



DEADLINE EXTENDED FOR ATMA & MAT STUDENTS

Last date to apply, 15th June 2020

Join our selection process
Online Personal Interview (PI) from 25th May to 24th June 2020

Online Personal Interview (FAQs)

In view of the current COVID-19 situation and keeping the health and safety concerns of the applicants in mind, the **Personal Interviews (PI)** for the selection process will now be **conducted online**.

Mentioned below are the **Frequently Asked Questions (FAQs)** related to the **Personal Interview (PI)** process.

1. When will the online Personal Interviews take place?

The Personal Interviews will be held from 25th May, 2020 onwards.

2. How to appear for the online Personal Interview?

The Online Personal Interviews will be held using a secured Zoom Meeting Link.

The process is very simple.

A. You need to book your interview slot (Date, Session & Time) on our Admission portal where you have previously filled your Form A & Form B.

(You can book a slot only after successful submission of both Forms A & B)

B. You will have to download the Zoom App and register yourself. You can access it safely from your home.

C. You can use your laptop/PC or smart phone to get connected through the Zoom link and appear for the Personal Interview.

D. On the day and time selected by you, you just need to click the Zoom link on our admission portal and start the interview. The link for the online Personal interview appears 15 minutes prior to the scheduled time. Incase the link is not visible, kindly REFRESH the page.

3. Do I need any advanced preparation?

Yes, you will need to ensure you have the following:

- A working device (laptop/PC or smart phone) with audio-video capability
- Good internet connectivity
- A working earphone/ headphones
- Noise-free environment / room from where you will attend the interview

4. Can the Personal Interview date be changed?

No, the Personal Interview date once chosen **cannot** be changed.

5. What can I expect during the in-depth Online Personal Interview?

During the personal interview the panel will:

- Assess your **motivation** to pursue our PGDM program & **map your future goals**.
- Evaluate your **communication skills / overall profile (strengths & weaknesses)**
- Understand your **expectations from the programme / unique skills/ abilities**

6. How will I be selected?

Selection for admission is purely based on merit and each candidate will be selected on the following parameters:

Criteria	Previous Weightage (Maximum)	Revised Weightage (Maximum)
Entrance Test Score (Scaled Down)	70	70
Group Discussion and Personal Interview	85	NA
In-depth Online Personal Interview	NA	70
Past Academic Performance		
* Secondary (10 th or Equivalent)	8	15
* Higher Secondary (12 th or Equivalent)	8	15
* Graduation	4	NA
Sports/ Extra Curricular Activities	20	20
Work Experience	05	10
TOTAL	200 Marks	200 Marks

8. I have yet to appear for my graduation exam. What do I submit in Form B?

Students who have not received their graduation results or appeared for their final semester exam can upload **the last mark sheet** that they have been issued as on date by their Institute or University.

You need to make one PDF file (recommended size upto 2 MB) containing your SSC or equivalent marksheet, HSC or equivalent marksheet and semester-wise marksheets received till date.

9. What If haven't received my Entrance Exam Scores?

If you have not received your entrance exam score (MH-CET/CMAT/CAT/ATMA/MAT/XAT) you can **upload the admit card** for the exam you have appeared for. The final score can be submitted to the admission office after you have received it.

10. My Institute only awards CGPA and not marks, what do I enter in Form?

We understand that Institutes have different marking systems. If you have only your GPA and CGPA scores, you can enter that in the Form B and in the marks field, you need to enter a ZERO (0).

11. When do I need to submit my original documents?

All documents will be verified in person after the institute reopens.