Contact Management System

User Manual

Index :

How To Register ? 3

How To Login ?.....5

How to Add/Delete Contacts?.....7

How to Add/Edit/Delete Contact Field?...9

How to Add Reminder?.....10

How to View Notifications?.....12

How to Restore Deleted Contacts?.....14

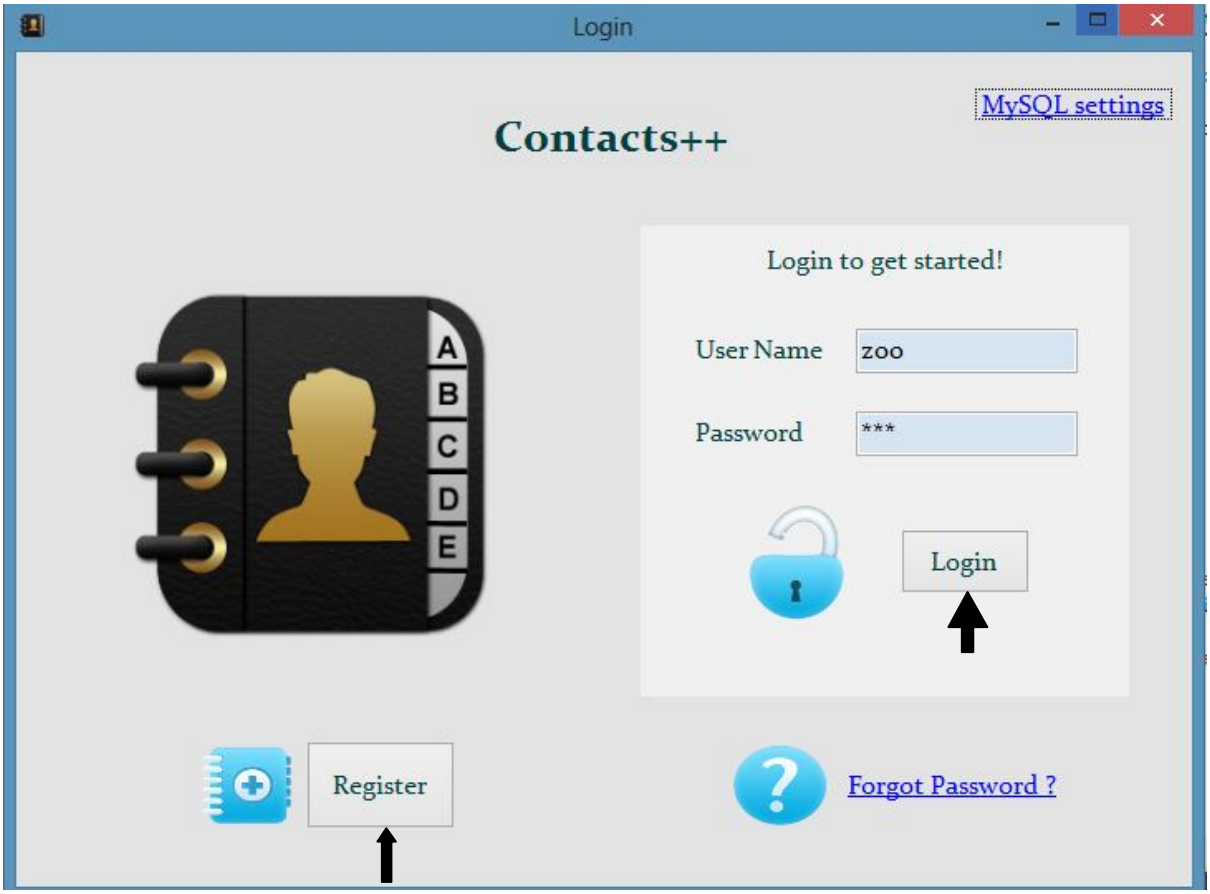
How to Restore Deleted Field?.....16

How to Search For Contact Details?.....18

How to Export/Import Contacts?.....19

How to Add Database settings?.....21

How to Register ? :



- You can Register by clicking on 'Register' button in "Login" window
- On clicking the button you will be directed to the "Register" window.

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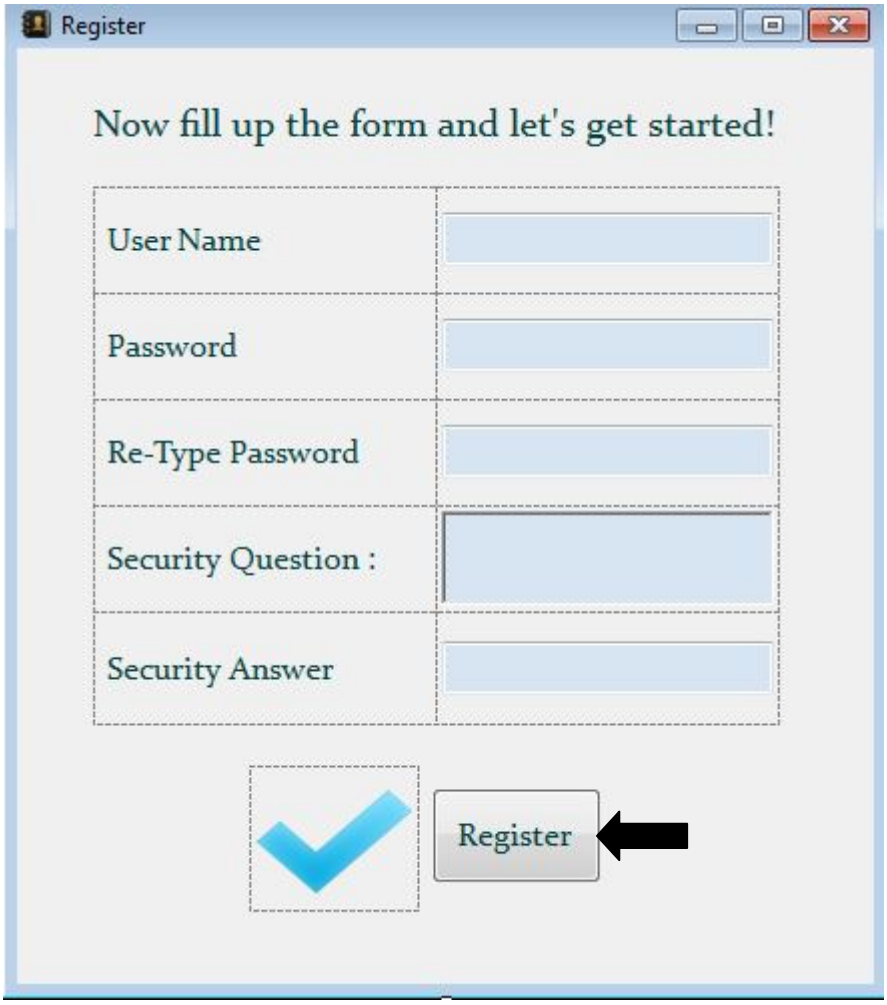
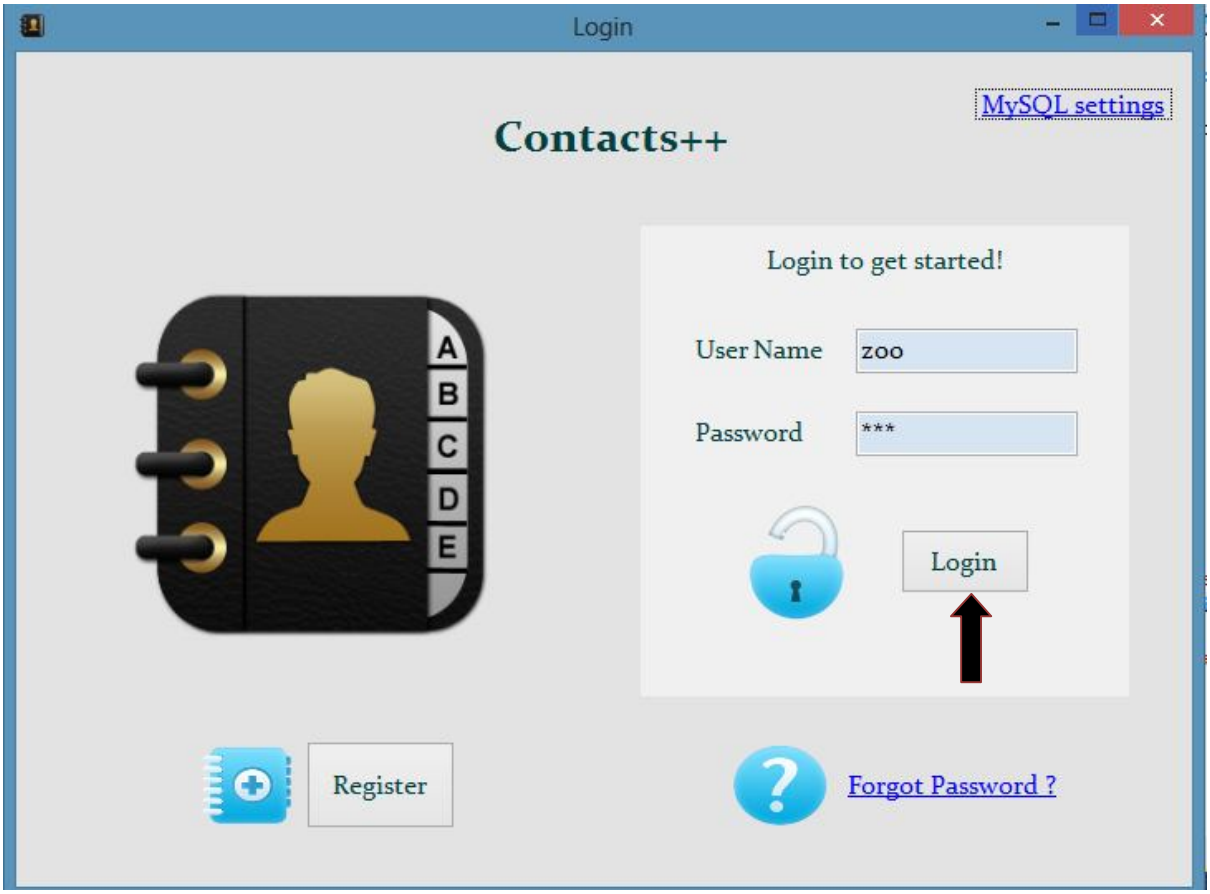


