

Profile Summary

- Qualified Financial Professional with 10 plus years of post-qualification experience with Big 4 consulting, Listed FMCG and IT Companies.
- Experience in fund raising.
- Preparation of MIS, Variance Analysis.
- Revenue recognition, Month end closure, accruals, prepayments, finalization of books of accounts.
- Preparation of cash flow projections on a monthly and annual basis.
- Preparation of budgets on a yearly basis.
- Preparation of Financial Statements as per Indian GAAP and US GAAP. Pursuing IFRS from ACCA in partnership with KPMG.
- Implementation of Oracle NetSuite (Accounting Software) and Coupa (Procurement Tool)
- Inhouse transition of finance function from outsourced function.
- Handling payroll, accounts receivable and vendor management.

Academic Qualification

Degree / Qualification	Month & Year of Passing	University / College
Pursuing IFRS	Pursuing	ACCA in partnership with KPMG
Chartered Accountancy	May 2009	ICAI, India
Chartered Financial Analyst	January 2008	ICFAI, India
Company Secretary	December 2007	ICSI, India
Graduation (B. Com)	2006	ST Xavier's College, Kolkata

Career Objectives

To become a part of the team that best utilizes my knowledge and helps me to develop and enhance my skills thereby contributing to the growth and success of the company.

Key Personal attributes

- Excellent negotiation and interpersonal skills.
- Excellent managerial and administrative skills, high motivational, coordination and leadership skills.
- Excellent team player, ability to deal with top management, other officials, clients, colleagues and staff members.
- Rational decision-making abilities and qualitative time management.
- Ability to work in pressure situations and flexible with work timings.

Professional Experience: -

Syncsort India LLP – US MNC in Big Data (July 2019 to April 2020) – India Finance Director – Role became redundant due to a merger

Working closely with the US VP Finance, US Director of Accounting, US Tax Head and International Finance Director, the responsibilities includes

- Implementation of Oracle NetSuite for the India finance operations.
- Preparation of monthly MIS and closure of books
- Preparation of cash flow projections on a monthly and annual basis.
- Preparation of budgets on a yearly basis.
- Preparation of monthly working capital projections and interaction with the bankers.

Milvik Technology Services India Private Limited – Sweden based Micro Insurance Fintech Startup (July 2017 to Oct 2018) – India Finance and Accounting Manager

Working closely with the Global CFO, Group Finance Controller and the Tax Head, **independently building and handling** the finance, accounting and taxation of India, the responsibilities includes:

Financial Reporting:

- Inhouse creation of finance function from outsourced consultant.
- Data migration from Tally to Quick Books.
- Preparation of cash flow projections on a monthly and annual basis.
- Preparation of budgets on a yearly basis.
- Preparation of monthly MIS, Variance analysis and closure of books.
- Detailed workings on Capex and Opex – Project wise.

Statutory Reporting:

- Preparation of Financials Statements as per the Companies Act, 2013.
- Preparation of IFRS schedules of the Indian entity to be disclosed in the books of the Sweden entity.
- Interaction with the Auditors for Statutory and Tax Audit.
- Interaction with consultants for filing of secretarial forms and returns.

Taxation Matters:

- Verification calculation and payment of monthly statutory liabilities.
- Preparation and verification of statutory returns (Income Tax return, GST etc.).
- Preparation of Transfer Pricing Documentation.

Trigent Software Limited, - (April 2015 to July 2017) – Team Size – 5 to 6 employees – Promoted to Senior Finance Manager from Finance Manager

Reporting to the Directors and the Chief Financial Officer, the responsibilities includes handling the entire gamut of Accounts, Finance & Taxation. A summary of the job responsibilities includes:

Financial Reporting:

- Monthly Closure of books and variance analysis;
 - Preparation of Monthly Sales Report – Client Wise;
 - Preparation of Monthly P&L – Client Wise;
 - Standalone monthly P&L and Balance Sheet
 - Consolidated monthly P&L and Balance Sheet; and
 - Accounting for Revenue recognition, fixed assets, depreciation, accruals etc.
- Verification of Invoices with timesheets;
- Inter Company Reconciliation;
- Preparation of weekly debtor's overdue statement; and
- Ensure correct and timely payments of vendors.
- Preparation of cash flow projections on a monthly and annual basis.
- Preparation of budgets on a yearly basis.

Statutory Reporting:

- Preparation of Financials Statements as per the Companies Act, 2013;
- Interaction with the Auditors for Internal, Statutory and Tax Audit; and
- Preparation of ICFR documents.

Taxation Matters:

- Verification and calculation of monthly statutory liabilities (TDS, Service Tax etc);
- Preparation and verification of statutory returns (Income Tax return, Service Tax, STPI, ER 2);
- Application for TDS exemption certificate u/s 197;
- Preparation of Transfer Pricing Documentation; and
- Handling assessments for both direct and indirect taxation matters.

KPMG Bangalore - June 11 to February 2014 – Associate and Senior Associate

Reporting to the Senior Manager and Partner, the key responsibilities includes:

Compliance

- Preparation of Form 3CEB; and
- Preparation of Transfer Pricing Documentation which included as follows:
 - Functional Meetings with the clients – Preparation of Function, Assets & Risk Analysis (FAR Analysis);
 - Undertaking Benchmarking Analysis using software like Prowess, Capitaline etc.

Undertaking Assessment for the above clients:

- Preparation of written submissions and hearings/appearing before the Revenue authorities TPO, CIT (A), ITAT; and
- Assisting in APA Assignments.

Emami Limited – Listed FMCG Company - Accounts Executive (December 2009 to May 2011)

Reporting to the AGM and DGM, the key responsibilities includes:

- Preparation of monthly and quarterly MIS for subsidiaries in UK and Bangladesh;
- Preparation of P&L & Balance Sheet for subsidiaries;
- Quarterly & Limited Review for subsidiaries in UK and Bangladesh;
- Preparation of Budget for subsidiaries;
- Detailed working on major heads of foreign expenditure and foreign remittances; and
- Preparation of Transfer Pricing Documentation.

Computer Proficiency:

- Proficiency in MS - Word, Excel and Power Point, standard accounting packages viz. Tally, SAP, Quick Books and Oracle NetSuite.

Personal:

Date of Birth	15 May 1985.
Languages known	English, Hindi and Bengali.
Marital Status	Married.