

SHIV SHANKAR

OBJECTIVE

To get an opportunity where I can make the best of my potential and contribute to the organization's growth. Seeking a position in a company where I can launch my career and build a valuable skill set. I am an enthusiastic, self-motivated, reliable, responsible and hardworking person.

CONTACT

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Mathura, (Uttar Pradesh)
(0565) - 30320179

EXPERIENCE

DEVYANI INTERNATIONAL LTD. **2016**
Customer Service Associate
8 Months

UIDAI **2014**
Enrollment Operator
10 Months

SKILLS

Tally Prime
Tally ERP
Microsoft Office
Typing English
Typing Hindi

EDUCATION

BACHELOR OF SCIENCE **2013 – 2016**
Monad University,
Hapur (UP)

INTERMEDIATE **2013**
Kishori Raman Inter College,
Mathura (UP)

HIGHSCHOOL **2011**
Dr. Charan Lal Saraswat High School,
Mathura (UP)

STRENGTH

Learning
Punctuality
Communication
Problem Solving
Time Management
Active Listening
Writing