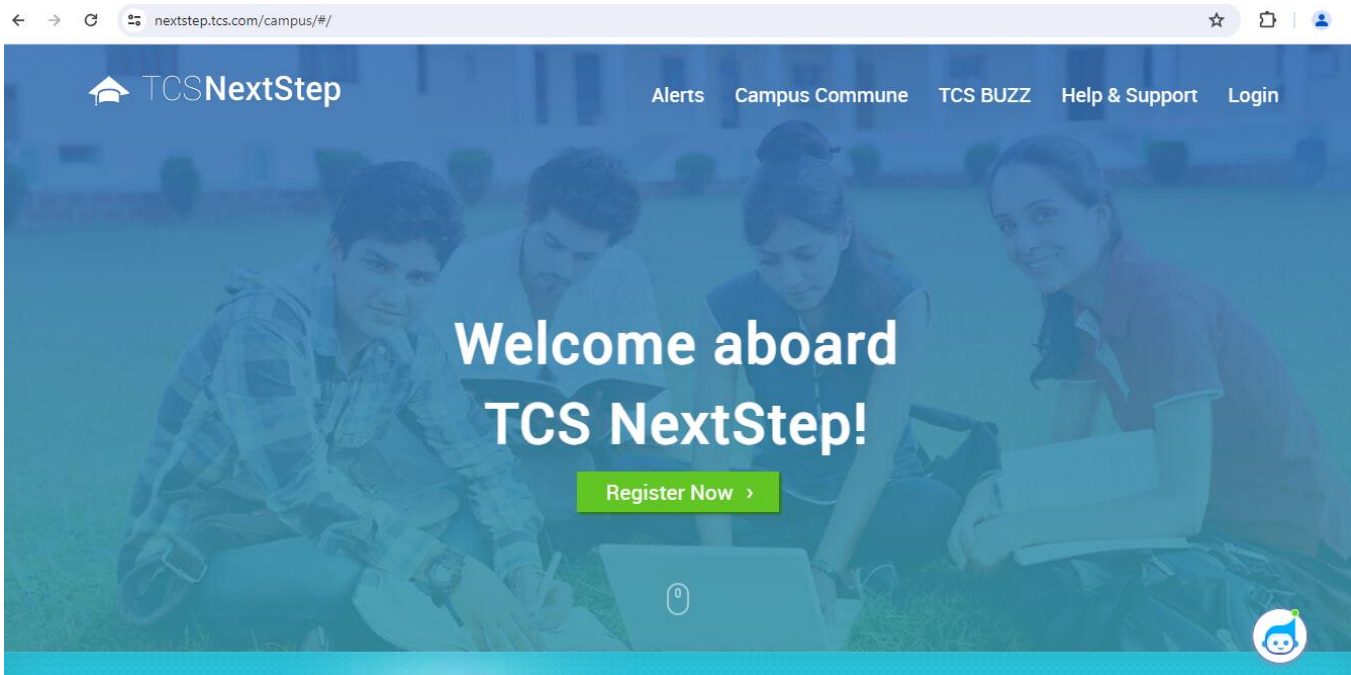


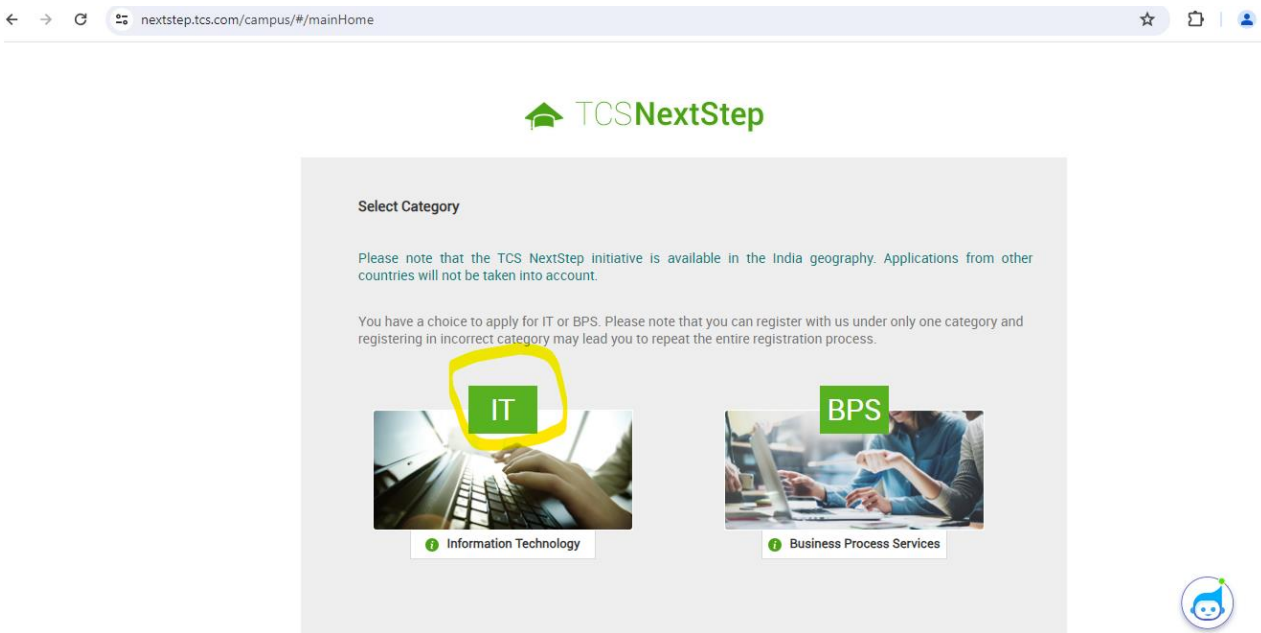
## TCS Smart Hiring Registration Handbook

