**SHACHIN KUMAR MAJEE**

**Mobile: +91 – 6201358556**

**E-Mail: nachish13@gmail.com**

Dear Sir

Please find attached my Resume. I'm particularly interested in opening at your organization, which relates strongly to wide of experience in Project Management, Design & Execution, Construction Supervision, Operations & Maintenance, Contractors Management, Quality Specification & Standards, Client Interaction and Reconciliation and Budgeting.

As **Deputy Manager** with **Bajaj Electricals Limited,** I believe I meet all the essential criteria of the position. Highlights of experience and demonstrated talent I would bring to your organisation include:

Actively involved in providing recommendations on safety and design criteria by evaluating engineering proposals, shop drawings and design comments for sound electrical engineering practice

* Instrumental in handling electrical and electronic systems and prototypes according to engineering data.
* A multifaceted personality, passionate about change, controls and compliance with business process excellence.

I am now looking to take up roles in Project Management, Client Servicing, Maintenance and Installation & Commissioning in companies across Electrical Domain. Of particular interest to me would be positions in Project Management, Maintenance, Troubleshooting, Installation & Commissioning, Quality, Inspection and Customer Relations and Man Management. My current CTC is 12.32 Lakhs, am currently drawing an expected CTC of Rs. 16.51 Lakhs approx. from you, and am open to assignments across India.

I am keen to join your firm due to its leading position in the industry, great organizational culture, spirit of innovation, professionalism that characterizes your firm and its employees. I am attracted to this role because of the organizational performance, values, and challenges, best fit, etc. that it offers.

I appreciate your taking the time to review my credentials and experience. I am looking forward to a positive response.

Thanking you.

