



ALAKENDU CHAKRABORTY, CMA (ICWA), MBA(FINANCE)

General Manager – Finance & Accounts

(Head of Finance)

An Associate Member of the Institute of Cost Accountants of India

Action oriented Leader with a strong track record of performance in multi-faceted companies (Manufacturing, NBFC, Cash and Other Valuables Management, Horse Racing)

Highly accomplished , results- driven senior accounting and financial management executive with more than 25 years of progressive experience in finance , accounts and operations management as well within start-ups and global organisations. Demonstrated ability to streamline business operations that drive growth and increase efficiency and bottom line profit. Strong qualifications in developing and implementing financial controls and processes in addition to productivity improvements. Possesses solid leadership, communication and interpersonal skills to establish rapport with all levels of staff and management.

Core Competencies

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| • Accounting & Financial Management | • Contract Negotiations & Strategic Alliances |
| • Financial Analysis & Reporting | • Corporate & Investment Finance |
| • Direct Taxation | • Growth & Expansion Strategies |
| • Goods & Services Tax (GST) | • Profitability & Cost Analysis |
| • Starategic Planning & Organisational Leadership | • Systems & Technology Utilisation |
| • Budgeting & Cost Management | • Team Building & Performance Improvement |
| • Marketing & New Business Development | • Banking & Investment |
| • Treasury Management | |

PROFESSIONAL EXPERIENCE

DCG Data- Core Systems (India) Pvt. Ltd.

DCG Data-Core Systems was incorporated in 1988 as a Delaware Corporation and is headquartered in Philadelphia, PA. In 2001, it added a BPS Services division, enabling the company to be one –stop shop for clients needing IT and IT-enabled Business Processing Services from a single source.

In 2016 Data – Core Systems rebranded itself as Data- Core – The Automation company, which is focussed on New – Age automation technologies. Our core speciality service is to provide best practices consulting, ROI and tool feasibility assessments without any vendor or technology bias.

Data- Core belongs to the Kuljian/DC Group a diversified multinational conglomerate that is an outgrowth of theKuljian Corporation , founded in 1930 and also headquartered in Philadelphia. The Kuljian /DC Group performs annually projects of around \$2.5 billion and is a major global engineering and construction management firm.

GM- Finance & Accounts (Head of Finance)

Jan 2021-Present

Royal Calcutta Turf Club

It is one of the Premier horse racing club in India. Conducting horse racing in Own Centre and also organising Inter-Venue Betting Operations through satellite connection as well. The organisation is entered into an agreement with an overseas sports organisation to provide signal for calcutta live races and thereby earning foreign exchange. Apart from racing, the club is providing various club facilities to its members such as food and liquor , Indoor Games, Gym and Library etc.

GM – Finance & Accounts (Officiating as CFO)

Jan 2008 – Jan 2021

Directed finance team of 20 encompassing Controllership, Business operations, Financial Planning and Analysis and legal within 175 employees

Notable Achievements :

- Consolidated finance activities in tax , treasury and corporate accounting effectively increasing staff.
- Accelerated cash flows through improved tax planning and enhancing the various channel of revenues.
- Implementation of SAP- ERP System
- Developing efficient Internal Control System.
- Cost Reduction at all Stages of the operations.

Job Profile :

Strategic

- To ensure that an appropriate financial policy is in place to guide the companies financial decision- making particularly in relation to monitoring of Income , expenses and ratios.
- To ensure the appropriateness of the key assumptions included in the organisation's strategic plans and annual budget proposals. Provide advice to senior management on these matters.
- Work closely with the Leadership Team, advising them on the likely financial consequences of all proposed courses of action.
- Act as a member of project management teams whenever necessary.
- Implement Business Performance Trend Analysis.
- To oversee the implementation of the ERP system.
- Review the existing EDP systems and make suitable recommendations for upgradations (if necessary)

Finance & Accounts

- Ensure financial records are maintained in a systematic and periodic fashion to meet external, legal and tax requirements.
- Planning & Finalisation of monthly financial statements.
- Finalisation of Annual Accounts.
- Preparation of Cash flow and Fund Flow Statement.
- Preparation of Monthly MIS.
- Preparation of working capital requirement.
- Budget Preparation.
- Debtors and Creditors Management.
- Monitoring Internal Audit, Statutory Audit and Tax Audit.
- Implementation of accounting policies procedure and controls.
- Financial Analysis, trend Analysis & review.
- Cost Analysis of the respective cost centres.
- Cost Reduction through improved internal control system.
- Profitability Analysis of the Operations.

