival details must be sent 10 days prior to arrival. They can also fly to Spokane, WA and take the Greyhound bus to Missoula. They must call the supervisor to inform about the arrival time of the bus. If they arrive on the weekend or late at night, they are responsible to get a hotel until the next working day for pick up

Area information: Please visit www.kalispell.com

OTHER COMMENTS

HCMS Conditions to be signed. Housing deposit and first month rent are due upon arrival (\$400)