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|---|---------------------|--------------------|----------|
| Meeting/Project Name: | Scrum meeting #12 | | |
| Date of Meeting: (MM/DD/YYYY) | 08/01/2023 | Start time: | 10:00 PM |
| | | End time: | 10:50 PM |
| Minutes Prepared By: | Vignesh Pugazhendhi | Location: | Online |

1. Meeting Objective

Discuss about the additional features

Discuss the searching techniques

Implement search API and discuss about libraries for analytics dashboard

2. Attendees

| Name | Department/Roles | Github username |
|---------------------|---|------------------|
| Jatin Arora | Development / fullstack developer | jatin51997 |
| Nithin | Development / backend developer | nithincode-s |
| Rahul Singh | Development / frontend developer | theOGCodeWitcher |
| Vaishali Bansal | Development / frontend developer | vaishu49 |
| Yang Lui | Development / backend developer | Liuliu-09-17 |
| Vignesh Pugazhendhi | Development/ backend developer & scrum master | VigneshP1505 |

3. Meeting Agenda and Notes, Decisions, Issues

| Topic | Owner | Time |
|--|-------|------------|
| Go through the requirements of Sprint 4 and breakdown the procedure | all | 15 minutes |
| Discuss the searching techniques: 1. Search call for every character typed 2. Type and search the whole on click of a button | all | 15 minutes |
| Assign task for search API | all | 20 minutes |

4. Expected Action Items For Next Meeting

| Action | Owner | Due Date |
|---|-------------------|------------|
| Should have completed search API backend | Jatin/Vignesh | 08/02/2023 |
| Should have developed search UI in FE | Rahul/Nithin/Yang | 08/02/2023 |
| Should have tested both UI and backend search API | Vaishali | 08/02/2023 |