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| **KAUSHIK CHATTERJEE**  Qualified **Chartered Accountant** with **22** **years** of experience in steering entire gamut of **Accounts & Finance** functions; targeting senior-level assignments with a reputed organization preferably in **Kolkata**  Financial Planning & Analysis Funding / Treasury Management Accounting & Taxation  ckaushik1@rediffmail.com  +91 9903988020 / +91 33 24748336 | | | |
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| core24x24icons Key Skills | |  | knowledge24x24icons Profile Summary |
| |  | | --- | | Funding & Cash Flow Management    Commercial & Forex Operations    Accounting & Taxation  Budgeting & Variance Analysis    Executive MIS Reporting    Business & Strategic Plans    Internal Financial Control    Risk Assessment & Mitigation    Audit Closure    Cost Analysis & Control    Statutory Compliances  ERP Implementation    Relationship Management | |  | | | * Expertise in financial analysis, internal & regulatory reporting, accounting operations, budgeting & forecasting that led to long-term **cost savings and improved profitability & productivity** * Presently engaged **as Head - Finance** in execution of a **project**   **Valued above INR 3000 Cr. (JV Project between Daewoo E&C Ltd., Korea and L&T Ltd.)**   * Gained **working knowledge of** **GST** * Established **IFC (Internal Financial Controls) and Standard Operating Procedures (SOP)** across processes in present and past assignments; reviewed their effectiveness at regular intervals * Established a working relationship with bankers; negotiated for fund raising and implemented significant improvements in accuracy and timeliness of **fund management and reporting** * Prepared business plans and presentations for strategic investors * Skills in taking up and close audits and directing **consolidation of accounts** at group level followed by statutory filing of returns * Administered TDS, Tax Audit, **direct & indirect tax assessments**, **international taxation and appeals up to tribunal level** * Extensive working knowledge of **IND AS** and statutory / regulatory compliances; performed **FDI reporting, RBI communications and ROC compliances** * Provided timely, relevant and accurate reports and analysis of organisation’s performance for decision-making by management * Goal-driven with combination of excellent commercial sense, problem-solving & analytical skills |
| Larsen & Toubro Ltd. As Deputy General Manager – Accounts | | | |
| career24x24icons Career Timeline (Recent Experience)  Xenitis Infotech Pvt. Ltd. as Manager – Accounts  Metalogic Systems Pvt. Ltd., Kolkata as Manager - Finance | | | |
| ***Deputed as Finance Head at Daewoo-L&T JV, Patna***   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  |  |  |  | | **Nov’03 – Jul’07** | **Aug’07 – Mar’08** | **Mar’10 – Nov’10** | **Dec’10 – May’16** | **Since Nov’16** | |  |  |  |  |  |   Digital Domain (India) Pvt. Ltd. as “Senior Manager - Commercial”  Eden Real Estates Pvt. Ltd., Kolkata as Chief Manager - Finance Accounts | | | |
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| softskills24x24icons Soft Skills | |  | edu24x24icons Education |
| Communicator Innovator  Thinker  Collaborator Intuitive | |  | * CA Final from ICAI in 2009 * B.Com. (Hons.) from St. Xavier’s College, Kolkata, Calcutta University in 1993 |
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| exp24x24icons Work Experience  **Since Nov’16 with Larsen & Toubro Ltd., Patna as Deputy General Manager -Accounts**  ***Deputed as Finance Head at Daewoo-L&T JV, Patna (Since Dec’16)***  *Functional Reporting to Head-Finance (Heavy Civil Infrastructure Division)*  **Key Result Areas:**   * Managing entire gamut of Finance & Accounts including accounting, auditing, direct / indirect / international taxation, inventory control, working capital management, management MIS, variance analysis, budgeting, profit monitoring, banking, & treasury operations * Spearheading commercial functions such as price and terms fixation, comparative analysis, vendor selection of material and sub-contractor through Project Management Team * Maintaining client relationship for smooth collection of receivables * Executing administrative and stores compliance and decision-making functions * Steering operations pertaining to cash flow and treasury management * Preparing financial projections in coordination with Planning Department other functions * Undertaking working capital forecast & management; arranging funds from internal and external sources * Spearheading accounts closure and preparation of quarterly & annual financial statements * Conducting and supporting Statutory Audit, Tax Audit & other Regulatory Audits * Executing project cost reviews, reconciling deviation from plan and devising control and reduction measures * Monitoring budgets and developing budgetary controls with special emphasis of cost control and savings * Facilitating necessary MIS to senior management including Periodic Reports for JV Partners and Board Members * Administering matters related to direct & indirect including international taxation & RBI compliances * Assigning tasks and supervising Assistants in Accounts, Stores, Administration & Industrial Relation functions * Participating in strategic decisions in administrative & industrial relationship matters * Establishing and implementing internal control measures and internal financial control   **Highlights:**   * Pivotal in planning & administering budget; managed budget & resource allocation * Automated preparation of various executive MIS reports for high level decision-making * Ensured JV partners funding through accurate forecasting and monitored progress of project without hindrance * Complied with all commercial contractual