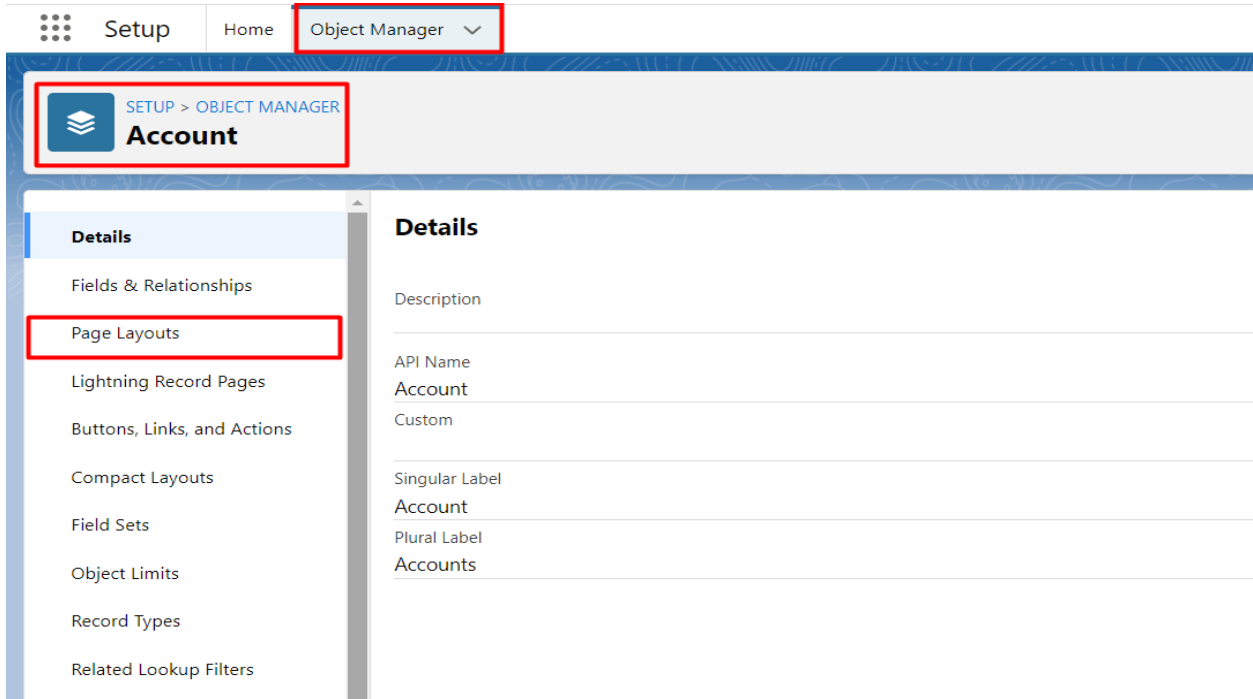
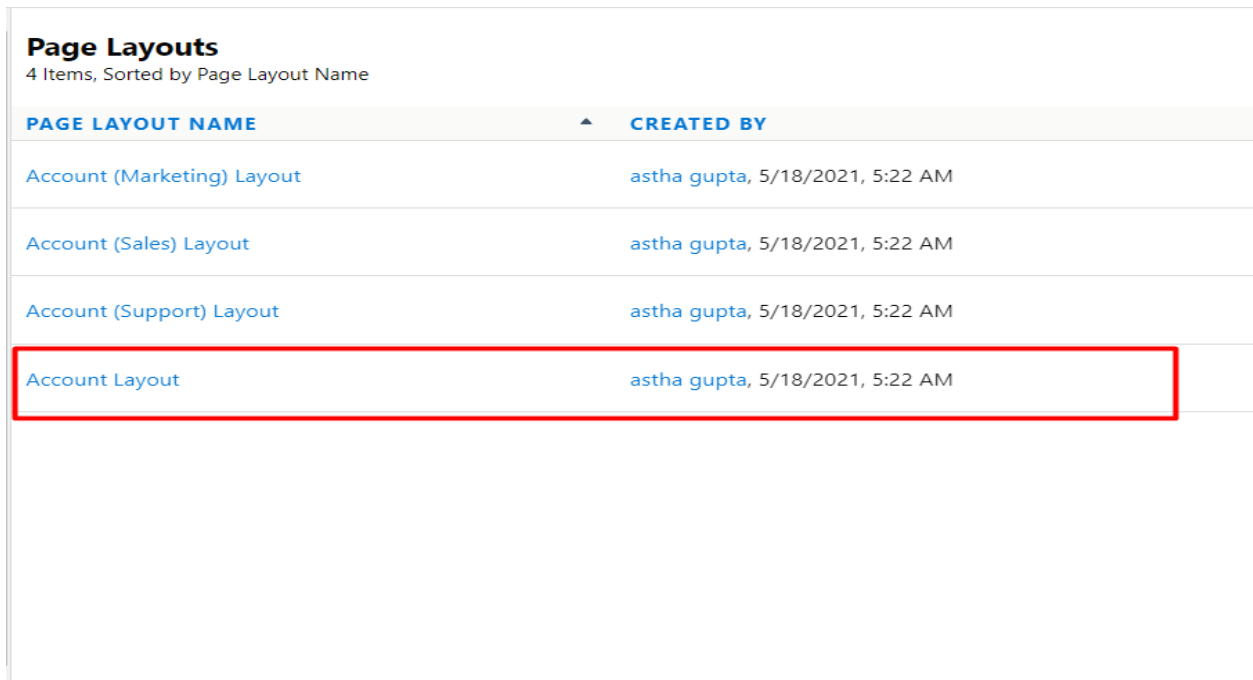


