

## AADHAAR ENROLMENT / CORRECTION FORM

**Aadhaar Enrolment is free and voluntary. Correction within 96 hours of enrolment is also free. No charges are applicable for Form and Aadhaar Enrolment. In case of Correction provide your EID, Name and only that field which needs Correction.**

In case of Correction provide your EID No here: | | | | | | | | | | | | | | | | dd | mm | yyyy | hh : mm : ss |

**Please follow the instructions overleaf while filling up the form. Use capital letters only.**

|   |  |   |  |
|---|--|---|--|
| 1   | Pre-Enrolment ID :   | 2   | NPR Receipt/TIN Number :   |
| 3   | Full Name: Rajesh  |   |  |
| 4   | Gender: Male ( <input checked="" type="checkbox"/> ) Female ( <input type="checkbox"/> ) Transgender ( <input type="checkbox"/> )  | 5   | Age: 5 Yrs OR Date of Birth: 11   22   2015  <br>Declared <input type="checkbox"/> Verified <input type="checkbox"/> |
| 6   | Address: C/o ( ) D/o ( ) S/o ( <input checked="" type="checkbox"/> ) W/o ( ) H/o ( ) NAME Rajesh Sharma  |   |  |
|   | House No/ Bldg./Apt. 2323  | Street/Road/Lane 586 Mill Creek Lane  |  |
|   | Landmark CA  | Area/locality/sector  |  |
|   | Village/Town/City  | Post Office   |  |
|   | District Ludhiana  | Sub-District  | State CA   |
|   | E Mail rajeshsharmaa@gmail.com   | Mobile No 4   0   8   4   7   2   2   7   5   1   | PIN CODE 9   5   0   5   4   |
| 7   | Details of : Father ( ) Mother ( ) Guardian ( ) Husband ( ) Wife ( )<br><i>For children below 5 years Father/Mother/Guardian's details are mandatory. Adults can opt to not specify this information, if they cannot/do not want to disclose.</i>  |   |  |
|   | Name Rajesh Sharma   |   |  |
|   | EID/ Aadhaar No.:   u   9   3   e   8                     dd   mm   yyyy   hh : mm : ss  |   |  |
| 8   | I have no objection to the UIDAI sharing information provided by me to the UIDAI with agencies engaged in delivery of public services including welfare services.  |   | ( <input checked="" type="checkbox"/> ) / ( <input type="checkbox"/> )   |
| 9   | Select <input checked="" type="checkbox"/> one of the below (OPTIONAL) ( <b>This data cannot be Corrected after Enrolment</b> )<br><input type="checkbox"/> I want the UIDAI to facilitate opening of a new Bank/Post Office Account linked to my Aadhaar Number and have no objection to sharing my information for this purpose<br><input type="checkbox"/> I have no objection to linking my present bank account provided here to my Aadhaar number<br>State Bank Name/Branch<br>IFSC Code Account No. |   |  |
| Verification Type : Document Based ( ) Introducer Based ( ) Head of Family ( )<br>Select only one of the above. Select Introducer or Head of Family only if you do not possess any documentary proof of identity and/or address. Introducer and Head of Family details are not required in case of Document based Verification. |  |   |  |
| 10  | <b>For Document Based</b> (Write Names of the documents produced. Refer back side of this form for list of valid documents)  |   |  |
|   | a. POI Passport  | b. POA Bank Statement/Passbook  |  |
|   | c. DOB Birth Certificate<br>(Mandatory in case of Verified Date of Birth)  | d. POR Pension Card   |  |
| 11  | <b>For Introducer Based</b> – Introducer's Aadhaar No.   | <b>For HoF Based</b> - Details of : Father ( ) Mother ( ) Guardian ( <input checked="" type="checkbox"/> ) Husband ( ) Wife ( )<br>HoF's Eld/Aadhaar No.:                                 dd   mm   yyyy   hh : mm : ss |  |
| I hereby confirm the identity and address of _____ as being true, correct and accurate.   |  |   |  |
| Introducer/HoF's Name:  |  | Signature of Introducer/HOF   |  |

### Consent

I confirm that information (including biometrics) provided by me to the UIDAI and the information contained herein is my own and is true, correct and accurate.

**Applicant's signature/Thumbprint**

Verifier's Stamp and Signature:

(Verifier must put his/her Name, if stamp is not available)

To be filled by the Enrolment Agency only :

