

\$UNIID\$

Ref: Experience Certificate

Date: \$LWD\$

To Whom It May Concern

Name: \$LEGALNAME\$

Employee No: \$EMPCODE\$

Dear \$LEGALNAME\$,

\$P:ADDRESS\$

\$C:ADDRESS\$

With reference to your letter, we hereby inform you that your resignation has been accepted and you have been relieved from the services of **TTS Business Services Pvt Ltd, w.e.f.** close of working hours \$LWD\$, which will be treated as your last working day for your full and final settlements and other formalities associated with your employment here.

This is also to certify that \$LEGALNAME\$ worked as \$DESIGNATION\$ in our organization from \$DOJ\$ to \$LWD\$.

During the employment period we found her sincere, hardworking and effective.

Yours sincerely,

For **TTS Business Services Pvt Ltd,**

\$FSIGNATURE\$

Manager – HR

\$SIGNATURE\$



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