Learner Matrix

Learner Name:

Learner Course: Highfield Level 4 Diploma in Adult Care (RQF) Current

Unit 1 - Lead communication in adult care settings

Activity Brief 1 - Lead communication in adult care settings

1.1 ☑ 1.2 ☑ 1.3 ☑ 1.4 ☑ 1.5 ☑ 2.1 ☑ 2.2 ☑ 2.3 ☑ 2.4 ☑ 5.1 ☑ 5.2 ☑

Workplace Observation - Lead communication in adult care settings

3.1 ☐ 3.2 ☐ 3.3 ☐ 3.4 ☐ 4.1 ☐ 4.2 ☐

Unit 2 - Develop, maintain & use records & reports

Activity Brief 2 - Develop, maintain & use records & reports

1.1 ☑ 1.2 ☑ 2.5 ☑

Workplace Observation - Develop, maintain & use records & report

2.1 ☐ 2.2 ☐ 2.3 ☐ 2.4 ☐ 2.6 ☐ 2.7 ☐ 3.1 ☐ 3.2 ☐ 3.3 ☐ 3.4 ☐

Unit 3 - Personal & professional development in adult social care settings

Activity Brief 3 - Personal & professional development

1.1 ☑ 1.2 ☑ 1.3 ☑ 1.4 ☑ 2.1 ☑ 4.1 ☑ 4.2 ☑ 5.1 ☑ 6.1 ☑

Workplace Observation - Personal & professional development

2.2 ☐ 3.1 ☐ 3.2 ☐ 3.3 ☐ 4.3 ☐ 5.2 ☐ 5.3 ☐ 6.2 ☐ 6.3 ☐

Unit 4 - Lead inclusive practice in adult care settings

Activity Brief 4 - Lead inclusive practice in adult care settings

1.1 ☐ 1.2 ☐ 1.3 ☐ 1.4 ☐ 2.1 ☐ 2.2 ☐ 2.3 ☐ 2.4 ☐ 2.5 ☐ 4.5 ☐

Workplace Observation - Lead inclusive practice in adult care settings

4.1 ☐ 4.2 ☐ 4.3 ☐ 4.4 ☐ 4.5 ☐ 4.6 ☐

Unit 5 - Lead health and safety in adult care settings

Activity Brief 5 - Lead health and safety in adult care settings

1.1 ☑ 1.2 ☑ 1.3 ☑ 1.4 ☑ 2.1 ☑ 2.2 ☑ 2.3 ☑ 2.4 ☑ 4.5 ☑

Workplace Observation - Lead health and safety in adult care settings

3.1 ☐ 3.2 ☐ 4.1 ☐ 4.2 ☐ 4.3 ☐ 4.4 ☐ 5.1 ☐

Unit 6 - Facilitate person centred assessment to support wellbeing

Activity Brief 6 - Facilitate person centred assessment

1.1 ☑ 1.2 ☑ 1.3 ☑ 1.4 ☑ 3.1 ☑

Workplace Observation - Facilitate person centred assessment

2.1 ☐ 2.2 ☐ 2.3 ☐ 3.2 ☐ 3.3 ☐ 3.4 ☐

Unit 7 - Facilitate support planning to ensure positive outcomes for Individuals

Activity Brief 6 - Facilitate support planning

1.1 ☐ 1.2 ☐ 1.3 ☐ 1.4 ☐ 3.1 ☐ 3.2 ☐

Workplace Observation - Facilitate support planning

2.1 ☐ 2.2 ☐ 2.3 ☐ 2.4 ☐ 2.5 ☐ 4.1 ☐ 4.2 ☐ 4.3 ☐ 5.1 ☐ 5.2 ☐ 5.3 ☐ 5.4 ☐

Unit 8 - Professional practice in adult care settings

Activity Brief 7 - Professional practice in adult care settings

1.1 ☐ 1.2 ☐ 1.3 ☐ 2.1 ☐ 2.2 ☐ 3.1 ☐ 3.2 ☐ 3.3 ☐

Workplace Observation - Professional practice in adult care settings

4.1 ☐ 4.2 ☐ 4.3 ☐

Unit 9 - Working in partnership with others

Activity Brief 8 - Working in partnership with others

1.1 ☐ 1.2 ☐ 1.3 ☐ 1.4 ☐ 2.1 ☐ 2.3 ☐ 2.4 ☐ 3.1 ☐ 4.1 ☐

Workplace Observation - Working in partnership with others

2.2 ☐ 2.4 ☐ 3.2 ☐ 3.3 ☐ 3.4 ☐ 3.5 ☐ 4.2 ☐ 4.3 ☐ 4.4 ☐ 4.5 ☐

Unit 10 - Understand personalisation in adult care and support services

Activity Brief 9 - Understand personalisation in adult care

1.1 ☐ 1.2 ☐ 1.3 ☐ 1.4 ☐ 1.5 ☐ 2.1 ☐ 2.2 ☐ 2.3 ☐ 2.4 ☐ 3.1 ☐ 3.2 ☐ 4.1 ☐ 4.2 ☐ 4.3 ☐ 5.1 ☐ 5.2 ☐

