



sandipan_sinha89@outlook.com



9831644089



65/27 Jotish Roy Road
New Alipore
Kolkata - 700053



CAREER OBJECTIVE

To work in an organization exploring my ideas and talents, and contributing towards the growth of the organization I will be joining, thereby making myself proud.



WORK EXPERIENCE

Company:-Rakshit Enterprise,(Krishnagar)

Designation:-Junior Accountant Experience:- (Nov,2008-Jan,2015)

Tasks:-

- Accounts and Online book keeping process.
- Data entry operation.
- Maintain and update accounts in tally.
- Work in Payroll.
- Physical stock verification and maintained.



INTERNSHIP:-PROGRAM

Company:-LKP Securities,Pune

(20th May , 2019 – 20 st July, 2019)

Topic:-Impact of Bank privatization in India

Tasks:-

1. Visit more than 20 offices and talk with HR for conduct seminar.
2. Selling Bajaj Alliance Insurance.
3. Selling Mutual Fund SIP.

Learning:-

1. How to selling and buying in stock market.
2. Financial Planning.

Company:-5nance.com,Mumbai

(18th Dec, 2018 – 31st Jan, 2019)

Topic:-Various Type of Investment Option in India

Tasks:-

1. Selling Mutual Fund product (SIP, Lumpsum, Algo)
2. Channel sales for increase more Business partners.
3. Data entry work company from personal data.(Through CRM)

Learning:-

1. How to Work CRM Software.
2. How to work corporate world.
3. How to increase Sale.

Company:-Business Economic, Kolkata

(11th Nov, 2017 -10th Jan,2018)

Topic:-Creativity in Advertisement

Tasks and Learning:-

1. Involve in the direct marketing for digital subscription.
2. Learned about how to work in Corporate Office.
3. Attempt many corporate activity.



EDUCATION DETAILS

Exam	Board	School	Year	Percentage
10 th	West Bengal Board of Secondary Education	Baidyapur Ramkrishna Vidyapith	2006	43%
12 th	West Bengal Council of Higher Secondary Education	Pandua Sashi Bhushan Saha High School	2008	56%
BCOM(H)	Adamas University	Adamas University	2018	58%
PGDM (Finance)	AICTE	Pune Institute of Business Management	2020	51.86%



SKILL

- Quantitative Skills
- Domain Knowledge
- Advance Excel
- Tally ERP 9
- Customer Handling Skills
- Tally ERP 9



ACCOMPLISHMENTS

- Building Wealth With Mutual Fund
- Computerised Financial Accounting
- MS Office
- Advance Excel

Declaration

I hereby declare that the details mentioned above in my resume are correct to the best of my knowledge and belief. I bear the responsibility of any error or mistake in the data if occur in the future.

Place :-Kolkata

Signature
Sandipan Sinha