



## **BIDYUT KUMAR DE**

**12 Ram Mohan Place, konnagar, PS: Uttarpa, Hooghly-712235**

**Phone: 7406024449/8013300098, Email: dey.bkd@gmail.com**

### **ACCOUNT PROFESSIONAL**

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***Assignments as Middle Management with an organization offering challenging job profile.***

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#### **PROFESSIONAL SNAPSHOT**

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Over 22 years of experience in various accounting works like Day to day accounting, Cash & Bank handling, Receivable Accounting, Taxation, Fixed Assets accounting, using different accounting tools like Oracle ERP, Fact, SAP, SQL ERP, Tally etc.

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#### **INDUSTRIAL EXPERIENCE**

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**Since Feb'14 with *BIL INFRATECH LTD*, Kolkata as Sr. Accountant.**

My responsibilities involve:

- ✓ Independently manage all vendor payment with expertise GST & TDS
- ✓ Processing of sales invoice and Purchase invoice
- ✓ Reconcile debtors and creditors ledger.
- ✓ Reporting to senior manager/CFO for daily transaction.
- ✓ Physical verification of Assets & Stocks.
- ✓ Monitoring of various Site Accounts in fulfillment of Statutory Compliances.
- ✓ Handling External & Internal Audit.

Oracle application is used for handling all accounting activities.

**Study of impact of GST on infrastructure industries by certain members of the department.**

**From February'2000 to Jan'14 with *Simplex Projects Ltd.*, Kolkata as Sr. Officer**

My responsibilities involved:

- ✓ Supervise all vendor payment.
- ✓ Processing of invoice.
- ✓ Reconcile debtors and creditors ledger.
- ✓ Reporting to senior manager for daily transaction.
- ✓ Creditors payment
- ✓ Handling External & Internal Audit.
- ✓ SQL ERP application is used for handling all accounting activities.

**From September'98 to Dec'99 with *Urban Hi-Breed Farm Ltd.*, Kolkata as Executive Accounts.**

My responsibilities involved:

- ✓ Independent responsibility of Factory Cash in one of our unit and its allied accounting.
- ✓ Dealing with Statutory Compliance (PF, ESI)
- ✓ Other Day to day Accounting job through Tally.

**EDUCATIONAL CREDENTIALS**

B.COM	Commerce	Burdwan University	1996
Class XII	Commerce	West Bengal Council of Higher Secondary Education	1994
Class X	General	West Bengal Board of Secondary Education	1992

**IT SKILLS**

**Master of Account:** The Institute of Computer Account. (ICA, Behala Branch, Kolkata)

Operating Systems : MS OFFICE, Tally, SAP, Oracle ERP, ACE.

**TRAININGS**

- ❖ Conducting Statutory ,Books of Account & Internal Audit of Harahan Paul (C.A), 12 M.D Road Kolkata-700012

**PERSONAL DETAILS**

- ❖ Date of Birth : 21/01/1976
- ❖ Father's Name : Let Provash Chandra De
- ❖ Marital Status : Married
- ❖ Language Proficiency : English, Hindi & Bengali.
- ❖ Hobbies : Listening music, Volleyball.
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Date: 22.11.2020

Place: Kolkata

**(Bidyut Kumar De)**