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| abhi passport size   |  | | --- | | **ABHIJIT GUPTA**  ***High-Impact Accounts & Finance Audit Professional***  ***An enthusiastic & high energy driven professional targeting challenging assignments in Accounting & Financial Operations, Taxation & Internal Auditing and Budgeting & Forecasting at strategic level with a reputed organization, preferably in Kolkata (Eastern India), Mumbai, Gurugram, Chennai and Bengaluru***  ***Ph.:*** *+* *9748455748, (033)-2473-9950/ +91 – 9433111303* ***Email:*** *abhi\_chuk@rediffmail.com* | |  | |
| **Profile Summary**   * Qualified **Chartered Accountant** (CA) and **PG Diploma in Strategic Financial Management Control** **Professional** with **over 18 years** of experience in **Strategic Accounting & Financial Planning, MIS Reporting & Audits, Budgeting & Variance Analysis, Taxation (Direct Tax & GST), AR/ AP, Team Management & Leadership, Credit Management, M&A, Due Diligence and so on** * Skilled in evaluating and providing reasonable assurance including the **risk management, control, and governance systems** activities and **enabling the organization’s objectives and goals to be met** * Successfully collaborated with the **top management in improving and executing strategies** and processes, accomplishing corporate goals and profitability * Proficient in **Fund Management, Implementation of Systems & Procedures, Audit Management, Working Capital Management, Revenue Recognition, Finalization & Consolidation of Accounts** and other business control functions * Proven capabilities in **improving operations, enhancing business growth & maximizing profits** through the achievements in finance management, internal controls & productivity improvements * Established, developed & directed global, division-wide **finance transformation project** to reduce total annual finance department costs by establishing regional shared service centres with simplified, standardized & automated systems and processes * **Developed SOPs and** **procedures, service standards and operational policies**, with a proven track record of planning & implementing **effective control measures to reduce running costs of the unit** * Expertise in formulating **operating budgets** to ensure optimum utilization of **available funds** towards the accomplishment of overall corporate goals * **Outstanding leadership skills** that have been put to use in successfully resolving problems & promoting a positive work environment     **Core Competencies**   |  |  |  | | --- | --- | --- | | **Strategic Financial Planning & Analysis** | **Budgeting & Forecasting** | **Strategic Planning & Execution** | | **Commercial Sales Accounting** | **Internal Auditing & Taxation** | **Working Capital Management** | | **Management Reporting** | **SOP Creation** | **Team Management & Leadership** |     **Work Experience**  **Since Mar'18 with Polycab India Ltd. - Leading Cable and Wire Company of India as Sr. Manager Commercial/ Accounts (Regional Head)**  **Key Result Areas:**   * Instituting the financial and accounting policies & systems; establishing product line P&L statements to identify opportunities & risks * Submitting monthly/ semi- annual/ annual financial statements and other financial reports * Engaged in managing budgeting and variance analysis for the organization * Monitoring of post disbursement covenants and reminding from time-to-time to the business team for timely adherence of the same; sharing MIS to various business users as per agreed terms; ensuring timely submission of regulatory returns and payment of tax liabilities * Managing the daily operation of Branch Accounting system Including month/ quarter/ year end processing Accounts Payable/ Receivable, GL reconciliation, Vendor Reconciliation Budgeting of expenses, variance analysis, Capex data and accounting maintenance * Providing analysis of trends and forecasts and recommending action for analyzing accounting data and producing financial reports * Establishing and enforcing proper accounting methods, policies and principles; improving system and procedures and initiate corrective actions; coordinating and completing annual and internal audit; liaising with External Internal Auditor * Supervising GST work; managing GST Audit along with Indirect Tax department, assisting all old Assessment, Appeal and Tribunal