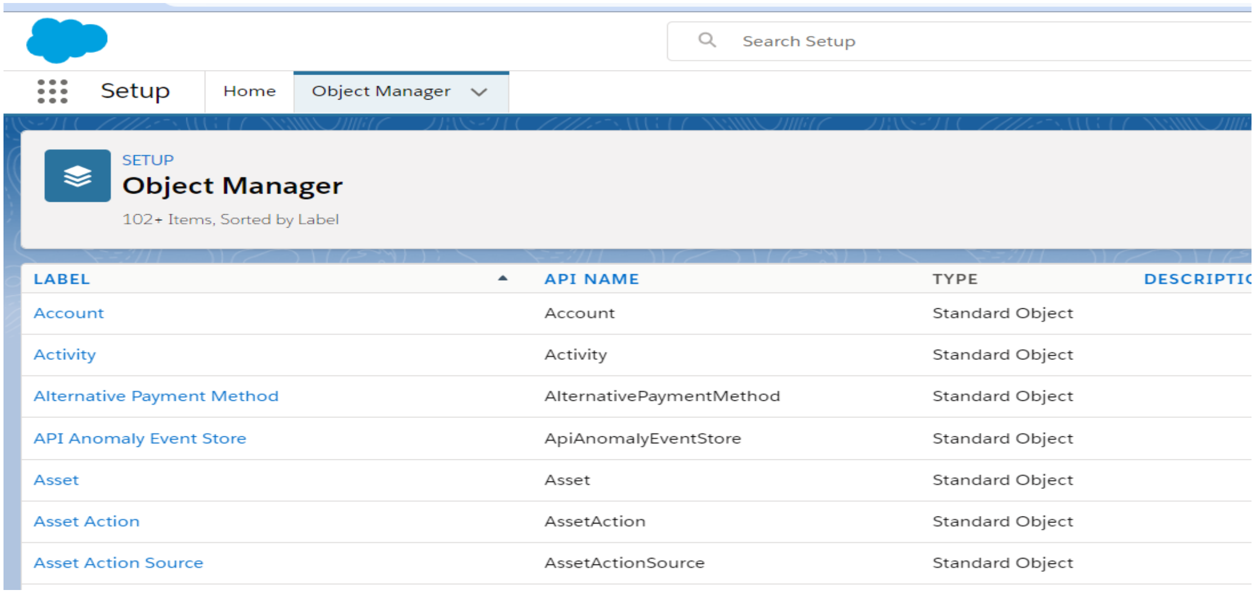
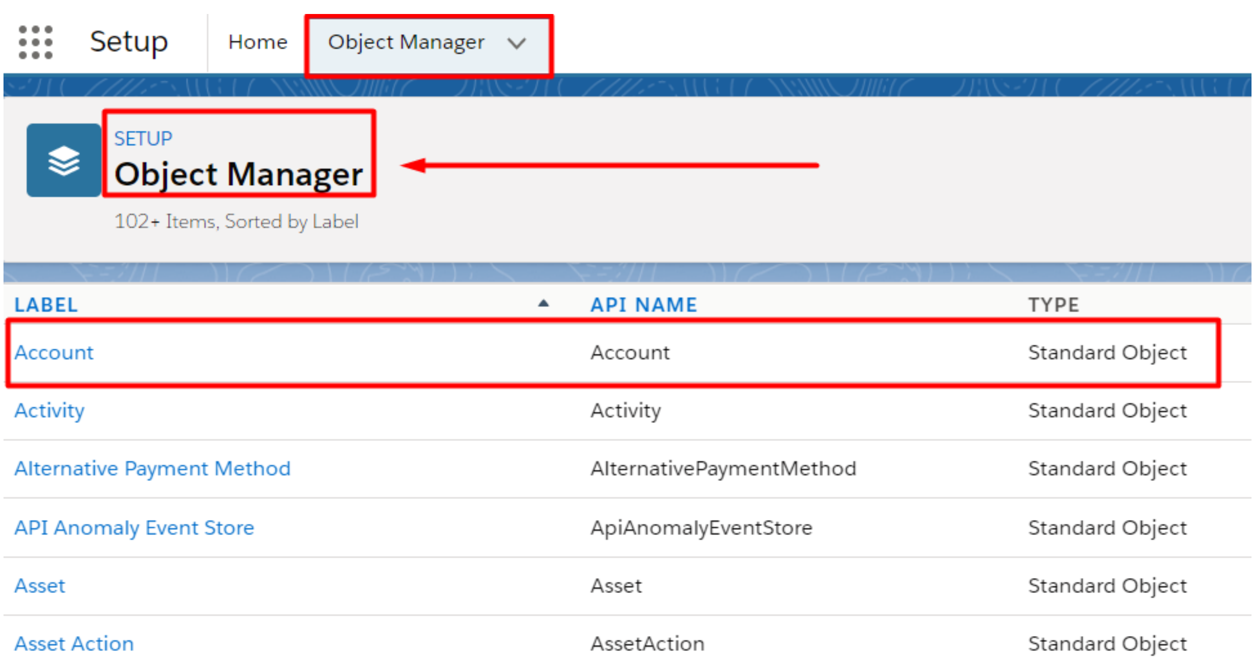
Lecture 1 : Creating a Custom Field :
In this lecture, we will understand about fields and learn how to create them

