

# RAJADURAI A

## Assistant Business Manager

**Phone:** +918111073100

**Email:** rj46jr@gmail.com

**Date of Birth:** 02/16/1998

**Gender:** Male

**Marital Status:** Single

**Address:** 4/542, Pari Street,  
Sadasivanagar, Annanagar, Madurai-  
625020, Tamilnadu.

**Nationality:** Indian

Achieve short- and long-term objectives with successful strategic planning and performance optimization skills.

## Work Experience

**April 2021  
- July 2022**

### **Process Associate**

**Solartis Technology Private Limited**

**Madurai, Tamilnadu**

A Process Associate is typically responsible for performing various tasks involve tasks such as data entry, document processing, quality control, customer service support, and other administrative duties.

**November  
2022 - May 2023**

### **Process Associate**

**MattsenKumar Services Private Limited**

**Gurgaon, Delhi**

A process associate is typically responsible for performing a wide range of tasks involved in identifying and implementing process improvements to enhance productivity and streamline operations.

**August  
2023 - Till  
Date**

### **Assistant Business Manager**

**Shriram Finance Limited**

**Madurai, Tamilnadu**

An assistant Business Manager typically supports the Business Manager in various administrative and operational tasks to ensure the smooth functioning of the business and collection from customers.

## Education

**April 2012 -  
March 2013**

**General Studies - Tagore Vidyalayam Matriculation Higher Secondary  
School**

SSLC - 79%

**Madurai, Tamilnadu.**

**April 2014 -  
April 2015**

**Computer Science - Tagore Vidyalayam Matriculation Higher Secondary  
School**

HSC - 51%

**Madurai, Tamilnadu.**

June 2015 -  
May 2017

**Automobile Engineering – MIET Polytechnic College**  
Diploma - 75%

Tiruchirapalli, Tamilnadu.

July 2017 -  
September  
2020

**Automobile Engineering - Mahendra Institute Of Technology**  
Bachelor Of Engineering - 67%

Namakkal, Tamilnadu.

## Skills

MS Office

Communication

Team Handling

Javascript

## Language

English

Tamil

## Hobbies

Writting

Reading

Travelling

## Websites

LinkedIn: <https://www.linkedin.com/in/rajadurai-a-a894a71aa>

## Declaration:

I hereby declare that the above mentioned information are true and correct to the Knowledge and belief.

Date:

YOURS FAITHFULLY  
(RAJADURAI A)

Place: Madurai