





# MINUTES OF MEETING

## TOPIC:- CLIENT MEETING 4

Date and Time	Location	Organizer	Attendees	Absentees
DATE:- 22-06-2025 Start time:- 07:00pm End time:- 07:16pm Duration:- 16mins	REMOTE	CS3001	DEEPAK KUMAR SINGH KUMAR RISHABH GOPU VISHAL REDDY AARUSH SAXENA NIKHIL SAI KASIREDDY RAHUL SHARMA ARYA CHAVAN RAJAT GOEL (CLIENT)	

## MEETING AGENDA:-

Agenda Items	Status
1.PROGRESS OF MILESTONE 3 WORKS 2.REPORT OF BACKEND AND FRONTEND WORK TILL NOW 3.FEEDBACK AND SUGGESTIONS ON SOME TOPICS FROM CLIENT 4.DISCUSSION ON NEXT STEPS IN PROJECT	   

## MEETING DISCUSSIONS:-

Points Discussed	Remarks
<ul style="list-style-type: none"><li>Summary of this week Work done.</li><li>Milestone 3 Report</li><li>Discussion on Backend and Frontend Work</li><li>Client response on Queries</li></ul>	<ul style="list-style-type: none"><li>Reviews progress of this week tasks.</li><li>Reviews the Report and suggest some changes in it.</li><li>Gets update on all the frontend prototype and sought updates on backend implementation from respective members.</li><li>Provides insight on the queries regarding the project development and tentative dates.</li></ul>