




# MINUTES OF MEETING

## TOPIC:- CLIENT MEETING 8

Date and Time	Location	Organizer	Attendees	Absentees
DATE:- 26-07-2025 Start time:- 07:00pm End time:- 07:10pm Duration:- 10mins	REMOTE	CS3001	DEEPAK KUMAR SINGH KUMAR RISHABH GOPU VISHAL REDDY AARUSH SAXENA NIKHIL SAI KASIREDDY RAHUL SHARMA ARYA CHAVAN RAJAT GOEL (CLIENT)	

## MEETING AGENDA:-

Agenda Items	Status
1.PROGRESS REVIEW OF MILESTONE 5 2.REPORT OF BACKEND AND FRONTEND WORK TILL NOW 3.DISCUSSION ON NEXT STEPS IN PROJECT	  

## MEETING DISCUSSIONS:-

Points Discussed	Remarks
<ul style="list-style-type: none"><li>Summary of this week Work done.</li><li>Milestone 5 Report</li><li>Discussion on Backend and Frontend Work</li><li>Issue/Bug Reporting and tracking platform</li></ul>	<ul style="list-style-type: none"><li>Reviewed progress of this week tasks.</li><li>Reviewed the file.</li><li>Got update on all the frontend prototype and sought updates on backend implementation from respective members.</li><li>Team agreed to use Jira for issue reporting/tracking.</li></ul>