obligations with client within the allotted time limit * Maintained smooth accounting function with timely closure of books of accounts, followed by Audit (Statutory & Tax) along with compliances under International Taxation * Successfully conducted and completed 2 year’s Departmental Service Tax Audit * Submitted periodic reports and budgets within the allotted timeframe * Maintained compliances with timely discharge of taxes and submission of returns; submitted all returns on time and ensured maintenance of all records while transition to GST * Monitored costs and highlighted same to JV PMT for control; ensured costs within parameters of overall budget * Established roles, definition and control mechanism within the function and cross-functions for ensuring risk minimization through mitigation measures * Developed layers of internal financial controls on checker, maker, verifier & approver concept, thereby minimizing transactional risk * Highlighted areas of control mechanism and processes developments including transition to ERP   **Dec’10 – May’16 with Eden Real Estates Pvt. Ltd., Kolkata as Chief Manager - Finance Accounts**  *Reported to Group CFO*  **Key Result Areas:**   * Undertook cash flow management & preparation of financial projections; liaised with banks / FIs for various project based funding proposals; prepared Drawing Power Reports for banks and business Plans for PE Funding * Steered debtors management in close coordination with Sales Team * Planned pricing mechanisms and structures; managed creditors & their payments * Spearheaded finalization of accounts including interaction with Statutory, Tax & Internal Auditors * Managed Departmental Audits by Service Tax and VAT * Executed project cost reviews, reconciliation of deviation from plan and indicated instances of cost overrun * Provided necessary MIS to senior management and periodic reports to PE investors * Executed direct tax assessments, international taxation and appeals up to ITAT   **Highlights:**   * Organized external Working Capital limits/Term Loan limit to INR 85 Crores and PE funding of INR 60 Cr. * Participated in implementation of SAP-customized for receivables * Successfully conducted tax assessments for3 consecutive years * Repatriated back return to FDI Partners * Represented the company before ITAT, Income Tax Commissioner(Appeals) * Cleared 3 consecutive years VAT assessment as well as Departmental Service Tax Audit * Planned joint development offers and profitability for new ventures of group companies for business worth over INR 5000 Cr. * Implemented Pricing Structure after various legislative changes in direct and indirect taxes   Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\Certification24x24icons.png Previous Experience  **Mar’10 – Nov’10 with Metalogic Systems Pvt. Ltd., Kolkata as Manager - Finance**   * Supervised entire Accounting function in compliance with accounting standards issued by ICAI * Adhered to statutory compliances (up to Income Tax assessments, Service Tax compliances, TDS, so on) * Liaised with Merchant Banker for preparing projections for private equity funding and drawing power report * Managed credit control, commercial and treasury operations   **Aug’07 – Mar’08 with Digital Domain (India) Pvt. Ltd. (IT & ITES) as “Senior Manager - Commercial”**   * Undertook branch administration (including a branch at UK) * Resolved direct & indirect taxation matters including STPI returns * Managed entire treasury operations, budgeting, MIS, accounting and taxation functions   **Nov’03 – Jul’07 with Xenitis Infotech Pvt. Ltd. as Manager – Accounts**   * Monitored fund & non-fund position pertaining to banks under consortium having an exposure of INR 400 Crores; generated MIS report on a regular basis of the entire group * Opened & discounted ILC/FLCs including FOREX remittance (against procurement & export of goods & services) and managed exchange control documentation * Steered payment processing of HO & factory vendors & reconciliation (including of group companies) * Supervised accounting operations, reconciliation & consolidation of HO & Himachal Pradesh Factory accounts * Administered operations in 18 branches PAN India   **May’01 – Oct’03 with Veeline Media Ltd. as Senior Executive – Finance**  **Oct’98 – Apr’01 with DSQ Software Ltd. as Junior Officer - Finance & Administration**  **Apr’98 – Sep’98 with C. E. S. C. Ltd. as Industrial Trainee - Treasury Department**  Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\Training-Attended24x24icons.png Freelance Experience  **Apr’08 – Feb’10 with Chartered Accountants & Cost Accountants on assignment basis**  **Key Result Areas:**   * Undertook budget preparation and variance analysis * Prepared project reports; finalised accounts & conducted Internal, Statutory, Tax & Stock Audits * Resolved direct & indirect taxation matters including assessments, audits, drafting appeals & preparing returns * Steered operations related to principal employer compliances & payroll management   Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\workshop24x24icons.png Articleship  **1992 - 1996 with B. C. Kundu & Co. as Articled Clerk**  Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\Soft-Skills24x24icons.png IT Skills  Microsoft Package MS Office (Word, Excel and PowerPoint)  Accounting Packages Tally, ERP 9, SAP, EIP @ L&T (Customized ERP)  ERP Implementation 3e - a make by E-Solutions (a division of Ilabs), Partial SAP Implementation,      Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\personal-details24x24icons.png Personal Details  **Date of Birth:** 2nd July 1971  **Languages Known:** English, Hindi & Bengali  **Address:** 59A, Sarat Bose Road, First Floor, Kolkata – 700 025 | | | | |
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