**JAYA SENGUPTA**

**Mobile:** 098312 15965 **~ E-Mail:** [senguptajaya1510@gmail.com](mailto:senguptajaya1510@gmail.com) Address: 85 Prince Anwar Shah Road Kolkata -33

**Result driven senior accounting and financial management executive (Chartered Accountant) with more than 23 years** of progressive experience in finance, accounts and commercial management with large and mid-size MNC and Indian Companies.

Demonstrated ability to streamline financial operations that drive growth and profitability, developing and implementing financial controls and processes in addition to productivity improvements and change management. Possesses excellent leadership, communication and interpersonal skills.

**SkillSet:**

* Financial Strategy Planning for creating successful sustainable Business Planning
* Financial Management and External Reporting
* Budgeting and Monitoring Costs and Profitability
* Working Capital Management, Financial Analysis and MIS
* Managing Direct and Indirect Taxation
* Managing relationships with financiers and investors,
* Team Building & Performance improvement
* Highly familiar with Ms-Office and ERP like JD Edwards, SAP etc

**Work Experience:**

**Currently working as independent CA professional.**

**01.01.2019 t0 31.01.2020 – Chief Financial Officer – Institute of Neurosciences Kolkata – a 125 crore Neurology Superspecialty Hospital (Section 8 Company incorporated under Companies Act since 2005)**

Reporting to the Chairman and Managing Director this position is in charge of Accounts, Finance, Costing, Banking, Statutory Compliances, taxation, implementation of end to end ERP for integration of operations and Finance. Brought significant changes to streamline accounts and finance functions establishing suitable controls (Direct reportee:5).

**1.11.2016 to 31.12.2018 – Senior General Manager Accounts and Taxation– Development Consultants Private Ltd –**A transnational engineering consultant with 160+ major engineering projects completed in more than 60 countries

Directing and managing Finalisation of Accounts, Banking, fund disbursements and Direct & Indirect Taxation functions, Statutory compliances of the company as well as DCPL Provident Fund Trust matters.

**Implemented Goods and Service Tax Act in the company** by acting as resource person to the Marketing and Project Management team and closely monitoring invoicing and accounting to ensure compliance of CGST Act requirement, acquiring requisite software and training the team members (direct reportee:12).

**April 2015 to October 2016 - Worked as an independent CA professional.**

**February 2014 To March 2015 Chief Financial Officer – Sarda Plywood Industries Limited Kolkata – A 200 crore BSE listed Public limited Company, engaged in manufacture of Plywood and Tea.**

The position is in overall charge of Financial Reporting, Audits, managing Banking Relationships and liaison with Bankers on all Funded and Non Funded facilities, management of inflow and Outflow of Funds, ensuring Statutory and other compliances.

The position reports to President and Managing Director. The corporate Finance team and commercial teams of the two factories and branches report to the position (Direct reportee: 12 Indirect: Factory and Branch accountants)

**September 2013 to January 2014 – engaged in independent assignments like feasibility studies for projects.**

**May ’11 To July ’13 with MedicaSuperspecialty Hospital, Kolkata as Chief Financial Officer.**

This is a senior management position that reports to the President& CEO, MHPL

Position is responsible for Financial reporting, Fund management, Cost Control, Working Capital Management, appraising top management on achievement of targets through regular MIS, handling internal and statutory audits, liaison with Bankers and Investors etc., managing Direct and Indirect Tax compliances, facilitating and ensuring smooth completion of statutory and Internal Audits and implementation of audit recommendations by coordinating with the Functional Heads.

* Controlled fund management in a rapidly growing business by regular planning & monitoring, Established strong controls over cash operations and payroll. Contributed in cost reduction and cut losses by interacting closely with operational teams;
* Brought about better working capital management by flagging lapses in collection, stock maintenance, etc.
* Created in-depth financial analysis that gave the Top management and operational team clear insight into achievements vis a vis targets at suitable frequency.
* Built entire Finance team including hiring, developing, coaching and imparting in-house soft-skill training.

**Nov’06 to Nov’10 with Otis Elevator Company India Ltd., at Kolkata as Regional Finance Head - East**

*Received OTIS World Headquarters’ President Award in 2008 for outstanding commitment to managing Working Capital & improved payment terms, strong payables and inventory management systems.*

Position was responsible for creating annual and Monthly Plans for each SBU for the region along with Business Heads and ensuring revenue growth and attained profit targets in all business lines by closely monitoring targets vs. actual.

Contributed significantly in accelerating Monthly collection and profitability and reducing old outstanding and implemented controls as per Company Policy.

This required tracking of all projects for their completion stages and coordinating with Construction and Sales Team. The position also managed Indirect tax compliances and various external and internal audits.

The position reported directly to the Regional Business Head and indirectly to the Company CFO. Regional Finance and legal team (direct team size: 8) reported to the position

Implemented ACE methodology for improving processes, bringing superior performance and ensuring continuity of the same in finance function. .

**Dec 1995 – Jun 2002with Eveready Industries India Ltd. (Union Carbide India Ltd.)Kolkata & Mumbai**

As Regional Accounts & Commercial Manager: Nov ’99 to June ‘02 Mumbai

Functioned as direct reportee to VP Finance as well as General Manager Battery & Packet Tea Business.

Achieved significant reduction in Collection Days & Savings in Interest Cost, improvement in logistics, warehousing, cost control, inventory management, customer services, and internal control. Accounts and commercial teams of three branches (team size about 16) reported to the position.

As Management Accountant – Dec’ 95 to Nov ’99, Kolkata – Handled Corporate and Factory Accounting,

**OTHER PREVIOUS ASSIGNMENTS**

**Sept’04 - Oct ‘06 – Magma Leading & Financial Services Ltd as Senior Manager Securitization (Treasury)**

**Jul’03 - Aug’04 with Blue Star Limited, Kolkata as Regional Manager - Commercial**

**Jan’03 – Jul’03 with SKF Bearings India Ltd., Bombay as Business Controller (Industrial)**

**Jul ’02- Dec ’02 with Indian Explosives Private Limited as Business Accounts Manager**

**Jan’95 - Nov’95 with Hoechst India Ltd., Bombay as Executive - FMIS**

**Jan’92 – Nov’94 with Price Water House, New Delhi as Assistant Manager.**

**ACADEMIA**

**2009-10** **Diploma in Business Management** from Narsi Monji Institute of Management (Distance Learning), Mumbai.

**1991 Nov** **Chartered Accountancy from Institute of Chartered Accountants of India**.(Articleship with **Price Waterhouse, Calcutta** (Oct ’88 to Oct ’91).

**1988**  **B.Com.(Hons.)** from Goenka College of Commerce, Calcutta University.

**PROFESSIONAL ENHANCEMENT SCHEDULES**

* Attend Continuous Education Courses by ICAI on a regular basis
* Workshop on “International Financial Reporting Standards (**IFRS**)” by ICAI, Calcutta for 78 hours in Jul’-Oct’09.
* “Leadership and Team Effectiveness” at IIM, Calcutta in Feb’02.
* “Total Cost Management” at IIM, Calcutta in Oct’02.
* “MDP – General Management” at Eastern Institute for Integrated Learning in Management (EIILM), Calcutta in May’01.
* “Project Financing and Risk Management” at Institute of Finance Management & Research (IFMR), Chennai in collaboration with ICICI Securities in Sep’96
* **Date of Birth: 15.10.1967**