- Here enter your credentials, and complete your registration.

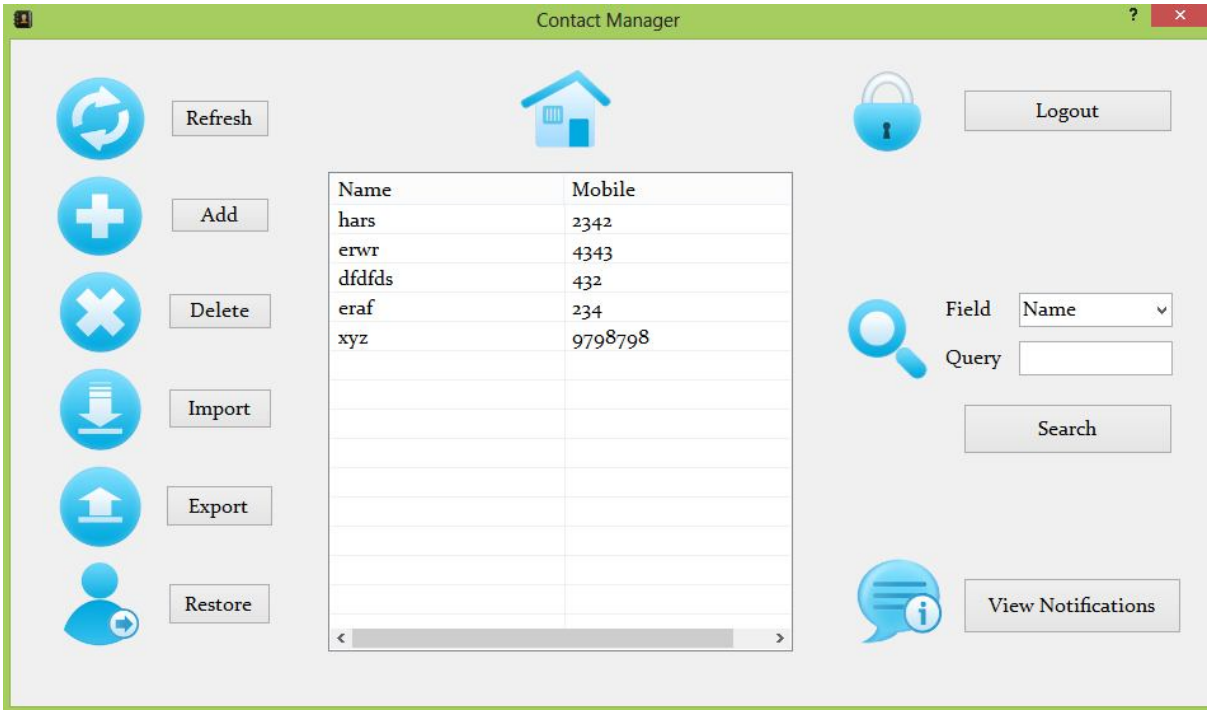
Remember security question and answer, as they might be useful in case you forget your password

How to Login ? :

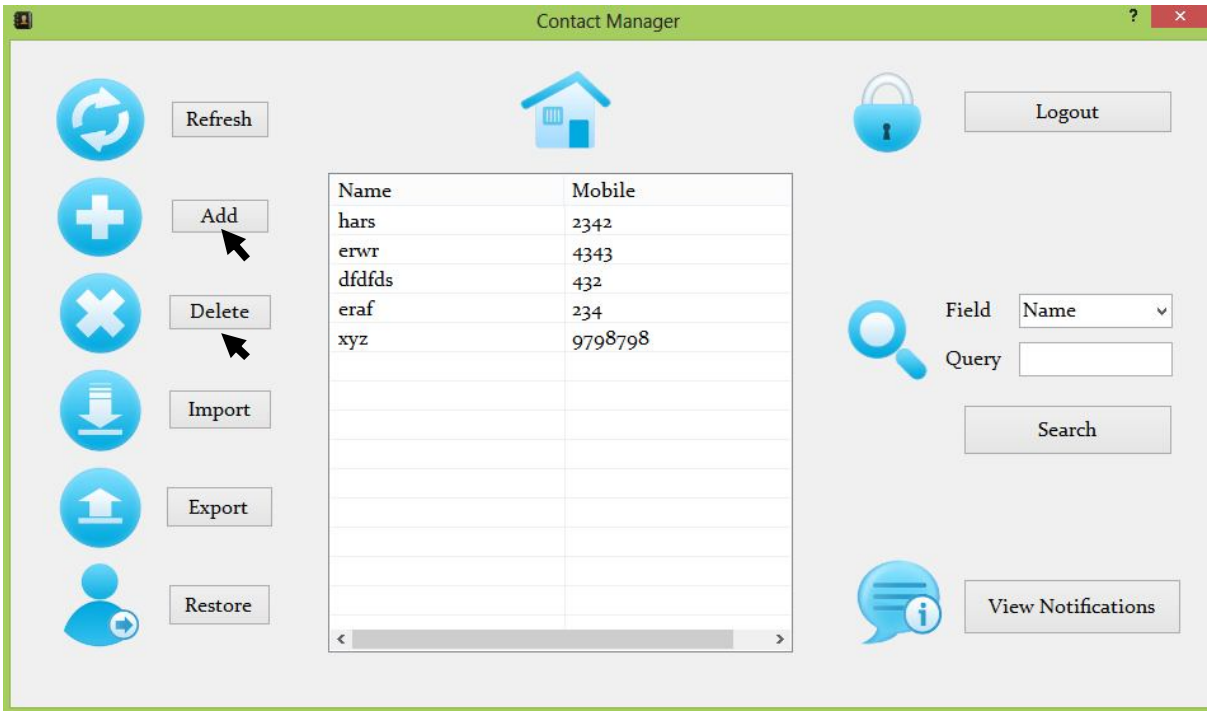


- In "Login" window. Enter your details and click on the 'Login' button.
- This will take you to your Home screen, where all the necessary buttons and labels are present.