Sincerely,

**SHACHIN KUMAR MAJEE**

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| Photo  **Total Work Experience –13. 5 years+ in Electrical,**  **Mobile:**  **+91 – 6201358556**  **E-Mail: [nachish13@gmail.com](mailto:nachish13@gmail.com)**  **Permanent Address:**  c/o- Mr. A.N.Majee  Behind valentine Lodge, near ‘A team’ ground  Block-13, Raghunathpur, Puruliya,  WestBengal-723133.  **Present Address:**  C/o Yatinder Kshyap, Belwanwa, Motihari, East Champaran,  Bihar-845401.  **Date of Birth** – 05.09.1984  **PAN No. –**  AVCPM9998C  **Software Skills –**  SAP MM Module, AutoCAD-04  MS-Excel,  MS- PROJECT,  Word,  PowerPoint,  Leap ahead  **Education Qualification**–  2006 – B- TECH in Electrical Engineering with 80.01%,  Durgapur Institute of Advance Technology and Management, WBUT.  2002 - 12th from Ram Sagar High School under W.B.C.H.S.E.  2000 - 10th from South Eastern Railway Inter College under B.S.E.B.  **Industrial Training-**  Organization:  Trolex (I) Pvt. Ltd., Bangalore  Title:  Industrial Management & Sensor Overview  Period:  1 month (Jun’ 04 – Jul’ 04)  Team Size: 7  Description:  The training completed under the guidance of Mrs. Aswathi M George. Gained significant exposure on quality control, standard of product, marketing management and sensor overview.  Organization:  Durgapur Project Limited, Durgapur  Title:  Power Generation, Transmission and Distribution.  Period:  1 month (Jun’ 05 – Jul’ 05)  Team Size: 7  Description:  Gained exposure in generation, transmission, and distribution of electrical energy.  **Other Details –**  **Languages Known –**  Bengali, English, Hindi  **Marital status-**  Married  **Previous Employer**  Petron Engineering Construction Limited  **Previous Employer**  **CTC- 5.81 Lacks**  **Current CTC-**  **12.32 Lacks**  **Expected CTC-**  **16.51 Lacks**  **Notice period**  **30 Days**  **Reason for Change- Better opportunity, Hike in CTC** | **Seeking Senior level managerial assignments in the areas of Project Management / Client servicing / Maintenance / Installation & Commissioning with a growth-oriented organization in Electrical & Civil Domain.**  **PROFESSIONAL OVERVIEW**   * A competent professional with more than 13.5 years of experience (since 24th Sep-2007 to till date) in Project Management, Design & Execution, Construction Supervision, Operations & Maintenance, Contractors Management, Quality Specification & Standards, Client Interaction and Reconciliation and Budgeting. * Presently serving with Bajaj Electricals Limited as Assistant Project Manager and responsible for Civil and Electrical work at 12 nos 33/11 KV New substation. Previously serving Petron Engineering Construction Limited, NTPC Rihand, U.P. as Sr. Executive Engineer and role as Planning and Lead Field Engineer. * Proficiency in liaising with the govt. officials for acquiring licenses and generating various kinds of reports. * A project planner with expertise in spearheading the Network system, implementation initiatives, ensuring delivery of projects within the time & cost parameters and possess in depth knowledge of electrical principles, use of hand tools and measuring instruments. * Well in Civil Layouts and Construction of Equipment foundation and Control room buildings. * Installation & commissioning of various electrical equipments. * Adept in managing erection & commissioning activities involving resource planning, team building and coordination with Internal / External Departments. * Exceptional team building, organisational and analytical skills coupled with demonstrated relationship management and communication abilities.   **Key Result Areas:**   |  |  | | --- | --- | | Project Management | Managing project activities finalization of vendor technical specifications, procurement, scheduling, progress monitoring, erection, testing & commissioning, site management and work force planning.  Preparation of budget and regular analysis on profit and loss.  Planning resource and work scheduling to achieve effective work force deployment of qualified workforce. | | Installation, testing & Commissioning | Installing, testing and commissioning as well as conducting tests & inspections of Fire Protection System, DG system, Battery Bank, 4-pole, 6-pole, street light poles lighting DB & power DB, PMCC & MCC, 33/11KV, 11/6.6KV & 6.6/0.433KV transformer; planning & effectuating maintenance schedules for equipments.  Designing plant layout, making drawing, approving them and carrying out inspection tests for determining the effectiveness of the plant/equipment.  Installation and commissioning of the HT & LT System as well as conducting tests & inspections to ensure operational effectiveness of electrical machineries, etc. | | Quality/ Inspection | Examining physical properties of supply materials and quality of execution. Coordination with client FQA person and conduct FQA.  Identifying scope for modifications in equipments, process flow, working practices, consumables, power, etc. for controlling & reducing conversion cost per unit produced. | | Vendor HSE development | Conduct meeting with staff, labour, vendor and subcontractor to make knowledge and development of site & office work quality and safety. | | Customer Relation /Man Management /Communication with client | Effectively interacting with corporate as well as clients and participating in client meetings. | | Designing | Well familiar with PSS Layout, Cable Sizing Calculation, Tray Sizing, Transformer Sizing, Earthing, Station Lighting and Street Lighting Calculations. Proficient to prepare Drawing using Auto CAD. | | Civil Activity | Well familiar with construction of equipment foundation, Control room Building, Cable Trench, PCC Road, Preparation of Bar Binding schedule etc. conduct Soil test, cube Test, Quantification of Material in Civil Work, Budget Preparation. |   **CAREER RECITAL**  Total Work Experience –More than 13.5 years  **Present Role:**  Joined BAJAJ ELECTRICALS on 24th July 2017 as Deputy. Manager – Project Management in Power Distribution.  Responsible for construction of 12 nos 33/11 KV New PSS, execution of 33 KV Feeder 12 nos and 115 nos 11 KV Feeder including agriculture and non- agriculture purpose under DDUGJY Scheme.  Presently Deputed as Asst. Project Manager and Directly involved with PSS Civil work and Electrical Execution, Testing and Commissioning activities of Power Sub Stations.  