

Ravneet Kaur

Chartered Accountant, B.Com

A diligent Professional, who relies on flexible approaches to overcome challenges.

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22/05/1997

EDUCATION

CA FINAL

The Institute of Chartered Accountants Of India
Qualified in Dec 2021 Exams (CA Final Both Group)
56.88% (455/800)

CA Intermediate

The Institute of Chartered Accountants Of India
Qualified in May 2017 Exams (IPCC Both Group)
54.43% (381/700)

CPT

The Institute of Chartered Accountants Of India
12/2015, 55% (110/200)

Bachelor of Commerce

USOL, Delhi University
2018 57.19% (772/1350)

Higher Secondary

Spring Dales Public Senior Secondary School,
PSEB
2015, 91.5% (412/450)

Matriculate

Spring Dales Public Senior Secondary School,
PSEB
2013, 87.38% (568/650)

WORK EXPERIENCE

Article Assistant

H.K. Chitkara & Co,
08/2017 - 08/2020 Ludhiana

LANGUAGES

English	Hindi
Punjabi	

SKILLS

Leadership Qualities	Inquisitive	Wisdom
MS Office	Communication	

WORK PERFORMED

Company Audit

Independent & Team Handling of Assurance Agreements
(from Vouching/Verification to Financial Analysis & Ledger
Scrutiny and Balance sheet Finalization)

- Avon Cycles Ltd.
- Avon Ispat & Power Ltd.
- Avon Steel Industries Pvt. Ltd.
- Grace Beauty Clinic Pvt Ltd.
- Pahwa Hospital

Tax Audit

Tax Audit Report Compilation and online submission including
detailed scrutiny of books for information collection.

Income Tax and TDS

Return Filing, Computation and Validation of Electronic Forms
(ITRs and Tax Audit Reports)
All ITR forms covering LLP, Companies, Trusts etc. &TDS
Return

Statutory Audit

Statutory bank Audit of SBI Branch with focused role on
Income Recognition, Asset Classification, Provisioning and
Other Related Matters

Stock Audit

Team Member in Stock audit of Modi Solvex (Partnership
Firm Who Engaged in manufacturing of Food Products)

Revenue Audit

Conducted Revenue Audit of one of the branches of PNB &
Allahabad Bank

ACADEMIC ACHIEVEMENTS

Got 3 exemptions in CA Final exams with a score of **80 marks**
in **STRATEGIC FINANCIAL MANAGEMENT** subject and
76 marks in **CORPORATE AND ECONOMIC LAW** and **65**
marks in **ECONOMIC LAW (Elective Paper)**

Got 2 exemptions in CA Intermediate exams.

SOFTWARE KNOWLEDGE

SAP, Tally, Pioneer, Smart Tax, Smart TDS, Smart GST,
Finacle and others