

KEY TAKEAWAYS

CHAPTER TITLE

Excel Basics: Getting Started

VIDEO TITLE

Formula Behavior

- 1 Locking referenced cells in a formula helps prevent dynamic changes when the formula is copied or moved to another cell.
- 2 To lock a column or row reference, put a '\$' in front of it. You can also use the **F4** key to do the same.
- 3 You have the flexibility to lock either rows or columns or both.