User Homescreen

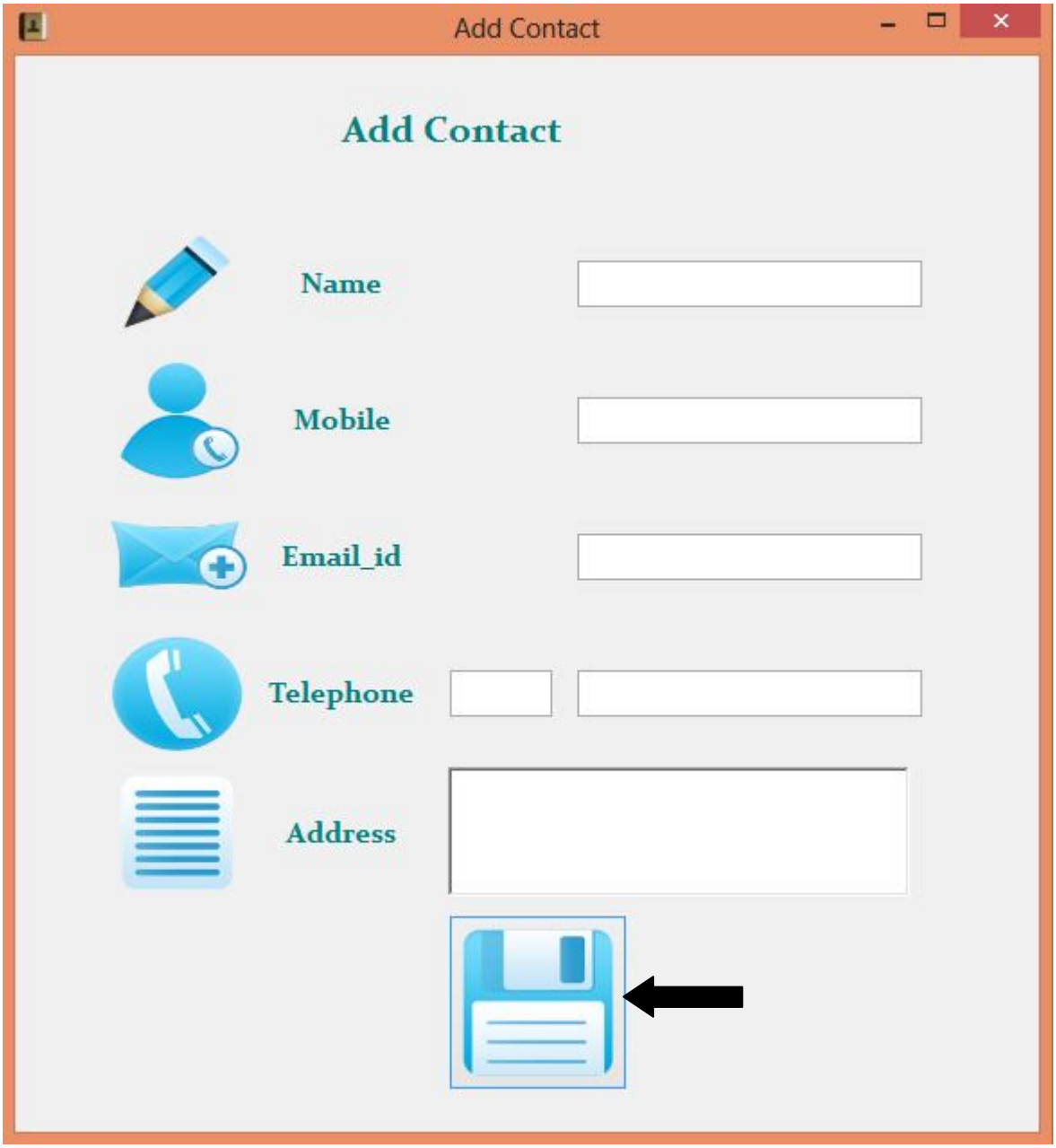


How to Add/Delete Contacts ? :



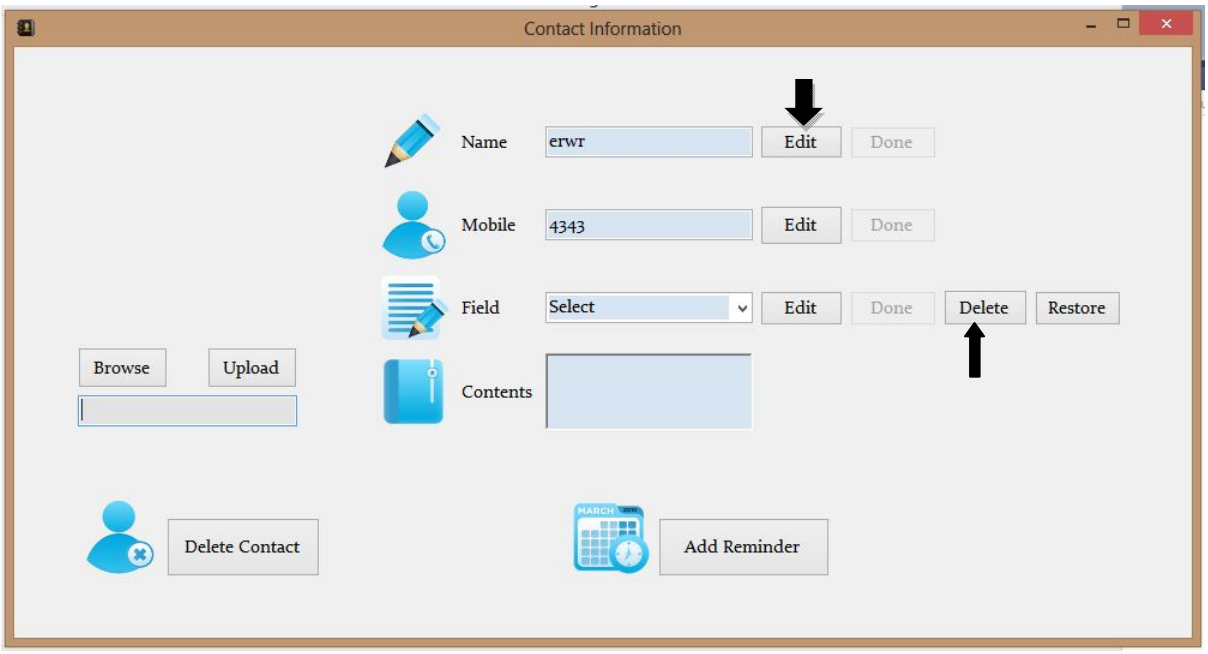
- you can Add contacts by clicking on the 'Add' button in your home window.
- On clicking this you will be taken to "Add Contact" Window.
- you can delete contact by selecting the contact and clicking on the 'Delete' button in "Contact Manager" window.