**Step 1:** Go to <https://on.tcs.com/4bvJ4Ku>

**Step 2:** Click on the Register Now Tab



**Step 3:** Select Category – Select IT



## Step 4: Mention your Mail Id and Click on Get OTP

nextstep.tcs.com/campus/#/registrationPage

TCSNextStep Login

Verification / Personal Details

Please note that the TCS NextStep initiative is available in the India geography. Applications from other countries will not be taken into account.

Kindly use personal email domain address for registering into the NextStep Application instead of Institute/College email domain names for smooth communication post academics tenure completion.

**Verification of your email**  
We will send the verification code on your email id

[Get OTP](#) [Cancel](#)

## Mention your OTP and Submit

TCSNextStep Login

Verification / Personal Details

**OTP Verification**  
We emailed you a 6 character code for verification on \_\_\_\_\_ Enter the code to confirm your email.

Kindly enter the OTP manually, copy paste feature is not allowed.

03:29 [Resend OTP](#)

[Submit](#) [Cancel](#)

## Step 5: Mention your Personal Details

### Verification / Personal Details

#### Other Verification

Please fill the following details as per Aadhar Card for authentication purpose.

Aadhar Number (last 4 digits) \*

XXXX - XXXX - [Redacted]

Name \*

[Redacted] [Redacted] [Redacted]

Date of Birth \*

[Redacted] [Redacted] [Redacted]

☒ I agree to [NextStep Privacy Notice](#)

Proceed

## Step 6: After proceeding you will be asked for other Personal Details.

### Verification / Personal Details

#### Personal Details

Please fill the following details

Aadhar Number \*

XXXX - XXXX - [Redacted]

Title \*

Mr.

Name \*

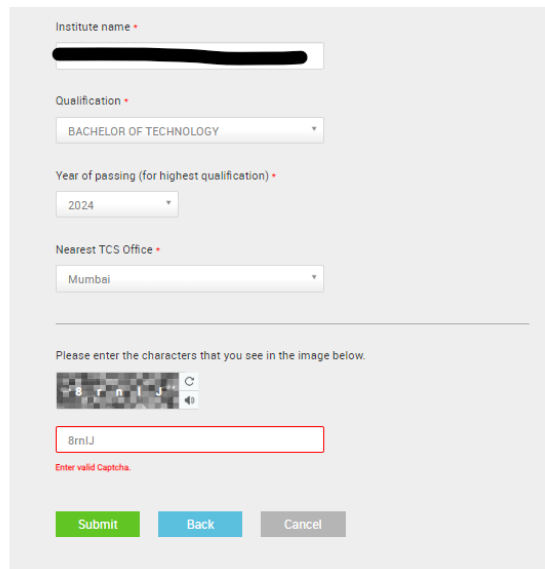
[Redacted] [Redacted] [Redacted]

Gender \*

Male

Mobile number\*

IN [Redacted]



Institute name \*

Qualification \*

Year of passing (for highest qualification) \*

Nearest TCS Office \*

Please enter the characters that you see in the image below.

