



Company Paid Holiday List

2024 Salaried Paid Holidays

| <i>Holiday</i> | <i>Date</i> |
|------------------------|------------------------|
| New Year's Day | Monday, January 1 |
| Memorial Day | Monday, May 27 |
| Independence Day | Thursday, July 4 |
| Labor Day | Monday, September 2 |
| Thanksgiving | Thursday, November 28 |
| Day After Thanksgiving | Friday, November 29 |
| Christmas Day | Wednesday, December 25 |
| Dec. 26, 27, 30* | Paid Holidays (3) |
| New Year's Eve* | Tuesday, December 31 |

****The Villages Branch, Maitland Branch and Golf will remain open Dec. 26-30. A salaried employee required to work on any of these days may take the holidays earlier in the year only with their manager's approval. Managers should ensure there is coverage before approving time off.***

2024 Hourly Paid Holidays

| <i>Holiday</i> | <i>Date</i> |
|------------------|------------------------|
| New Year's Day | Monday, January 1 |
| Thanksgiving Day | Thursday, November 28 |
| Christmas Day | Wednesday, December 25 |

Notes

- Holiday hours are **not** included in OT calculations.
- Employees must work the day before and after a holiday unless vacation has been approved by their manager.