

★ Requisites of sentence writing

The three basic requisites of a good sentence are clarity, consistency and economy.

Clarity :- All sentences should clearly state the writer's thoughts without any possibility of ambiguity. The three aids to clarity are adequate punctuation, clear pronoun reference and correct word order.

Consistency All sentences follow some pattern. The writer is free to choose his pattern, but once he makes a choice, he must follow his chosen pattern throughout the sentence. Grammatical consistency is absolutely necessary for effective sentences. The writer should keep his tenses consistent, make subject and verb agree in number and person and make pronouns agree with their antecedent in gender, number & person.

Economy : Good writing is reflected in one's ability to write precisely and effectively what one wants to say. To achieve economy in communicating his viewpoint the writer should avoid long-winded sentences.

Redundancy is a major flaw in writing, which again should be avoided. To achieve this the writer should

- (1) Avoid misguided at a 'literary' style which can become pretentious.
- (2) ~~Prune~~ Prune away useless.
- (3) Avoid the use of long-winded sentence or phrases by applying the principle of reduction, where necessary.

The principle of reduction means reducing a sentence to a clause, a clause to a phrase or a phrase to a word, where, wherever possible.

While writing continuous prose, it is desirable to introduce variety to avoid monotony of style. Without variety, sentence become ineffective. Variety may be obtained.

- (a) By varying sentence structure.
- (b) By varying sentence length.
- (c) By varying sentence beginnings.

ch 2 Important Words

1. Abbreviate: Contract, Reduce

The creators of the original X-Men abbreviated the title of its sequel to simply X₂.

2. Accent: Tone, Rhythm

He had developed a slight southern accent.

3. Accolade: Praise, Approval

He won accolades as one of America's top test pilots.

4. Adduce: Present, Mention

I adduce the name of all my friends to the God for success.

5. Affable: Friendly, Gentle

Mr. Brooke is an extremely affable and approachable man.

6. Affinity: Attraction, liking

If you have an affinity with someone, you make them feel.

7. Agility: Alertness, Acuteness

The gracefulness of a person or animal that is quick & agile.

8. Allegation: Claim, accusation

The company has denied the allegations.

9. Allocate: Assign, give

Tickets are limited and will be allocated to those who apply 1st.

10. Ambiguity: Doubt, puzzle

There is considerable ambiguity about what this part of agreement actually means.

11. Amenable: Responsive, open

The Knitlan leader seemed amenable to attending a event.

12. Apathy: lack of interest, passivity

He told me about isolation and public apathy.

13. Apropos: Appropriate, proper

All my suggestions apropos the script were accepted.

14. Arbitrator: Judge, Umpire

He was the ultimate arbiter on both theological and political matters.

15. Assimilate: fit, adjust

My mind could assimilate one impossibility at a time.

16. Audacity: Daring, Guts

I was shocked at the audacity of the gangsters.

17. Benign: Kindly, Gentle

I just smiled benignly and stood back.

18. Blatant: Obvious, plain

Outsiders will continue to suffer the most blatant discrimination.

19. Brusque: Curt, blunt

The doctors are brusque & busy.

20. Cadence: Beat, rhythm

He recognized the Polish cadences in her voice.

21. Candid: Honest, sincere

I haven't been completely candid with him.

22. Coherence: Agreement, Unity
The anthology has a surprising sense of coherence.
23. Connive: Conspire, scheme
Senior politicians connived to ensure that he was not released.
24. Debonair: Elegant, Smooth
He walked down the path, debonair in a three-piece suit, hat.
25. Deviate: Differ, Vary
They stopped you as soon as you deviated from the script.
26. Dilemma: Predicament, mess
He was faced with the dilemma of whether or not to return home.
27. Emulate: imitate, echo
Sons are traditionally expected to emulate their fathers.
28. Espouse: Support, promote
She ran away with him to Japan and espoused the revolutionary cause.
29. Fallacy: Error, illusion
It's a fallacy that the affluent give more to charity than the less prosperous.
30. Figment: invention, creation
The attack wasn't just a figment of my imagination.
31. Gale: Storm, blast
This was greeted with gales of laughter from the audience.
32. Grotesque: Absurd, weird
He called it the most grotesquely tragic experience he's ever had.

33. Hoister: Raise, lift
He uses a hydraulic hoist to unload two empty barrels.
34. Hallucination: Vision, Dream
The drug induces hallucinations at high doses.
35. Harass: Annoy, bother
A woman complained of being sexually harassed in a room.
36. Hierarchy: Grading, Ranking
The hierarchy of an organization is the group of people who control.
37. Implicit: Absolute, Entire
Trust is implicit in the system.
38. Inherent: Intrinsic, natural
Man is not inherently violent.
39. Intrepid: fearless, bold
An Intrepid is a person who acts in a brave way.
40. Irrevocable: fixed, permanent
He said the decision is irrevocable.
41. Juxtapose:
Contemporary photographs are juxtaposed with a 16th century.
42. Jettison: Abandon, dump
The governor seems to have jettisoned the plan.
43. Kleptomania: Urge to steal
Wanting to be honest, the Kleptomaniac admitted that he had stolen.

