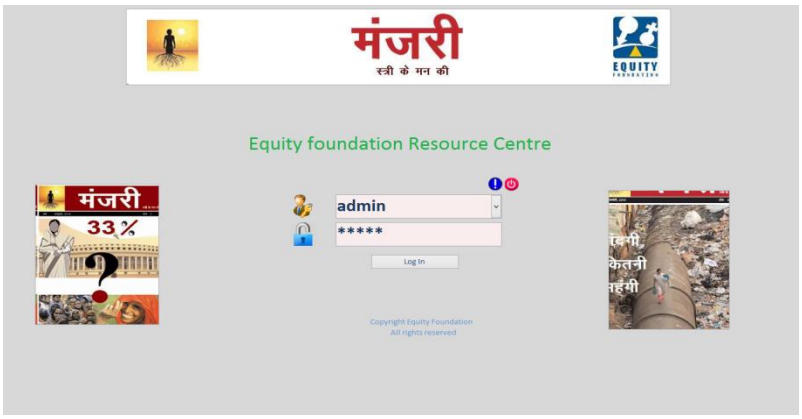
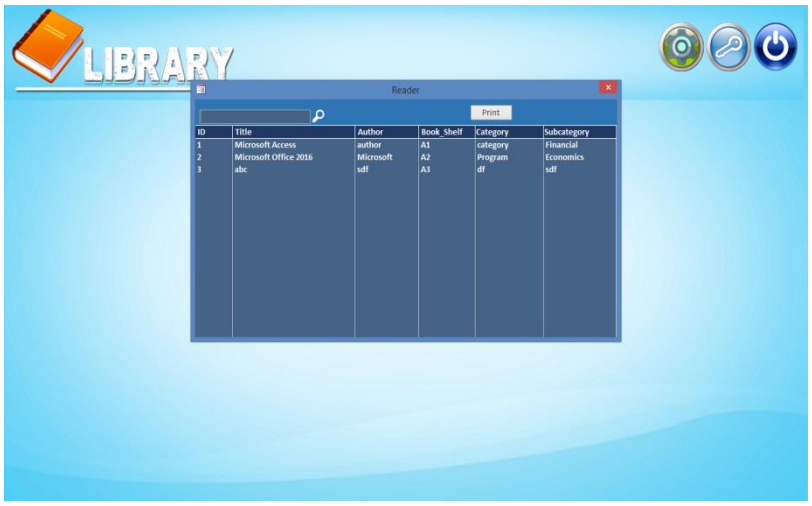
1 . Search Function(For both user and admin) :

- Enter username and password and then click log in button



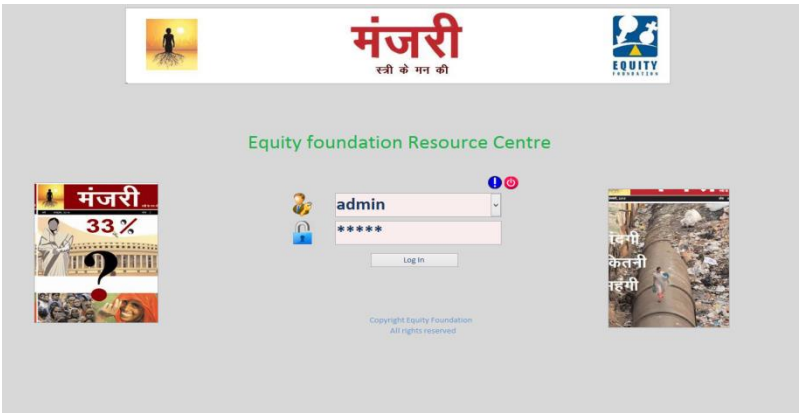
- Select Reader button

- Type Title or Author or Book_shelf or Category or Subcategory in search field then you will get desired result.