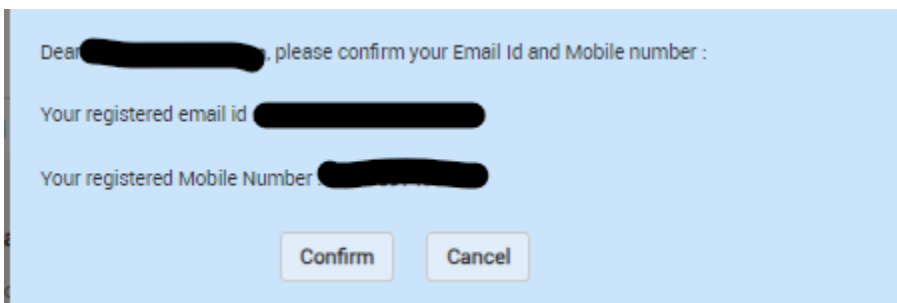
8m1J

Enter valid Captcha.

Submit Back Cancel

**Note:** Your nearest TCS Office should be Mumbai

### Step 7: Kindly Confirm your Personal Details



Dear [redacted], please confirm your Email Id and Mobile number :

Your registered email id [redacted]

Your registered Mobile Number [redacted]

Confirm Cancel

**After this Step your Registration would be completed and DT/CT number would get Generated and kindly note it down.**



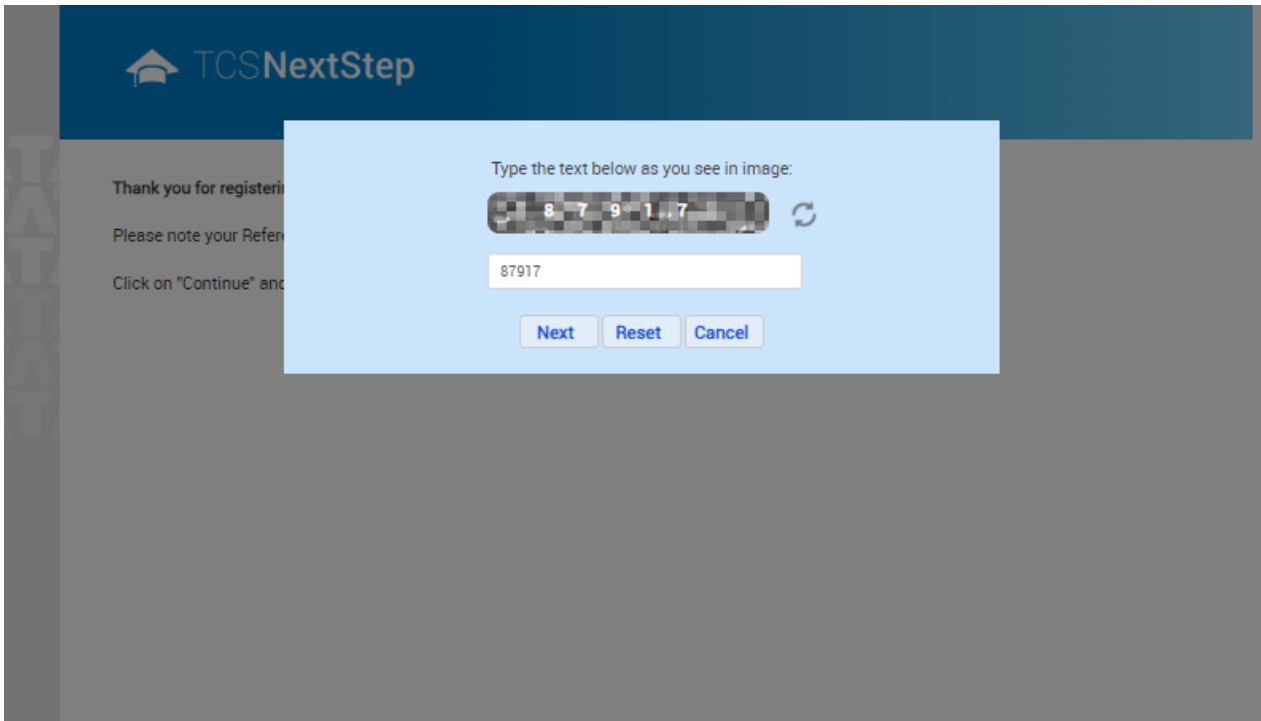
Thank you for registering with TCS !

Please note your Reference ID: **DT20245518284** for all further communication with TCS.

