**MANISH DIWAN**

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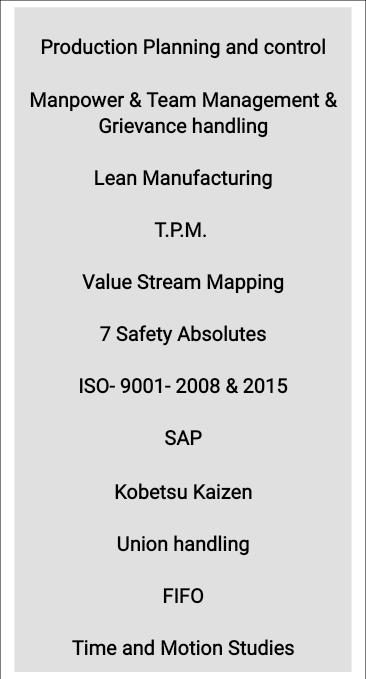
**E-Mail: manishdiwan10@yahoo.com**

Seeking assignments in Production/Manufacturing/ Plant Operations/Supply chain with a growth oriented organization in the Manufacturing/Corporate sector.

**PROFESSIONAL SYNOPSIS**

* A dynamic professional with **12 years** of experience in Production/manufacturing/Plant operation/Supply chain management with exposure to SAP, Lean Manufacturing & TPM, presently leading a team of more than 300 manpower & 27 staff members.
* Last associated with Bright Lifecare Pvt. Ltd.
* An effective communicator with excellent interpersonal & leadership skills. Possess strong analytical bend of mind
* Experienced in effectively handling big HR & IR issues and reducing transport union hold from plant.
* 5 years’ experience in successfully implementing lean Manufacturing & T.P.M
* Certified in Lean six sigma black belt

**CORE COMPETENCIES**

* Ensure stringent quality control methods are adopted to exceed customer expectations.
* Responsible for maintaining good IR & PR and Resolving IR issues if any.
* Increase production, assets capacity and flexibility while minimizing unnecessary costs and maintaining current quality standards.
* Be responsible for production output, product quality and on time shipping.
* Allocate resources effectively and fully utilize assets to produce optimal results.
* Implement strategies in alignment with strategic initiatives and provides a clear sense of direction and focus.
* Monitor operations and trigger corrective actions.
* Share a trusting relationship with work group and recruit, manage and develop plant staff.
* Collect and analyze data to find places of waste or overtime.
* Commit to plant safety procedures.
* Develop systems and processes that track and optimize productivity and standards, metrics and performance targets to ensure effective return on assets.
* Address employee’s issues and grievances and administer collective bargaining agreements.
* Stay up to date with latest production management best practices and concepts.
* Ensure processes are implemented and executed and create a platform for data-backed decision making
* Proper logistics control at plant and Ware House level to reduce fleet cost and optimization of fleet number
* To check CAPEX raised for various equipments, machines and infrastructure for new projects and for existing unit, for technical and commercial terms unit
* To work with plant and HO on budget for technical and plant up gradation for further improve on capacity and efficiencies.
* Ensuring no violations of 7 safety absolutes on floor to ensure proper safety of man & equipment's.

**ORGANISATIONAL SCAN**

**March-2020 to September-2020**

**Bright Life care Pvt. Ltd.**

**About Organization**

Bright Life care Pvt. Ltd. is an Indian organization in Food manufacturing sector. Currently having 1 plant in Manesar and 3 plants is Baddi. Organization is having its warehouse in Baddi, Haryana and other regions. Total turnover of Bright Lifecare Pvt. Ltd. is INR 800 Crores with strength of around 1500 employees.