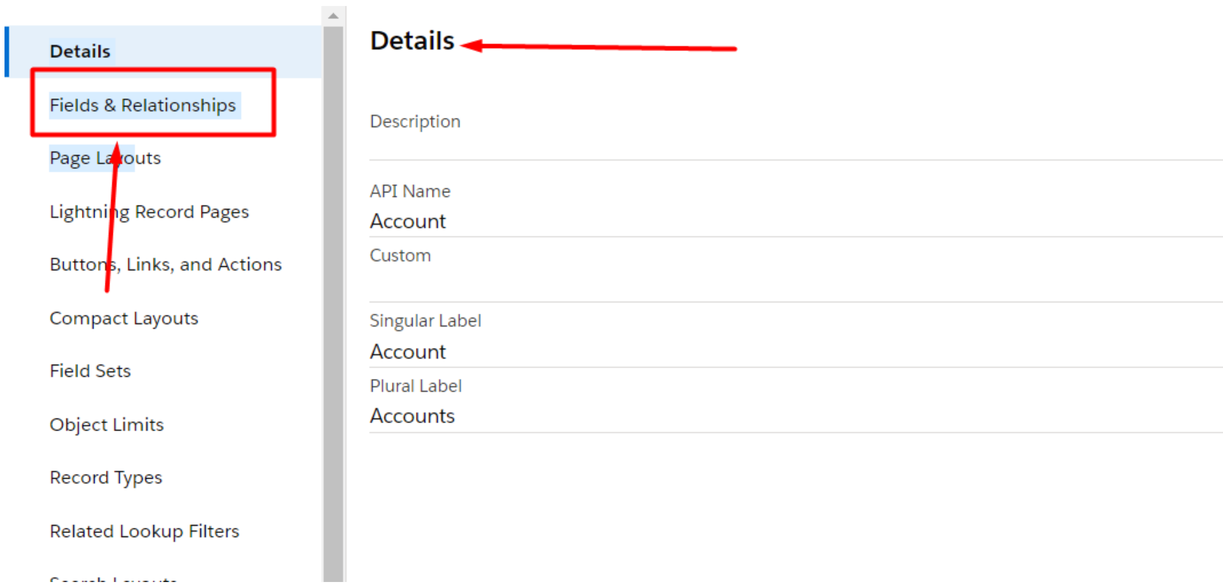
Step 1: Salesforce provides two types of fields one is a standard field and another is a custom field so whenever objects are used in salesforce some fields are automatically generated by salesforce those are known as standard fields and if more fields are required then custom fields can be created.



Step 2: For example, if you click on object manager and then click on 'Account' you will be directed to the next page



Step 3: On the next page you will be able to see the information regarding the object account. then you have to click on the option fields and relationship.



Step 4: Once you click on the option fields and relationship you will be directed to the page where you will be able to find all the information regarding this particular object.