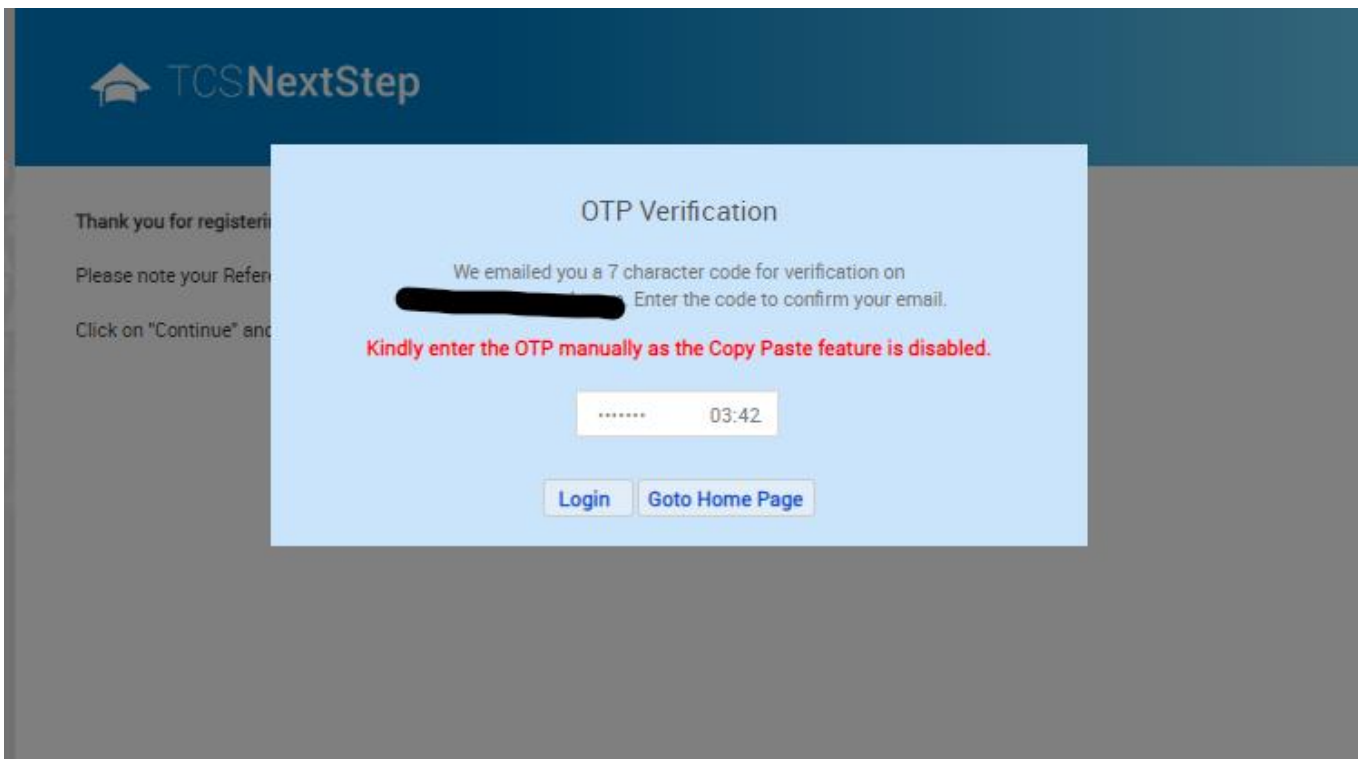
Click on "Continue" and enter the OTP sent on your registered mail id to complete the Application form.

Continue

**Step 8: Click on Continue and your Application form filling process will start.**




The image shows a web application interface for TCSNextStep. A modal window is displayed in the center, titled "Type the text below as you see in image:". Inside the modal, there is a distorted image of the numbers "87917". Below the image is a text input field containing "87917". At the bottom of the modal are three buttons: "Next", "Reset", and "Cancel". In the background, the TCSNextStep logo is visible at the top, and some text is partially visible: "Thank you for registering", "Please note your Refer", and "Click on 'Continue' and".



The image shows a web application interface for TCSNextStep. A modal window is displayed in the center, titled "OTP Verification". Inside the modal, it says "We emailed you a 7 character code for verification on [redacted] Enter the code to confirm your email." Below this, there is a red text message: "Kindly enter the OTP manually as the Copy Paste feature is disabled." At the bottom of the modal is a text input field with "\*\*\*\*\*" and a timer "03:42". At the very bottom of the modal are two buttons: "Login" and "Goto Home Page". In the background, the TCSNextStep logo is visible at the top, and some text is partially visible: "Thank you for registering", "Please note your Refer", and "Click on 'Continue' and".

**Click on Login and proceed.**

## Step 9: You will be Redirected here - click on Application Form




WELCOME [REDACTED] (DT20245518284)

[Application Form](#)  
[Campus Commune](#)  
[Track My Application](#)  
[How To Apply](#)

[Home](#) [Help & Support](#) [Contact Us](#) [Logout](#)

### TCS NextStep Portal



Welcome aboard on TCS NextStep portal!!


