

# MOHAMMAD IRSHAD

COST ACCOUNTANT (ACMA. B.COM)

43, Collin Street, Kolkata 700016 (*Willing to Relocate*)

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## **PROFESSIONAL SYNOPSIS:**

Highly accomplished, result driven senior management executive with over 16 years of diversified experience in managing complete spectrum of Financial Accounting, Management Reporting and Commercial function of diverse industries of Telecommunication , Beverages, Manufacturing and Seaport of India and Overseas.

Strong qualifications in developing and implementing robust financial controls, systems and processes to optimize risk management, drive business growth and provide strategic support to maximize profitability of the company. An effective leader with strong analytical skills and capability to lead from the front.

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## **CORE COMPETENCIES:**

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| 1. Financial Accounting & Management Reporting | 6. Commercial Evaluation of Tender           |
| 2. Financial Planning & Analysis (FPNA)        | 7. Due diligence and Financial Restructuring |
| 3. Tax Compliance (Income tax & GST)           | 8. Audit (Statutory and Internal)            |
| 4. Cash Flow Management                        | 9. Strategic Business Planning               |
| 5. Regulatory and Legislative Requirements     | 10.ERP Exposure (SAP & Oracle)               |
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## **WORK HISTORY:**

### ***Practicing Cost Accountant***

**07/2020 - Present**

#### **MOHAMMAD IRSHAD & ASSOCIATES**

- GST: Advisory of GST matters, GST Return , SCN Reply, Processing of unutilized ITC Refund claim.
- MCA: RoC Compliance, Company Incorporation, Filing of Annual Return, Drafting Board Resolution.
- Income Tax: Advisory on Income Tax matters, Computation & Filing of ITR & TDS Return, Assessment.
- Project Report: Prepare Project Financial Feasibility Report for Bank Funding.
- Accounting: Finalization of Financial Statement, Directors' Report, Management Discussion Analysis.

### ***Senior Finance Manager***

**06/2018 – 06/2020**

#### **ZAMIL INFRA PRIVATE LIMITED**

- Drive high quality preparation and reporting of Monthly, Quarterly and Annual Financial Statements.
- Partnered with cross-functional stakeholders to drive business planning and operational process.
- Analyzed budgets, financial trends & forecasts with advice on financial implications of business activities.
- Approved financial transactions ensuring robust controls in operation and managed workloads effectively.
- Monitored policies and procedures to ensure liquidity, reduced operating costs and increased revenues.
- Ensured statutory compliance with Income Tax and GST rules, regulations and requirements.
- Monitored receivables ,collection prevented revenue leakages with effective internal control mechanism.
- Monitored key performance indicators , dashboard summaries and other financial and business analysis.
- Analyzed P&L and BS to identify exceptions and initiated necessary follow up action for logical closure.
- Established risk based internal control mechanism to identify and mitigate financial risk and credit risk.
- Prepared weekly cash position, projected cash flow statement and handled all treasury related activities.
- Ensured timely audit closure; resolution of audit queries and implementation of Management Action Plans.
- Prepared and presented PPT presentations in Board Meeting and Monthly Management Meeting.

**Head Finance****05/2009 - 03/2018****PORT SERVICES CORPORATION SAOG (Sultanate of Oman)**

- Prepared Monthly Management Report & Commentary on business performance to the Top Management.
- Responsible for Finalization of Annual Report, Approval of FS by BoD, and conducted AGM in accordance with the regulatory and legislative requirement of Capital Market Authority of Oman.
- Negotiated and arranged credit facilities at most competitive interest rates from Bank and NBFC.
- Supported closing process and ensured Financial Statements prepared in accordance with IFRS.
- Deep dive performance analysis and reported Management with suggestion for initiating corrective actions
- Designed & implemented accounting policies and procedures including compliance of Manual of Authority.
- Ensured timely preparation and filing of Income Tax Return and Withholding Tax Return (PRI, ARI, WHT).
- ITC member constituted to evaluate the tender terms, review commercial bids, SLA, and ToR.
- Prepared Decision Paper and Presentation of Public Tender and presented before the BEC for approval.
- Assisted Investment Advisor in management of Discretionary (DP) & Non Discretionary Portfolio (NDP).
- Ensured vendors payment were strictly in accordance with the agreed terms and conditions.
- Ensured accurate billing as per Port Tariff and prevented revenue leakages with effective internal controls.
- Consolidated budget in collaboration with cross functional head and presented to the BoD for approval.
- Supported top management in business decisions to accelerate revenue growth or contain costs.

**Financial Reporting Analyst****10/2007 - 04/2009****BHARTI INFRATEL LIMITED**

- Timely & accurate preparation & presentation of monthly management pack.
- Benchmarking with industry and highlighting areas of improvement and sharing best practices.
- Guiding, advising & facilitating implementation of System Processes and ensuring strict monitoring & tracking of budgets (Capex/ Opex). Capital expenditure monitoring, evaluation and approval.
- Business support for various operational initiatives on the basis of financial evaluations (NPV, IRR, ROI, Incremental profitability analysis etc.).

**Team Leader Finance****06/2006 - 09/2007****HINDUSTAN COCA COLA BEVERAGES PRIVATE LIMITED**

- Monthly and Yearly Financial Reporting of India BU in Consolidation with BOFC tool to Atlanta HQ.
- Prepared Monthly Closing File for HQ standalone for Management Review in accordance with CC policy.
- Ensured timely deposit of TDS, filling of quarterly returns and issuance of certificate to the deductee.
- Prepared Balance Sheet narrative on questions / queries raised by HQ and Corporate Audit Department.
- Responsible for Implementing and complying with SOX requirements as defined in the risk control matrix.

**Member Finance****8/2004 - 05/2006****MINDA INDUSTRIES LIMITED**

- Maintained and controlled CAPEX budget of Automotive Tail Lamp Project for Maruti Suzuki India Limited.
- Prepared Capital Indent Justification in consultation with Project Manager and obtained approval.
- Involved in commercial negotiation with vendors & contractors for sourcing of materials and civil works.
- Monitored tooling advances availed from MSIL for the development of tools and dies and their recovery.
- Prepared and filed Central Excise Return & VAT Return as per relevant Act

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**EDUCATION & PROFESSIONAL QUALIFICATION:**

Cost Accountant from Institute of Cost Accountants of India - 2005  
Bachelor of Commerce from University of Kolkata - 1997