2 . <u>Add entries (Only for Admin) :</u>

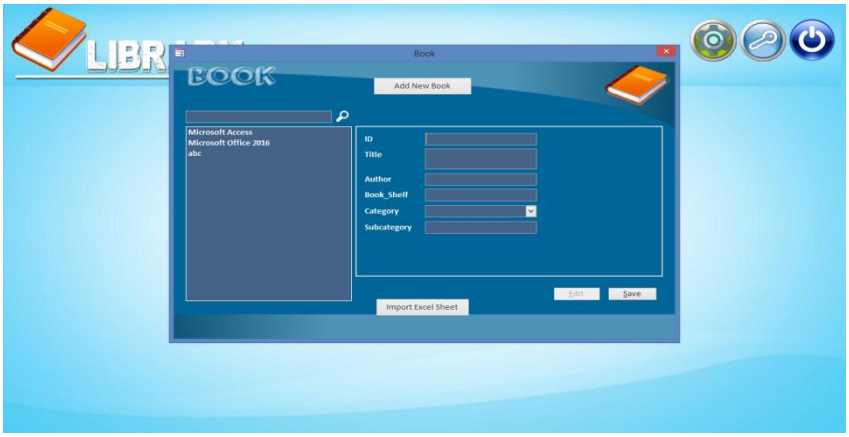
- Enter admin's username and password



- Select Book button

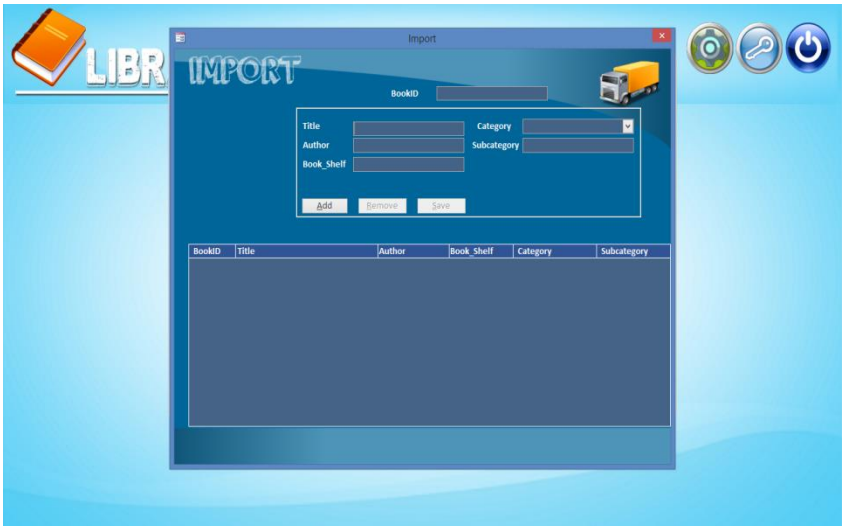
- For editing exiting entry :

1. Click on Edit button
2. Edit details
3. Finally click on Save button.



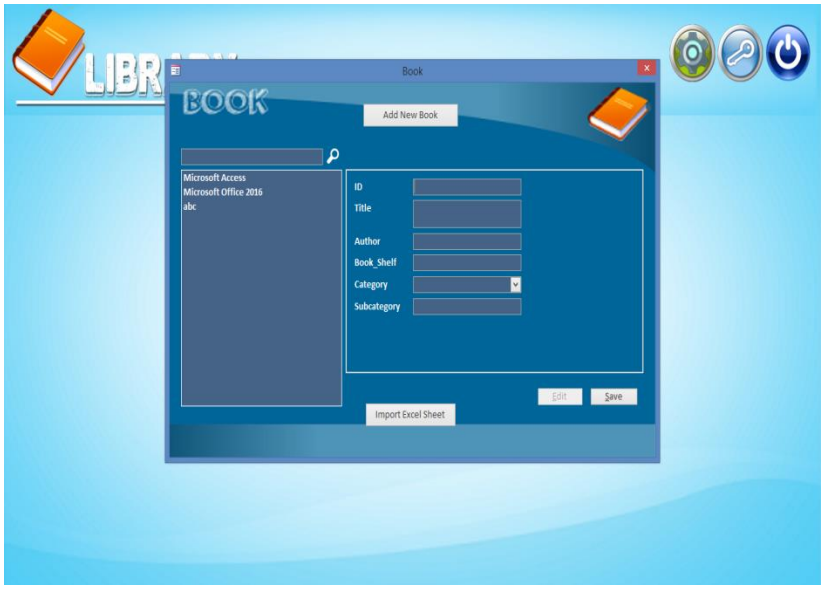
- Add new resource entry :

