MEETING MINUTES

Meeting/Project Name:	Scrum meeting #11		
Date of Meeting: (MM/DD/YYYY)	07/30/2023	Start time: End time:	10:00 PM 11:15 PM
Minutes Prepared By:	Vignesh Pugazhendhi	Location:	Online

1. Meeting Objective

Go through the test report by QA team

Discuss various deployment options
Finalize the deployment

2. Attendees

Name	Department/Roles	Github username
Jatin Arora	Development / fullstack developer	jatin51997
Nithin	Development / backend developer	nithincode-s
Rahul Singh	Development / frontend developer	theOGCodeWitcher
Vaishali Bansal	Development / frontend developer	vaishu49
Yang Lui	Development / backend developer	Liuliu-09-17
Vignesh Pugazhendhi	Development/ backend developer & scrum master	VigneshP1505

3. Meeting Agenda and Notes, Decisions, Issues

Topic	Owner	Time
Went through the QA report given by QA team. No issues or dependencies encountered so far	all	20 minutes
Discuss about the various deployment options. Discuss about the pros and cons, cost effectiveness of the options	all	15 minutes
Netlify for frontend and ec2 for backend has been finalized	Vignesh	20 minutes

4. Expected Action Items For Next Meeting

Action	Owner	Due Date
Complete deployment for both FE and BE	Vignesh	07/31/2023