



## PIJUSH KANTI GHOSH

MIDDLE TO SENIOR LEVEL FINANCE AND ACCOUNTS PROFESSIONAL

Excellent track record of **over 19 years** in establishing & restructuring financial process.

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### Profile Summary

- **Strategic Finance & Accounts Specialist** offering multi-cultural experience with diverse roles distinguished by commended performance in **ITES, Hardware and Iron & Steel** industries
- **Reviewed and enhanced all financial procedures** and internal controls, automated and integrated financial information systems, prepared financial forecasts with coordinated budget projections and developed a plan to finance significant unfunded capital authorizations
- **Formulated new policies & procedures** - drove business growth & expansion plans, due diligence, fund & non-fund based facilities, treasury management, cost reduction initiatives through proper control, process & efficiency improvements, productivity & resource management
- Skilled in fund management, bank liaison, preparing **MIS reports & STPI + SEZ reports**, expenses planning & control
- Hands-on experience in **Taxation, PF, ESIC, P Tax, Gratuity, Insurance**, and so on all statutory compliances
- Payroll **processing of 1350+ staff** with proper documentation along with all statutory compliances
- Front-led **projects on design & delivery of strategic transformation** & operating models that enabled new business development, cost optimization & streamlined operations for enhanced business parameters



### Core Competencies

Finance & Accounts  
Cost & Budget Management  
Asset & Fund Management

Auditing  
Payroll Accounting  
Reconciliations

Accounts Receivables & Payable  
Financial Reporting & Analysis  
People Management



### Notable Accomplishments Across The Career

- Bagged Compliments & Awards-Star Performer for the period from Apr-Jun'11, Oct-Dec'11 & Super Star Performer for Jan-Jun'14
- Holds the credit of getting refund of:
  - Various subsidies of INR 2 Crores (approx.) from State Govt. Incentive Schemes as and when declared
  - Unutilized CENVAT Credit of GST worth INR 90 Lacs (approx.) for FY 2018-19 & 2019-20 from GST Departmental Authority
  - Unutilized CENVAT Credit of Service Tax worth INR 36 Lacs (approx.) for the period JFM 2015 to AMJ 2017 from the Service Tax Departmental Authority
- Distinctively implemented Assets Management Software & entire Material Procurement system in a single platform for multiple locations, saving costs
- Track record of implementing a new Payroll System & various Employee Benefits under a single platform for multiple locations, saving valuable time and money
- Drove a project work on A study on Fund Flow Statement & Ratio Analysis based on the Financial Statements in 2012
- Steered new ideas & procedures that improved the accounting system such as various MIS reports



### Work Experience

Since Nov '07

Pinnacle Infotech Solutions, Durgapur

Joined as Accounts Officer and currently working as Manager - Accounts

#### Role:

- Heading finance function with a team of 7, involving designing and implementing financial plans; formulating need-based business plans; policies and procedures to facilitate internal financial control; for maximizing profitability, revenue generation and realize organizational goals; improving information systems to support strategic and operational management decisions
- Ensuring PF, ESIC, P Tax, TDS, GST, STPI, SEZ and Income Tax related statutory compliances
- Ensuring timely payment and e-filing & submission of statutory returns required for GST, PF, ESIC, P Tax, TDS, STPI & SEZ
- Facing PF, ESIC, P Tax, Excise & Service Tax audit / assessments and preparation of various reports related to that as well as coordinating with the Internal & External Auditors for conducting Audits
- Monitor the accounting activities periodically and ensure proper maintenance of all Books of Accounts

- Ensure monthly reconciliation of accounts of all locations prior to consolidating the same for the company's monthly PL Account, Preparation of annual PL Account, Balance Sheet and interaction with Auditors in finalisation of accounts
- Claiming refund of unutilised CENVAT credit from taxation authority
- Spearheading payroll maintenance of 1350+ manpower; supervising staff facility management services like Gratuity, Bonus, LTA, Leave encashment, Travelling expenses reimbursement, PF withdrawal, ESIC claim, Insurance claim and so on
- Guide employees to their tax planning through updating information on tax benefits
- Implementing effective costing systems for determining costs at various stages, monitoring various overheads and achieving optimum cost control; formulating budgets for material consumption, establishing norms for fixing standards for the year and detailed variance analysis
- Monitoring and managing fund flows for optimum utilization of available funds and interacting with banks; formulating forecasts and analysing variances to determine and implement corrective actions
- Evaluating internal control systems to highlight the shortcomings & implementing necessary recommendations; streamlining existing systems and procedures; reporting important irregularities for following up action and rectification
- Assessing the adequacy and effectiveness of the organization's processes for controlling its activities, achieving its business objectives and managing its risks; including the potential improvements
- Designing and implementing systems to ensure complete adherence of all the applicable Rules and Regulations of various statutes; planning for reducing cash outflows for tax payments
- Working on Import & Export documentations and foreign outward & inward remittances thereof including various claims from Govt. Incentive Schemes & get refunds



## Previous Experience

**Nov'06 – Sep'07**

**WeP Peripherals Ltd., Kolkata as Associate Professional - F&A**

**Mar'04 – Oct'06**

**Sova Ispat Alloys Ltd., Durgapur as Accountant**

**Jun'01 – Feb'04**

**Shakambhari Overseas Trades Pvt. Ltd., Durgapur as Accounts Assistant**



## Trainings

- Action Oriented Leadership Training from Dale Carnegie Training in 2016
- Management Development Programme on Basic Leadership Skills from XLRI Jamshedpur in 2016
- The 7 Habits of Highly Effective People training from Franklin Covey India in 2015
- Creative Approaches to Leadership Training from Dale Carnegie Training in 2011



## Education

- MBA (Finance) from Sikkim Manipal University in 2012
- Master of Commerce from Burdwan University in 2000
- Bachelor of Commerce (Hons.) from Burdwan University in 1998

Other Courses:

- Financial Software Course from Brainware Consultancy Pvt. Ltd. in 2000
- Diploma in Information and Systems Management from Aptech Computer Education in 1996



## Technical Skills

- MS Office (Excel, Word, PowerPoint), MS-Access, MS-Outlook, Tally.ERP 9.3 and ERP Software (Symix)



## Personal Details

Date of Birth: 19<sup>th</sup> November 1976

Address: A/35, Balaka Park, Shankarpur (West), Durgapur-713206, Dist. Paschim Bardhaman, West Bengal

Languages Known: English, Hindi & Bengali