

INTAKE FORM
POTENTIAL NEW CLIENT ○ **PRIOR CLIENT** ○

DATE:
(mm/dd/yyyy)

☐ **A LAWSUIT IS ALREADY FILED:** ☐ **YOU'RE BEING SUED** ☐ **YOU'RE SUING**

YOUR FULL NAME:

SS#: **Date of Birth:**
(xxx-xx-xxxx) (mm/dd/yyyy)

ADDRESS:

(City, State & Zip Code)

Home Telephone:
(xxx-xxx-xxxx)

Mobile Telephone:
(xxx-xxx-xxxx)

Email Address:

EMPLOYER:

Employer's address:
(Street Address, Apt/Unit/Etc.)

(City, State & Zip Code)

Employer's Telephone:
(xxx-xxx-xxxx)

SPOUSE INFORMATION SPOUSE'S FULL NAME: (if applicable)

SS#: **Date of Birth:**
(xxx-xx-xxxx) (mm/dd/yyyy)

ADDRESS:

(City, State & Zip Code)

Home Telephone:
(xxx-xxx-xxxx)

Mobile Telephone:
(xxx-xxx-xxxx)

Email Address:

EMPLOYER:

Employer's address:
(Street Address, Apt/Unit/Etc.)

(City, State & Zip Code)

Employer's Telephone:
(xxx-xxx-xxxx)

INFORMATION – PERSON(S) YOU INTEND TO SUE

☐ **SPOUSE** (Don't Fill This Section) ☐ **SOMEONE ELSE**

☐ **Business/Company**

☐ **Several People/Businesses, how many:**

If you checked SOMEONE ELSE,

THEIR FULL NAME:

SS#: ☐ **Don't Know or Not Applicable**

(xxx-xx-xxxx)

Date of Birth: ☐ **Don't Know or Not Applicable**

(mm/dd/yyyy)

ADDRESS: ☐ **Don't Know**

(Street Address, Apt/Unit/Etc.)

(City, State & Zip Code)

Home Telephone: ☐ **Don't Know**

(xxx-xxx-xxxx)

Mobile Telephone: ☐ **Don't Know**

(xxx-xxx-xxxx)

Email Address: ☐ **Don't Know**

EMPLOYER: ☐ **Don't Know**

Employer's address: ☐ **Don't Know**

(Street Address, Apt/Unit/Etc.)

(City, State & Zip Code)

Employer's Telephone: ☐ **Don't Know**

(xxx-xxx-xxxx)

GENERAL CASE INFORMATION

☐ **Family Law**

With Children of the Marriage ☐ *No Children of the Marriage* ☐

☐ *With Children NOT of the Marriage (inc. Born Out of Wedlock)*

☐ *Divorce* ☐ *Dissolution* ☐ *Legal Separation* ☐ *Annulment*

☐ *Spousal Support*

☐ *Child Support* ☐ *Child Custody* ☐ *Visitation*

☐ *Protection Order*

☐ *Traffic/Minor Crime*

☐ *Major Crime/Felony*

☐ *Vehicle Crash*

☐ *Personal Injury*

☐ *Property Damage*

☐ *Product Liability*

☐ *Foreclosure*

☐ *Eviction/Landlord-Tenant*

☐ *Medical Malpractice*

☐ *Legal Malpractice*

☐ *Workers' Compensation*

☐ *Employment Matter*

☐ *Debt Collection*

☐ *Juvenile Court Matters*

☐ *Contract Issues*

☐ *Fraud*

☐ *Home Construction/Renovation*

☐ *Disability*

☐ **OTHER OR ADDITIONAL (Short Description):**

REFERRED BY: Other Client ☐ Other Attorney ☐ Other ☐

NAME OF REFERRER: