

MEETING MINUTES

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|---|---------------------|--------------------|----------|
| Meeting/Project Name: | Scrum meeting #5 | | |
| Date of Meeting: (MM/DD/YYYY) | 07/15/2023 | Start time: | 10:00 PM |
| | | End time: | 11:00 PM |
| Minutes Prepared By: | Vignesh Pugazhendhi | Location: | Online |

1. Meeting Objective

1. Test report of the last scrum meeting by vaishali
2. Discussion on the brainstormed possibilities by all members for build resume API
3. Discussion on designing jobs related APIs – create & update by employer, apply by user

2. Attendees

| Name | Department/Roles | Github username |
|---------------------|---|------------------|
| Jatin Arora | Development / fullstack developer | jatin51997 |
| Nithin | Development / backend developer | nithincode-s |
| Rahul Singh | Development / frontend developer | theOGCodeWitcher |
| Vaishali Bansal | Development / frontend developer | vaishu49 |
| Yang Lui | Development / backend developer | Liuliu-09-17 |
| Vignesh Pugazhendhi | Development/ backend developer & scrum master | VigneshP1505 |

3. Meeting Agenda and Notes, Decisions, Issues

| Topic | Owner | Time |
|---|---------------------|------------|
| Discussion on test report of the previous scrum meeting – all manual test cases passed. Working as expected. Integration passed. | all | 15 minutes |
| Brainstorming session- none of the discussed method worked. So we finally reverse engineered linkedin resume builder and concluded that we will be following that. | jatin/vignesh/rahul | 15 minutes |
| Discussion on building jobs related APIs – coding scalable job related apis. Concluded that Vignesh and rahul will be developing the APIs and rahul and nithin with integrate it. Yang and vishali has to do QA and bring a report of it in the next scrum. | all | 20 minutes |

4. Expected Action Items For Next Meeting

| Action | Owner | Due Date |
|---|---------------|------------|
| Should have completed the integration of job related APIs | Rahul/nithin | 07/16/2023 |
| Should have completed backend APIs for jobs | Vignesh/Jatin | 07/16/2023 |
| Post integration test report | Vaishali/Yang | 07/16/2023 |