

DONTHULA RUCHITHA

Address: Flat No. C002, NYK Metro Urbano, Kudlu gate, Garebhavipalya. **Contact:** +91 9848170984

Email: ruchithadonthula96@gmail.com · **LinkedIn:** [Ruchitha-Donthula](#)

OBJECTIVE

Pharmacovigilance professional with a warm and friendly demeanor always! Skilled at ICSR / Case processing and QC activities. Currently seeking a challenging opportunity to invest my technical and academic skills to grow with the passionate organization that utilizes my full potential and while doing so, I want to play my role with the everlasting efforts to improve the quality of life of the patient. To perform all the activities as per management requirement.

EXPERIENCE

Junior Data Analyst, COGNIZANT TECHNOLOGY SOLUTIONS PVT LTD

21 JUNE 2021 – 12 APR 2024 (EXPERIENCE: 2 YEAR 11 MONTHS || **Immediate Joiner**)

- Triage, Book-in, Full data entry, QC of safety cases. - Case management activities including in **Solicited (POP, NIS, and MAP), Spontaneous cases, HA, EVHUMAN and license partner cases** received via E2B. Clear understanding on **Device case processing and combination products**.
- Therapeutic areas included: **Immunology, Dermatology and Cardiology**.
- Narrative writing/ I-narrative summarizing case information for all safety cases. Perform case corrections, deactivation, case rejection.
- Maintain a strong understanding of Literature case processing and its conventions.
- To perform medical coding, product coding using **WHODD, MedDRA dictionaries**.
- Assists in the training and mentorship of other case processing associates as necessary.

Duty Medical Officer, SRIDEVI NURSING HOME (Maternity Care Hospital)

20 Jun 2020 – 15 JUN 2021 (EXPERIENCE: 1 YEAR 1 MONTH)

- Oversight of outpatient and inpatient monitoring, treatment chart reviews, and medical activities.
- Responsibilities include prescription handling, ward rounds, and ICU management.
- Execution of medical procedures, such as surgical dressing, suture removal, Pap smear tests, and Per Vagina (Dilatation).
- Monitoring and reporting of adverse drug reactions (ADRs) and vital signs.
- Detection and rectification of medication errors, ensuring proper drug administration.

EDUCATION

DOCTOR OF PHARMACY (PHARM.D), TALLA PADMAVATHI COLLEGE OF PHARMACY (2014-2020)

Affiliated to Kakatiya university, 79% score.

PROJECT WORK

- **TITLE:** Epidemiological investigation of various types of cancer in Warangal region.
- **Summary:** This was a retrospective and prospective observational study carried out at private tertiary care hospital in Warangal District done between Nov'18-Apr'19.

TECHNICAL SKILLS

- Argus Safety Database handling
- MedDRA and WHO coding
- MS office tools - Word and power point
- Proficient excel skills.
- Sound knowledge on PSUR, PBRER, PADER.
- Handling of XML files.
- Maintain knowledge of global health authority regulations and requirement

SOFT SKILLS

- Observation and ability to grasp faster
- Clear and effective communication skills (written and verbal) and multi-tasking
- Decision making
- Strong attention to detail
- Determination towards work

ACTIVITIES

- Listening to music
- Travelling
- Love to play badminton

LANGUAGES

- English
- Telugu
- Hindi

PERSONAL PROFILE

- Date of Birth: 16 Jun 1996
- Father name: Donthula Rajesham
- Mother name: Donthula Swarna latha
- Nationality: Indian

DECLARATION

I hereby declare that the details furnished above are true and fair to the best of my knowledge.

Place: Bengaluru

(RUCHITHA DONTULA)