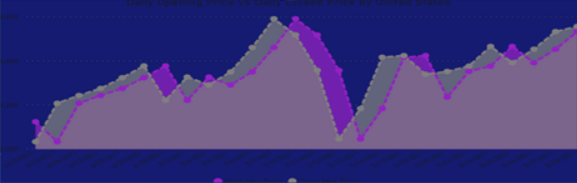



Create and View a New Usage Metrics Report in Power BI Process

Create and View a New Usage Metrics Report





Business System - Business Intelligence

Only users with admin, member, or contributor permissions can view the usage metrics report. Viewer permissions aren't enough. If you are at least a contributor in a workspace in which your report resides, you can use the following procedure to display the usage metrics:

1. Open the workspace that contains the report for which you want to analyze the usage metrics.
2. From the workspace content list, select

More options (...) for the report and select **View usage metrics report**.

dynatrace | Power BI | BI Admin Team

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Name	Type	Owner	Refreshed	Next refresh
DB Catalogue - UPDATE	Report	BI Admin Team	11/11/22, 8:07:10 AM	—
DB Catalogue - UPDATE	Dataset	BI Admin Team	11/11/22, 8:07:10 AM	N/A
DB Stuff		BI Admin Team	1/21/22, 1:20:20 PM	—
DB Stuff		BI Admin Team	1/21/22, 1:20:20 PM	N/A
DB_Catalog		BI Admin Team	11/11/22, 8:04:24 AM	—
DB_Catalog		BI Admin Team	11/11/22, 8:04:24 AM	N/A
Heroku Admin Audit Report PBI		BI Admin Team	6/23/23, 12:09:16 PM	—
Heroku Admin Audit Report PBI		BI Admin Team	6/23/23, 12:09:16 PM	N/A
Latest Bookings	Report	BI Admin Team	6/22/23, 3:14:16 PM	—

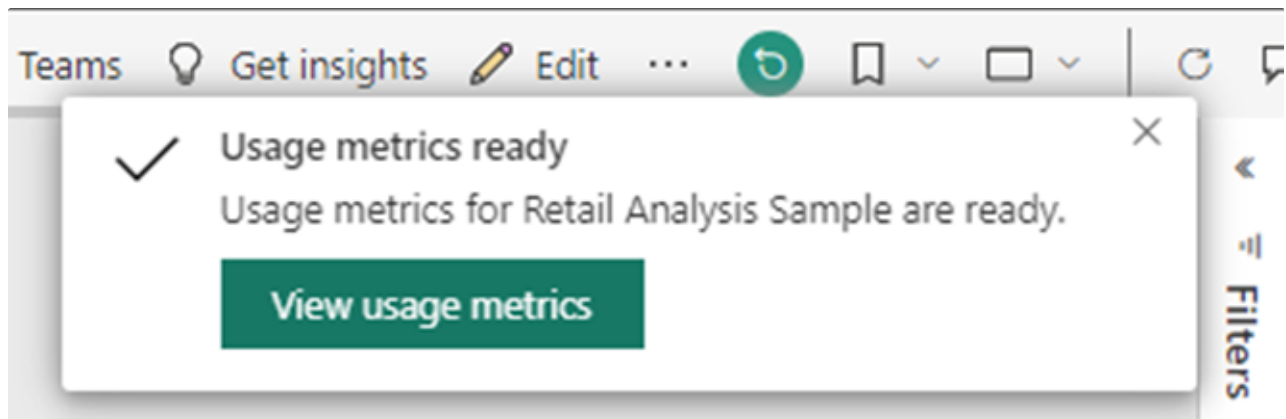
- Analyze in Excel
- Delete
- Quick insights
- Save a copy
- Settings
- View usage metrics report
- View lineage
- Create paginated report
- Manage permissions

Or open the report, then on the command bar, select **More options (...)** > **Open usage metrics**.

File Export Share Chat in Teams Get insights Edit ...

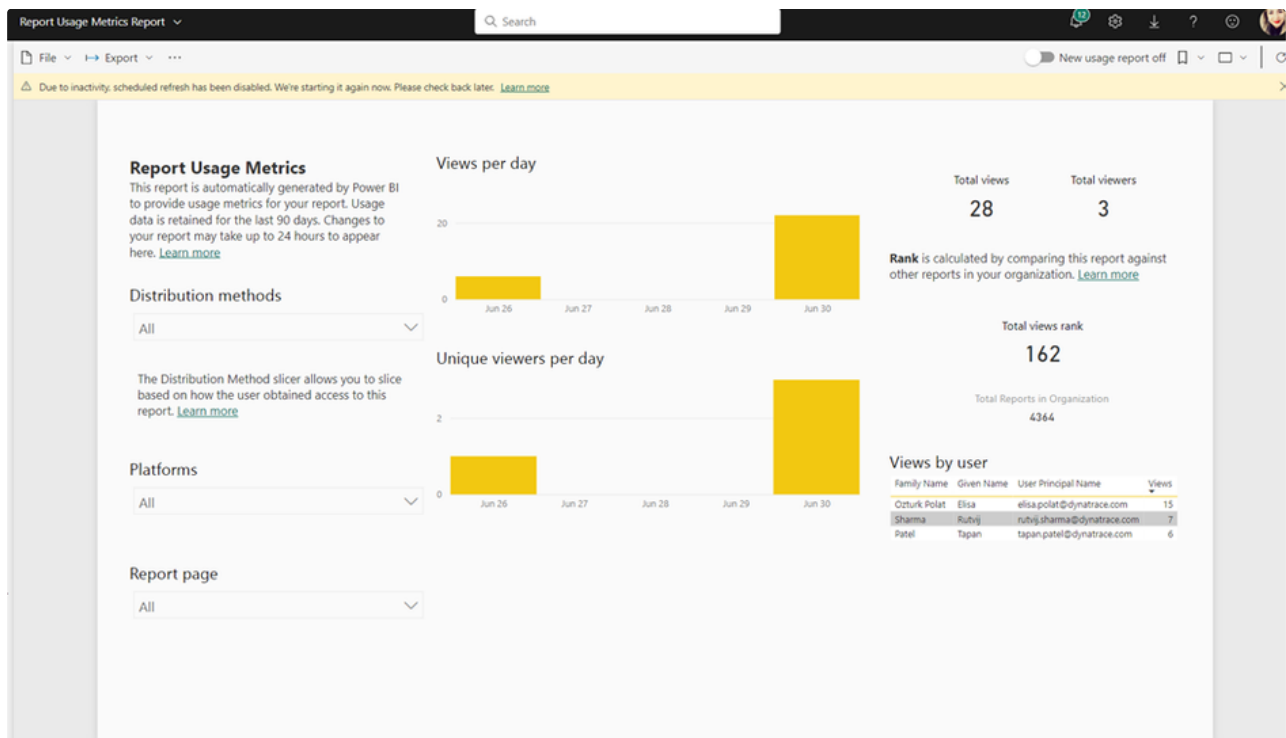
- Create subscription
- See related content
- Open lineage view
- Open usage metrics
- Pin to a dashboard
- View dataset

3. The first time you do this, Power BI creates the usage metrics report and lets you know when it's ready.



4. To see the results!

View usage metrics.



I hope it makes your job easier.

Thank you!

Elisa 😊