

# WEB Based Portal for IH&MS Clients

- Website <https://hrms.ihmsindia.com/>
- User Id and Password will be provided by IH&MS for :
  - Head Office Level
  - Zone Level
  - Region Level
  - Branch Level
- **Information at your few clicks :**
  - Employee Attendance with In and Out time Photo.
  - HK floor working photos at time intervals.
  - Designation wise employee count
  - IH&MS employee attendance details month wise.
  - Clients Dept. wise Head information.
  - IH&MS Employees documents soft copy.
  - Esteemed Clients feedback with file attachment.
  - R & M – If applicable it will provide you all the details.

# Dash-Board

## To See Todays Attendance :

- Select from date and to date, then click on Show button

LogOut

Branch Name :

BR\_Patna\_PATNA- ONE M/

State :

Bihar

City :

Location(Place/City) :

PATNA- ONE MAX MALL

Address(Street/Road/Lane) :

MAX RETAIL DIVISION, 1F, 2F, 3F, PATNA ONE MALL, NO. 177(OLD)  
139(NEW), CIRCLE 6, WARD 18, DAK BANGLOW ROAD, P.S.  
KOTWALI PATNA 800001

Zone :

East

Region Name :

Select

Todays Attendance

Field Work

Designation Details

Heads Info

Attendance

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Feedback

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Files


From Date :

29/07/2018

To Date :

31/07/2018

Show

Sr No.	NAME	ADDRESS	BRANCH IN-TIME	BRANCH OUT_TIME	OUTSIDE IN-TIME	OUTSIDE OUT-TIME	IN	OUT
1	BHARAT CHANDRA DAS	Viman Nagar,Pune,Maharashtra,India	2018-07-30 7:02:30 PM	2018-07-30 7:02:59 PM				

Activate Windows

# Designation Wise Head Count

To See Designation Details :

- Click on Designation Details tab

Today's Attendance

Field Work

Designation Details

Heads Info

Attendance

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R & M

Files

Show 10 entries

Search:

CSV

Print

Copy

Column visibility

SR NO.	DESIGNATION	EMPLOYEE COUNT
1	HOUSEKEEPING	8
2	TAILOR	1

Showing 1 to 2 of 2 entries

First

Previous

1

Next

Last

# Department Wise Head Info

## To See Heads Information:

- Click on Heads Info tab

Designation Details

Heads Info

Attendance

Documents

Feedback

R\_And\_M

Files

	Operation	Finance	Location	Other
Contact Person Name	SHASHI KUMAR	Contact Person Name	Contact Person Name	RITESH KUMAR
Mobile No	9308055108	Mobile No	Mobile No	7808907073
Email Id	patnaone.maxcash@lan	Email Id	Email Id	patnaone.maxinv@land

# IH&MS Employee Monthly Attendance

## To See Month Wise Attendance:

- Select month & click on Show button

[Todays Attendance](#)[Field Work](#)[Designation Details](#)[Heads Info](#)[Attendance](#)[Documents](#)[Feedback](#)[R & M](#)[Files](#)

Select Month :\*

06/2018

SHOW

Print

Copy

Column visibility

	CLIENT BRANCH CODE	CLIENT CODE	EMPLOYEE NAME	DESIGNATION	DAY01	DAY02	DAY03	DAY04	DAY05	DAY06	DAY07	DAY08	DA
		MAX	JITENDRA PASWAN	HOUSEKEEPING	P	P	P	P	P	W	P	P	P
		MAX	LAXMAN GUPTA	TAILOR	P	P	P	W	P	P	P	P	P
		MAX	NAIM HASAN	HOUSEKEEPING	P	P	P	W	P	P	P	P	P
		MAX	SANDEEP KUMAR	HOUSEKEEPING	W	P	P	P	P	P	P	W	P

Activate Windows

# IH&MS Employee Documents

## To See Employee KYC Details :

- Select Employee & click on Show Documents button

[Todays Attendance](#) [Field Work](#) [Designation Details](#) [Heads Info](#) [Attendance](#) **[Documents](#)** [Feedback](#) [R & M](#) [Files](#)

Select Employee :

LAXMAN GUPTA

SHOW DOCUMENTS

Photo(Passport Size) : \*



Aadhar Card : \*



Police Verification Document : \*



Active

# Clients Feedback

## To Give Feedback:

- Update necessary fields & click on Submit button

[Todays Attendance](#)[Field Work](#)[Designation Details](#)[Heads Info](#)[Attendance](#)[Documents](#)[Feedback](#)[R & M](#)[Files](#)

We thank you for your participation for using our services

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Values	1-3	4-5	6-7	8-9	10
Rating	Fair	Average	Good	Best	Excellent

Suggestion :

Attach File :

No file selected.

# R & M

## To Request for R & M Services :

- Update necessary fields & send request to avail R & M services

Today's Attendance

Field Work

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Services :

Location :

Priority :

Additional Comment :

Forward To:

Send Request

Close



# Discussions & Next Steps



We  
Strive  
that you  
keep  
going