1. Click on Add New Book button
2. Fill all book details
3. Click on Add button
4. Finally click on Save button

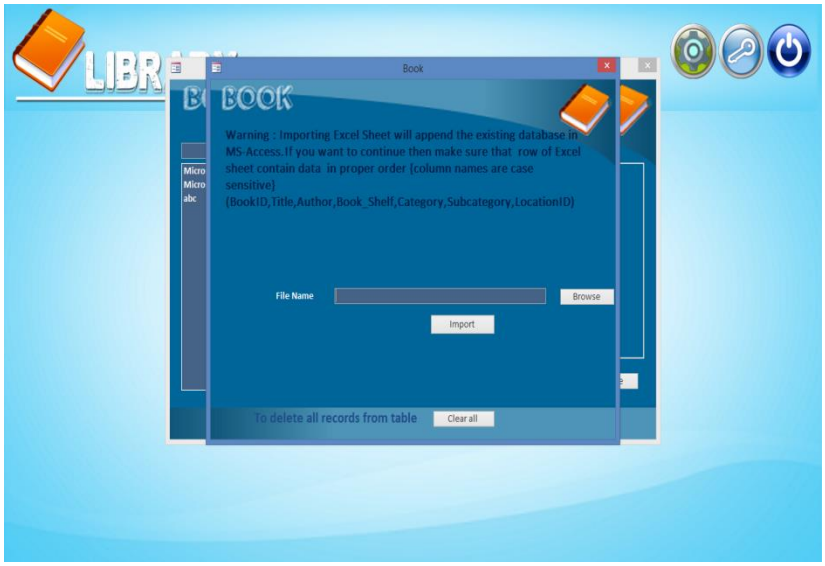


- Add new resource entery through Excel Sheet :