cases * Steering overall commercial operations encompassing launching new businesses, streamlining existing processes, establishing credit policies, distribution sales policy & expense authorization policy and other functions while adhering to set standards * Establishing internal control disciplines throughout the region towards maintaining integrity and accuracy of financial reports * Understanding and coordinating for business needs & enhancements; formulating strategies for the effective management, execution and delivery of programs; devising audit plan for the year and ensuring that the audits (internal & statutory) are completed within timelines; adhering to government regulations and contractual agreements * Cultivating strong relationships with key business stakeholders through regular relationship meetings, and offering insight and advice to management; coordinating with internal teams and peers to ensure effective utilization of resources across the teams   **Jul'14 - Mar'18 with Orient Electric (Division of Orient Paper and Industries Ltd.) as Regional Accounts Manager**  **Highlights:**   * Calculated Margin Analysis and preparation of Zonal MIS; made margin analysis of all SBU’s * Managed compliance related matters for branches; ensured the compliance management by observing ethics and governance policy of the company; implemented policies & guidelines issued from Head Office in branches * Supervised Quarterly Internal Control Verification of Branches by maintaining Financial Books and closing the same * Assisted in Tax Assessment for branches; ensuring compliance of following tax and other applicable statutory requirements like VAT, Sales Tax, CST and Entry Tax; played a key role in Credit Management, Accounts Receivables & Payables * Prepared, reviewed & monitored budget region wise; implemented policy in zone in AR/ AP and Credit Management * Conferred with Flyer Award by CFO for best AR management process and reducing Debtors Receivable level from 100 days to 60 days by applying proper RACI chart technique in collection mechanism 2014-15, 4th quarter   **Feb'09 - Jul'14 with Novartis India LTD**  **Growth Path:**  *Joined as RCE and Promoted to SR RCE*  **Highlights:**   * Monitored stockist receivables, controlled and checked authenticity of sales return and managed CFA audit * Ensured SOP Adherence in all the commercial matters; supervised Opex and Capex Budgetary Control * Assisted in monthly financial reporting preparation; conducted circle monthly financial analysis and KPI analysis of Region * Managed employee payments, Passing Bills/ Verification and vendor accounts reconciliation * Provided support in Expenses Provision, CN provision of region; adhered SOP by C&F, calculated satisfaction rating during Audit/ e-settlement; spearheaded activities related to full and final settlement processing of Stockist; managing regional Indirect Taxes like VAT, Service Tax Matter * Recognized with Wining Against The Odd Awards for completion of CFA operation auditing in record time in 2012-13, 2nd quarter     **Previous Experience**  **Aug'06 - Feb'09 with GTL Ltd., Kolkata as Senior Executive Internal Audit**   * Recognized with Cost Savings Award in GTL Ltd. in 2007   **Nov'05 - Jul'06 with Genpact as Finance Executive (Process Developers)**  **Jul'03 - Nov'05 with Blow Plast Ltd. (VIP Industries Ltd.), Patna as Commercial/ Accounts Officer**    **Articleship**  **P.B Sarker and Co. and Dilip Kumar Saha And Associates as Article Trainee**  **Education**     * **2012**: Passed **CA Final** from ICAI * **2012**: **Post Graduate Diploma in Strategic Finance (PGDSFC)** from ICFAI with 8.5 CGPA * **2002**: **Intermediate Chartered Accountancy** from ICAI * **1997**: **B.Com (Hons.)** from Calcutta University with 54.75%   **Others:**   * **Certificate in E-commerce** from Institute Zap Technology * Diploma in **Computer Application**   softskills24x24icons  **IT Skills**   * **Operating System**: Windows 2000/XP * **Others**: MS Office, Tally, FACT, EX-NGN, Oracle package-Brains, Symco, SAP/ R3 System/ Oracle * **Application Platform:** SAP and ORACLE( Knowledge) * **Others:** MS Excel, Word, PowerPoint, Tally, Fact, Ex-NGN     **Personal Details**  **Date of Birth:** 25th July 1975  **Languages Known:** English, Hindi and Bengali  **Address:** 52/ A Babu Bagan Lane (Opposite) Dhakuria Post Office Kolkata - 700031 |