


Rahul Gupta




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OBJECTIVES:

Organized and motivated employee able to apply time management and organizational skills in various environments. Seeking to join Acme Corp as an administrative assistant to help ensure good internal communications and budget management.

ACADEMIC QUALIFICATION:

	Graduation:	Intermediate:	Matriculation:
Program:	MCA	HSC	SSC
Grade:	A+	A+	A+
Passing Year:	1970	1970	1970

EXPERIENCE:

TrackpointGPS PVT LTD	Senior Software Developer	0 Years
TrackpointGPS PVT LTD	Tech Support Executive	0 Years
Alpha Solutions	Assistant Manager HR	0 Years
Iqra University	Data Entry Operator	0 Years

LANGUAGES:

English	Urdu
Punjabi	Saraiki

SKILLS:

Microsoft Office
SAP MM Module
Internet Surfing
Basic Programming Languages

SPORTS:

Cricket
Volley Ball