Statutory Compliance

Taxation

Direct Taxes

- Ensure timely filing of returns such as TDS , Income Tax in compliance with Statutory Tax Rules and maintaining relevant documents for the same.
- Ensure computation of income in accordance with the Tax Audit Report and filling the return accordingly within the specified time.
- Handling Income tax Scrutiny Assessment Cases and also Appeal Cases before the Assessing Officer, CIT (Appeal) and Income Tax Appellate Tribunal (ITAT).
- Exposure in Transfer Pricing and International Taxation.

Indirect Taxes

- Exposure in Goods and Services Tax (GST) with regard to GSTR1 and GSTR 3B and also in various laws of GST.
- Exposure in meeting GST Authority many a times in regard to various issues in respect of our various operations.
- Exposure in Service Tax in regards to filing the return and the Service Tax Audit as well with the Service Tax Authority.
- Exposure in Handling DGCEI (Intelligence Team of Service Tax and Excise)
- Exposure in VAT, CST and Sales Tax in regard to filing returns and their respective assessments.
- Knowledge in Betting Tax, Totalisator Tax, Entry Tax and also Works Contract Tax in regard to their respective payments / returns and Assessments.

- Ensure compliance with all the applicable Statutory Compliances VIZ. Income Tax , GST and ROC matters.
- Evaluating and Mitigation of Risk Management.

Treasury Functions

- Handling of all the banking and funding requirements.
- Forecasting Cash Flow.
- Review the corporate policies relating to working capital.
- Keep the organisation's bankers apprised of the organisation's financial condition and projections as well as any forthcoming changes in its need for borrowed funds.

Investment & Banking

- Exposure in handling mutual funds and various fixed deposits of the organisation.
- Thorough analysis of the funds time to time and monitor them to achieve best return on investment.
- Monitor the entire corpus including FDs to get the maximum return of the portfolio.

Compensation and Payroll

- Provide inputs for compensation revisions.
- Ensure that the payroll system is well maintained and appropriate.
- Ensure all statutes pertaining to payroll are adhered to.

Critical Focus Areas

- Managing finance & accounts.
- Ensure Statutory Compliance.
- Co-ordination with Statutory Departments.
- Coordination with financial Institutions.
- Monitor Salary Processing and other statutory compliances in regard to payroll.
- Budget Preparation.
- Monitor Tax Payments.
- Prepare financial Statements.
- Handling Banking and Funding requirement.

Key Performance Indicators

- Improved Return on Investment (ROI)
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- Effective Fund Management.
- Improved Internal controls.
- Timely Analysis of financial statements
- Timely closure of Annual Accounts and Completion of audits.
- Compliances to statutory rules and regulations.
- Timely payment of taxes and duties..
- Meeting of monthly, quarterly and annual financial objectives.

Group 4 Cash Services (India) Pvt. Ltd.

G4S plc (formerly **Group 4 Securicor**) is a **British multinational security services** company headquartered in London, England.

The company was set up in 2004 when London-based company Securicor amalgamated with Danish business Group 4 Falck. The company offers a range of services, including the supply of security personnel, monitoring equipment, cash and other valuable management services including ATM Management. G4S also works with governments overseas to deliver security and other related services.

G4S is the world's largest security company measured by revenues. It has operations in more than 90 countries. With over 570,000 employees, it is the world's third-largest private employer, the largest European and African private employer, and among the largest on the London Stock Exchange.

