

Pre-Workshop Starter

Requirements & Setup

Tools You MUST Have Installed (Before Day 1)

Please complete the following **before the workshop begins**:

1. Power BI Desktop

- Download and install **Power BI Desktop (Windows)**
- Version: Latest stable version
- Source: **Microsoft official website**

Note: Power BI Desktop is **mandatory** for hands-on. Mac users: Please arrange a Windows machine / VM.

2. GitHub Account

We will submit assignments via **GitHub Issues**.

- Create a free GitHub account: <https://github.com>
- Make sure you can:
 - Log in successfully
 - Search for the GitHub repo: <https://github.com/Adarsh7448/power-bi-repo.git>
 - Create an issue in a repository

3. Assignment submission guide - **to be followed strictly**

Step 1: Open the Workshop Repository

- Go to the GitHub repository link shared above

Step 2: Create a New Issue

- Click on **Issues**
- Click **New Issue**
- On the right pane select:
 - a. **Assignees** - Adarsh7448
 - b. **Labels** - assignment-submission

Leave other options as they are.

Step 3: Issue Title (IMPORTANT)

Use the following format:

Power BI Assignment – <Student ID>

Example:

Power BI Assignment – 2XfX00XXXX

Step 4: Issue Description (What to Include)

Students must include:

1. Brief Description

- What analysis you performed
- What insights your dashboard shows

2. Screenshots

- Upload screenshots of:
- Final report page(s)
- Model view (showing relationships)

3. PBIX File

- Upload your **.pbix** file directly (**recommended**)
OR
- Share a Google Drive / OneDrive link (view access)

Step 5: Submit the Issue

- Click **Submit new issue**
- Do not edit after submission unless asked

No coding knowledge is required.

4. Basic Familiarity (Recommended, Not Mandatory)

- Opening Excel files
- Basic understanding of:
 - Rows & columns
 - Simple charts (bar, line, table)

5. Dataset

- The dataset will be shared **during the workshop**
- Please do **not pre-modify** the data

6. Mindset for the Workshop

- This is a **hands-on learning session**
- Mistakes are part of the learning process
- Ask questions freely

