# **KEVIN DAVIS**

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## PROFESSIONAL SUMMARY

Conscientious [Job Title] effective at managing and leading teams, managing store operations and promoting merchandise to increase store profits. [Job Title] dedicated to hiring top-notch sales associates and assuring that store operations run smoothly. Organized and effective at encouraging staff cooperation and productivity. Store Manager focused on maximizing productivity and increasing customer base. Believes exceptional customer service is essential to retail success. Store Manager focused on maximizing productivity and increasing customer base. Believes exceptional customer service is essential to retail success.

### **SKILLS**

- · Excellent customer service skills
- POS systems
- · Personnel development
- · Customer relations
- · Bank deposit procedures
- Goal-oriented
- Merchandising
- · Detail-oriented
- Strategic thinker
- · Strategic thinker
- Store displays
- Staff training and development
- Customer-oriented
- Opening and closing procedures

# WORK HISTORY

logistics manager, 09/2016 to Current

Harbor Freight Tools – 535 Contra Costa Blvd.

- Translated business needs and priorities into actionable logistics strategies.
- Conducted research on logistics operations, including literature reviews, interviews and site visits.

operations manager, 09/2014 to 09/2016

**Harbor Freight Tools** – 535 Contra Costa Blvd.

- Supervised a team of [Number] area managers and [Number] associates.
- Established operational objectives and work plans and delegated assignments to subordinate managers.

### merchandise manager, 04/2010 to 09/2014

#### Harbor Freight Tools - 535 Contra Costa Blvd.

- · Led merchandise selection, pricing, planning and marketing.
- Answered customer questions regarding store merchandise, department information and pricing.
- · Answered customer questions regarding store merchandise, department information and pricing.
- Organized store merchandise racks by size, style and color.
- Negotiated prices, discount terms and all transportation arrangements for merchandise.

#### assistant manager, 03/2006 to 09/2009

### **Longs Drugs Pharmacy**

- Promoted from Team Leader to Assistant Manager within [Number] months.
- Managed staff of [Number] sales associates, [Number] team leaders and [Number] assistant managers.
- Organized private mailbox system using mailbox manager software.
- · Reported to the district manager regarding all store and staff issues.

#### store manager, 09/2003 to 03/2006

#### **Payless Shoesource**

- Reported to the district manager regarding all store and staff issues.
- Conducted store inventories once per quarter.
- Scheduled and led weekly store meetings for all employees.
- Assigned employees to specific duties to best meet the needs of the store.

### assistant manager, 06/2001 to 09/2003

#### **Payless Shoesource**

- Promoted from Team Leader to Assistant Manager within [Number] months.
- Managed staff of [Number] sales associates, [Number] team leaders and [Number] assistant managers.
- · Organized private mailbox system using mailbox manager software.
- Reported to the district manager regarding all store and staff issues.

### **EDUCATION**

**Bachelor of Science**:

Ashford University - San Diego