## Step-By-Step Guide to Book Your Visa Interview at the US Embassy

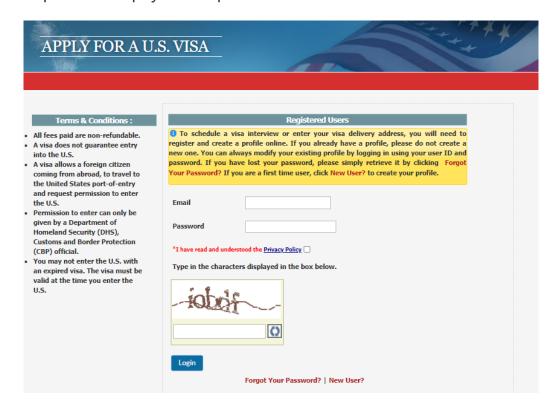
#### Step-1: Submit DS-160

Complete the Nonimmigrant Visa Electronic Application (DS-160) form. Be sure to read the Guidelines for Completing the DS-160 Form carefully. All information must be correct and accurate. Refer to the podcast video shared by your case manager.

#### Step-2: New User Registration

Below are the steps to get to the instructions.

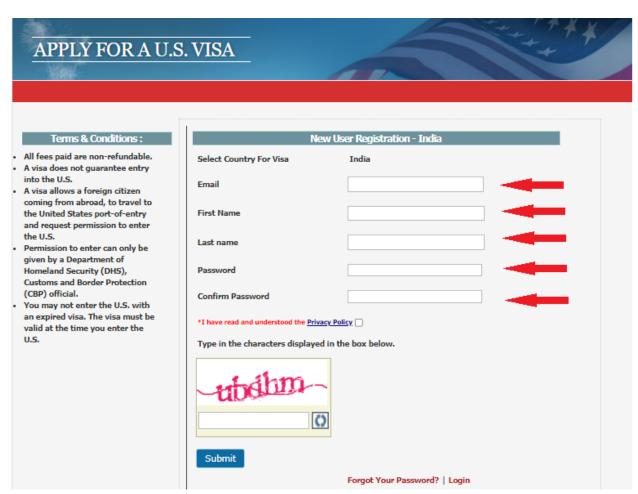
- Head over to the US Travel Docs website
- Select the country from the as India.
- Read through the instructions to familiarize yourself with the application, the steps and the payment options.



Enter the following information in "New User Registration" section

- Select Country For Visa
- Email
- First Name
- Last Name
- Password
- Confirm Password
- I have read and understood the Privacy Policy
- Type in the characters displayed in the box below

Click on the "Submit" button to register a new profile. Make a note of your username (your email) and password. You will need these credentials to save and come back to your application later.

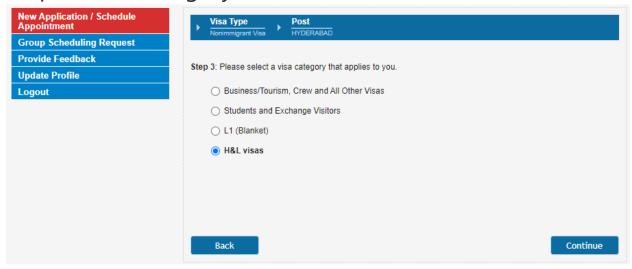


<u>Step-3</u>: Click on "New Application/Schedule Appointment" from the left side menu to start scheduling your appointment. When you click on "New Application/Schedule Appointment", you will be taken to "Visa Type" section.

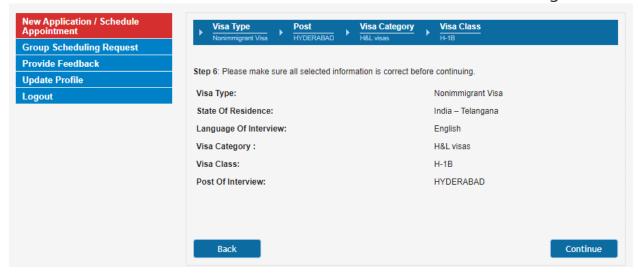


Once you are done with the Country and Language Selection then move to next step.

#### Step-4: Visa Category



Please make sure all selected information is correct before continuing.



### Step-5: Personal Data

- •
- Passport Number
- Passport Issuance Date
- Passport Issuance Place
- Passport Expiration Date
- Date of Birth
- Nationality
- First Name
- Last Name
- Country of Birth
- Gender
- DS-160 Confirmation Number
- CONTACT INFORMATION
  - Phone Number
  - Mobile Phone
  - Email
- MAILING ADDRESS
  - Address Line 1
  - City
  - State
  - Postal Code

#### **Step-6: Interview Waiver Questions**

Answer the below listed questions for Interview Waiver eligibility check.

#### **Questions for Drop Box**

Do you have a previous H1B visa (temporary occupation, temporary worker or trainee)?

Was your most recent H1B visa (temporary occupation, temporary worker or trainee) lost or stolen?

Is your prior H1B visa (temporary occupation, temporary worker or trainee) annotated "Clearance Received" or "Department Authorization"?