TCS NextStep Portal is the first step connecting you with TCS, Asia's leading IT services Company. A single platform that addresses all your needs interactively and simplified the communication process, this Portal will help you in your transition from being a student on campus to exploring a dynamic career path with TCS.

From keeping you updated on TCS initiatives to answering your queries and helping you explore a world of opportunities, TCS NextStep helps bridge the distance in your journey to becoming a TCSer.

So, go ahead! Explore opportunities. Experience Certainty.

## Step 10: Click on Start Filling the Form

Enter your Personal details.



WELCOME [REDACTED] (DT20245518284)

[Home](#) [Help & Support](#) [Contact Us](#) [Logout](#)

#### Application Form

[Personal Details](#)  
[Academic and Work Experience Details](#)  
[Other Details](#)  
[Application Form Preview and Declaration](#)

#### IMPORTANT INSTRUCTIONS

- The form is divided into following four sections. It is mandatory to enter details in all four sections.
  - Personal Detail
  - Academic and Work Experience Details
  - Other Details
  - Form preview and declaration
- Fields marked with "\*" in these sections are mandatory.
- To save the details and navigate to the next field/screen, click 'Save and Continue'.
- To submit the form, click 'Submit Application Form' in 'Form Preview and Declaration' section.
- Please review the details properly before submitting the form to avoid errors. You can use the Application Form preview feature after filling in all the mandatory fields. In case you wish to edit any details, you can navigate to the relevant section and edit the same.
- Click 'Save' after editing any details in the form. To submit the form with the updated details, click 'Submit Application Form'. Please note that if you do not submit the form after editing any details, the details will not be saved.

[Start Filling the Form](#)

## Application Form

Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

## TCS Office

Nearest TCS Office: \*

Mumbai

[Click here to select location of Nearest TCS Office](#)

## Personal Details

Name: \*

Mr.

Father's Name: \*

Mr.

Middle Name

Date of Birth: \*

Gender: \*

Male

## Permanent Address

House No./Apartment Name/Block  
No.: \*

Road/Street/Lane:

Area/Landmark: \*

Country: \*

State: \*

City: \*

Pincode: \*

Are the Permanent and Present Address same? \*

☒ Yes ☐ No

## Present Address

House No./Apartment Name/Block  
No.: \*

Road/Street/Lane:

Area/Landmark: \*

Country: \*

State: \*

City: \*

Pincode: \*

## Contact Details

Email ID: \*

Alternate Email ID:

Alternate Number:

Mobile Phone: \*

Save

Save and Continue

Click on Save and Continue



## Application Form



Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

### Instruction \*

Highest Qualification  
Category Details \*

Graduate \*

XII Grade  
Equivalent Diploma \*

X Grade \*

Any Other Qualification \*

Work Experience  
Details \*

Declaration \*

Continue

### Academic Instructions :

1. "Marks/CGPA Obtained" denotes Total Marks/CGPA secured by you in ALL\* subjects in all semesters in the first attempt.
2. "Total Marks/CGPA" denotes total of maximum marks in ALL\* subjects in all semesters in the first attempt. \*ALL implies that all subjects mentioned on the marksheet (including languages, optional subjects etc) should be taken into consideration for calculating the obtained/total marks/CGPA.
3. Marks/CGPA obtained during the normal duration of the course only will be considered to decide on the eligibility.
4. Verify your marks after entering, as it is a part of the selection criteria.
5. Please mention only your XII duration in XII Grade details . Pls do not add the XI duration in the same.

Click on Continue again.

Enter your Academic and Work Experience Details

## Application Form



Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

### Instruction \*

Highest Qualification  
Category Details \*

Graduate \*

XII Grade  
Equivalent Diploma \*

X Grade \*

Any Other Qualification \*

Work Experience  
Details \*

Declaration \*

Save and Continue

Institute Name \*

[REDACTED]

Highest Qualification \*

BACHELOR OF TECHNOLOGY

Year of Passing for  
Highest Qualification \*

2024



## Click on Save and Continue

[Home](#) [Help & Support](#) [Contact Us](#) [Logout](#)

### Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction \*

Highest Qualification Category Details \*

Graduate \*

XII Grade Equivalent Diploma \*

X Grade \*

Any Other Qualification \*

Work Experience Details \*

Declaration \*

Save Save and Continue

Course Name

BACHELOR OF TECHNOLOGY

Course Duration

01/06/202001/04/2024

Course Type

☒ Full Time ☐ Part Time

Institute/University

XXXXXXXXXX

Specialization

COMPUTER SCIENCE

Grading System

☐ CGPA ☒ Marks

Total Marks Obtained

8.90

Total Maximum Marks

10.00

Equivalent %

89.00

## Enter Graduation details and Click on Save and Continue

[Home](#) [Help & Support](#) [Contact Us](#) [Logout](#)

### Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction \*

Highest Qualification Category Details \*

Graduate \*

XII Grade Equivalent Diploma \*

X Grade \*

Any Other Qualification \*

Work Experience Details \*

Declaration \*

Save Save and Continue

Please Select relevant course?