Step 1: First step is to open the object manager and click on account and select the page layout option available on the left hand side.



The screenshot shows the Salesforce Object Manager interface. At the top, the navigation bar includes 'Setup', 'Home', and 'Object Manager' (highlighted with a red box). Below this, the breadcrumb trail reads 'SETUP > OBJECT MANAGER' and the object name 'Account' is displayed. On the left sidebar, the 'Page Layouts' option is highlighted with a red box. The main content area shows the 'Details' for the 'Account' object, including fields like 'Description', 'API Name', 'Singular Label', and 'Plural Label'.

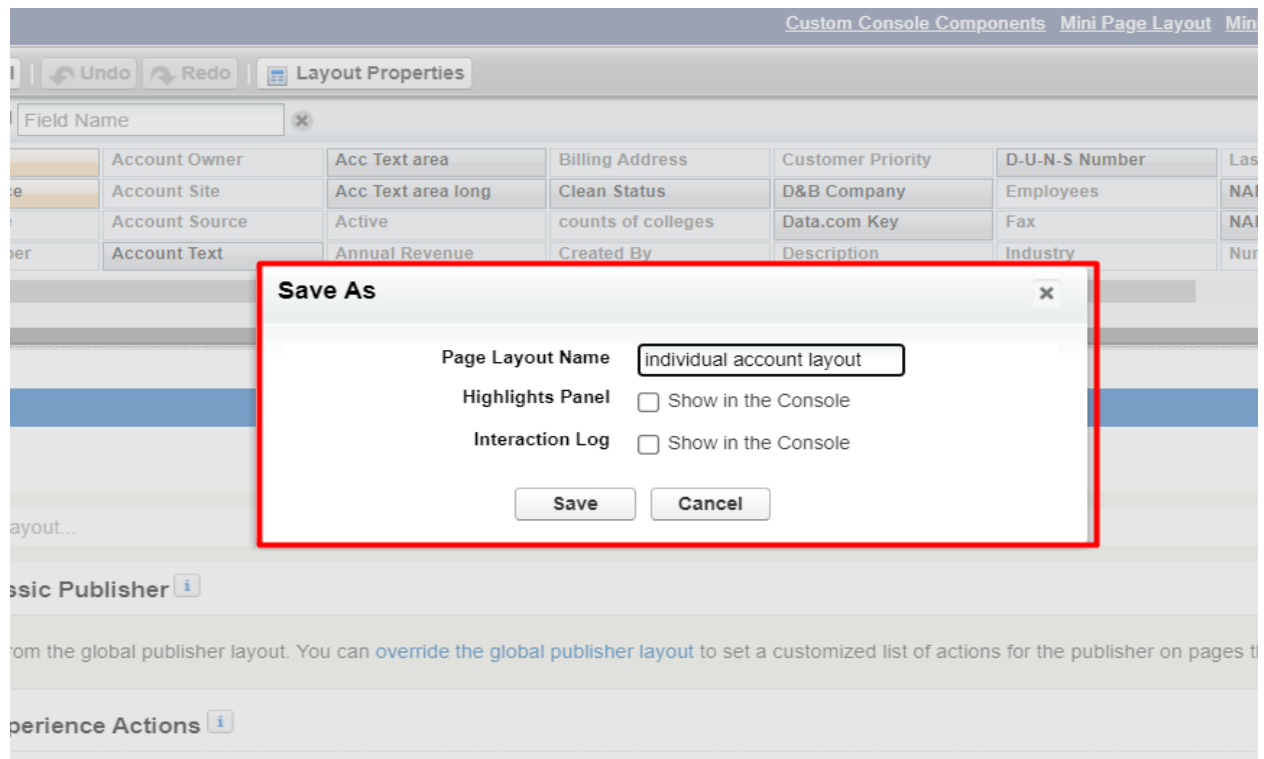
Step 2: Once you click on page layouts you have to select account layout.