Playing the lead role to monitor daily basis progress and make strategy to gain pace of work in 33 KV Feeder work,  Responsible for Material Management, BOQ Preparation and amendment, reconciliation of Materials and clearance to procure material as per requirement, Client Billing for Supply and Erection Work, Budget Preparation, Collection from Client, and HOTO of Project.  Prepare PSS Contractor Billing through Leap ahead system.  Coordinate with HQ and Client and attend client meetings as represent of my organisation.  **Previous Records:**  Since Sep’ 07 to Jul’ 17 worked with Petron Engineering Construction Limited,  *designated* as Executive Engineer and *deputed as Lead Field Engineer also acting role to spearheading overall site activities, planning of site execution, monitoring site progress, Guiding Site Engineers, Quotation collection and comparison, prepare PR & PO, following up suppliers, cost control, analysing design related problems and modification, documentation in SAP System, budget preparation, billing , following up vendors and coordination with client and all documentation at Rihand Super Thermal Power Project (2 x 500MW*  *coals based)* NTPC Rihand, U.P  **Growth Path:**  *Joined as Graduate Engineer Trainee in Sep’ 07.*  ***Promoted as Engineer in Jun’ 08.***  ***Promoted as Sr. Electrical Engineer in Apr’ 09.***  ***Promoted as Executive Engineer in Sep ’12***  ***Promoted as Sr. Executive Engineer in Sep ’16***  *Joined Bajaj Electricals in July’17 as Asst. Manager*  ***Promoted as Deputy Manager in Jan’ 21***  **Reverse Chronology of Projects Achievement**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Client** | **Type of Contract** | **My Role** | **Time period** | **value** | | NBPDCL, East Champaran, Bihar | Supply and Erection for construction of New PSS and Feeder Work | Project Management, Procurements, Budgeting, Billing, staff, manpower, vendor, subcontractor, material management, site monitoring for Civil work and electrical Work for Power Substation and associated Feeders, Preparation of Client Billing, HOTO, Reconciliation, Collection, meeting with client, coordination with HO | Jul’17 to Till date | 256 Cr | | NTPC, Rihand Nagar, Uttar Pradesh | Supply & erection of Electrical Equipments at 2 x 500 MW Rihand Super Thermal Power Plant, stage-III. | Project Management, Procurements, staff, manpower, vendor, subcontractor, material management, site monitoring, meeting with client, coordination with HO. | Feb' 11 to  Jul’ 17 | 34 Cr | | Reliance Thermal Power Plant, | Supply & erection of Electrical Equipments at Rosa Thermal Power Plant 4x 300MW Coal Based. | Lead Engineers, carried out erection, Testing Commissioning of electrical equipments i.e. Generator protection, metering, transducer, regulator, suppression, excitation and generator fault recorder system. Power transformer such as - 370 MVA generator transformers. 50 MVA station transformers and 25MVA unit auxiliary transformers, neutral grounding resisters. HT switchgears, PMCC, MCC, bus ducts with supports, distribution boards, 220v 16Ah, 32Ah, 1680Ah battery and battery chargers. Attending meetings with client. Coordination with planning. Handover project to client. | Dec’ 08 to  Feb’11 | 25 Cr | | Indian Oil Corporation Ltd. Paradeep Refinery, Orissa | Maintenance Work Part B of Indian Oil Corporation Limited at Paradeep Refinery | Accounted for maintenance of 12 nos. substations having Siemens product LT PMCC panels, capacitor panels, Jyoti Ltd. made HT breaker and panel, 35 metres high masts, and DG set.  Maintenance of GOD, LA and insulators along with their replacement. | Oct’ 08 to  Dec’ 08 |  | | Indian Oil Corporation Ltd. Paradeep Refinery, Orissa | Construction Power Supply Work Part A of Indian Oil Corporation Limited at Paradeep Refiner | Involved in planning for execution of the assigned task in close coordination with head office and client.  Accounted for material reconciliation and billing along with documentation and report generation.  Equipment sizing calculation including voltage drop calculation power loss calculation short circuit calculation and Fault level & illumination calculation.  Carried out Erection, testing & commissioning of MRCS and 12 substations in ring method, DG system, Battery Bank, 4-pole, 6-pole, street light poles lighting DB and power DB Siemens product PMCC & MCC, 33/11KV, 11/6.6KV and 6.6/0.433KV transformer. | Aug’ 08 to  Oct’ 08 | 100 Cr | | Indian Oil Corporation Ltd., Panipat Refinery, Haryana | Equipment erections at Expansion project of CCRU Revamp | Planning for pre shut down activity.  Cable, Transformer, Station Lighting, Street Lighting, Earthing Sizing Calculation. Preparation of Drawing Using Auto CAD.  Erection, Testing, Commissioning of electrical equipment during shutdown.  Efficiently handled erection testing and commissioning activities of MCC and PMCC (Siemens) 6.6 KV HT Swgr (CGL).  6.6 KV HT motor(BHEL), substation smoke and fire system (Honeywell products), UPS (Hirel).  Battery installation and its 3 step charging discharging testing and commissioning of HBL production.  Cable tray installation for various HT LT and control cables.  HT and LT cable laying dressing and termination and earth grid, earth pit, riser installation and complete earthing of electrical equipments | Sep’ 07 to  Aug’08 | 450 Cr |   Detailed Job Description –  1. Project Coordination and Supplier Handling –  2. Coordinating with site contractors for work progress.  3. Checking of progress reports and pushing for billing.  4. Guiding site engineers for preparation of measurement sheets for billing.  5. Communication with client about milestone payments, front availability issues.  6. Documentation for Procurement, Billing, Handing Over.  7. Coordinating with site and client for upcoming material requirement  8. Making of required ITP/QAP for project and specific processes  9. Conduct meeting with all staff and dept to make work environment healthy and smooth.  10. Conduct safety meeting and safety program with safety person, all staff and labor for development of work safety. |

**DECLARATION**

I hereby declare that all statements above are true to the best of my knowledge.



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