☒ XII Grade ☐ Equivalent Diploma ☐ Both

Specialization

PCM

University/Institute

XXXXXXXXXX

Board of Education

State Board

Course Duration

01/06/201928/03/2020

Please mention only your XII duration in your XII grade details. Please do not add XI duration in the same.

Course Type

☒ Full Time ☐ Part Time

Grading System

☐ CGPA ☒ Marks

Total Marks Obtained

600

Total Maximum Marks

650

Equivalent %

92.31

## Enter 12<sup>th</sup> Details and Click on Save and Continue

## Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction \*

Highest Qualification Category Details \*

Graduate \*

XII Grade Equivalent Diploma \*

X Grade \*

Any Other Qualification \*

Work Experience Details \*

Declaration \*

SSC/Class X Roll No.

University/Institute

Board of Education

Course Duration

01/06/2017

30/06/2018

Please mention only your X duration in your X grade details.

Grading System

☐ CGPA

☒ Marks

Total Marks Obtained

500

Total Maximum Marks

600

Equivalent %

83.33

Save

Save and Continue

Enter 10<sup>th</sup> Details and Click on Save and Continue

After that you can choose if you done any other courses and proceed ahead

## Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction \*

Highest Qualification Category Details \*

Graduate \*

XII Grade Equivalent Diploma \*

X Grade \*

Any Other Qualification \*

Work Experience Details \*

Declaration \*

Have you done any other course?


☐ Yes ☒ No

Save

Save and Continue

You can mention your work experience (if any) and proceed ahead.

## Application Form



Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction \*

Highest Qualification Category Details \*

Graduate \*

XII Grade Equivalent Diploma \*

X Grade \*

Any Other Qualification\*

Work Experience Details \*

Declaration \*

Save

Save and Continue


### Experience Details

Do you have any Relevant Work Experience? \* ☐ Yes ☒ No

Note: Please do not mention Internships/Trainings as relevant Work Experience

Kindly Read the Declarations carefully and the only tick the options as “Yes” and “No”.

Application Form



Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction \*

Highest Qualification Category Details \*

Graduate \*

XII Grade Equivalent Diploma \*

X Grade \*

Any Other Qualification\*

Work Experience Details \*

Declaration \*

Save

Save and Continue

You have taken all subject marks into consideration for calculating the Obtained/Total Marks/CGPA in each of the above mentioned academic qualifications. \* ☒ Yes ☐ No

The Marks/CGPA Obtained” entered by you for each of the above mentioned academic qualifications has been secured in the first attempt. \* ☒ Yes ☐ No

You have considered only the Marks/CGPA obtained during the normal duration of the course for calculating Obtained/Total Marks/CGPA. \* ☒ Yes ☐ No

You have completed each of the above mentioned academic courses in the stipulated time as specified by your University/Institute and as per TCSL selection guidelines and do not have any extended education. \* ☒ Yes ☐ No

You have declared break in studies/work experience and pending backlog, if any, during your academics. \* ☒ Yes ☐ No

You have not attended the TCSL Selection Process in the last 6 months. \* ☒ Yes ☐ No

You have read the [TCSL eligibility criteria](#) and understand that your candidature/application/offer/onboarding is subject to fulfillment of the specified criteria. \* ☒ Yes ☐ No

I DEEP SHARMA solemnly declare that the information in this form is truly stated and correct and I am competent to furnish as well as verify it with adequate details whenever requested for by TCSL.

I agree ☒

Post that Click on save and continue.

Step 11: Other Details

Kindly Select your language and proceed ahead.

WELCOME (DT20245518284)

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Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Nationality and Languages Known \*

Achievements/Scholarship and certifications

Upload Photo/CV \*

Save Save and Continue

Nationality

Nationality \* India

Languages Known \*

In addition to the native languages, you can also select Foreign languages known if applicable.

