

INTERNSHIP WITH NONPROFIT/LEGAL ORGANIZATION

About NAPABA

NAPABA is the national association of Asian Pacific American (APA) judges, law professors, law students, and lawyers with over 60 affiliated local bar associations nationwide. NAPABA promotes the professional development of its members and advocates for justice, equity, and opportunity for APAs. NAPABA's program initiatives include increasing diversity in the legal profession, supporting APA judicial nominees, and promoting pro bono and community service efforts.

NAPABA is located in downtown Washington, D.C., approximately four blocks from The White House. For more information about NAPABA, visit our website at www.napaba.org.

About NAPABA's Internship

NAPABA's intern will work closely with the Senior Programs Associate and the Programs Associate to support NAPABA by:

- Conducting research on issues affecting APAs and the legal profession;
- Assisting with coordinating the activities of NAPABA's committees including the civil rights, immigration, community service and pro bono committees;
- Accompanying the Executive Director, Policy Director, and/or Senior Programs Associate to various events and meetings;
- Assisting with administrative tasks including answering phone calls, faxing, and copying;
- Assist with NAPABA Annual Convention, with the opportunity to attend; and
- Performing other tasks to support NAPABA staff as necessary.

This internship is generally unpaid; a small stipend for local travel may be provided. NAPABA supports and encourages applicants' efforts to seek academic credit for their work.

QUALIFICATIONS

Applicants should be self-motivated and hard-working, with an ability to work with a diverse staff. Excelling writing skills and attention to detail are a must. Undergraduates with an interest in law and/or public policy are encouraged to apply.

HOW TO APPLY

To apply, email a cover letter, résumé, list of three references, and a writing sample to Azizah Ahmad at programs@napaba.org with the subject line "NAPABA UNDERGRAD INTERNSHIP." This internship will remain open until filled and is available on a rolling basis.