44. Languid: Inactive, lazy
He sat about languidly after dinner.
45. Lucid: translucent, clear
Both of them had the ability to present complex matters lucidly.
46. Modulate: Adjust, balance
He carefully modulated his voice.
47. Negotiable: debatable, undecided
He warned that his economic programme for the country was not negotiable.
48. Nexus: Connection, link
The nexus between the dominant class and the state.
49. Obnoxious: unpleasant, foul
The people at my table were so obnoxious I had to change seat.
50. Obsession: enthusiasm, preoccupation
She would try to forget her obsession with Christopher.
51. Paragon: Model, pattern
We don't expect candidates to be paragons of virtue.
52. Potential: Possible, hidden
The boy has great potential.
53. Quintessence: Epitome, representation
He was the quintessence of all that Eve most deeply loved.
54. Ravenous: Very hungry, satisfied
She began to eat ravenously.

65. Requisite: Necessary, Vital

She filled in the requisite paperwork.

66. Salient: Prominent, arresting

He read the salient facts quickly.

67. Serenity: Calm, Peace

I used to very serenity at the time of diseases.

68. Surreptitious: Secret, Covert

~~Sup~~ Surreptitiously Mark looked at his watch.

69. Travesty: Mockery, mock

Her research suggests that Smith's reputation today is a travesty of what he really stood for.

70. Turbulent: Violent, Rough

I had to have a boat that could handle turbulent seas.

71. Thwart: Frustrate, oppose

The security forces were doing all they could to thwart terrorist

72. Thrall: Slavery, bondage

He is not in thrall to the media.

73. Ultimate: Fundamental, Basic

Plants are the ultimate source of all foodstuffs.

74. Utopia: Paradise, heaven

We weren't out to design a contemporary utopia.

75. Validity: Lawfulness, Soundness

76. **Versatile:** Flexible, variable

He had been one of the game's most versatile athletes.

78. **Vigilance:** Watchfulness, alertness

This state of affairs did not escape the vigilance of Nihalpur.

79. **Vulnerable:** open to attack, susceptible

David accepts his own vulnerability.

80. **Welt:** Mark, Stripe

The tear gas caused a puffy red welt above the soldier's eye.

81. **Vitiate:** Corrupt, contaminate

But this does not vitiate his scholarship.

82. **Voluptuous:** Sensual, self-indulgent

Lucullus spent the remainder of his days in voluptuous magnificence.

83. **Waggish:** humorous, witty

Muskrat Castle as the house has been facetiously named by some waggish offer.

84. **Welt:** Mark, Stripe

The gas caused a puffy red welt above the eyes.

85. **Wry:** Ironic, Sarcastic

There is a wry sense of humour in his work.

86. **Withstand:** Resist, suffer

Armoured vehicles designed to withstand chemical attack.

87. **Zenith:** Height, Climax

His career is now at its Zenith.

Important Homophones:-

1. Accept → to receive or believe
Except → to leave out.
2. Accident → Unplanned event that results in personal injury.
Incident → Unplanned event that ^{does not} results in personal injury.
3. Adapt - to adjust, change or make suitable.
Adept - to be skilled at something.
Adopt - to accept or to take as your own.
4. Advice - (Noun) an opinion or recommendation offered.
Advise - (Verb) to give counsel to, offer an opinion as worth.
5. Affect - to impact/change
Effect - Result of change.
6. Allusion - a reference, direct or implied, to something or someone.
Illusion - that deceives the mind or senses by creating a false impression of Reality.
7. Apposite - appropriate, well-suited
Opposite - something else
8. Bare - to uncover, expose it to view
Bear - carrying or supporting
9. Born - to give birth to a child, deriving or resulting from
Boon - transported or transmitted by

10. Canvas - Closely woven cloth

Canvass - to look over carefully.

11. Casual - happening by chance

Causal - relating to, being a cause of something.

12. Cession - an act of ceding

Cessation - process of ending.

Session - meeting or term

13. Cite - to mention, to make reference to

Site - location

14. Compliment - courtesy

Complement - completes something else

15. Confidant - a person in whom you confide things

Confident - having confidence

16. Corporal - physical punishment

Corporeal - describes what is bodily or physical

17. Course - study or series of classes

Coarse - Rough / crude

18. Dependent - relying on another

Defendant - to hang down

19. Diverse - having great variety

Divers - varying types

20. Elicit - to obtain an answer
Illicit - something illegal or forbidden

21. Eminent - Anyone who's famous
Imminent - Something about to happen

22. Ensure - to make certain
Insure - to protect financially
Assure - to tell someone everything's OK

23. Grate - the rate of moving
Gate - a movable barrier in a fence/wall

24. Human - Human being
Humane - to positive human traits

25. Practice - to an act itself, not who is doing it
Practise - do something repeatedly to improve skills

26. Pray - an object of worship
Prey - to hunt for

27. Principal - to someone in a position of authority
Principle - to a natural, moral, legal rule

28. Refuse - to reject
Refuge - shelter or protection from danger, trouble

29. Statue - a cast or a sculpture of a person or an animal
Statute - law enacted by a legislative body / an institution

30. Tamper - a person or thing that tampers
Temper - tendency to be of a certain type of mood