# Project Meeting Minutes

*The main purpose of the document is to capture all the work that has been done by the group and* ***not*** *to write down what was discussed in a single meeting. You should be meeting and/or working throughout the week*.

Date of meeting(s): 04-02-2023

Group Number:

Group members present (Name, ID):

* Richa Jayeshkumar Patel (0790483)
* Surbhi Patel (0794150)
* Dharmikkumar Patel (0794492)
* Raj Bharatkumar Bhalodwala (0792055)

Specific Activities that were completed/worked on:

* List brief description of activities carried out **by group members.**
* Find proper problem statement for the project.
* As our project is regarding the recall system, there are many dataset available but all the data are outdated and we want recent data. So, finding dataset is very difficult part.
* Dataset has founded from the food and drug administration, USA.
* There are all type of recall available in the dataset, but we are trying to find only one recall i.e. food recall.
* We have done with the problem statement.

Problem Statement: Richa, Surbhi

Dataset: Dharmik, Raj

Specific Output from work:

* Include a brief summary of any written work or any code developed.
* As mentioned earlier, problem statement has been done which is listed below.

**Problem statement:**

The problem statement is to identify and analyze the reasons for product recalls in the food, medical devices, and other consumer goods industries and evaluate the effectiveness of the recall processes in ensuring public safety. The goal is to identify patterns and trends in recall data to inform regulatory and industry efforts to prevent future recalls and improve the overall safety of consumer products.

* Dataset link: [FDA Dashboards - Recalls](https://datadashboard.fda.gov/ora/cd/recalls.htm)

On Target:

* Indicate the current status of your project:
  + \_\_\_\_\_ green: everything on track for completion by due date
  + \_\_\_\_\_ yellow: a small number of tasks are off track and completion by due date is at risk
  + \_\_\_\_\_ red: many tasks are off track and project will not be completed by due date

Challenges/Disagreements:

* List any challenges identified/discussed and possible solutions.
  + include tasks causing a yellow or red flag for your project.

We are not decided final problem statement yet. Above is the one idea and it will be finalized after discussion with the professor.

* List any notable disagreements and subsequent discussion and resolution.

There is no any disagreement as of now.

Planned Activities for coming week:

* List brief description of activities **by group member**

**We will start data cleaning part.**

* Dharmik, Raj – Proper Problem Statement
* Richa, Surbhi – Data Cleaning and Data visualization.
* Make sure tasks are assigned to address yellow and red flag items.