

# Purchase Order

## Billing Address

**Pragati Infra Solutions Pvt. Ltd.**  
Plot No. 31P Sector-38 Gurugram  
**GSTIN :** 06AAFCP2085C1ZP  
**Contact Person :** Mr.Mohsin Khan-9811808985

## Delivery Address

**DATE :** 31-08-2023  
**VALIDITY :** 31-08-2023  
**PO Number :** 108  
**Site Address :** street1 street2 Noida UP IN 201301  
**Contact Person :** Rahul

To,  
M/s Vendor1,  
street1 street2 Noida UP IN 201301,  
GSTIN: 123456

Sir,  
With reference to your quotation and final negotiation, we are pleased to inform you that your final offer (Description mentioned below) has been accepted and work is awarded to you based on the terms & conditions mentioned below. No extra payment will be made on any account.

Item No	Item Name	Item Description	Brand	Required Quantity	Purchased Quantity	Rate	Sub Total	Tax	Total
1	item1	this is test item		10	5	INR100.00	INR500.00	CGST (18%)	INR590.00
2	item2	this is test item		20	20	INR200.00	INR4,000.00	GST (28%)	INR5,120.00
Subtotal									INR4,500.00
Tax									INR1,210.00
Freight charges									INR0.00
Freight tax									INR0.00
Total amount									INR5,710.00

## Payment Terms & Other Conditions:

- GST 18% & freight included in above WO amount.
- Work Completion : work will complete within 02 months from the date of WO.
- Amount of Rs 30 Lakh Shall be paid as advance and after execution of work at site of that advance amount further advance of 30 lakh shall be paid and this to be followed 3 times as per direction from site Project Head/Director.
- Advance is for Bitumen material only, For rest material payment will be released against RA Bills.
- Further Balance Payment shall be paid after successful completion and handover of Work.
- GST amount will be released after GST filed by the contractor & the same is reflected on GST portal.
- Above rates are valid till 2026.
- Royltee required percentage 100 ( adress-PISL patli)
- Warranty of work- 05 Years for total work done as per this WO.
- Acceptance of this order shall be conveyed to us within 24Hr. Otherwise, it will be accepted by Vendor as it is.
- Work to be done as per direction of Engineer Incharge.
- Water & Electricity will be provided at a single point by PISL on FOC basis & contracor has to make its own arrangement for further distribution of electricity.
- All machinery and consumables in Rao Builder.
- All work check list required with signature PISL than bill processing start.
- Cotractor Deploy atleast 1 technical staff of 7+ yrs experience.
- Every lot material testing than unloading otherwise return material.
- Raw material shall be sourced from Kothputli and Bitumen shall be sourced from IOCL.
- For all base rate material Rao Builder has to submit 03 quotes for client approval before the delivery of material at site.
- Initial Level sheet to be checked by contractor & signed of from Pragati- engineer in-charge.
- Final rolling will be done by Vendor before flooring as per direction of Engineer incharge.
- Retention of 5% will be made against RA Bills & retention made shall be released after 24 months from the date completion of work.
- Company reserves the right to increase or decrease the WO quantity at any time & Contractor can not claim any overhead or any kind of other charges due to reduction in WO qty.
- The Contractor shall follow all quality & safety (EHS) requirements, rules & regulations and terms & conditions of & PISL.
- Contractor during the period of providing labours services shall maintain at its own cost liability insurance for bodily injury, death, accident of labours. Upon request by Company, a Contractor shall provide to Company a certificate(s) of insurance and/or copies of policies evidencing compliance with the provisions of applicable Section as per applicable law in India. During the duration of the Service, Company shall request a Contractor to obtain, increase, or otherwise modify the aforesaid insurance.
- Contractor shall comply with Provident Fund Act, Employees State Insurance Act and other statutory acts applicable as per the labour laws in India. Upon request

by Company, Contractor shall provide to Company a certificate(s) of Provident Fund, Employees State Insurance and other certificate as necessary evidencing compliance with the provisions of applicable section as per applicable labour law in India. During the duration of the Service, Company shall request Contractor to obtain the aforesaid certificate or other certificate as per the applicable Labour law in India.

26. If work will not completed on given date than Penalty should be imposed i.e.-01% of total value per day or part thereof for delay beyond the Date of Completion of supply subject to a maximum of 10% of total value, shall be deducted as Liquidated Damages.

27. Vendor's Bank Name, Account No., IFSC Code, Branch Address should be mentioned on invoice copy.

28. Any increase/decrease in govt taxes & policies will be paid/deduct as per actual.

29. Company Reserves the right to increase or decrease WO Qty at any time.

30. Jurisdiction for any dispute against this order will be Gurugram, Haryana.

**For Pragati Infra Solutions Pvt. Ltd.**