

Curriculum Vitae  
OF  
**SHARMA OM DATT**  
General Manager - F & A

Experience/profile

1) **JP Group- Thermal Power /Cement /EPC/Mines Division-** As GM- F & A –Singrauli -MP /Noida  
Reporting to MD /CFO from Sept 2017-

Profile-Accounting, Monthly/yearly a/cs ,Limited review of ACs, Internal controls, sales accounts & invoices checking, receivable accounts , Financing/Bank Reports, WC, Term Loan, Cash flow management, inter unit /Group reconciliations, supervision of Receivables, Payables, credit control, Miss Mgmt Financial reports

Costing-cost analysis, Budgeting, variance analysis, MIS, Board reports on operation and profitability

Commercial /contracts-contractor/subcontractor's account and Service Tax/GST impact/provision, insurance/claims , inventory Management, Purchase order /Quotation analysis, imports, inventory levels management, reordering, cost negotiations, sales accounting,

Direct/Indirect Tax- Replies to Tax queries, other inter state /entry tax issues

Direct/Indirect Taxation, sales/scrap invoice, GST/RCM issues and returns, Manpower contracts & Taxability, legal cases /follow ups, Monthly/Quarterly TDS, Returns, form 16/A , returns (Quarterly/annual)

Purchases-PO's review, approval ,GST/Entry Tax/Raw material Consumption reports, coal accounts, PPA 's ,variance analysis , crs /suppliers Management, CAPEX ,purchase & commercial Negotiations ,monitoring dispatches, annual /quarterly stock reports of Raw material/capital/spares

Audits/Taxation- Replies and Dealing with Internal /statutory Audits, Tax audit , Tax assessment ,.

Software implementation/improvements- implementation of SAP system & reporting

2) **Yadu Corporation-** Power /Sugar/Distillery As AGM F & A –UP/HP/Punjab

Reporting to MD/Finance Director from June 2015-Aug 2017

**Profile-**Plant accounts, MIS, Monthly/Annual financial statements, collections/Cr limits internal/system audits Capex /LPO checking and approval, Purchase negotiations, Imports ,inventory Management, Budgeting ,sugar recoveries .Costing & profitability , statutory Audit Cash flow management, credit control, Internal controls, implementation of ERP system & reporting, tax, returns , inter unit/group reconciliations, contractor/subcontractor's accounts, team of accountants , Bank facilities (LC,B G's, OD), Management and supervision of team.

3) **CG Foods – Nepal /Guwahati / siliguri–** FMCG-Dairy/Tea estates/Packaging/Power/cement -.As Head ( GM) F & A /Commercial

Reporting to MD/Project Head from April 2008-May 2015

Multi location Plants- ,Plant accounts , MIS, Monthly/Annual financials , internal audits , systems ,inventory Management, Budgeting .Costing & profitability , statutory Audit Cash flow management, credit control, Internal controls, implementation of ERP system & reporting, tax, returns , inter unit/group reconciliations, contractor/subcontractor's accounts, , team of accountants , Bank facilities , Management and supervision of Receivables, Payables, Supplier recons\_Receivables, Payables, Supplier reconciliations

4) **Kajaria Ceramics Ltd-Delhi/Bhiwadi**

Ceramic tiles Manufacturing & Housing construction projects with turnover of 580 Croresunit-As AGM-F & A Dec .2002-March. 2008 Company Having interest in

Profile-Plants accounting Work ,Exports/ Imports TDS Returns ,budget & analysis, Purchase & long term contracts with suppliers, Routine Accts. Supervision, Fund management, Taxation payroll, Insurance & claims, Income Tax, Sales Tax(Including Assmt.) Customs/V A T, Internal auditing, Debtors & Creditors Management. Bank Operations / Import, LC/BG's, costing and Finance Control, Payments, JV/PV approval, .Project Finance, Fund Management, Sales Accounting. Inventories Management, External Audit coordination, profitability, procedure development & Implementation, Training to staff, exposure to Suzlon power projects Billing, JMR's, MSEDL/JVVNL billing & Adjustments.

5) **Khetan Group Of Industries Kathmandu (Nepal)**

As Sr Manager Fin. from Dec.93-Nov 2002

Domestic AIR Lines /Beverages/Pharmaceuticals units in Kathmandu

Job was related to costing, budgeting , Branch consolidation, Fund management, Revenue/ Expenditure accounts, Lease rentals, Crew Exp. fuel payments, ticket costing branch audits systems, ,insurance, imports, Revenue forecast /budgeting, Branch consolidations, Account supervision, dealers/DSA coordination, Checking of vrs, Payments, Salary, parties payments, Taxation/ Advance Recoveries, Reports to MD/FD, Debtors/ Creditor Analysis, Costing, Budgets, M.I.S., Reports to Bank for limits.

6) **Punjab Coop.Cotton Spinning Mills Ltd. (SPINFED) Sector 21, Chandigarh**

As Costing Officer & In charge of Accounts- Oct 1990-Nov.93

Cotton spinning mills federation of Govt. Sector

Reporting to M.D. / Chief Executive

Job was related to Account supervision, Cotton purchase, Rate finalization, Checking of vrs,party ,Payments, Salary, TDS Advance Recoveries, Reports to H.O./CEO, Debtors/ Creditor Analysis, Costing, Budgets & analysis, M.I.R., Reports to Bank for limits, Stock & Inventory Management .Reports, Accounts Finalization & Consolidation Etc.

**Educational Qualification**

1) B.Sc in Maths from Delhi University in Ist Div.1987

2) Chartered Accountancy From I.C.A.I. New Delhi in 1991

**Training/ Short term Course**

Articles Training M/S P.K. Chopra & Co , New Delhi-110001(From Aug. 1987 - Aug.1989 work Exp. for Statutory / Internal /Revenue & concurrent Audits of Indian Oil Corporation Ltd ,Life ins. corporation of India, Maruti Udhog Ltd N.T.P.C., I.T.D.C., Punjab National bank , State bank of India, A.B.C. Audits

Industrial Training With Citi Bank- Sept 1989 - Sept.1990

Assignments Training: Personnel / Consumer Loan, Filing and verifications, Reports on Loan Recoveries, Documentation, Processing,

**Accounting software knowledge**

1) SAP FICO /MM Module

2) Tally/ERP

3) ERP Navision

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