RAJAT KHURANA
Master of Computer Applications (MCA)

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OBJECTIVE

Seeking a challenging position as an MCA student, where I can leverage my technical skills, programming efficiency, and analytical mindset to contribute effectively to the growth and success of the organization while enhancing my knowledge and expertise in the field of computer applications. Enthusiast about taking on new challenges and expand my technical expertise.

TECHNICAL PROFICIENCY

- Proficient in Microsoft Office Tools – MS Excel, MS PowerPoint, MS Word.
- Hands on Experience working with Bootstrap.
- C++
- C language
- A Solid grasp of front-end technologies like HTML5, CSS3, JavaScript, and jQuery.
- Proficient to turn detailed layouts and wireframes into functional HTML pages.

WORK EXPERIENCE

Freelance, New Delhi
Programming Instructor (May 2021 – July 2021)
- Contributed for the development of young minds.
- Encouraged students in developing key industry skills like excel.
- Experienced in handling group.
- Created, enhanced, modifying and maintaining course materials (PowerPoint & Excel) for students to use in class.

ML Book International Pvt. Ltd.
Desktop Publishing Operator (Jan 2020 - June 2020)
- Designed website & deploy new features to facilitate related procedures & tools.
- Designed cover page of books for websites that provide the best possible user experience.
- Proof reading and overseeing content copy including checking spelling, syntax, grammar, style and consistency.
- Worked with enthusiastic team player on complex tasks.
- Worked independently while adhering to deadlines within a fast-paced environment.
- Received feedback as an eye for detail and am very accurate in work.

BlackCoffer
Data Entry Operator (Jan 2020 - March 2020)
- Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry.
- Performed internet search and record information in an excel file.

- Generate reports, store completed work in designated locations and perform backup operations.
- Searched brand information and got data detail such as parent company and extracted data from PDF files.
- Correcting errors and organizing the information in a manner that will optimize swift and accurate capturing.

PROJECTS

Train Reservation System

- Developed the project using the **C programming** language based on train seat reservations.
- Aiming to assign seats to waiting list participants and save login information for passengers.
- Developed quick reservation and management system for trains.
- **Goals** include: Better accuracy and dependability, Fast Procedure, Data protection and reducing paperwork.

Bookshop Management System

- Developed using **C++** to keep track of the books in a certain book store.
- Records are maintained making it possible for customer to check whether a book is in stock by using the Book ID, Book name, or Author name.
- All actions in the C++ project for a bookshop management system carried out using **file handling**.
- Added, listed, modified, searched, and deleted records from file using C++ functionalities like **classes and arrays**.

ACADEMICS QUALIFICATION

EXAMINATION	YEAR	SCHOOL/COLLEGE	PERFORMANCE
MCA	2023 - 2025	Vivekananda Institute of Professional Studies - Technical Campus	6.179 (till 1st semester)
BCA	2017 - 2020	Guru Gobind Singh Indraprastha University	1st Division
NIOS CLASS XII (Commerce with Mathematics)	2017	National Institute of Open Schooling	53%
NIOS CLASS X	2011	National Institute of Open Schooling	50%