G4S has a primary listing on the London Stock Exchange and is a constituent of the FTSE 250 Index.

Manager- Accounts

Nov'01 – Dec'07

Directed finance team of 10 encompassing Controllershship, Business operations, Financial Planning and Analysis and legal within 120 employees.

Job Profile:

Finance & Accounts

- Ensure financial records are maintained in a systematic and periodic fashion to meet external, legal and tax requirements.
- Planning & Finalisation of monthly financial statements.
- Finalisation of Annual Accounts.
- Preparation of Cash flow and Fund Flow Statement.
- Preparation of Monthly MIS.
- Preparation of working capital requirement.
- Budget Preparation.
- Debtors and Creditors Management.
- Monitoring Internal Audit, Statutory Audit and Tax Audit.
- Implementation of accounting policies procedure and controls.
- Cost Analysis of the respective cost centres.
- Profitability Analysis of the Operations.

Dynamic Adhesive & Rubber Products Pvt Ltd.

The Company is engaged into manufacturing of different rubber products which was required by the Indian Railways for EMU Coaches and other long distance mail trains.

Manager – Accounts

Sept'99 – Oct'01

Job Profile :

Finance & Accounts

- Implementation of accounting policies procedures & Controls.
- Ensure that all financial transactions are properly recorded filed & reported.
- Planning & Finalisation of monthly financial statements.
- Debtors and Creditors Management.
- Tender Management.
- Budgeting.

- Cost Control through improved internal control system.
- Finalisation of Accounts
- Preparation of MIS.
- Preparation of Cash flow and Fund Flow Statement.
- Handling Internal Audit, Statutory Audit and Tax Audit.
- Ensure timely payment of taxes and duties.
- Exposure in VAT and other indirect taxes in relation to their filing and assessments.
- Cost Management.

The Peerless General Finance & Investment Co. Ltd.

Peerless Group is an Indian business conglomerate with its headquarter located at Kolkata, West Bengal. It was established in 1932 by industrialist Radhashyam Roy (then a School Teacher) in Narayanganj, Bangladesh.

Its major holding company is Peerless General Finance & Investment Co Ltd, which is the India's Registered Residuary Non-banking Company. It has subsidiaries like Peerless Hospital, Bengal Peerless (real estate), Kaizen Holidays, Peerless Hotels, and Peerless Securities.

Asst. Administrative Officer

Dec'93-Aug'99

Job Profile :

- Ensure financial records are maintained in a systematic and proper manner in order to meet external , tax and legal requirements.
- Finalisation of Accounts at Branch and Regional level.
- Preparation of MIS on a Monthly basis.
- Oversee Branch operations.
- Preparation of cash flow forecasts , monitor cash position daily and ensure creditors terms are met.
- Preparation of Various reports in connection with the Branch and Regional level and reported to Head office in a consolidated form.

Academic Qualification

B. Com (Hons.) : - Passed from the **University of Calcutta**.
Percentage Obtained :- 52%

Professional Qualification

ICWA :- Passed from **The Institute of Cost Accountants of India**.
Percentage Obtained :- 52%

MBA (Finance) :- Passed from the **Sikkim Manipal University**
Percentage Obtained : - 79%

Membership

An **Associate Member** of the **The Institute of the Cost Accountants of India**.

Computer Proficiency

Operating System :- Windows 10
Application Packages :- MS Word, Excel

Accounting Packages :- Tailor Made Software(IRS)

PERSONAL DETAILS

- Date of Birth :- 11th January, 1972
- Father's Name :- Sri Chandan Kumar Chakraborty
- Address :- 691, Jogipara, Rahara, Khardah, Kolkata - 700118
- Contact Numbers :- Residence :- 033-25682024, Office :- 033-22312032
Cell :- 9836372600
- Email-id :- alakenduc@gmail.com
- Achievement :- Attended recently concluded Global Summit (3 days Programme) organised by The Institute of Cost Accountants of India at New Delhi.

(Alakendu Chakraborty)