Fields & Relationships

39 Items, Sorted by Field Label

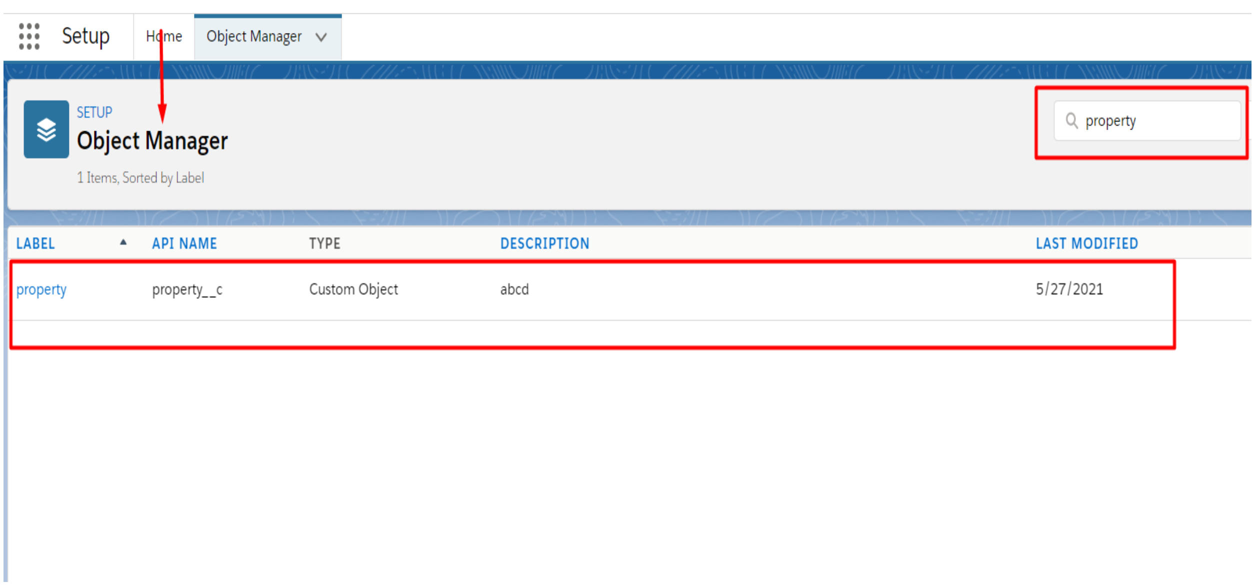
Quick Find

FIELD LABEL ▲	FIELD NAME	DATA TYPE
Account Name	Name	Name
Account Number	AccountNumber	Text(40)
Account Owner	OwnerId	Lookup(User)
Account Site	Site	Text(80)
Account Source	AccountSource	Picklist
Active	Active__c	Picklist
Annual Revenue	AnnualRevenue	Currency(18, 0)

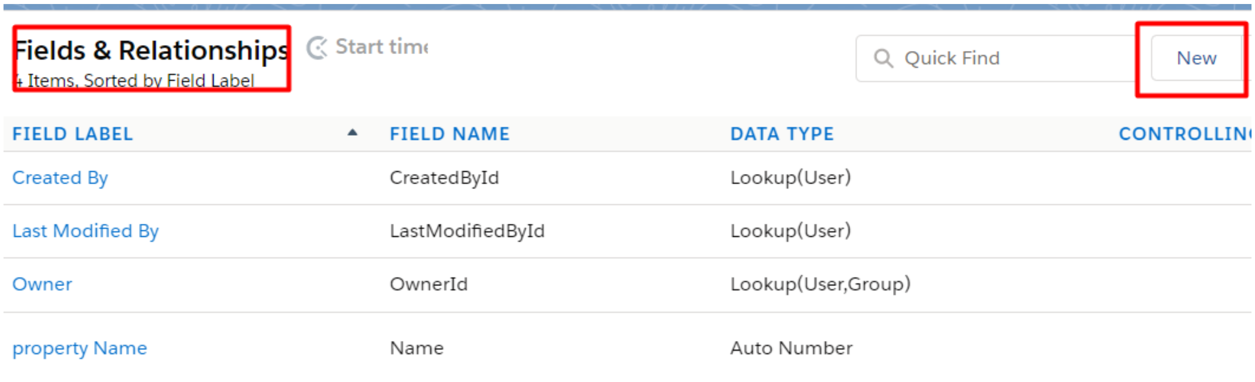
Step 5: Now in order to differentiate between standard field and custom field you have to check under the second column 'field name' if in front of active if you see "_ _c" then it's a custom field otherwise the field is standard. Say for example apart from active account source, site, owner ID, billing address, clean status, etc are standard fields.

