### Raine Walker

## Asheville, NC | rainehwalker@proton.me | (828)-490-8064

#### **Education:**

University of North Carolina, Asheville, NC Expected Graduation: 2026/2027

Bachelor's Degree in New Media

Minor: Computer Science

• Academic Achievement Scholarship

Relevant Courses: Web Development I-II, Graphic Design I-II, Academic Writing, 'Media, Ethics, and Society', Newspaper I-III, Photography I-III

# **Work Experience:**

COPLAC
Web Developer

September 2022 - Continuous (Part-Time/Remote)
Asheville, NC

- Manage content, update information and effectively maintain the WordPress and Webflow websites of an international nonprofit organization responsible for hosting graduate research papers and holding higher learning academic events and workshops.
- Create branding and marketing materials, as well as working to design and style webpages for international events and major universities.
- Effectively communicate and work in a professional workplace, conducting helpful and attentive interactions with college provosts and donors who had user questions.
- Redesigned <u>www.coplac.org</u> independently and navigated transferring content, following strong design principles, updating DNS records and fulfilling clients needs effectively.

Scrap Circuit

Repair Technician

April 2024 - July 2024 Asheville, NC

- Appraised and repaired modern and vintage desktop computers, laptops and phones to high company standards.
- Used industry tools such as Ventoy and Secure Disk Wipe to install operating systems, safely wipe data, troubleshoot hardware and software issues, and diagnose problems for customers and items set to be refurbished.
- Communicated to customers and clients clearly about resolving technical issues while emphasizing responsiveness and demonstrating care through relevant hardware upgrades and recommendations.

Earth Fare

Deli Associate

January 2023 - April 2023

- Independently prepared and served deli foods to customers while maintaining high standards of customer service and quality.
- Supported staff in a fast paced environment, demonstrating myself as a flexible employee who volunteered for other shifts and supported areas that were short-staffed.
- Showed responsiveness to changes in positions and took initiative by picking up on training efficiently and effectively.

Marble Slab Creamery *Team Member* 

July 2021 - August 2022 Charlotte, NC

- Catered numerous events on and off site, involving setting up, driving to locations, and serving customers in professional environments.
- Trained new employees how to properly engage with customers online and in person and maintain good customer service while fulfilling company expectations.
- Served food and beverages to customers with positive energy and responsiveness.

### Skills:

- Professionally interacting with clients and customers
- POS computer systems
- Excel, Sheets, Date Entry
- Writing
- HTML, CSS, JS (3 years professional experience)
- WordPress, Webflow (3 years professional experience)
- PHP, MySQL (3 years professional experience)
- Photography (3 years professional experience)
- Photoshop/Adobe Suite (5 years professional experience)

### **Volunteer Experience:**

Carolina Raptor Center, *property manager* Habitat for Humanity. *Volunteer*