

## CURRICULUM VITAE

**Lokesh Agarwal**

Email: [lokeshamaragarwal@gmail.com](mailto:lokeshamaragarwal@gmail.com)  
☎ : +91 (0) 9062082001/9073394171

27/1A Harish Mukherjee Road,  
Kuber Garden, Flat-3E,  
Bhawanipore, Kolkata 700 025

### **CAREER OBJECTIVE**

To work in a dynamic environment that provides me a wide spectrum of experience and exposure. To bring a dynamic and versatile portfolio of skills at work place and to serve the organization with positive attitude and efficiency.

### **ACADEMIC & PROFESSIONAL QUALIFICATIONS**

Examination	Year	Institute/College/School	Percentage
C.A. Final	May 2011	I.C.A.I	52.50
C.A. Inter	Nov 2007	I.C.A.I	60.00
C.A. Foundation	2006	I.C.A.I	56.75
B. Com (Hos.)	2008	Bhawanipore College (Calcutta University)	62.50
Class XII (WB)	2005	Shree Jain Vidyalaya	63.30
Class X (WB)	2003	Shree Jain Vidyalaya	69.80

### **ARTICLESHIP**

Articleship at **M/s Singhi & Co.**

***From 28<sup>th</sup> Apr'2008 to 27<sup>th</sup> Apr'2011.***

During my articleship, I gained exposure in Statutory Audit, Limited Review, Internal Audit, Tax Audit etc. works while conducting audit of some well-known corporate like: -

➤ **Statutory Audits and/or Limited Review**

- ✓ Birla Corporation Limited.
- ✓ Jayshree Tea & Industries Ltd.

➤ **Internal Audit**

- ✓ Pantaloon Retail (India) Limited
- ✓ SHRACHI
- ✓ Sinclairs Hotel & Resorts.

- Finalization of Various Statutory Audits as an active member of the team.
- Independent Conduct of Internal Audit as a leading team member.

## **JOB EXPERIENCE & CURRENT ENGAGEMENT**

**M/s Duncans Industries Ltd. (Tea Mfg.)**

2<sup>nd</sup> Jul'2011 to 31<sup>st</sup> Dec'2014

**Responsibility Includes :**

- Monthly Closing of Garden Accounts.
- Preparing Annual Budget for Tea Gardens and Cost determination.
- Preparing Weekly & Monthly MIS.
- Profit Reconciliation between MIS & Accounts.

**M/s Titagarh Wagons Limited (Wagon Mfg.)**

2<sup>nd</sup> Jan'2015 to 28<sup>th</sup> Feb'2018

**Responsibility Includes :**

- **Quarterly/Monthly Closing of Accounts of parent and subsidiary companies.**

*Responsible for Preparing Accounts and co-ordinating with the Auditors on Quarterly basis for parent and subsidiary companies (Titagarh Wagons Ltd, Cimmco Ltd., Titagarh Agrico. Pvt. Ltd.)*

- **Preparing Weekly MIS.**

*Entrusted with reporting on MIS on weekly basis (Debtors Status and expected realization, Cash flow for the week, comparison of actual and budgeted fixed cost)*

- **Budget review and compliance with Statutory Dues.**

*Ensuring compliance with Statutory Dues.*

*Review of Annual Budget and comparison with Actual performance.*

- **Liaisoning with Bankers.**

*Preparing Stock Statements/Debtors/Creditors for CC Limits and obtaining rates from bankers for forward bookings.*

**Responsibility Includes :**

➤ **Quarterly/Monthly Closing of Accounts.**

*Preparing accounts on Qtrly. basis for the management to analyse the variation with the budget and MIS and identify the areas to reduce the working capital cycle.*

*Responsible for Preparing Accounts and co-ordinating with the Auditors on Annual basis standalone and consolidated accounts.*

*Audit Areas included primarily the following:*

*Sales, FA Capitalization & depreciation, ICD, Debtors, Deposits, Trade Payable, Employee Benefit Expenses, Notes to Accounts etc*

➤ **Preparing Monthly MIS, Direct Tax Assessment, Related Party Transactions.**

*Entrusted with reporting on MIS on monthly basis (Debtors Status and expected realization, Cash flow for the week, comparison of actual and budgeted fixed cost)*

*Providing Data to the Assessing Officer for Direct Tax Assessment.*

*Furnishing details of related party transactions for approval from Board.*

➤ **Budget review and compliance with Statutory Dues.**

*Ensuring compliance with Statutory Dues.*

*Review of Annual Budget and comparison with Actual performance.*

➤ **Liaisoning with Bankers.**

*Preparing Stock Statements for CC Limits.*

*Ensuring transfer of funds from current account to CC utilized account.*

## **ACHIEVEMENTS**

➤ **Successful implementation of Ind AS Accounts.**

➤ **Leading from the front in demerger accounting.**

➤ **Heading the merger accounting and getting the accounts audited from the auditors.**

➤ **Successfully dealt with the auditors from Ernst & Young , PWC.**

## **PERSONAL INFORMATION**

- Date of Birth : 8<sup>th</sup> May 1986
- Languages Known : English, Hindi, Bengali
- Computer Proficiency : Worked in SAP environment and conversant with MS Office.
- Status : Married