

Step by step guide to update the KYC details on EPFO:

1 Go to

<https://unifiedportalmem.epfindia.gov.in/memberinterface/>



2 Enter your UAN & Password :

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Dear EPF Members !!

Member Passbook service is available at www.epfindia.gov.in [Our Services >> For Employees >> Member Passbook]

Aadhaar Based Online Claim Submission

Seeded Aadhaar against activated UAN is mandatory for online claim submission.

Other frequently used services are available at www.epfindia.gov.in

EPFO services are now available on the UMANG (Unified Mobile APP for New Governance). The UMANG APP can be downloaded by giving a missed call 9718397183. The APP can also be downloaded from UMANG website or from the play/app stores. Erstwhile EPF mobile services are being discontinued

One Member - One EPF Account can be availed after login under Online Services.

UAN: Enter UAN

Password: Password

Captcha: T HW X 6

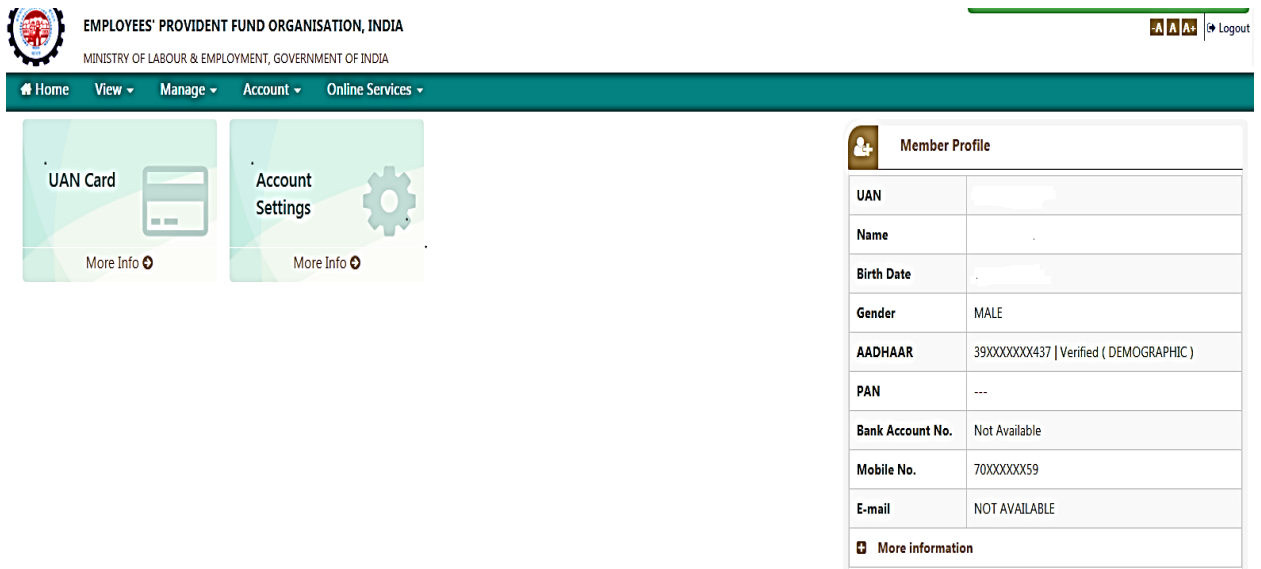
Sign in Reset

Forgot Password

UAN & Password then Sign in



3 Once you logged in below screen will reflect :

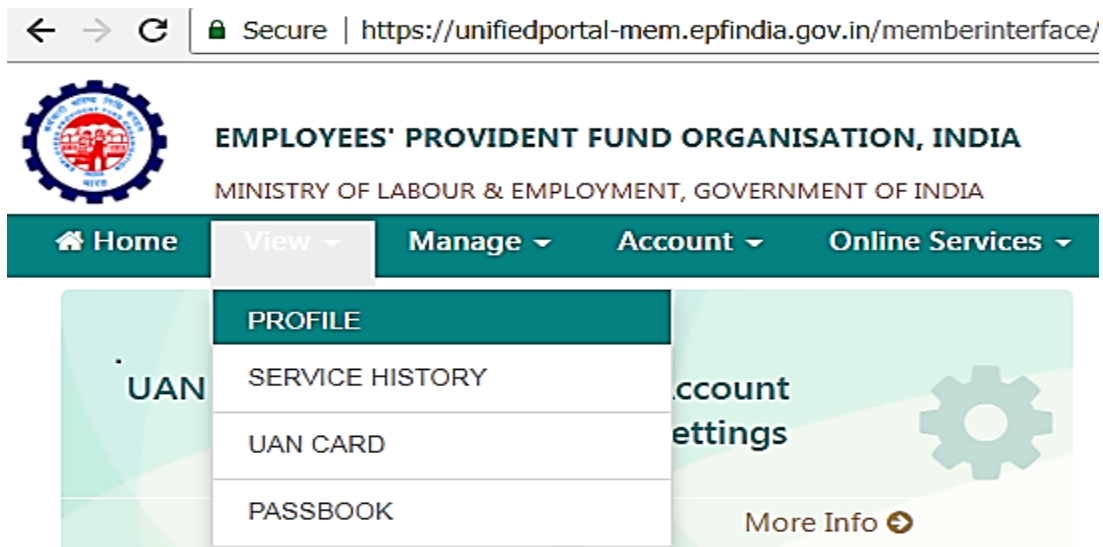


The screenshot shows the EPFO Member Interface. The header includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA", and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". A navigation bar contains links for Home, View, Manage, Account, and Online Services. The main content area has two cards: "UAN Card" and "Account Settings", both with "More Info" links. On the right, the "Member Profile" section displays the following details:

UAN	
Name	
Birth Date	
Gender	MALE
AADHAAR	39XXXXXX437 Verified (DEMOGRAPHIC)
PAN	---
Bank Account No.	Not Available
Mobile No.	70XXXXXX59
E-mail	NOT AVAILABLE
More information	




4 Check the details & for changing of your mobile number & email id please Go to View – Profile:



The screenshot shows the EPFO Member Interface with the "View" dropdown menu open. The menu options are: PROFILE, SERVICE HISTORY, UAN CARD, and PASSBOOK. The "PROFILE" option is highlighted. The background shows the same header and navigation bar as the previous screenshot, with the "UAN Card" and "Account Settings" cards visible.

- **In Profile – Check Mob. Number & Email id & if you want you can change:**

 **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
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Home View Manage Account Online Services

Member Details


1	UAN			
2	Name			
3	Date Of Birth		Gender	
4	Father's/ Husband's Name		Relation	FATHER
5	Mobile	4459	Change	Email Id
				NOT AVAILABLE
6	Is International Worker	NO		
7	Qualification	NOT PROVIDED	Marital Status	UN-MARRIED
8	Differently Abled	NO		

Change Email

Check & Modify



5 Go to Manage – KYC:

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MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

CONTACT DETAILS

KYC

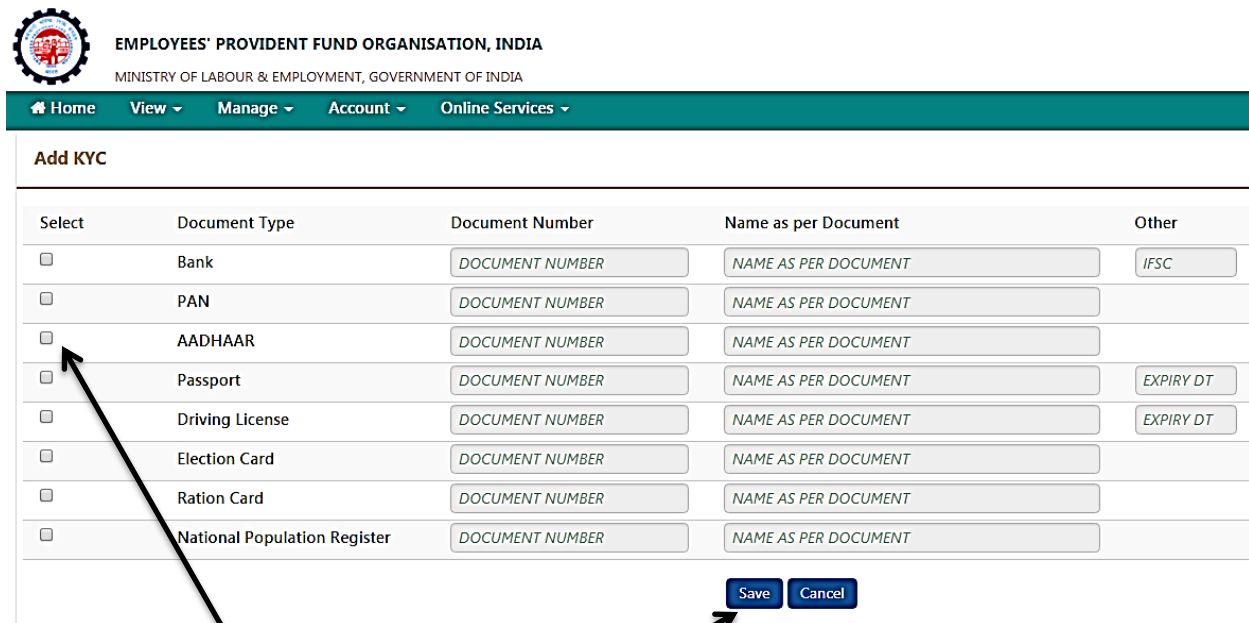
MODIFY BASIC DETAILS

E-NOMINATION

UAN Card

More Info

- The below screen will appear:



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Add KYC

Select	Document Type	Document Number	Name as per Document	Other
<input type="checkbox"/>	Bank	DOCUMENT NUMBER	NAME AS PER DOCUMENT	IFSC
<input type="checkbox"/>	PAN	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	AADHAAR	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	Passport	DOCUMENT NUMBER	NAME AS PER DOCUMENT	EXPIRY DT
<input type="checkbox"/>	Driving License	DOCUMENT NUMBER	NAME AS PER DOCUMENT	EXPIRY DT
<input type="checkbox"/>	Election Card	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	Ration Card	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	National Population Register	DOCUMENT NUMBER	NAME AS PER DOCUMENT	

Save Cancel

Update Bank, PAN & Aadhaar & Click on Save

Ex-employees can send email to Exit_Finance@cybage.com & those who are working with the Cybage can raise Finance Helpdesk ticket.



6 Once employer approves the uploaded KYC by the employee, the status change to 'Approved KYC' as mentioned below :

Digitally Approved KYC

	UAN	Document Type	Name as per Document	Document No	Document Expiry	Approved by Establishment	Online Verification Status
1		AADHAAR		391723869437		PUPUN0033604000 - CYBAGE SOFTWARE PVT LTD.	Verified by UIDAI
Page 1 of 1							View 1 - 1 of 1

Verified

**Thanking you,
Finance Dept.
(Cybage Software Pvt. Ltd.)**