

## Test 2

## Questions 15–22

Complete the sentences below.

Choose **NO MORE THAN TWO WORDS** from the text for each answer.

Write your answers in boxes 15–22 on your answer sheet.

- 15 Practising your presentation on a ..... or a family member is helpful.
- 16 Be prepared for a problem such as a .....
- 17 One way to overcome pre-presentation nerves is to make your ..... less rapid.
- 18 It is acceptable to do something called a ..... at the start of the presentation to reassure you.
- 19 Your presentation should be like a ..... with the people who have come to hear you.
- 20 Check constantly for ..... to the points you are making.
- 21 Make sure you use plenty of ..... to communicate your message effectively.
- 22 To keep the presentation short, use things like ..... to provide extra details.