# Intranet Application Development

Proposal For GreenPark Hotels

Submitted By Global Nest Consulting pvt. Ltd.

June 07<sup>th</sup>, 2013

GreenPark Hotels
Mr. Srinivas,
Hyderabad

Dear Mr. Srinivas,

On behalf of Globalnest, we thank you for the opportunity to provide you with a proposal for GreenPark Hotels... We fully recognize the importance of having an intranet application to support the effectiveness of your operations, and build the success of your organization. Global Nest is proposing a functionally complete set of applications to accommodate the scope of your project.

We are confident that Globalnest is the right choice for GreenPark Hotels. Given our knowledge of your needs and objectives, we know that php is a clear and compelling solution that will deliver quantifiable and actionable value to GreenPark. We are looking forward to working with you to make your initiative a successful deployment on time, value, and budget, and to becoming your long-term partner of choice.

Sincerely,

J Kalyan Krishna
Business Development Manager
Globalnest

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# 1. PROJECT OVERVIEW

## 1.1 BACKGROUND

The GreenPark at Hyderabad is an urban oasis located at Greenland's in the heart of the Vibrant Capital of Andhra Pradesh. This elegant and comfortable 148 room hotel is nestled in a one of the verdant areas of Hyderabad.

The concepts of sensitivity to nature, efficiency and comfort have been integrated into all facilities and services offered by the Hotel, thereby offering the business traveler a well-deserved break and a cocoon to rest and recharge.

The present Intranet being used by the group is designed about 3 years back. With the addition of two more Five star hotels in the group and to cater to the dynamic changing scenario it proposed to Redesign the Intranet. The Intranet KIOSK will be placed in all hotels where in employees can see all the information about the hotel.

## 1.2 PURPOSE / OBJECTIVES

GreenPark want to develop an Intranet which will be useful for Updating and populating the latest news and events, Guest feedbacks, Employee assessments and Guest Feedbacks.

1. Improve efficiency
2. Enhance internal communication
3. Streamline business operations
4. Build knowledge
5. Organize information
6. Systemize processes
7. Develop corporate culture
8. Aid team building and collaboration

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## 1.3 ANTICIPATED BENEFITS

*Transparent and Quick information access in between the departments*

*Employee assessments, Opinion polls will help organization to improve.*

## *1.4* PLATFORM OR TECHNOLOGY PROPOSED

1. *PHP and HTML Scripting*
2. *SQL – Database*

**Operating Environment:**

1. The GreenPark Intranet application will be hosted in Web Hosting server and public/private access will be given to KIOSK systems as required. Firewall protection should be given for Private access.

2. GreenPark Intranet Application is completely Web application which will run in one or multiple browsers.

3. The GreenPark Intranet application shall operate on a server which running Apache Webserver.

4. The GreenPark Intranet application shall permit user access from the corporate Intranet and, if a user is authorized for outside access through the corporate firewall, from an Internet connection at the user's home

**Development Environment:**

1. The GreenPark Intranet application shall use MySQL database engine.

2. All HTML code shall conform to the HTML 5.0 standard.

3. All scripts will be written in PHP.

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### 2.1 REQUIREMENTS/DELIVERABLES

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Features / Improvements Required:

Phase 1:

Redesign the entire Intranet with a new concept & look by integrating the below facilities

1. Convert existing intranet to Touch screen Friendly
2. Update Entire site with latest information.
3. Redesign organization charts for Units and Corporate office.
4. Connectivity to RAMCO – Employee Self services
5. The following User friendly uploading facilities are required:
    A. To upload new employee information and Welcome message to keep scrolling with photos while the kiosk is not in use.
    B. To upload new policies.
    C. To update and publish new Knowledge Bank case studies.
    D. To update monthly, quarterly and Annual Awards with employee photo.
    E. To enter Record Sales.
    F. HR to publish Vacancies.
    G. Daily news bulletin.
    H. Discussion Forums.
    I. Enter Staff events.
    J. Enter Hotel events such as Festivals etc.,
6. Option for employee to give suggestions.
7. Option for employee to enter complaints.
8. (For SL# 6 & 7, the mail should be sent to pre-defined mail-id).
9. Birth days of the day.
10. News Letter.
11. Include Marigold and Avasa Hotel Details.

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**Phase 2:**

1. Monthly Survey on cafeteria services – with rating and analysis.
2. Survey on Intranet usage.
3. Any other surveys – Ex: Training, Interview, Induction etc.,
4. (The HR should be able to change the questionnaire depending on survey)
5. SOP based technical examinations for the employees based on department and designation. Form a set of 100 questions, the computer should pick up 10 questions randomly to set questionnaire and evaluate. There should be an option to have negative marks for wrong answers. Provision to change the questions and evaluation criteria. Aptitude Test for the employees for recruitments, promotions etc. similar to technical exam.
6. Access to Animated SOPs.
7. SOP knowledge certification.

# PROJECT SCHEDULE

| | 3.1 PROJECT SCHEDULE | |
|---|---|---|
| **MILESTONE OR MAJOR PROJECT DELIVERABLE** | **NO. OF DAYS ESTIMATED – PHASE 1** | **NO. OF DAYS ESTIMATED – PHASE 2** |
| Scope finalization | 5 | - |
| Environment Set Up | 3 | - |
| Development | 34 | 42 |
| Testing | 5 | 5 |
| Go-Live Preparation and Go Live | 3 | 3 |

Estimated Project Time line – 100 Man Days

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| 3.2 PROJECT RESOURCES | |
|---|---|
| RESOURCE | NUMBERS |
| Team Lead | 1 |
| Developers | 1 |
| Data base Admin | 1 |
| Tester | 1 |

## 4. PROJECT COST

| Implementation and centralized end user training | Units | Total Price |
|---|---|---|
| | 1 | 3,25,000 |

**Terms and conditions**

1. Project is divided in to 2 phases, as mentioned in the detailed scope. Implementation Fee for the development to be paid in 2 Installments for Each phase.

2. Phase-1 implementation cost is 2,00,000.00 INR paid in 2 installments. 50% with the Po and remaining 50 % after phase 1 Go-Live.

3. Phase-2 implementation cost is 1,25,000.00 INR paid in 2 installments. 50% with the Po and remaining 50 % after phase 2 Go-Live.

**Billing & Payment Terms:**

Currency of payment – INR

- Service tax extra
- The cheque or DD should be in favor of "Global Nest Consulting Pvt. Ltd".

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## APPROVALS

| APPROVAL | | | |
|---|---|---|---|
| PROJECT ROLE | NAME | SIGNATURE | DATE |
| Sponsor | | | |