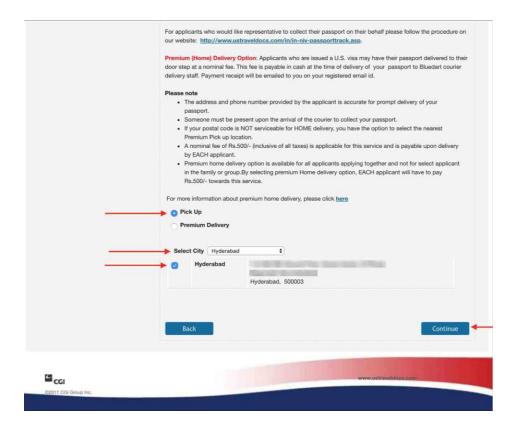
Were you denied any kind of U.S. visa after your most recent U.S. visa was issued?

Is your prior H1B visa (temporary occupation, temporary worker or trainee) still valid?

Did your previous H1B visa (temporary occupation, temporary worker or trainee) expire within the last 12 months?

Was your most recent H1B visa (temporary occupation, temporary worker or trainee) issued in India after January 1, 2008?

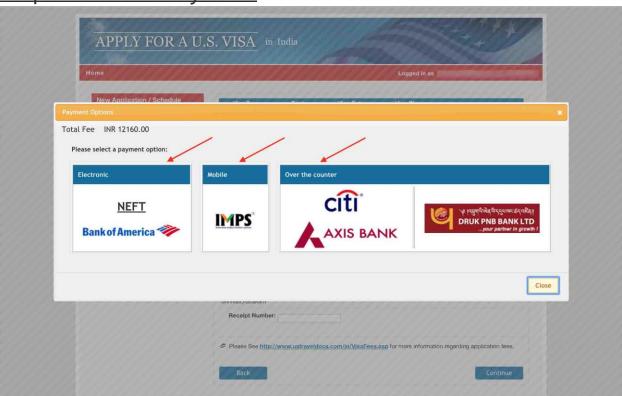
#### Step-7: Documentation Delivery



Specify Documentation Delivery -Select "Pick Up" or "Delivery" from the options

- Pick Up -Select this option if you would like to pick up your passport from visa application center or courier head office]
- Delivery -Select this option if you would like to receive your passport by mail to your home]

Step-8: Make a Payment



#### **Available Payment Methods**

- 1. Electronic fund transfer (ETF) from a local bank account
- 2. Cash payment at a designated local bank
- 3. Country-specific local payment options (mobile payments, wallets, etc)

#### a. Electronic fund transfer (ETF) from a local bank account

Follow the below steps to pay your visa fee by electronic fund transfer

- On this screen, select Electronic Fund Transfer
- A unique account number will be displayed
- Make a note of this unique account number as you will need this to make your visa appointment

• Make an electronic fund transfer to this unique account number from your local bank account.

#### b. Cash payment at a designated local bank

Follow the below steps to pay your visa fee by cash at a designated local bank

- On this screen, select Cash at Bank
- A link to download/print the visa application deposit/collection slip will be displayed
- Print the visa application deposit/collection slip
- Fill all the necessary details on the deposit/collection slip
- Take the deposit slip with you to the bank and make the visa fee payment
- You will be given a receipt, save the deposit slip and receipt

# c. Country-specific local payment options (mobile payments, wallets, etc)

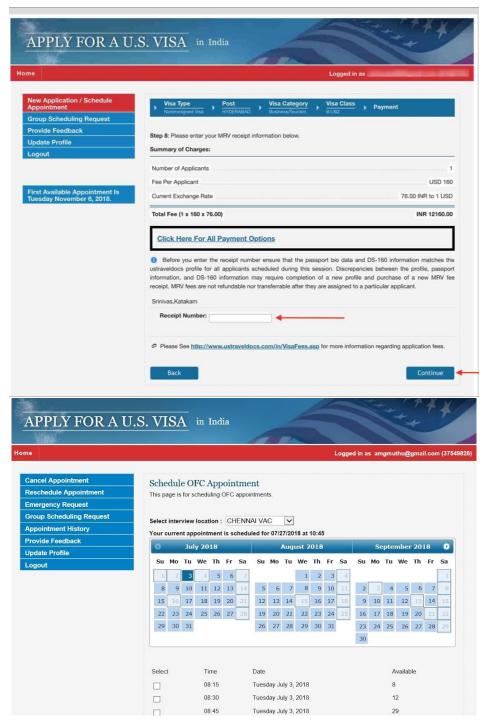
Follow the below steps to pay your visa fee by a local payment option such as mobile payment, wallet, etc. These options differ from country to country.

- On the payment screen, select your country specific local payment option (such as mobile, wallet, etc)
- Instructions on how to make the payment will be displayed
- Make the visa fee payment and make a note of the receipt or transaction number

You will be able to schedule your appointment in 4-6 hours after the visa fee payment is made.

#### Step 9-: Schedule Appointment/Interview Waiver

After the payment, come back to the website and login with your credentials. You will see a "Continue" option on the left side menu. When you click this "Continue" option, you will be taken directly to the "Payment" screen.



Print your US visa interview appointment confirmation. You will need a copy of your appointment confirmation for your visa interview.