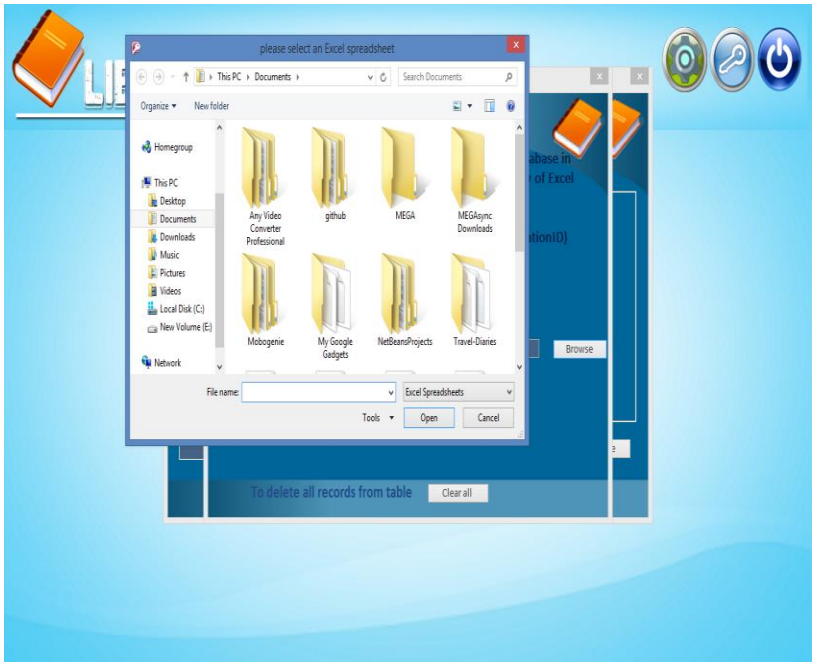
1. Click on Import Excel Sheet button



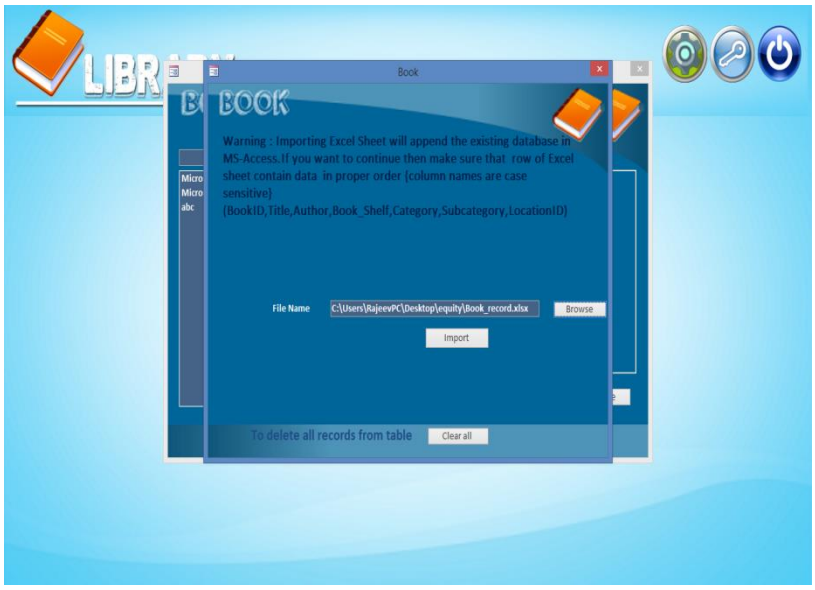
2. Click on Browse button



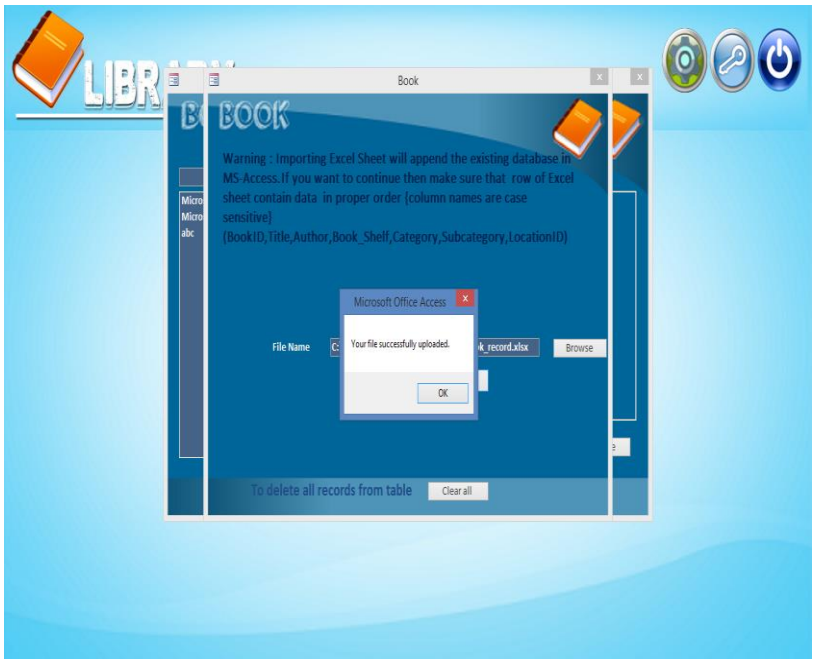
3. Select Excel file
4. Click on Open button



5. Finally click Import button



6. And your job is done ! , you will see this window.


Book
BOOK
Warning : Importing Excel Sheet will append the existing database in MS-Access.If you want to continue then make sure that row of Excel sheet contain data in proper order {column names are case sensitive}
(BookID,Title,Author,Book_Shelf,Category,Subcategory,LocationID)
Microsoft Office Access
Your file successfully uploaded.
OK
File Name
Browse
To delete all records from table
Clear all