Short Stay

Spring Sem.



STUDENT APPLICATION

Directions: Print neatly in black ink or type. Return all forms together making certain signatures and dates are included. Incomplete applications cannot be processed. Family Name: _____ First Name: _____ Middle Name: ____ Mailing Address: _____ Street Address Citv Country Zip Code Telephone #:______ Fax #: ______ Fax #: _____ Birthplace: (City, State) _____(Country) ____ Date of Birth: (Month / Day / Year) Country of Legal Permanent Residence: _____ Country of Citizenship: _____ Religious Affiliation: ————— Program Destination: ————— Sex: ® Male ® Female Date of Application: _____ Passport Number: ______ (Month/Day/Year) (If Known) **FAMILY INFORMATION** Father's Name: _____ Address: _____ _____ Country: _____ Date of birth: PHOTO (smiling) Business phone: _____ Employed by: _____ Occupation: Mother's Name: Address: _____ Brothers and/or Sisters Name: _____ Country: _____ Date of birth: ______ DOB: _____Sex: ® Male ® Female Living at Home?: 8 YES 8 Business phone: NO Employed by: Name: DOB: Sex: ® Male Occupation: Female Emergency Contact #: _____ Living at Home?: ® YES ® NO Name: _____ DOB: _____Sex:

Male
Female Address: _____ Living at Home?: ® YES ® _____ Country: _____ NO

Circle Program: Academic Year Fall Sem.



PERSONAL DATA

Check any activity in which you are interested (check no more then six).

8 8 8 8 8 8 8 8	American Football Arts and crafts Art/painting Back packing Baseball Basketball Biking Bowling Camping	§ Fal§ Fis§ Go§ Hik§ His§ Ice§ Ma	king story e Hockey artial Arts	ies	Raising Ani Racquetbal Reading Riding Hors Sailing/Boa School Acti Sewing Shopping	l ses ting vities	88888888	Theatre Track and Field Travel Visiting Relatives Walking Watching TV Water Skiing Woodworking	
8 8	Camping Church activities		ovies useums		Snow Sport Soccer		(8)	WrestlingWriting	
8	Collecting		ısic		Swimming		8	Other:	
8	Community work		otography		Table Gam				_
8	Computers		cnics	8	Tennis				
Ple	Do you play in a Do you play in a If yes, what Inst Do you particip sports? How often do y Are you active i Would you be w host family? ®	a band? an orche trument ate in ar ou atter n any ch	Solve YES Solve	NO YES ® itive ps? ® YES	NO - - - 5 ® NO	Are you If yes, w If you as by med Are you If yes, V	Do alle hat re al icine alle	s or accommodations: you smoke? ® YES ® NO ergic to animals? ® YES ® NO animals? Illergic, is your allergy controlled e? ® YES ® NO ergic to medications? ® YES ® NO t medications?	
	List the chores	for whic	h you are r	responsible	e at	What fo	reig	gn language do you study and	
	home? Briefly give reas				_			g?	



FAMILY ALBUM

amily Name:	
	2 years) of you, your family and friends. Describe each photo on the
	back of each picture. Please do not use staples, but glue lightly so the
ctures can be easily removed. Please feel free t	to send additional pages or picture albums.
-	



PAIVIL	ALBOW
PAMIL	ALBUM



FAMILY ALBUM						



STUDENT'S LETTER OF INTRODUCTION

Student's Name:			

In your own words write a letter that will tell about your personal interests. Your letter should be **typed in a language of the country** you are planning to travel. Feel free to continue onto another page. Below are some suggestions of what to include.

- 1. Describe yourself. Tell about any extra special accomplishments or awards (Are you and expert soccer player, musician, computer whiz?)
- 2. Tell your future host family about your hopes and expectations for your stay.
- 3. Describe a typical school day and weekend and how you spend your time with friends away from school
- 4. Describe a particular experience in your life, which seems important to you.
- 5. Introduce members of your family and say a few words about them. Describe the responsibilities you have at home and how you feel about them. Discuss what you expect to gain for yourself, your family, and your country.
- 6. Describe how you will share your culture with your host family. Describe how and why you think your host community and family will benefit by welcoming YOU as an exchange student.