**Key Responsibilities-As Manufacturing Manager**

* Overall responsibility for Production ,Planning, Maintenance, ERP implementation, Safety for 3 manufacturing units
* Responsible for distribution of production load to all 3 units as per the planned capacity.
* Co-ordination with planning and procurement team to fulfill material requirement in time
* Working to achieve plant KPIs of Safety, Quality, Production & Cost of all 3 plants
* Conducting Time & Motion Study for productivity enhancement ,eliminating MUDA in the process
* To ensure smooth and harmonious employee relation at all facilities
* Appraising the team member's performance & providing them their feedback
* Leading, motivating & directing permanent staff & contractual workforce.
* Taking care that all 7SA should be followed on floor.
* Responsible for all the projects related to manufacturing, quality, maintenance to be completed on time

**February 2019 to February 2020**

**Dayal Seeds and Fertilizers Pvt. Ltd.**

**About Organization**

Dayal seeds and Pvt. Ltd. is an Indian organisation based in Meerut. Dayal is dealing in fertilizer and seeds business and best in their category of products. This is 40 years organization having 6 plants and 2 R&D units all in Meerut. Turnover of Dayal group is INR 2000 crore with total of 2000 employees. I had been associated with the organization as a factory Manager.

**Key Responsibilities-As Plant manager**

* Responsible for renewing all the licenses on time annually.
* Maintaining good relation Govt. concerned officials.
* Responsible for the Capex and Budgeting of the plant.
* Responsible for implementing and taking care of the WCM and Lean activities in plant.

**October-18 to Feb-19 Paramount Surgimed Ltd.**

**About Organization**

Paramount Surgimed Limited is a medical devices manufacturing company manufacturing the products like surgical blades, Stitch cutter blades, Post mortem blades , Biopsy Punches and all other kinds of surgical blades. It is a 100 % E.O.U with exports in all European countries. It is an ISO9001:2015 and CE certified company. Total employees strength is 650 peoples. It is number one organization in their product category.

**Key Responsibilities-As factory manager**

* Overall responsibility of plant operation including production, quality, dispatch, safety and maintenance, logistics, ware-house.
* Responsible for all the statutory norms to be fulfilled timely.
* Responsible for meeting all the plant targets w.r.t. Production, safety, quality and dispatch.
* Responsible for keeping the team highly motivated so as to work effectively and efficiently.
* Responsible for taking the yearly budget of plan by keeping all the future projects in minds.
* Responsible for the development of new products.
* Responsible for renewing all the licenses on time annually.

**March-16 to Present to March-18**

**MYK Laticrete India Pvt. Ltd.**

**About Organization**

MYK Laticrete India Pvt. Ltd. is an INDO-American MNC organization Products is in the manufacturing of FMCG products i.e. interior solutions & Food Products Like Grouts, tiles adhesive, epoxies etc. MYK Laticrete is having overall 6 plants in India and H.O. based at Hyderabad. Overall employee strength is approx. 1000 and turnover is INR 500 crore. It is a 50 year old organization heaving totally 50 plants globally.

Played a vital role in taking new alcohol license for the plant

**Key Responsibilities-As Deputy Plant manager**

* Overall responsibility of plant operation including production, quality, dispatch, safety and maintenance, logistics, warehouse.
* Responsible for all the statutory norms to be fulfilled timely.
* Responsible for meeting all the plant targets w.r.t. Production, safety, quality and dispatch.
* Responsible for keeping the team highly motivated so as to work effectively and efficiently.
* Responsible for taking the yearly budget of plan by keeping all the future projects in minds.
* Responsible for starting money saving projects in plants and ensure the proper implementation of those also.
* Responsible for minimizing the operation cost by reducing unnecessary expanses and reducing wastage.
* Responsible for setting KRAs for the team and providing necessary assistance for achieving the same.
* Responsible for ensuring the new product development through plant should be on time.
* Responsible for renewing all the licenses on time annually.
* Played a vital role in taking new alcohol license for the plant

**Since December 2011- March 2016**

**SC Johnson Products Pvt. Ltd.**

**About Organization**

SC Johnson is an American MNC in the manufacturing of FMCG products having 129 working facilities spread in more than 70 countries and a global workforce of more than 44000 people. SCJ has more than 30 famous brands worldwide. Units of SCJ in India are in insecticide business only.