	Language	Speak	Read	Write	Mother Tongue
<input type="checkbox"/>	English	Yes	Yes	Yes	No
<input checked="" type="checkbox"/>	Hindi	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Add New row

Delete row

Please ensure that you select only one Mother Tongue. If you select more than one then last selected will be considered as your Mother Tongue

If you have any language certifications(including English), please select the certifications from below list

Languages Certifications

	Language	Language Certifications	Stayed in a country where
<input type="checkbox"/>			

You can Mention if any achievement and proceed.

## Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Nationality and Languages Known \*

Achievements/Scholarship and certifications

Upload Photo/CV \*

Save Save and Continue

### Achievements

Please specify any Achievements, Scholarships etc :

### Certification Details :

☐

Certification Name

Add New Certification Delete Certification

Kindly Mention your Name and Blood Group for Smart Card

Make sure you Upload your Resume and Photo after it and click on save and continue.

WELCOME (DT20245518284)

## Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Nationality and Languages Known \*

Achievements/Scholarship and certifications

Upload Photo/CV \*

Save Save and Continue

Please provide the below details carefully so they will be printed on your TCS identity card if you get selected to TCS.

Name \*

Max 20 characters

Max 20 characters

Blood Group \*

### Upload Photo

Upload Photo \*

Browse & Upload

### Upload CV

Upload CV \*

Browse & Upload

Please ensure file format is of the following type: .pdf, .doc, .docx, .txt, .rtf (max 500kb)

## Step 12: Security Details

Read the security Details carefully and select the options.

WELCOME [REDACTED] (DT20245518284)

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Application Form

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Security Details

(i) Are you involved in any pending and / or closed Civil / Criminal / case / proceedings / charges / enquiry prior to joining TCS.\*

☐ Yes ☒ No

(ii) Are you involved in any pending and / or closed Disciplinary / malpractices and / or any other charges / proceedings / enquiry / case pending against me in any University or any other educational authority / institution prior to joining TCS.\*

☐ Yes ☒ No

Note:  
"If the answer to any of the above mentioned question is YES give full particulars of the case / arrest / detention / fine / conviction / sentence / punishment etc. and / or the nature of the case pending in the Court / University / Educational authority etc. at the time of filling this form."

## Step 13: Preview your application before submitting it.

Application Form Preview

Click on Application Form Preview link to view Application form filled by you.  
Please note that you can preview the form only after filling up all the mandatory fields in the form.  
Kindly confirm your details, as details entered by you would be considered for your final evaluation.  
You can edit any information(except name, email-id, gender, date of birth and mother's maiden name) by navigating to respective section before final submission of Application Form.

Application Form preview

Declaration

Have you appeared for TCS Tests/Interviews earlier ? If yes kindly furnish details (i.e date,place,Position applied for and final results):

☐ Yes ☒ No

TCS Terms and Conditions

In connection with my application to render services to Tata Consultancy Services Ltd (the "Company"), I hereby agree as follows: I certify that the information furnished in this form as well as in all other forms filled-in by me in conjunction with my traineeship is factually correct and subject to verification by TCS including Reference Check and Background Verification.  
I accept that an appointment given to me on this basis can be revoked and/ or terminated without any notice at any time in future if any information has been found to be false, misleading, deliberately omitted/ suppressed.

I agree ☒

Date: 18/04/2024

Place: [REDACTED]