PARENTS LETTER OF INTRODUCTIONS

Parent's Name:
Please type a letter in a language of the country your child is planning to travel to the host parents who will share their
home with your son or daughter in the space provided below. Describe your child's personality and interests,
expectations and relationships. We ask that you be frank and honest in your letter, and you comment on your child's
strengths and weaknesses. This will be very helpful to us in finding the best host family for your child. Please limit your

letter this this page.



EDUCATIONAL INFORMATION

Transcript of Grades

This section is to be completed and signed by a School Administrator

Address: Telephone: Public or Private School: Grade Conversion Chart (Please explain your grading system) YOU (number / letter)							
Public or Private School: Grade Conversion Chart (Please explain your grading system) YOU							
Grade Conversion Chart (Please explain your grading system) YOU							
YOU							
(number / letter)	YOUR GRADES						
(number / letter)	(words)						
SUPERIOR A+							
EXCELLENT A							
VERY GOOD A- OR B+							
GOOD B OR B-							
AVERAGE C							
SUFFICIENT C-							
POOR D							
FAIL F							
What grade level will student have completed upon arrival 9 th – 1 Enrollment in the exchange program is primarily for cultural exchange. A high significant guaranteed to any student. Credit for academic achievements earned while ab student's native school upon the completion of the program. While the program be available for this student, please list any courses you recommend this stude exchange program	road shall be determined solely by the m cannot guarantee specific courses will						
Administrator's Name: Official Administrator's Signature:	al School Stamp:						



Transcript of Grades (CONTINUED)

Type English names, hours per week, and the final grade for the classes you attend in the 9th, 10th, 11th, and 12th grades. Indicate the grade in which you are presently enrolled. In addition to this translation, please also attach a copy of each year's transcript of grades issued by your school.

School Year	to	·	School Year	to	
9 th year classes	Hours per week	Final Grade	10 th year classes	Hours per week	Final Grade
	Hours per week		11 th year classes	Hours per week	Final Grade

Please attach a copy each year's transcript of grades.

Students must bring and official transcript with them for scheduling purposes in a foreign school



FOREIGN LANGUAGE EVALUATION

To be completed by Present Foreign Language teacher

The purpose of this form is to help us evaluation this student's reading, writing, and verbal Foreign language skills. It is crucial that your evaluation be as accurate as possible. Rating your student better than his or her actual ability may result in serious problems for the student and the host school. We trust you will be conscientious during this interview, and will complete our form carefully, accurately and honestly, Thank you!

READING: When asked to read aloud in a Foreign language from a book, magazine, or newspaper, the student is able to: (Check only one from the list below)

Excellent Read with few errors and can easily explain its meaning

Good Reads well, except for has difficulty with terms but can explain most ideas

Fair Can read most of the vocabulary and explain basic ideas

Poor Can read and understand only the simplest words, and can explain little or none of the meaning

WRITING: When asked to write a short essay in a foreign language stating what he or she hopes to gain from being an exchange student, the student: (Check only one from the list below)

Excellent Writes fluently using lengthy sentences and abstract terms, with a good foreign language

vocabulary and sentence structure

Good May use irregular grammar, but uses a fair vocabulary in lengthy sentences

Fair Writes only simple sentences with elementary vocabulary, Grammar is extremely irregular, but

understandable

Poor Uses very limited vocabulary and is difficult to understand

VERBAL: Estimate the student's ability to understand and speak in a foreign language. After engaging the student in a foreign language – only conversation about current events. (Check only one from the list below)

Excellent Student is nearly fluent and can understand and respond to difficult questions including abstract

terms. Will have no problem communicating upon arrival.

Good Student can understand most conversation. Responds slowly at times, but with appropriate

answers. Is inquisitive and is able to pose necessary questions correctly.

Fair Student can understand basic foreign language, but is translating. Makes mistakes, but can be

understood.

Poor Student's speaking ability is limited to a few basic words or phrases. Comprehension is limited.

