

# Saundarya Raj

## RPA Developer



### ABOUT ME

📍 New Delhi, India  
☎ +91-7481942758  
✉ rajsaurdarya1778@gmail.com  
in linkedin.com/in/saurdarya2604  
📅 25 Feb 2000  
🗣 English & Hindi  
🇮🇳 Indian

### TOOLS & SKILLS

#### Key Skills:

Data Analysis | Data Mining | Data Visualization |  
Data Manipulation | Statistical Analysis | KPI  
Monitoring

#### Technical Skills:

MS – Office (Adv Excel, Word, etc.) | RPA-  
Automation Anywhere 11x | Python | SAP | PIAE |  
UI Path | MS Power Automate | Matplotlib |  
NumPy | Pandas | Sci-kit | Tableau/Power BI |  
PL/SQL | HTML-CSS | JavaScript | GITHUB |  
C/C++ Programming

#### Soft Skills:

Project Management | Communication |  
Leadership | Time Management | Adaptability |  
Problem-Solving | Teamwork | Creativity |  
Multitasker | Analytical skills | Team  
Management | Team Player

### EDUCATION

- |   |           |
|---|-----------|
| • <b>B. Tech (EEE)</b>                                | 7.85 CGPA |
| MCKV Institute of Engineering,<br>Kolkata, WB, India. | 2017-21   |
| • <b>Higher Secondary 12th-PCM</b>                    | 69.67%    |
| ANSM College, Aurangabad,<br>Bihar, India.            | 2015-17   |
| • <b>Secondary Education 10th</b>                     | 8.8 CGPA  |
| DAV Public School, Aurangabad,<br>Bihar, India.       | 2012-14   |

### CERTIFICATIONS & ACHIEVEMENTS

- Master's in data science by Trainity.

### PROFESSIONAL SUMMARY

Motivated Programmer with 2.5+ years spent in the IT industry. Engaging demeanour is known for working well in deadline-driven environments. Quickly masters new software packages and hardware technologies. Innovative professional with a proven track record of developing solutions. Adept in multiple programming languages and offers great task prioritization and organizational skills. Proven ability to troubleshoot complex programming problems. Good communication and interpersonal skills, able to work in a team environment and independently with tight schedules.

### PROFESSIONAL WORK EXPERIENCE

#### DXC Technology- Noida, Uttar Pradesh, INDIA | RPA Developer

Sept 2021 – Present

- Reduce manual efforts by automating manual daily checks, schedule activities, maintenance, and issue troubleshooting for L1, L2 & L3 activities on PIAE, Power Automate & Automation Anywhere.
- Develop and deploy custom infrastructure automation scripts in the following scripting languages like Python 2x/3x in PIAE & Power Automate.
- Managing GitHub Page, whole use cases from O-I account & SAP related use cases.

### KEY PROJECTS

#### SAP - Plant Code and Storage Location Creation Automation - RPA (PIAE)

- Using RPA to automate configuration of new plant codes and storage locations with setting up the TCODES.
- MINT receives regular Plant Codes/Location setup requests and automating this process will save multiple hours of effort to meet needs, achieving 1.0 FTE using the solution designed.

#### RPA for process chain failure handling

- This automation will take out the efforts of the L1 team in fixing the failures of the process chain due to red request and delay in data availability would be reduced.
- Achieved 0.017 FTE using the solution designed. Used PIAE tool for Automation.

#### SAP - Privileged access (FFID Access Usage)

- SAP process automation and report creation for monthly and quarterly auditing to ease the process of repeatedly pulling out reports and screenshots of every SAP transaction in different servers.
- Achieved 0.0068 FTE using the solution designed. Used PIAE tool for Automation.

#### SAP - House Banks and Account ID Creation Automation - RPA

- Using RPA to automate configuration of new house banks and account ids with setting up the tcodes.
- MINT receives regular House Banks/Accounts setup requests and automating this process will save multiple hours efforts to meet needs, achieved 0.13 FTE using the solution designed.

#### Micro Focus-Automatic creation of SMAX tickets for SMAX Access/Removal requests in Identity Governance Tool

- Bot will read the Requests in Identity Governance Tool and write to the Excel file. Once reading is completed in the IGA tool, it will create a ticket for each request in the Smax page.
- Achieved 0.072 FTE using the solution designed. Used PIAE tool for Automation.