

RAHUL RAVI

Kalyani Sadanam, Puliyoor P.O, Chengannur, Alappuzha, Kerala – 689510

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DOB: 18th May 1998

Career Objective

Highly motivated and detail-oriented professional with a background in Mechanical Engineering and hands-on experience in vehicle sales, customer service, and technical support. Skilled in communication, documentation, and problem-solving, seeking a position as Sales Executive / Sales Administrator / Estimator / Receptionist-Data Entry at AI Sayer Group to contribute to operational efficiency and customer satisfaction.

Key Skills

- Strong communication skills in English, Hindi, Malayalam, Tamil.
- Sales experience in the automotive sector (private vehicle showroom).
- Customer handling, product presentation, and negotiation skills.
- Proficient in documentation, data entry, and administrative support.
- Detail-oriented with teamwork, coordination, and analytical mindset.

Education

Course	Institution	Year	Percentage
Diploma in Oil & Gas Engineering	IMS Cochin	2021	85%
Diploma in Mechanical Engineering	Sun Institute of Polytechnic	2019	65%
Higher Secondary (Computer Science)	SN Trust HSS, Cherianad	2016	56%
SSLC (10th)	DBHSS Cherianad	2014	89%

Work Experience

Sales Executive – Private Vehicle Showroom (Chengannur, Kerala)

- Assisted customers in selecting suitable vehicles based on needs and budget.
- Demonstrated vehicle features and explained finance/insurance options.
- Achieved monthly sales targets and built long-term customer relationships.
- Maintained sales records, customer details, and follow-up communication.

Commercial Vehicle Driver | Jan 2020 – Dec 2021

- Operated and maintained commercial vehicles safely and efficiently.
- Coordinated with supervisors to meet delivery schedules and customer requirements.
- Assisted with basic documentation and reporting related to trips.

QA/QC Training & Technical Projects

- Exposure to documentation, inspection, and reporting procedures.
- Familiar with estimation and checking technical specifications.
- Worked with team members in achieving quality standards.

Certifications

- ASNT Level II – Non-Destructive Testing (NDT):
- Visual Testing (VT), LPT, MPT, UT, RT, Radiographic Film Interpretation

Languages

- English (Fluent)
- Malayalam (Native)
- Hindi (Conversational)
- Tamil (Conversational)

Personal Details

- Name: Rahul Ravi
- Date of Birth: 18th May 1998
- Marital Status: Single
- Gender: Male