Unit 11 - Understand safeguarding and protection in adult care settings

Activity Brief 10 - Understand safeguarding and protection

1.1 ☑ 1.2 ☑ 1.3 ☑ 2.1 ☑ 2.2 ☑ 2.3 ☑ 2.4 ☑ 3.1 ☑ 3.2 ☑ 4.1 ☑ 4.2 ☑ 5.1 ☑ 5.2 ☑ 7.1 ☑ 7.2 ☑

Workplace Observation - Understand safeguarding and protection

6.1 ☐ 6.2 ☐

Unit 14 - Understand the process and experience of dementia

Activity Brief 11 - Understand the process and experience of dementia

1.1☐ 1.2☐ 1.3☐ 1.4☐ 1.5☐ 2.1☐ 2.2☐ 2.3☐ 2.4☐ 3.1☐ 3.2☐ 3.3☐ 3.4☐

Unit 17 - Diabetes Awareness

Activity Brief 12 - Diabetes Awareness

1.1☐ 1.2☐ 1.3☐ 1.4☐ 1.5☐ 1.6☐ 2.1☐ 2.2☐ 2.3☐ 2.4☐ 2.5☐ 3.1☐ 3.2☐ 3.3☐ 3.4☐ 3.5☐ 4.1☐ 4.2☐
4.3☐ 5.1☐ 5.2☐ 5.3☐ 6.1☐ 6.2☐ 6.3☐ 6.4☐ 6.5☐ 6.6☐ 7.1☐

Unit 20 - Understanding professional supervision practice

Activity Brief 13 - Understanding professional supervision practice

1.1☑ 1.2☑ 2.1☑ 2.2☑ 3.1☑ 3.2☑ 3.3☑ 3.4☑ 4.1☑ 4.2☑ 4.3☑ 4.4☑ 4.5☑ 4.6☑

Unit 31 - Support individuals with sensory loss with communication

Activity Brief 14 - Support individuals with sensory loss

1.1☐ 1.2☐ 1.3☐ 2.1☐ 2.2☐ 3.1☐ 3.2☐

Workplace Observation - Support individuals with sensory loss

4.1☐ 4.2☐ 4.3☐ 5.1☐ 5.2☐ 6.1☐

Unit 34 - Support individuals with multiple conditions and/or disabilities

Activity Brief 15 - Support individuals with multiple conditions

1.1☐ 1.2☐ 1.3☐

Workplace Observation - Support individuals with multiple conditions

2.1☐ 2.2☐ 2.3☐ 3.1☐ 3.2☐ 4.1☐ 4.2☐ 4.3☐

Unit 60 - Facilitate change in health & social care or CYP

Activity Brief 16 - Facilitate change in h&sc

1.1☐ 1.2☐ 1.3☐ 1.4☐ 2.2☐ 3.1☐

Workplace Observation - Facilitate change in h&sc

2.1☐ 2.3☐ 2.4☐ 3.2☐ 3.3☐ 3.4☐ 4.1☐ 4.2☐ 4.3☐ 4.4☐ 5.1☐ 5.2☐ 5.3☐ 5.4☐ 6.1☐ 6.2☐ 6.3☐

Unit 64 - Manage quality in health & social care or CYP setting

Activity Brief 17 - Manage quality

1.1☐ 1.2☐ 1.3☐ 2.4☐

Workplace Observation - Manage quality

2.1☐ 2.2☐ 2.3☐ 3.1☐ 3.2☐ 3.3☐ 3.4☐

Unit 66 - Mentoring in social care

Activity Brief 18 - Mentoring in social care

1.1☐ 1.2☐ 1.3☐ 1.4☐ 1.5☐ 1.6☐ 1.7☐ 2.1☐ 2.2☐ 2.3☐ 3.1☐ 3.2☐ 3.3☐

Workplace Observation - Mentoring in social care

4.1☐ 4.2☐ 4.3☐ 5.1☐ 5.2☐ 5.3☐ 5.4☐ 6.1☐ 6.2☐ 6.3☐ 6.4☐

Unit 69 - Support individuals during the last days of life

Activity Brief 19 - Support individuals during the last days of life

1.1☐ 1.2☐ 2.1☐ 2.2☐ 2.3☐ 2.4☐ 2.5☐ 3.3☐ 4.1☐ 5.3☐ 5.5☐ 6.1☐

Workplace Observation - Support individuals during last days of life

1.2☐ 3.1☐ 3.2☐ 3.4☐ 4.2☐ 4.3☐ 5.1☐ 5.2☐ 5.4☐ 6.2☐

Unit 72 - Share knowledge and good practice

Activity Brief 20 - Share knowledge and good practice

1.1☐ 1.2☐

Workplace Observation - Share knowledge and good practice

1.3☐ 1.4☐ 2.1☐ 2.2☐ 3.1☐ 3.2☐ 3.3☐ 4.1☐ 4.2☐ 4.3☐