Student gets frustrated and easily reverts to his/her native language



SOCIAL SKILLS

Student's Name:							
	Excellent	Very Good	Good	Fair	Poor	Inadequate	
Ability to express oneself							
Emotional stability and maturity							
Self-reliance and independence							
Effectiveness with people							
General knowledge							
Impression he/she will make abroad							

Please briefly comment about this student's motivation, reason for wanting to be an exchange student, potential for success, study habits, and any other information you think will assist us in evaluating this individual.



HEALTH QUESTIONAIRE

Student's Name:	Sexually Rheumatic Tuberculosis Concussion
City: Phone: MEDICAL HISTORY – Have you had? ® YES ® NO Measles ® YES ® NO Rubella ® YES ® NO Transmitted Disease ® YES ® NO Mumps ® YES ® NO Stroke ® YES ® NO Fever/ Heart Disease	Sexually Rheumatic Tuberculosis
MEDICAL HISTORY – Have you had? ® YES ® NO Measles ® YES ® NO Rubella ® YES ® NO Transmitted Disease ® YES ® NO Mumps ® YES ® NO Stroke ® YES ® NO Fever/ Heart Disease	Sexually Rheumatic Tuberculosis
\[\text{ YES } \text{ 8 NO } \text{ Measles } \text{ 8 YES } \text{ 8 NO } \text{ Rubella } \text{ 8 YES } \text{ 8 NO } \text{ Transmitted Disease } \text{ 8 YES } \text{ 8 NO } \text{ Stroke } \text{ 8 YES } \text{ 8 NO } \text{ Fever/ Heart Disease } \]	Rheumatic Tuberculosis
Transmitted Disease	Rheumatic Tuberculosis
	Tuberculosis
Fever/ Heart Disease	Tuberculosis
	Concussion
/Head Injuries	
YES NO Broken Bones	
§ YES § NO Have you ever been hospitalized, had surgery, or been under extended medic § Output § NO Have you ever been hospitalized, had surgery, or been under extended medic § Output § NO Have you ever been hospitalized, had surgery, or been under extended medic § Output § Output	cal care? If yes,
what reason?	
what reason:	
	
SYSTEMIC REVIEW – Do you have the following?	
Eyes-Ears-Nose Throat: Skin:	
YES NO Eye disease or injury Skin YES NO Skin	disease, hives,
eczema	
YES NO Do you wear glasses?	dice
·	uent infection or
boils	
	ormal pigmentation
	ness
	oid trouble
	rged glands
YES NO Impaired hearing Respiratory:	
YES ® NO Do you wear hearing aids?	ing up blood
	nic or frequent
cough	
	ma



ALLERGIES AND SENSITIVITIES – Is	there a history of skin rea	ction or other reaction to sickness f	ollowing injections or			
oral administration of:						
	or other antibiotics	YES NO	Novocain or other			
anesthetics						
8 YES 8 NO Morphine,	Codeine, Demerol, other	narcotics ® YES ® NO	Sulfa drugs			
	npirin or other pain reme	dies ® YES ® NO	Adhesive tape or latex			
(circle)						
	ntitoxin, or other serums		Iodine or merthiolate			
•	, such as eggs, milk or cho	ocolate 8 YES 8 NO	Any other drug or			
medication						
List:		List:				
YES NO Pets/ Anim	nals Please Explain:	8 YES 8 NO Any other al	lergies? If yes explain:			
Have you ever received any medical	-					
	n		Eating Disorders			
(Anorexia/bulimia)						
Please Explain:	TO BE EILLED OUT B	Y FAMILY PHYSICIAN				
Check each item	Normal Abnormal	Check each item	Normal Abnormal			
Head, Face, Neck, Scalp	Normal Abriormal	Anus and Rectum	Normal Abnormal			
Nose		Endocrine System				
Sinuses		G–U System				
Mouth and Throat		Upper Extremities				
Ears – General (int. & ext)		Feet				
Drums (perforated)		Lower Extremities				
Eyes		Spine, other musculoskeletal				
Opthalmoscopic		Body Marks, Scars, Tattoos				
Pupils		Skin, Lymphatics				
Ocular Motility		Neurologic				
Lungs and Chest		Physiciatric				
Heart		Pelvic (female Only)				
Vascular System		Check how done				
Abdomen and Viscera		Waginal Rectal				
MEASUREMENTS AND OTHER FIN Height: Color Eyes:	Weight:	Color Hair: ® Medium ® Heavy				
BLOOD PRESSURE						
Sitting:	Recumbent:	Standing:				
PULSE (arm at heart level) Sitting:	After Exercise:	2 Min After:				
Recumbent:		After standing 3 minutes:				