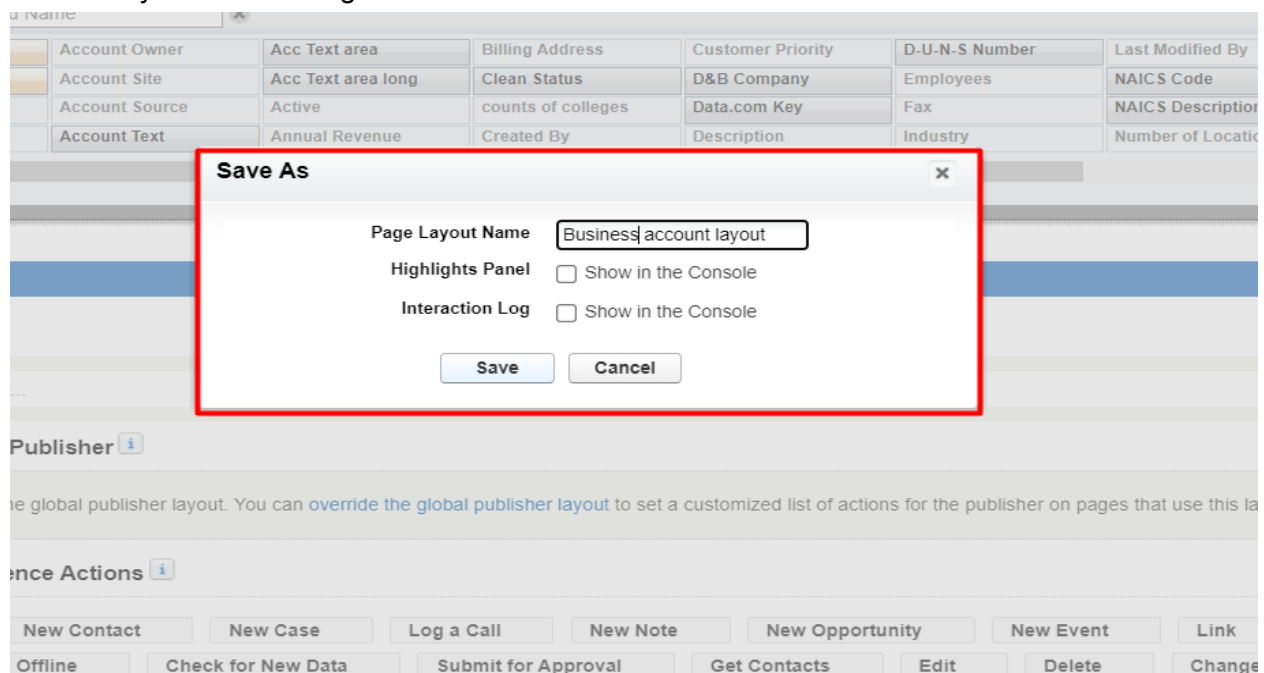
The screenshot shows the 'Page Layouts' section for the 'Account' object. It displays a list of 4 items, sorted by Page Layout Name. The table has two columns: 'PAGE LAYOUT NAME' and 'CREATED BY'. The 'Account Layout' row is highlighted with a red box.

PAGE LAYOUT NAME	CREATED BY
Account (Marketing) Layout	astha gupta, 5/18/2021, 5:22 AM
Account (Sales) Layout	astha gupta, 5/18/2021, 5:22 AM
Account (Support) Layout	astha gupta, 5/18/2021, 5:22 AM
Account Layout	astha gupta, 5/18/2021, 5:22 AM

Step 3: As you click on the account layout you will be directed to the next page so here I am saving it as an individual account layout and clicking on save.



Step 4: Now I am opening the account layout again and this time I am saving it as a Business account layout and clicking on save.



Step 5: As you click save you will be able to see that now you have two different page layouts one for individual accounts and second for business accounts. So now I am opening a business account and here I will be arranging a few fields and click on save.

Save As

Page Layout Name

Highlights Panel ☐ Show in the Console

Interaction Log ☐ Show in the Console

Publisher [i](#)

the global publisher layout. You can [override the global publisher layout](#) to set a customized list of actions for the publisher on pages that use this la

Recent Actions [i](#)