



CSB International, Inc.
119 Cooper Street - Babylon, NY 11702
Phone: 1-877-669-0717
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Summer Work Travel Walk-in Program Option – Agreement Form

Please read carefully, sign and date where indicated.

I (first name) _____ (last name) _____, the undersigned, understand and agree:

1. It is my responsibility to inform CSB International, Inc. about my arrival plans to the United States and about my housing information before I depart my home country. I also must maintain contact with CSB International, Inc. for the duration of my program.

Arrival Plans:

Date of Arrival: _____ City: _____ State: _____ Zip code: _____
month/day/year

Housing Information:

Housing address: _____
Street Address City State Zip Code

Housing Telephone No.: _____

Contact person in the US (if any): _____ Telephone No.: _____

2. In order to keep my program from being cancelled by the SEVIS system, my sponsor must validate my program within 30 days from the start date on my Form DS-2019. Therefore, in maximum 10 days from my date of arrival in the United States, I must check-in online at www.csb-usa.com. If I do not have access to Internet, I must call CSB International, Inc. at 1-877-669-0717 (toll-free number).

3. In order to maintain my J-1 status, I must submit the job information and the new signed job offer agreement in maximum 30 days from arrival. * If I do not find any employment opportunities within this time, I must discuss my situation with CSB International, Inc. If necessary, I must accept one of the employment positions offered by CSB International, Inc. (if available) or make arrangements to return back home. I will be responsible for my own transportation in either of the above cases and I must be able to live on my savings.

*** To help you find and secure new employment, please carefully read the below leads.**

• **Walk-in applications:** many businesses across the United States accept walk-in applications at anytime. This means that you can fill-in an application for employment by visiting in person the potential employers. Fast-food stores, restaurants, grocery stores, mall stores, hotels, gas stations, etc. are few employment sites that accept in person applications for their basic skills, entry level positions.
Tips: be confident, polite and open minded, smile.

• **Websites:** in many cases, the available jobs are being posted online. The most popular websites to find the available positions in a specific area are: www.snagajob.com, www.simplyhired.com, www.jobsonline.com, www.jobssearch.com, www.monster.com
Tips: enter your zip code and a key word (for example, the position you are looking for such as server, etc.).

• **Apply online:** many employers post their available positions on their own websites. For example, if you wish to apply for a fast-food restaurant, you may visit the official website for all available positions in your area.
Tips: apply online, but follow up with a call or by visiting the potential employer in person.

• **Newspapers:** the classified section of any newspaper is also a source for looking for available employment in your area.
Tips: please use caution and common sense.

If you need assistance or you are not sure if the employment you have secured is valid for the program, please contact us anytime.

3. I must maintain contact with CSB International, Inc. in regards to any change related to my housing information and/or my employment information. Therefore, each time I change my housing and/or work address, I must fill in the Change of Housing/Employer Form online at www.csb-usa.com. If I do not have access to Internet, I must call CSB International, Inc. at 1-877-669-0717 (toll-free number).

Summer Work Travel Participant (signature): _____ **Date:** _____
month/day/year