Date & time of Enrolment: \_\_\_\_\_

## Instructions to follow while filling up the enrolment form

|                                   |   |
|-----------------------------------|---|
| Field 2<br><b>NPR NUMBER</b>      | Resident may bring his/her National Population Register Survey slip (if available) and fill up the column.  |
| Field 3<br><b>NAME</b>            | Write full name without salutations/titles. Please bring the original* Proof of Identity (POI) document. (See list A below). Variation in Resident's Name in contrast to PoI is permissible as long as the change is minor spelling only, without altering the Name in PoI document. For Example: If Resident's PoI reads "Preeti", then "Priti" can be recorded if Resident wants so.  |
| Field 5<br><b>DOB / AGE</b>       | Fill in Date of Birth in DDMMYYYY format. If exact Date of Birth is not known, approximate age in Years may be filled in the space provided. Please bring the original Proof of Date of Birth (DoB), if available. (See list D below). Declared checkbox may be selected if Resident does not have a valid proof of Date of Birth document. Verified checkbox is selected where Resident has provided documents as proof of Date of birth.  |
| Field 6<br><b>ADDRESS</b>         | Write complete address. Please bring the original Proof of Address (POA) document. (See list B below). Please note that the Aadhaar letter will be delivered at the given address only. <ul style="list-style-type: none"> <li>To include Parent / Guardian / Spouse name as part of the address, select the appropriate box and enter the name of the person.</li> <li>Minor Corrections / Enhancements are permissible to make the address complete without altering the base address as mentioned in the POA document.</li> </ul>  |
| Field 7<br><b>RELATIONSHIP</b>    | <ul style="list-style-type: none"> <li>In case of children below 5 years, it is mandatory to provide father/mother/guardian details with their Aadhaar or EID number.</li> <li>If the resident is not holding a Proof of Identity &amp; using the Head of the Family identity for enrolment, it is mandatory to provide Head of the family's details with his/her Aadhaar or EID number. Please refer illustration below for filling EID. Please bring the original Proof of Relationship (POR) document. (See list C below).</li> <li>For other cases, it is optional for the resident to fill up the relationship details.</li> </ul> |
| Field 8<br><b>CONSENT</b>         | Resident may specifically express willingness / unwillingness by selecting the relevant box.  |
| Field 9<br><b>BANK ACCOUNT</b>    | Resident may choose to open a new Aadhaar enabled bank / POSB account or can link existing bank account to Aadhaar number. Relevant details as requested may be provided. This is an optional field.  |
| Field 10<br><b>DOCUMENTS</b>      | Write the name of Documents for PoI and PoA. In case proof of Date of Birth is available, then write the name of Date of Birth document. If the resident is not holding a Proof of Identity & using the Head of Family based enrolment, then write the name of Proof of Relationship document. For Valid list of documents, please refer list of Documents below.   |
| Field 11<br><b>INTRODUCER/HoF</b> | Resident who does not have POI and POA may get enrolled through an Introducer/ Head of Family. Pl contact nearest enrolment centre or your Registrar, for further details.  |

### List A. POI documents

- Passport
- PAN Card
- Ration/ PDS Photo Card
- Voter ID
- Driving License
- Government Photo ID Cards/ service photo identity card issued by PSU
- NREGS Job Card
- Photo ID issued by Recognized Educational Institution
- Arms License
- Photo Bank ATM Card
- Photo Credit Card
- Pensioner Photo Card
- Freedom Fighter Photo Card
- Kissan Photo Passbook
- CGHS / ECHS Photo Card
- Address Card having Name and Photo issued by Department of Posts
- Certificate of Identity having photo issued by Gazetted Officer or Tehsildar on letterhead
- Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations

### List B. POA documents

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>Passport</li> <li>Bank Statement/ Passbook</li> <li>Post Office Account Statement/Passbook</li> <li>Ration Card</li> <li>Voter ID</li> <li>Driving License</li> <li>Government Photo ID cards/ service photo identity card issued by PSU</li> <li>Electricity Bill (not older than 3 months)</li> <li>Water bill (not older than 3 months)</li> <li>Telephone Landline Bill (not older than 3 months)</li> <li>Property Tax Receipt (not older than 3 months)</li> <li>Credit Card Statement (not older than 3 months)</li> <li>Insurance Policy</li> <li>Signed Letter having Photo from Bank on letterhead</li> <li>Signed Letter having Photo issued by registered Company on letterhead</li> <li>Signed Letter having Photo issued by Recognized Educational Institution on letterhead</li> <li>NREGS Job Card</li> <li>Arms License</li> <li>Pensioner Card</li> <li>Freedom Fighter Card</li> </ol> | <ol style="list-style-type: none"> <li>Kissan Passbook</li> <li>CGHS / ECHS Card</li> <li>Certificate of Address having photo issued by MP or MLA or Gazetted Officer or Tehsildar on letterhead</li> <li>Certificate of Address issued by Village Panchayat head or its equivalent authority (for rural areas)</li> <li>Income Tax Assessment Order</li> <li>Vehicle Registration Certificate</li> <li>Registered Sale / Lease / Rent Agreement</li> <li>Address Card having Photo issued by Department of Posts</li> <li>Caste and Domicile Certificate having Photo issued by State Govt.</li> <li>Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations</li> <li>Gas Connection Bill (not older than 3 months)</li> <li>Passport of Spouse</li> <li>Passport of Parents(in case of Minor)</li> </ol> |
|--|---|

### List C. POR documents

- PDS Card
- MNREGA Job Card
- CGHS/State Government/ECHS/ESIC Medical card
- Pension Card
- Army Canteen Card
- Passport
- Birth Certificate issued by Registrar of Birth, Municipal Corporation and other notified local government bodies like Taluk, Tehsil etc.
- Any other Central/State government issued family entitlement document.

### List D. DOB documents

- Birth Certificate
- SSLC Book/Certificate
- Passport
- Certificate of Date of Birth issued by Group A Gazetted Officer on Letterhead

### Illustration for filling up EID No.

|   |                                |                |
|---|--------------------------------|----------------|
| <b>Acknowledgement/ Resident Copy- पावती / निवासी रसीद</b>  |                                | <b>AADHAAR</b> |
| Enrolment No./समांकन संख्या: 0008/12345/00020   | Date/तिथि: 28/04/2011 15:50:16 |                |
| *** This is not the Aadhaar number ***  |                                |                |
| <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">↓</div> <div style="text-align: center;">↓</div> </div> |                                |                |
| <b>OR EID No:</b> 0008 12345 00020 28 04 2011 15 50 16  |                                |                |

\*In instances where original documents are not available, copies attested / certified by a public notary / gazetted officer will be accepted.