FIELD LABEL	FIELD NAME	DATA TYPE
Account Name	Name	Name
Account Number	AccountNumber	Text(40)
Account Owner	OwnerId	Lookup(User)
Account Site	Site	Text(80)
Account Source	AccountSource	Picklist
Active	Active__c	Picklist
Annual Revenue	AnnualRevenue	Currency(18, 0)
Billing Address	BillingAddress	Address
Clean Status	CleanStatus	Picklist
Created By	CreatedById	Lookup(User)
Customer Priority	CustomerPriority__c	Picklist

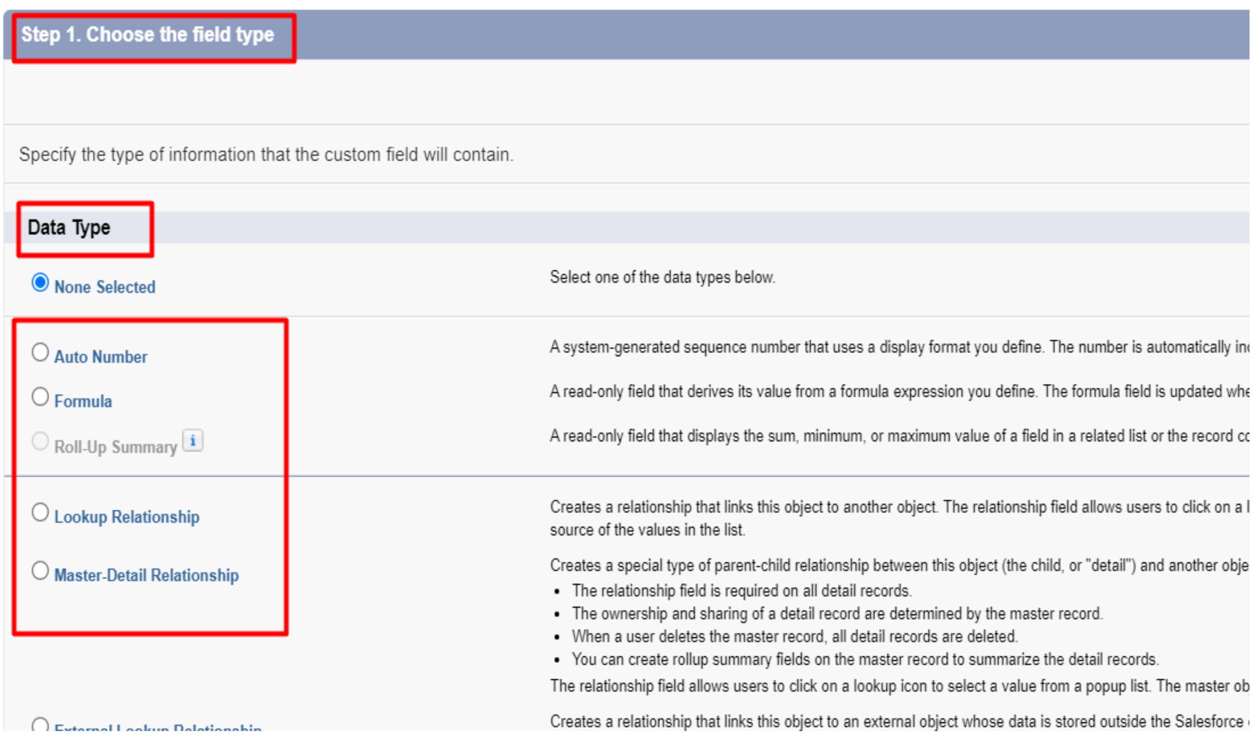
Step 6: Now in order to create a custom field you have to go to object manager and search for your created custom object. In the last class, we created a custom object named property now we will be creating fields for it.