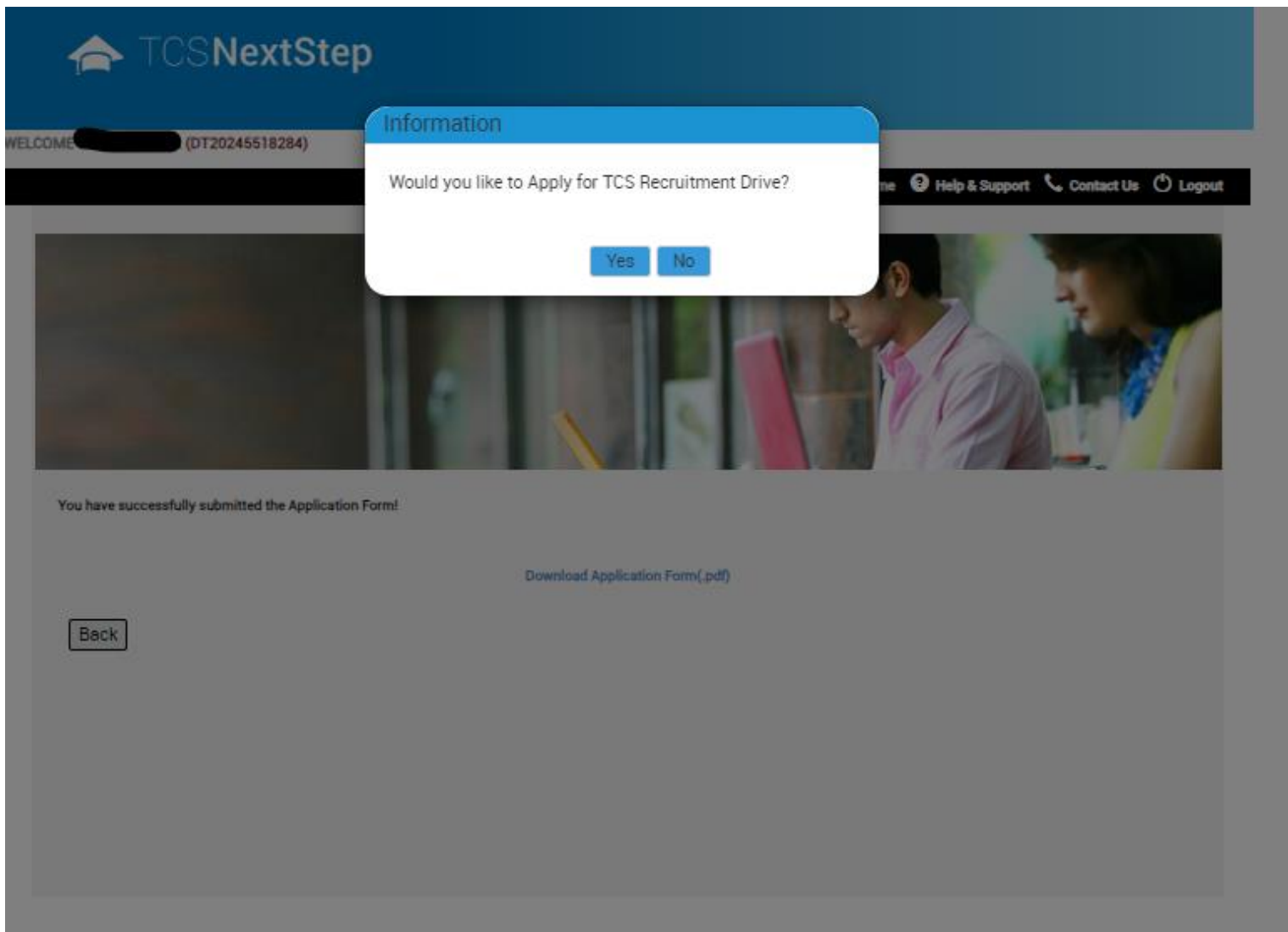
Submit Application Form

TCS is an equal opportunity employer that aims to integrate global diversity and inclusion at each level within our organization. Hiring decisions are solely made on the capability of an individual to perform a role. Any personal details like gender, age and nationality that may be provided by you during the course of application or selection process will be used for administrative records and all qualified applicants will receive consideration for employment without regard to this information.

Once you are ready you can click on the submitting application form

## Step 14: Apply for Drive

After Submitting your application form you will get a pop up of Apply for Drive and kindly select “Yes”.



Select your Nearest Test Center and 3 Preferred Job location and Click on Apply

After applying your status will be Applied for the Recruitment Drive

- Edit Application Form
- Application Form PDF
- Campus Commune
- Track My Application
- How To Apply

## Apply For TCS Recruitment Drive

TCS NQT FY 2024

### Disclaimer:

In TCSL, we believe that flexibility to work from any location is imperative not only to meet our global business but also for overall development of our employees.

If offered, the organization will consider your selection of preferred job locations, however the final decision of job location will reside with TCSL and will depend on the organization's need to service a business requirement.

Nearest Test Centre \*  [Click here to select nearest Test Centre](#)

Preferred Job Location 1 \*

Preferred Job Location 2 \*

Preferred Job Location 3 \*


Apply

- Edit Application Form
- Application Form PDF
- Campus Commune
- Track My Application
- How To Apply

You have applied for Recruitment Drive.



Step 15: Track My Application.



WELCOME [redacted] (DT20245518284)

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Edit Application Form


Application Form PDF

Campus Commune

Track My Application

How To Apply

TCS NextStep Portal



TCS Application Status

Activity	Status	Date (DD/MM/YYYY)
Applied for Drive	Applied for Drive	18/04/2024 13:53
Application Received	Application Received	18/04/2024 13:47
Candidate Registration	Registered	18/04/2024 12:56

Your Final Status should be Applied for Drive!

Thank you.