LABORATORY FINDINGS				
Urinalysis (A. Specific Gravity):	Albumin:	Sugar:		
Seroloy (Specify Test):	_ Blood Type & RH Facto	or:		
Tuberculosis (Clearance must be within 6 months)	BCG (TB Vaccine) Date	e:		
Skin Test Date:				
Chest X-Ray Date:				
(NB if positive, chest x-rays information mandatory)				
Type of Print Name of Physician:				
Address:				
Signature of Physician:				
We certify that the information supplied is true and complete to the best of our knowledge. We authorize any of the doctors, hospitals, or clinics mentioned above to furnish a complete transcript of medical records for purposes of processing this application.				
Signature of Student:		Date:		
Signature of Parent:		Date:		



IMMUNIZATION RECORD

Student's Name:						
Minimum immunization requirements: Five or more doses of DPT, DT(Pediatric), TD (Adult) vaccine or a combination there of. Three more doses of trivalent oral polio vaccine (TOPV) Two doses of measles vaccine Two doses of mumps vaccine Two doses of rubella vaccine Three doses of Hepatitis B If the final dose of any of the above vaccines occurs before the third birthday, a booster shot is required. Two doses of Varicella (Two doses required if first dose issued after thirteenth birthday)						
IMMUNIZATIO					.	
DPT/DT	1	2	3	4	5	6
TOPV	(MM/DD/YYYY) (MM/DD/YYYY) (Date of Disease)	(MM/DD/YYYY 1 (MM/DD/YYYY)	(MM/DD/YYYY 2 (MM/DD/YYYY)	(MM/DD/YYYY) 3 (MM/DD/YYYY)	(MM/DD/YYYY 4 (MM/DD/YYYY)	(MM/DD/YYYY
Measles	(MM/DD/YYYY) (Date of Disease)	1 (MM/DD/YYYY)	2 (MM/DD/YYYY	3 (MM/DD/YYYY		
Mumps	(MM/DD/YYYY) (Date of Disease)	1 (MM/DD/YYYY)	2 (MM/DD/YYYY	3 (MM/DD/YYYY		
Rubella	(MM/DD/YYYY) (Date of Disease)	1 (MM/DD/YYYY)	2 (MM/DD/YYYY	3 (MM/DD/YYYY		
Varicella (chickenpox)	(MM/DD/YYYY) (Date of Disease)	1(MM/DD/YYYY)		3 (MM/DD/YYYY		
Hepatitis B	1(MM/DD/YYYY)	2(MM/DD/YYYY	3(MM/DD/YYYY			
Signature of Pl	hysician:				Date:	



AUTHORIZATION TO TREAT A MINOR
I, (We) the undersigned parent(s), or legal guardian of:
a minor, do hereby authorize and consent to any x-ray examination, anesthetic, or medical or surgical
diagnosis rendered under the general or special supervision of any member of the medical staff and
emergency room staff licensed under the provisions of the Medicine Practice Act, or a dentist licensed under
the provisions of the Dental Practice Act and on the staff of any acute general hospital holding a current
license to operate a hospital. It is understood that this authorization authority and power to render care which
the aforementioned physician in the exercise of his best judgment may deem advisable. It is understood that
effort shall be made to contact the undersigned prior to rendering treatments to the patient, but that any of
the above treatment will not be withheld if the undersigned cannot be reached. Furthermore, we
(parent/guardian) want to assure you that we will reimburse any expenditures not covered by the accident
and sickness insurance policy of the exchange organization.
List any restrictions:
Allergies to Drugs or Foods:
List medications taken regularly:
5 ,
Special medication or pertinent information:

Special medication or pertinent information:	
Birthdate: Da	ite of last tetanus toxide booster:
Family Physician:	Phone:
Address:	
	_ Country:
Parent/Guardian Signature:	Date:
	_ Country:
Telephone where Parent/Guardian may be reached:	
Business:	_ Home:



AGREEMENT Please read carefully a	nd sign and date	where indicated
-----------------------------------	------------------	-----------------

In the City of	, country of	, on the	day of	in the year of 20	
I/We, the undersigned parents of _	n	ny/our son/daughter, and	I, the student appl	icant, agree to the following terms and	
conditions. The above named stud	ent is applying to participate	e in a cultural exchange pr	ogram sponsored b	y the exchange organization and we	
give our son/daughter our permission to participate in this program.					