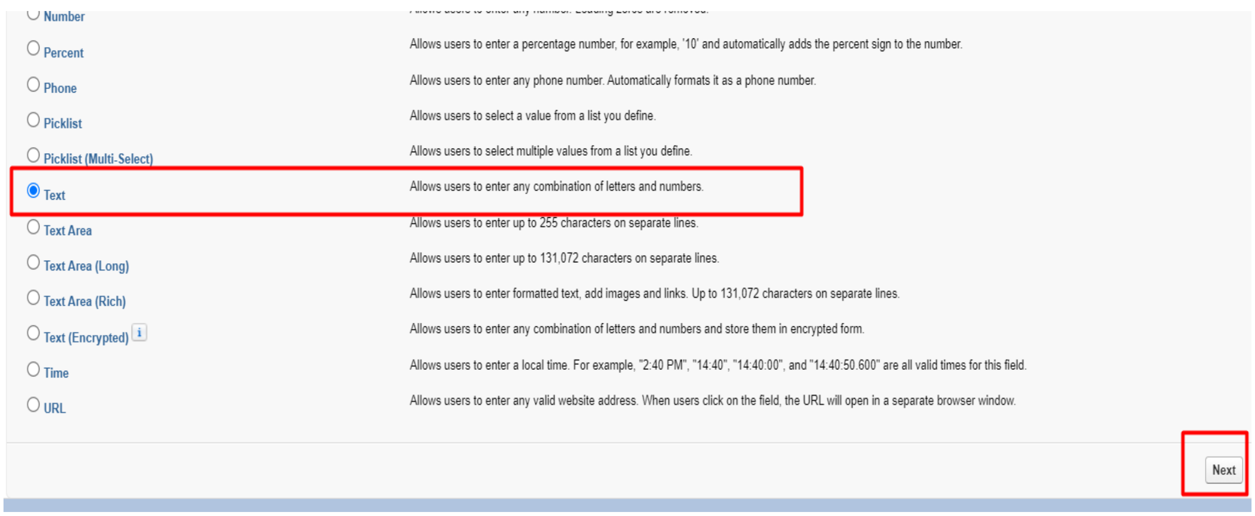
Step 7: Once you click on your searched custom object click on fields and relationships. After clicking on that on the top right you will be able to see an option named 'new' click on that to create new fields.



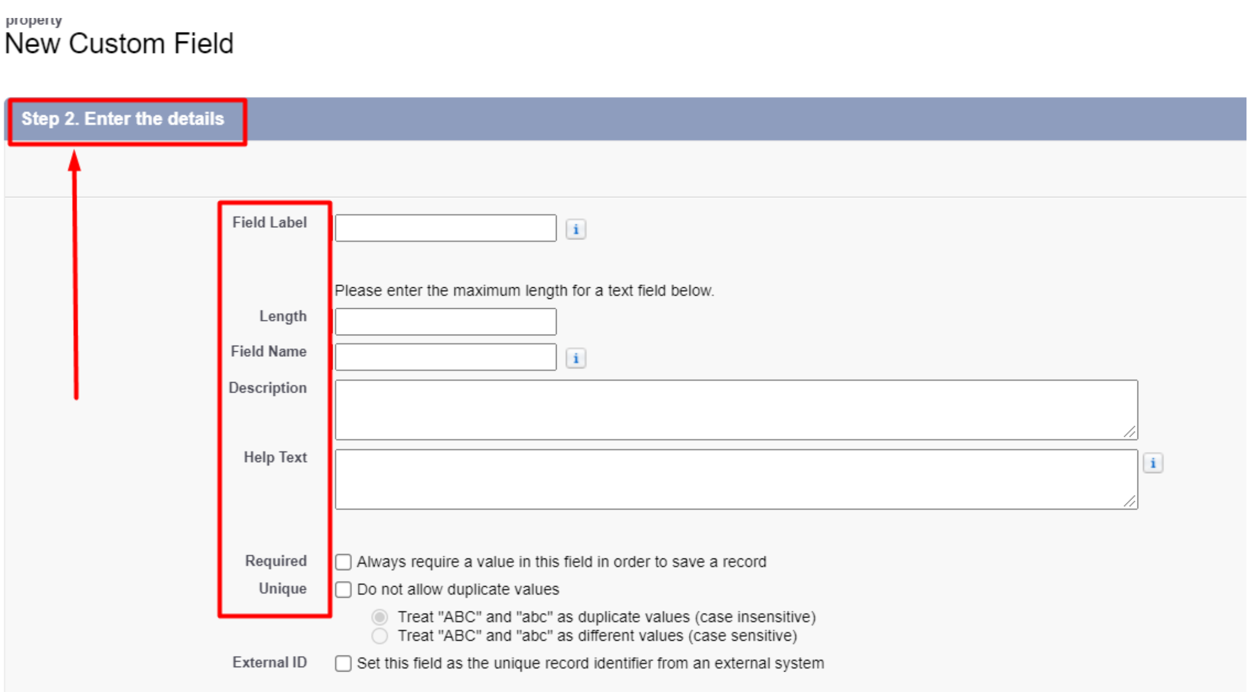
Step 8: Once you click on the new button you will be directed to the next page having all the information of available data types and as per your requirement you can choose any of them.