ADD CONTACT WINDOW



- Here add the details of the contact you wish to add and click on 'save' button (floppy button).

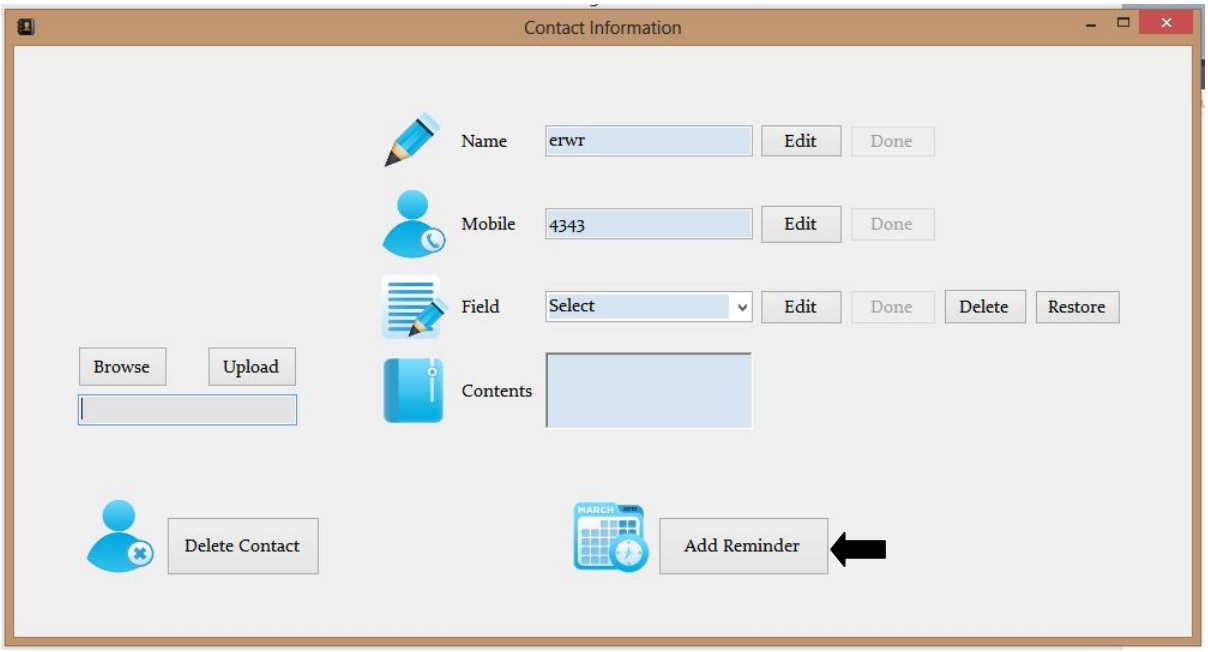
Editing Contact Fields:



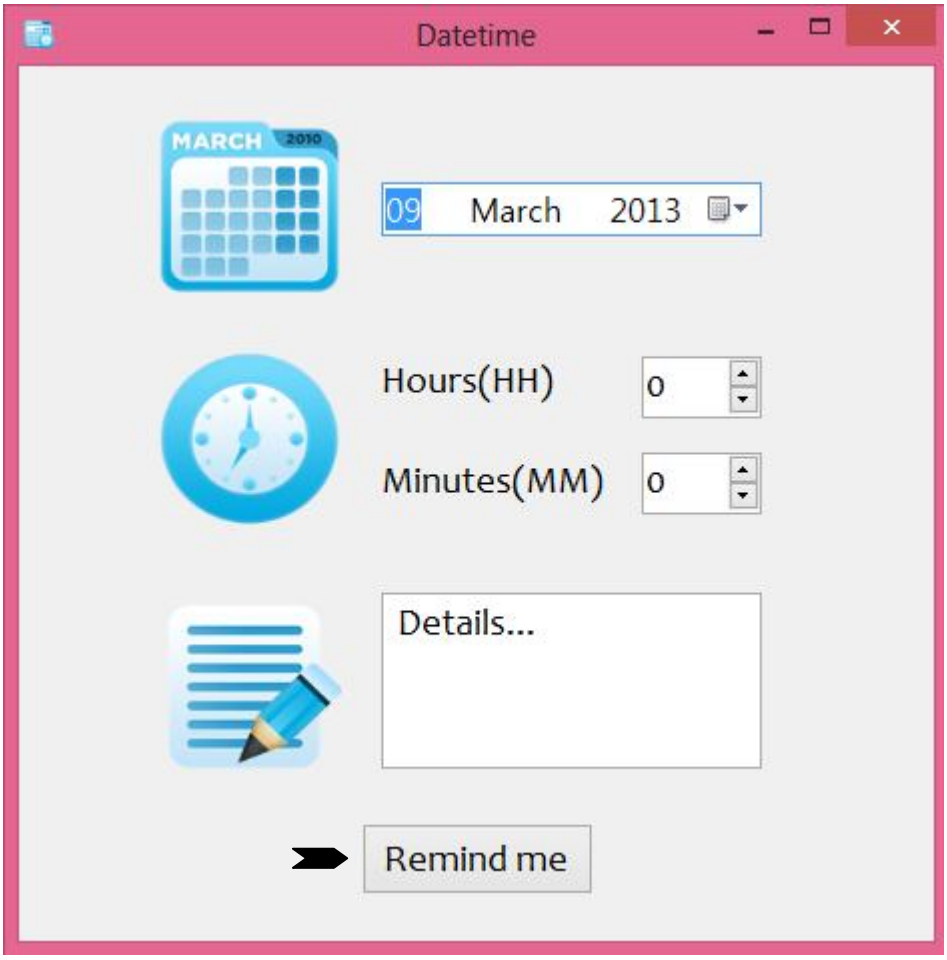
- In "Contact Information" window , there are 'Edit' , 'Delete' and 'Add' buttons.
- On clicking these corresponding functionalities will be done.

Adding Reminder ? :

- You can add reminder by clicking on 'Add Reminder' button in "Contact Information" Window.