Its famous brands in India are ALLOUT, BAYGON, GLADE, MR. MUSCLE, KIWI etc. In Indian operation, SC Johnson has its 7 branches i.e. 3 plants at Baddi (Himachal Pradesh) & 2 plants in Guwahati (Assam), R & D office is in Noida & Corporate Office is located in Gurgaon. In India, SC Johnson is working with a team of 14000 people with a turnover of more than USD 3000 Crores.

**Key Responsibilities-As Sr. Analyst Manufacturing Operations**

* Overall responsibility for Production ( 3 plants ) & Safety ( as additional responsibility)
* Responsible for distribution of work load to operators in order to achieve daily/monthly production targets
* Achieving Monthly production targets timely
* Working to achieve plant KPIs of Safety, Quality, Production & Cost
* Conducting Time & Motion Study for productivity enhancement ,eliminating MUDA in the process and ensuring implementation of proper Standard Operating Procedures
* Responsible for Suggestion and Kaizen activities and their implementation along with Poka-Yoke
* To ensure smooth and harmonious employee relation at the shop floor.
* Appraising the team member's performance & providing them their feedback.
* Leading, motivating & directing permanent & contractual workforce.
* Taking care that all 7SA should be followed on floor.
* Responsible for Root Cause Analysis (RCA) of technical problems through Why-Why Analysis and taking its Corrective & Preventive Actions (CAPA).
* Conducting FMEA for new products
* Handling Manual Assy. Shop, Machine Shop & Hydraulic Press Shop
* Conducting PLQ for the new products
* FAT of new machine w.r.t safety, quality and production parameters.

**Sep-08 to Dec-11 Merino Panel Products Ltd.**

**About Organisation**

Merino Panel Products is in the manufacturing of FMCG products i.e. interior solutions & Food Products i.e. potato flakes having 3 plants in India located in Hapur (UP), Rohad (Haryana) & in Hosur exporting to 44 countries. In Rohad plant Merino is working with team strength of 1100 with a turnover of more than INR 6000 Crores.

**Key Responsibilities-Asst. Manager Production**

* Overall responsibility for Production
* Responsible for manpower allocation to meet production targets
* Preparing & implementing action plans effectively to maximize OEE of machines
* Exposure of handling Machine Guarding & LOTO, conducting periodic assessment of machine guarding
* Responsible for controlling the rejection & reducing rework
* Handling Hydraulic Press Shop
* Monitoring hourly production

**SCHOLASTICS**

**2009 P.G.Diploma in Robotics & Automation** from Appin School of Niche Technology.

**2008 B.Tech.**(Mechanical) from Swami Vivekananda Institute of Engineering & Technology (Punjab)

**2005 Diploma (Mechanical Engg.)** from P.D.M. Polytechnic, Bahadurgarh

**TRAININGS BRIEF**

* Possessing knowledge in ERP : BAAN C4, Alan & SAP ( production planning),Work Day (HR)
* Trained in Safety : 7 Safety Absolutes, Fire Safety, Machine Guarding , LOTO, Electrical Safety & Working at height
* Trained in Early Management, FMEA, FAT & P.K.E Maintenance
* Trained on ergonomics
* Pursuing on job training on SAP ( Maintenance module)
* Completed training on EDS ( employee driven safety )programmed
* Certified training on Fundamental of Bearing and Lubrication by SKF
* Certified ISO 9001:2008, 2015 internal auditor.

**PERSONAL VITAE**

Father's Name **:** Sh. Roop Prakash Diwan

Date of Birth **:** 19th June 1984

Permanent Address **:** 325/21, Madan Puri, Street No. 5, Gurgaon (Haryana)-122001

Languages  **:** English, Hindi, Punjabi

Current salary : 10.00 LPA

Expected CTC **:** Negotiable

Notice Period **:** Immediate joiner

(Manish Diwan)