- We understand the program is designed to increase understanding among people of the world and it not to be used for the sole purpose of
 foreign language training. We have discussed the importance of good behavior with our son/daughter and he/ she understands the
 significance of acting in a manner, which will reflect well on our family and country.
- 2. We understand and agree the enrollment of our son/daughter in the exchange program is primarily for the cultural exchange and that a diploma or graduation is not guaranteed to any student.
- 3. Upon receipt of the Student Handbook, we all agree to read and discuss its contents. Should we not understand any part there of, we will contact our international representative for clarification before the program participant leaves the country. We understand that problems are to be resolved first by discussion between the host family and the program participant, then with the assistance of the exchange organization. The program participant is not to discuss problems of a personal nature with members of the community or school. We understand that the program participant will have responsibilities as a member of the family including attending religious services although not required; the exchange organization strongly recommends they do as part of family life.
- 4. We agree that the program participant will try to adjust, will obey the disciplinary rules of the host family and school, will give respect and obedience to the host family and school officials, and will keep communication open at all times.
- 5. We understand and agree that the program participant will not take any un-prescribed drugs, drink alcoholic beverages, poses false identification, drive any motorized vehicle, or participate in any dangerous sport such as hang gliding, bungee jumping, etc. If the program participant does any of the above, we understand he/she maybe immediately returned home at our family's expense, and we accept full responsibility for any situation arising his/hers involvement with the above.
- We understand that prolonged or inappropriate use of the internet, including emails or chat rooms may result in a first warning and then result in program termination.
- 7. We agree the program participant may not take any action that may change the nature of his or her life, i.e. getting married, changing religion.
- 8. We understand and agree that the program participant will be subject to all of the laws of the host county. In the case of the serious infraction of the rules and requirements governing the conduct of the program participant, or in the case of extreme home sickness, or poor adjustment to the host family or school, the participant may be returned home immediately at the discretion of the exchange organization's Executive Community and at the expense of our family.
- 9. We understand that the program participant may not drive any motorized vehicle that requires an operator's license nor be a passenger in a private plane. A student is allowed to register for school–sponsored driver education classes. If a license is obtained through this program, the license must be immediately given to the exchange organization's local representative. It will be returned to the student on the day of departure for home.
- 10. We understand that as natural parents we are responsible for providing funds for the necessary day to day expenses for our son/daughter. The suggested amount is approximately \$300.00 a month.
- 11. We agree that the program participant are not allowed to go home during the program unless under emergency conditions and only with prior approval from the exchange organization's main office. Visits from the natural parents and friends during the program are strongly discouraged and must have prior approval from the main office. Independent travel is not allowed at anytime during the program without written approval for the exchange organization.
- 12. We agree that the program participant is to return home within 5 days after the last day of school.
- 13. We agree to pay the early return of our son/daughter if it is deemed necessary for medical reasons after consultation between ourselves, program personnel and the designated medical authorities.
- 14. We agree to pay for any medical and dental bills not covered by the accident and sickness insurance. We agree to pay for any deductible amount due that the insurance policy might not cover.
- 15. We agree that the program participant is to poses a return flight ticket from the airport located nearest the host family to the participant's country. This return ticket is to be carried to the foreign country by the participant and is to be kept in safe keeping by the participant until time for the participant to return home.
- 16. We agree to pay for any and all telephone calls made by the program participant including those calls made which might appear on the host family's telephone bill after the departure of the program participant.
- 17. We give the exchange organization the right to use the participant's name and photograph for reproduction in any medium for the purposes of publication, advertising, trade, display, or editorial use.
- 18. We agree to attend meetings that are schedule to prepare us for the exchange experience.
- 19. Should program participant require extra training in the language of the host country, we agree to pay for any additional fees incurred.