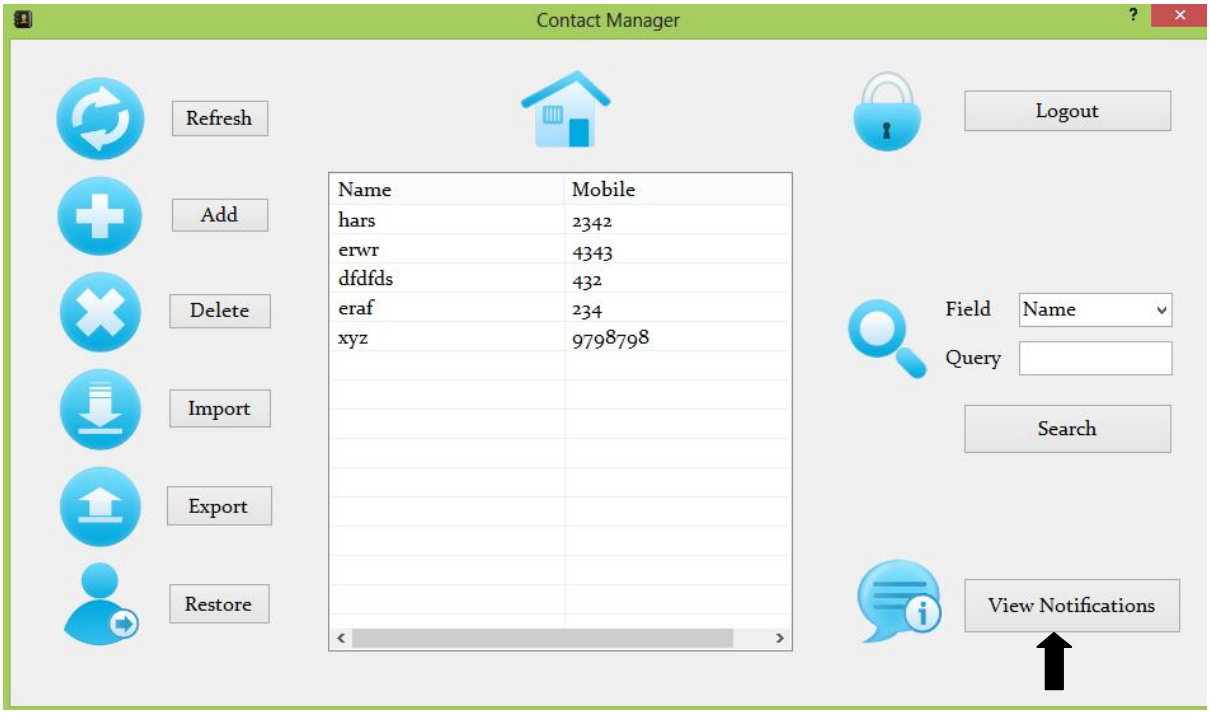
- On clicking this , a "DateTime" window will be poped out. where you can add details of Reminder and Click 'Remind me'.



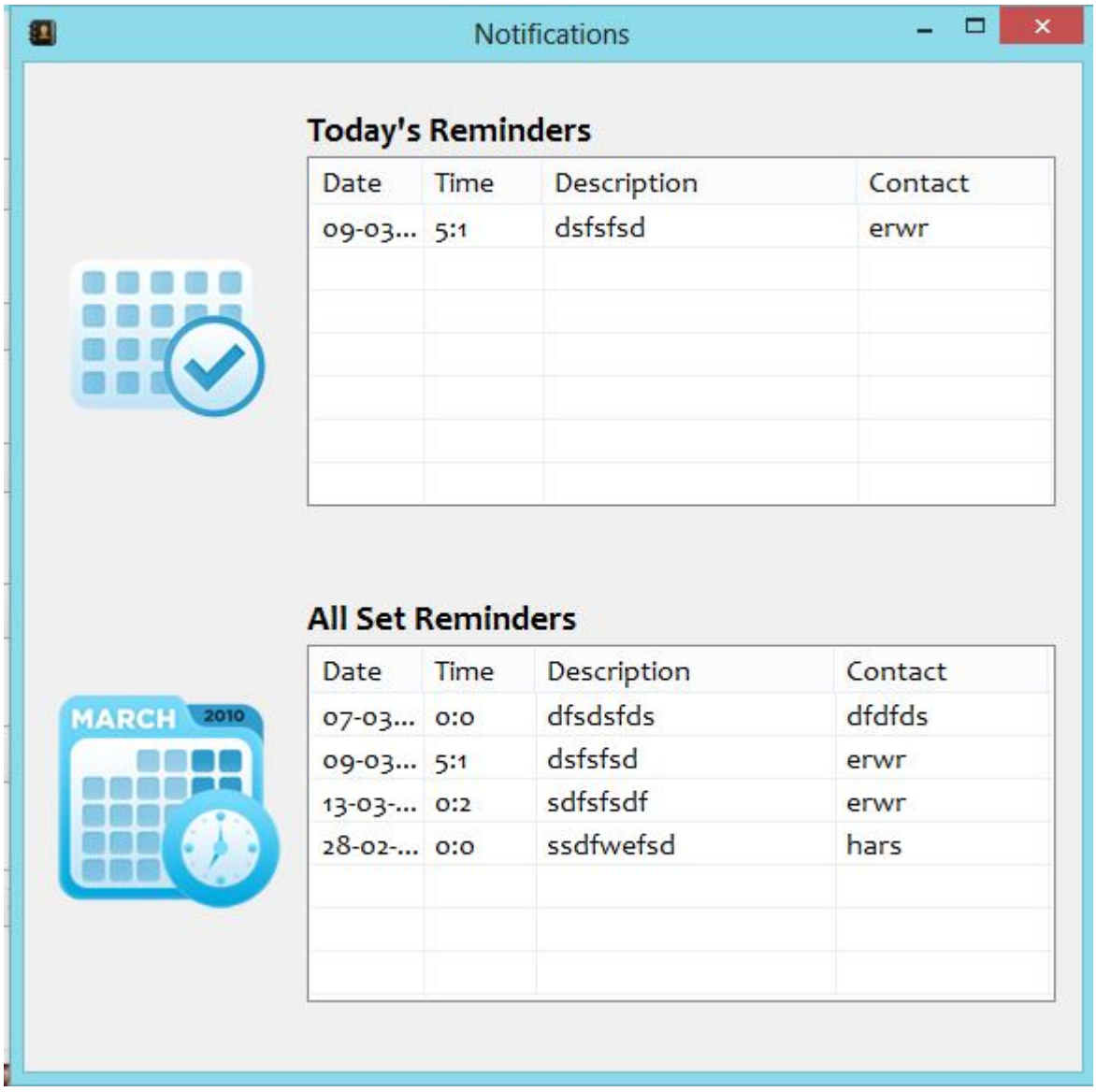
Fill in the reminder details and ensure that your System Time has the format-MM/DD/YYYY. You will be notified about the reminder if you are logged in at the reminder time with a pop box.

How to view Notifications ? :

- There's a 'View Notifications' button in "Contact Manager" window .
- On Clicking this the Notifications window will pop out.

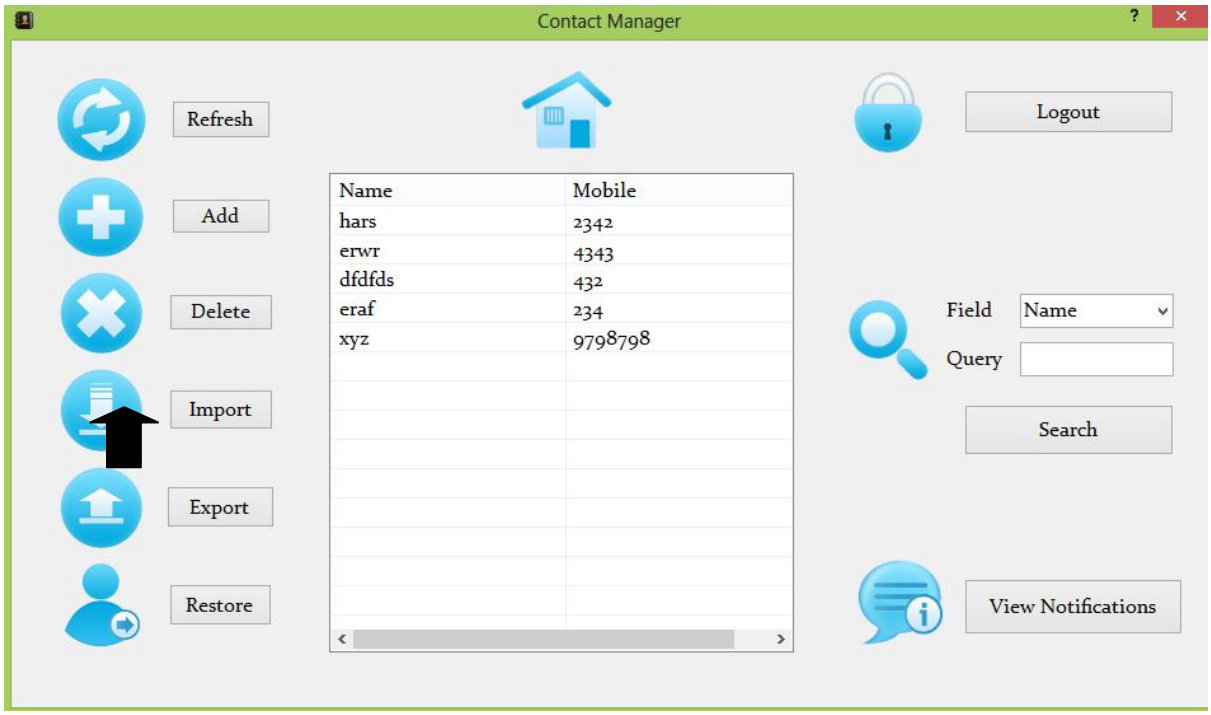


- Here you can View the current day's reminders as well as all the reminders the user had added.