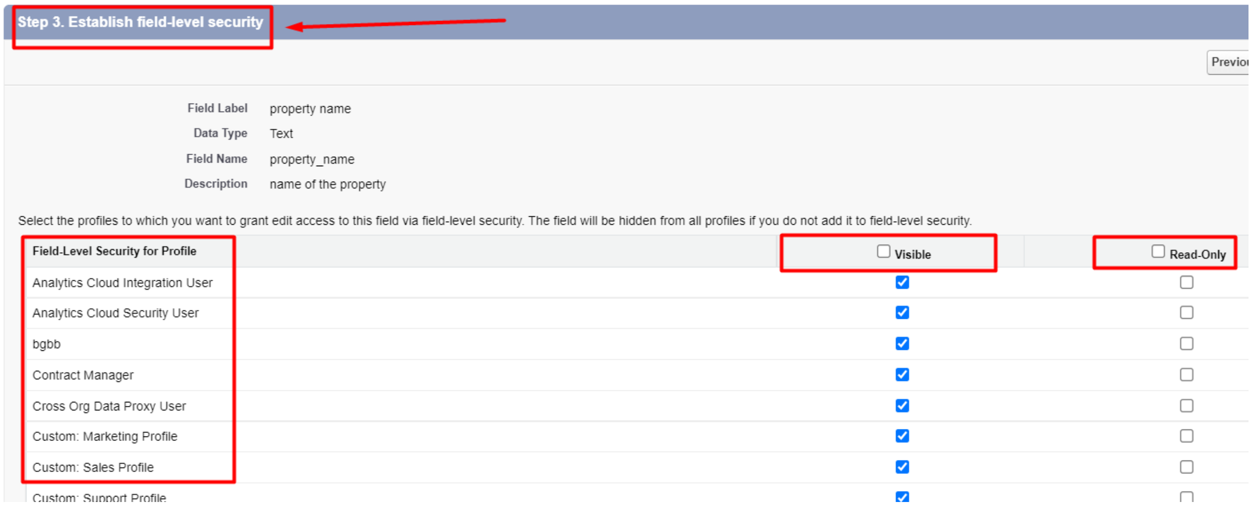
Step 9: For example, if you want to create a field that can store the name of a property you can select the data type as "text" after selecting that click on next.



Step 10: After clicking on the next the second step is to fill in the information regarding the custom field that you are creating. On this page, you are supposed to fill in information like field label, length, name, description, etc.



Step 11: Once you have completed filling in the information you have to click next. The third step in the creation of the field is establishing field-level security under which you can restrict the availability of this field for a certain profile user. So in order to do that you can enable or disable accordingly by clicking on the checkboxes available in front of them, you can also enable or disable options such as visible or read-only.



Step 12: Once you click on next you will be directed to step four which is to add a page layout. in order to add a page layout, you have to click on the checkbox and enable it once done with that click save, or if you want to save this field and create new you have to click on save and new.