LIABILITY OF RELEASE

Student's Name:	
We hereby release the exchange organization and all of its employees. Field representatives and host families from all liability, damages or claims, which I have incurred after the termination of the program.	
We understand that the participant will be subject to the authorities and teachers of the school where he/she may be assigned and that he/she will have to follow the rules given by the family with whom he/she may live. We also understand that the exchange organization reserves the right to terminate the participation in the program of any participant whose conduct maybe considered detrimental or incompatible wit the interest and security of the program. If this decision is ever taken, the participant and his/her parents or legal guardians will be formally warned and have no right to any refunds.	d
We accept the right of the exchange organization to directly or indirectly cancel change or substitute in emergencies, or whenever normal circumstances change, those part of the program whose alteration may be considered necessary. Should there be a geographic move of the student, the cost of transportation shall be decided by the exchange organization and the International Representative.	
We also grant the exchange organization, the school where the participant maybe be assigned, and the family or families with who he/she may live, all necessary permissions to act as legal guardians and "in loco parentis" in any situation especially in emergencies whether medical or other, including the possibility of permission for surgical operations or any other treatment.	
We guarantee the exchange organization that, although we may maintain in the future a friendly relationship with the school, local coordinator, and family, or families with whom we may establish contact though the exchange organization or its employees, we we not make0-use-of this knowledge to send in the future, directly or indirectly, students, relatives or friends to said school., local coordinators, or families, unless it is through the exchange organization.	
The participant agrees to accept and uphold the standards of conduct set by the exchange organization, the school where he/she may be assigned, and the family or families with whom he/she may live for the duration of the program. He/she agrees to maintain friendly and respectful relations with his/her teachers, and classmates and, especially with all the members of the family with whom the school where he/she may live for the duration of the program. He/she agrees to maintain friendly and respectful relations with his/her teachers, and classmates and, especially with all the members of the family with whom the school where he/she may live for the duration of the program.	
he/she may be living, to accept the rules of conduct imposed by said family, to participated in the family life as much as possible, to try his/her best to adjust to the normal system of family life and treat all the members of the family with respect.)
Signature of Parent: Date:	

Signature of Student: _____ Date: ____



TRAVEL AUTHORIZATION

We, as Parents of the Undersigned Student, do herby authorized the exchange organization, the exchange organization's Academic Area Representative, and the Host Parents, as agents, to make the determination for student travel for the duration of student's participation in the Academic Year Program.

It is understood that this authorization is given in advance only when the student is traveling and supervised by an exchange program representative, host parent, or by a Representative of a school program, or with tours sponsored by the exchange organization. We understand that the student may not travel unsupervised.

Signature of Parent:	Date:
Signature of Student:	Date:

ISE OUTBOUND TRAVEL & STUDY ABROAD OUTBOUND EXPERIENCE

FINANCIAL AGREEMENT (Form I-1)

I hereby certify that I am the parent/leg	gal guardian		_(name)
of		(student name), and that I agree to take full	
responsibility for all of my child's exper	ises while on the pro	ogram which are not covered by the ISE OUTBOUND.	
Parent/Legal Guardian Name (Print):			
Parent/Legal Guardian Name (Signatur	e):	Date:	
Mailing Address:			
City:	State:	Province:	
		Zip/Postal Code:	



PERSONAL INTERVIEW AND FOREIGN LANGUAGE TEACHER FLUENCY ASSESSMENT

Note: The en	closed application	on will not be rev	viewed if this page	is not completed	
Student's Na	me:				
In my estima	tion, this studer	nt understands ar	nd speaks a foreigr	n language at the followi	ng level:
	Excellent	Advanced	Intermediate	Advanced Beginner	Beginner
Please not st	udent's strength	ns and weaknesse	es with speaking a	foreign language:	
	any other factors her foreign cou		t the student's abi	lity to communicate in t	heir foreign language after their
Interview cor	nducted by:				
Name:				Date:	
School:					
Signed:					