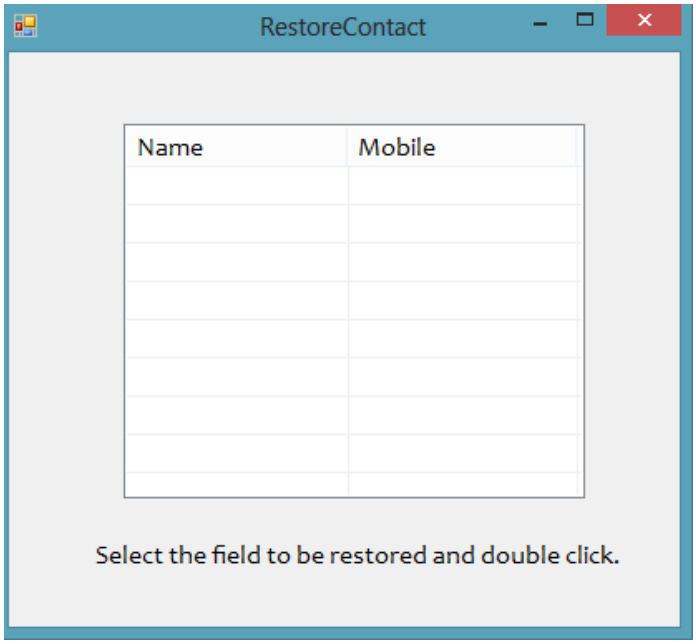


How to Restore Deleted Contacts ? :

- Contacts which have been deleted can be restored.
- In "Contact Manager" window , click on 'Restore' button.

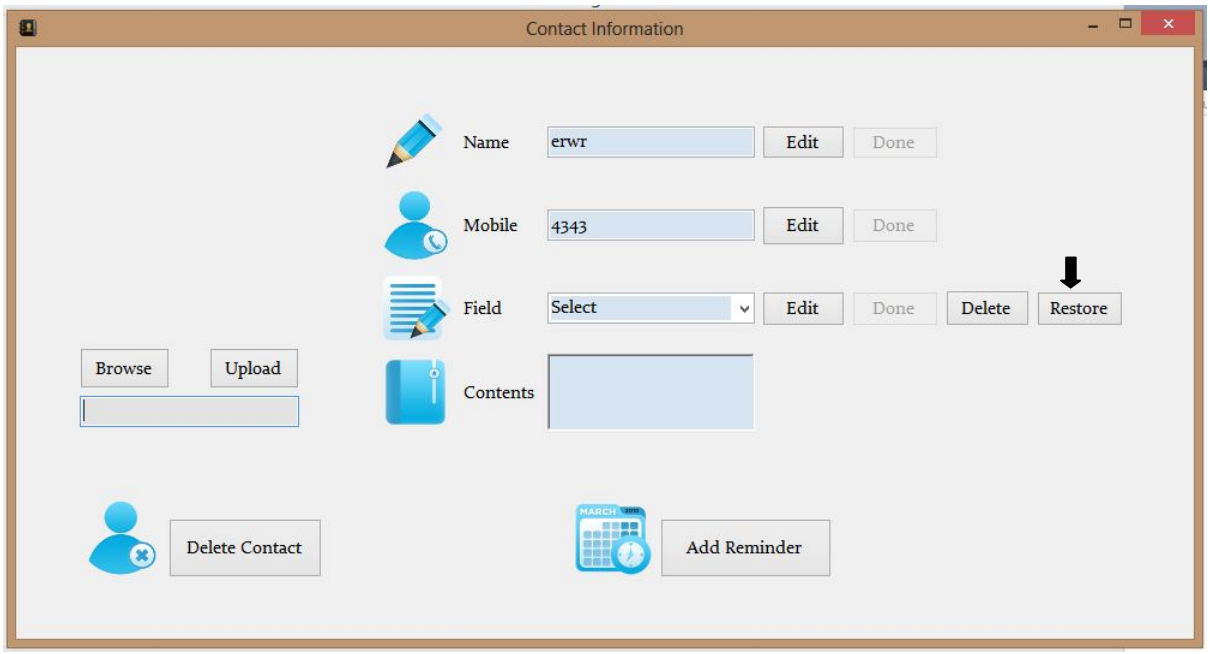


- This will direct you to new window which contains all the Deleted contacts
- .When you double click on a particular contact , it will be restored.

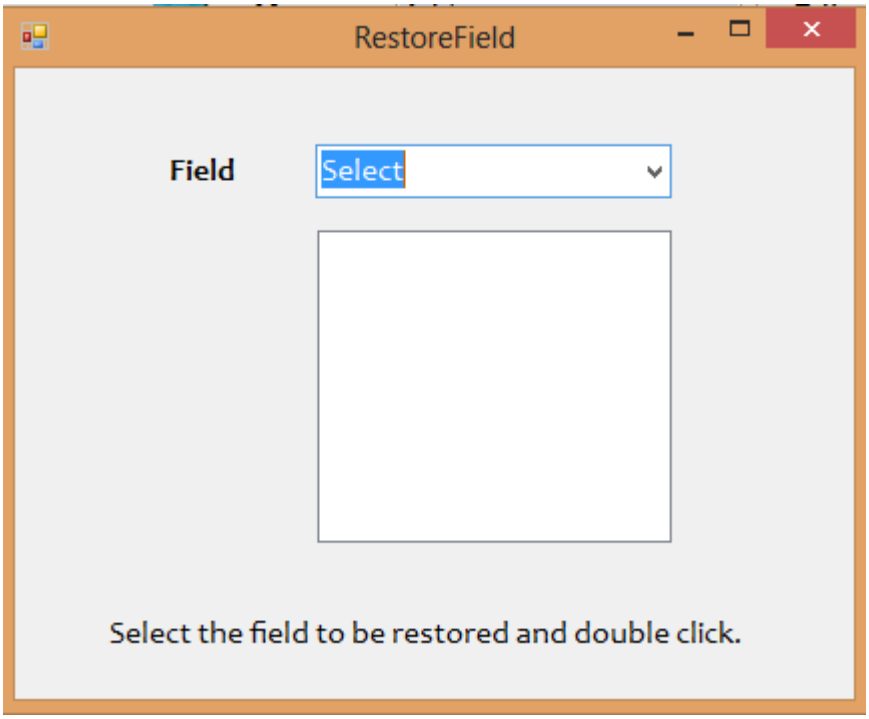


How to Restore Deleted Field ? :

- Deleted fields for a contact can be restored in the "Contact Information " Window.



