



Outlook

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**Welcome to GenC Internship 2025\_ADM\_INTADM25DFS003**

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1 attachment (2 MB)

GenC Intern Guide 2025\_v1.pdf.pdf;



## Welcome to GenC Internship 2025

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Dear Interns,

We are delighted to welcome you to our skilling program, exclusively designed to facilitate your transformation from a graduate to an IT professional. This program is for dynamic individuals like you, handpicked by Cognizant.

You will be guided and trained in relevant **technical, functional, and behavioral** aspects by experts to help you acquire the required skills and knowledge. This is to ensure your efficient assimilation into the business environment when you join Cognizant as a full-time employee (FTE) after successful graduation from GenC skilling program.

Please refer the attached handbook and guide for your learning journey.

For queries, kindly follow the below line of communication matrix:

- Primary contact : Thomas Naveen J (2397043)
- Secondary / 1st level escalation contact : Hemalatha (719466), Sudheer(724653) & Maisie(2017061)
- 2<sup>nd</sup> Level escalation contact - [CInternsgrievance@cognizant.com](mailto:CInternsgrievance@cognizant.com)
- <https://forms.office.com/r/iRh3zkekby> - Anonymous feedback without revealing your identity.

We look forward to working with you and wish you a happy learning!

**Regards,  
GenC Skilling Team**

**Disclaimer:**

- If you encounter any misconduct from anyone, based on the interactions as part of the GenC Skilling program, please promptly report to the Location Leads and [GenCHRComplianceIND@cognizant.com](mailto:GenCHRComplianceIND@cognizant.com).
- Cognizant does not entertain payments of any kind from the GenCs to our Employees, Contract Trainers, and Contract Coaches at any point in time. Requests for such payments should be promptly reported to the Location Leads and [GenCHRComplianceIND@cognizant.com](mailto:GenCHRComplianceIND@cognizant.com). Please be informed that Cognizant shall not be held responsible for any such instances or payments you make.
- If you encounter anyone who claims to offer jobs at Cognizant in return for any benefit (monetary or non-monetary), please do not entertain them. Please be informed that Cognizant shall not be held responsible for any such instances or payments you make
- We recommend that you do not respond to spam emails/ messages you do not trust; never disclose your personal or financial details to anyone you do not know. If any such mails purporting to come from Cognizant are received, we advise you to contact us at [GenCHRComplianceIND@cognizant.com](mailto:GenCHRComplianceIND@cognizant.com)

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**Regards,  
Thomas Naveen J  
Human Resources - GenC**