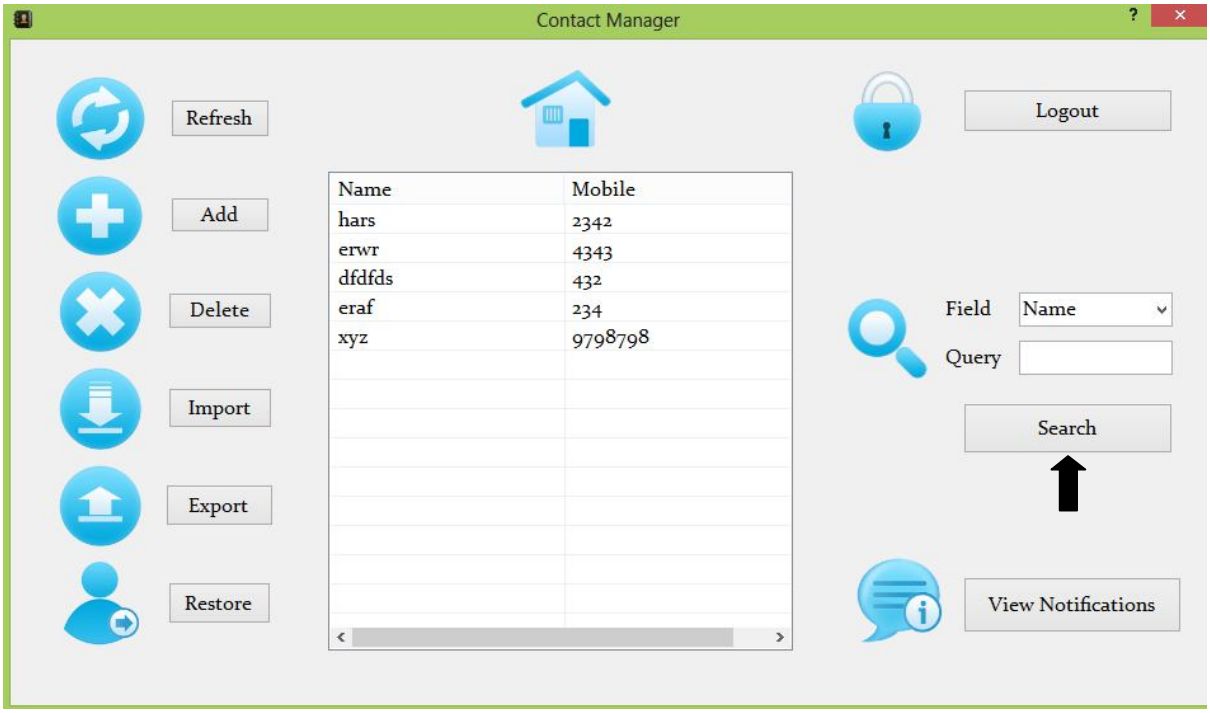
- On clicking the 'Restore' button, a window pops out showing all the deleted fields.



double click on a particular field to restore it.

How to Search for Contact Details? :

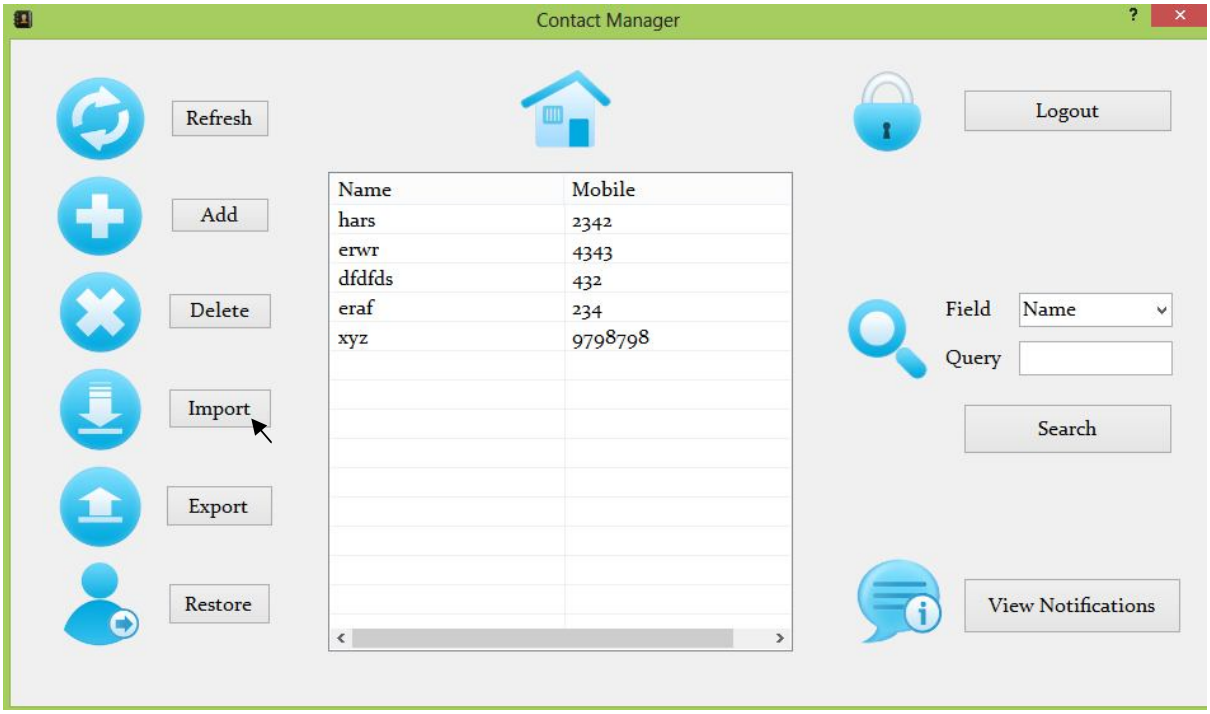
- In the "Contact Manager" Window. select the field for searching from the drop down menu , then type the field query in the textbox and then click on 'Search' button.

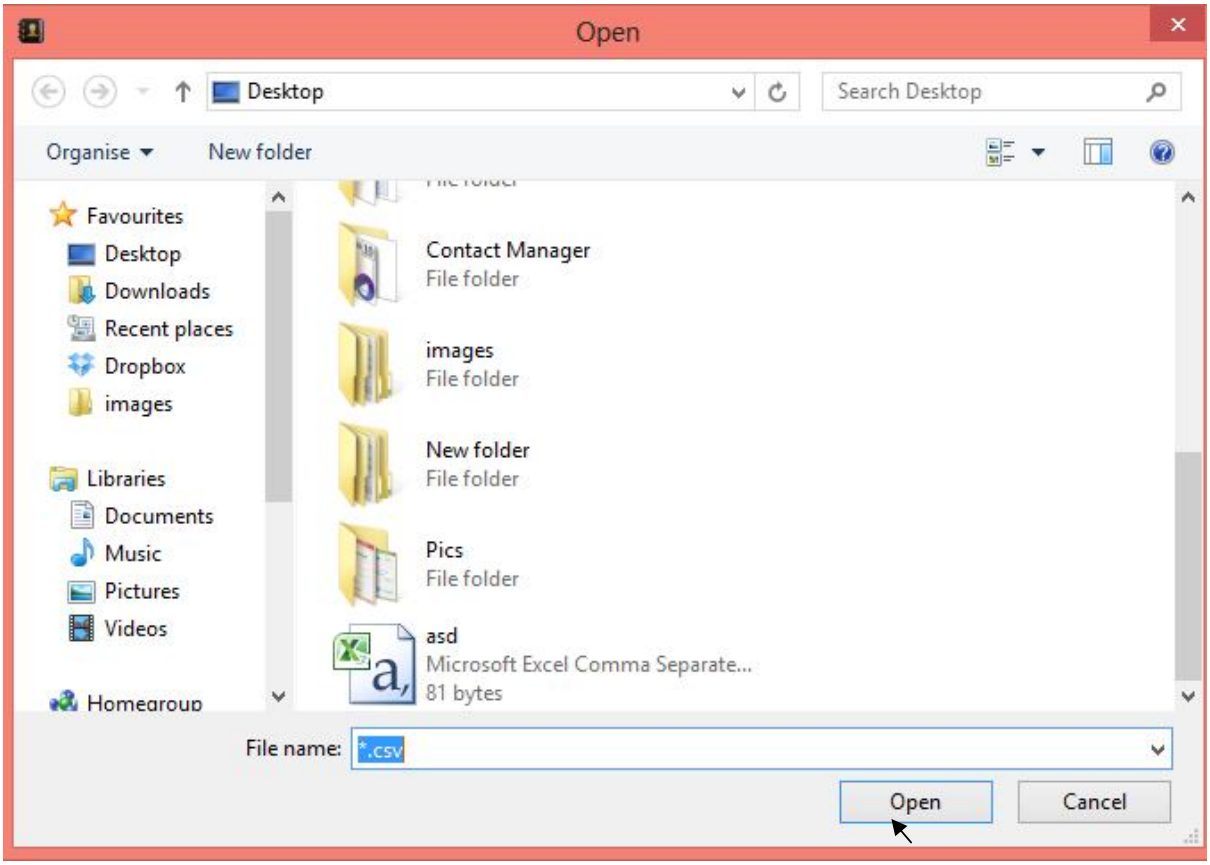


- The results of the search are showed in listview. Note that the search is flexible and incremental.

How to Import and Export Contacts ? :

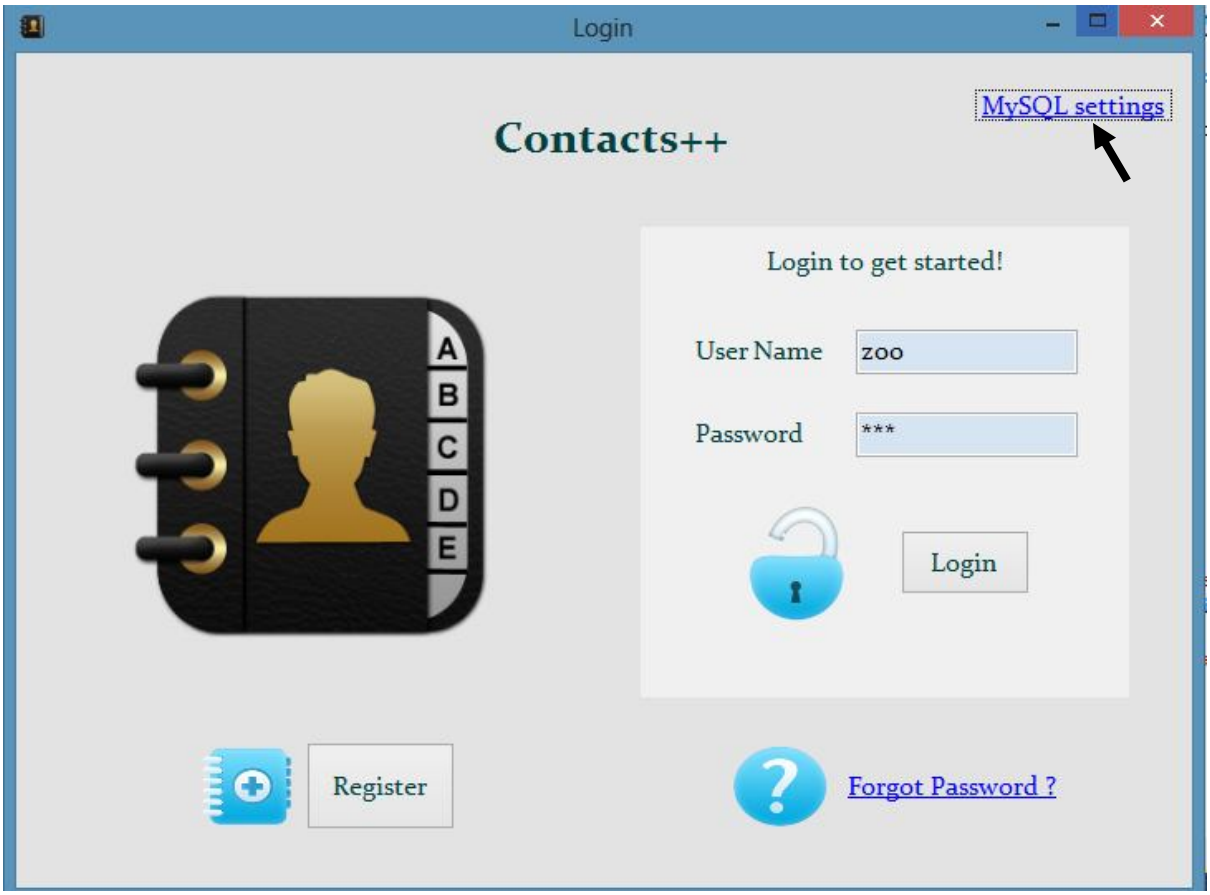
- Importing contacts can be done only from .csv files.
- In "Contact Management" window , there's a 'Import' button.
- On clicking this button , a window pops out where you need to browse for .csv file and click 'open' button.


Contact Manager
Refresh
Add
Delete
Import
Export
Restore
Name
Mobile
hars
2342
erwr
4343
dfdfds
432
eraf
234
xyz
9798798
Logout
Field
Name
Query
Search
View Notifications

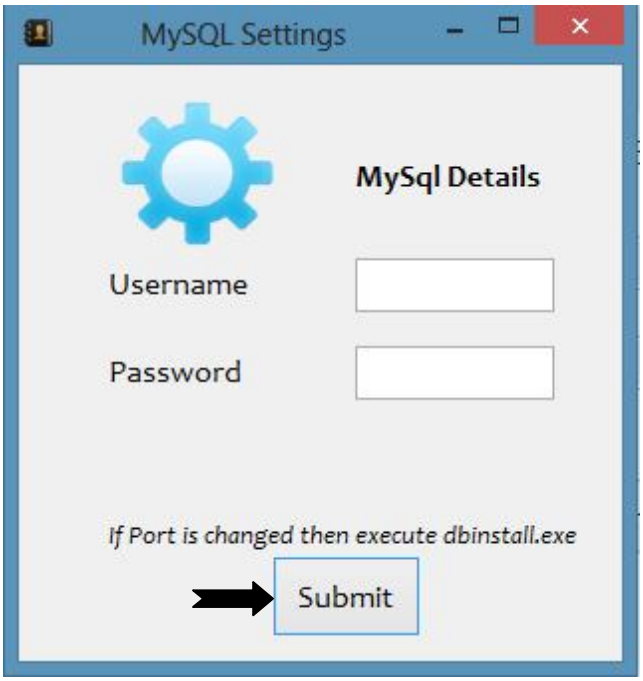

Open
Desktop
Search Desktop
Organise
New folder
Favourites
Desktop
Downloads
Recent places
Dropbox
images
Libraries
Documents
Music
Pictures
Videos
Homegroup
Contact Manager
File folder
images
File folder
New folder
File folder
Pics
File folder
asd
Microsoft Excel Comma Separate...
81 bytes
File name:
*.csv
Open
Cancel

How to Add Database Settings? :

- In the "Login" window , there's a 'settings' button at top-right corner.



- On clicking the settings button "MySQL Settings windows will pop out. Add yourcdatabase connection details and press 'Submit' button


MySQL Settings
MySql Details
Username
Password
If Port is changed then execute dbinstall.exe
Submit

THE END