

## **MODEL COLLEGE DUMKA**

(Vijaypur, P.O. – Dudhani, Dist. – Dumka, PIN-814101, Jharkhand)

### **NOTICE INVITING QUOTATION**

Sealed quotations are invited from registered website development companies/firms/vendors with proven and specific experience in designing dynamic websites for Higher Educational Institutions (HEIs), including colleges and universities. The scope includes procurement, installation, customization, and modification of the official website of Model College Dumka.

The sealed envelope must clearly mention the superscription:

‘Development, Design, Domain & Hosting Purchase, and Maintenance of the Official Dynamic Website of Model College Dumka’.

Quotations should be submitted to the address below by 04:00 PM on or before 07.07.2025:

To:

The Principal

Model College Dumka

Vijaypur, P.O. – Dudhani,

Dist. – Dumka, PIN-814101, Jharkhand

### **Required Specifications**

The proposed website must include the following features:

- Custom homepage design
- Profile pages for teaching & non-teaching staff
- Subject-wise study material section
- Official email IDs for staff
- Logo design for Model College Dumka
- Integrated payment gateway
- Design must comply with guidelines specified by Government bodies for HEIs
- User-friendly interface optimized for real-time requirements of the college
- Domain and hosting (minimum 10GB space)
- Content Management System (CMS)
- Image slider
- Google Analytics integration
- Report generation and customization features
- Online/offline support system and any other services offered by the vendor

### **Terms & Conditions**

1. The selected vendor must complete the integration and data upload within 7 working days from the date of acceptance.
2. Upon acceptance, the vendor will be legally bound to complete the work as per the defined terms.
3. Free support services must be provided by the vendor.
4. Any future design, development, or content updates required as per new Government orders applicable to HEIs must be promptly implemented.
5. All quotations must be submitted in English and include both figures and words for rates and amounts.
6. Shortlisted vendors may be invited for a demonstration.
7. Firms must submit details of relevant experience and a list of technical personnel assigned to the project.
8. A signed copy of the terms and conditions must be enclosed as proof of agreement.
9. A 30% advance will be paid after selection, and the remaining 60% upon successful installation and customization.
10. Interested vendors must submit an Earnest Money Deposit (EMD) of ₹3,000/- (Rupees Three Thousand only) via Demand Draft/Account Payee Cheque in favour of 'The Professor Incharge, Model College Dumka, Vijaypur, Dumka – 814101, Jharkhand'. The EMD will be refunded to non-selected vendors.
11. Vendors must also submit valid documents including PAN and GST numbers, Professional Tax clearance, Trade License, last year's IT return, and full bank account details.
12. The College authority reserves the right to accept or reject any or all quotations without assigning any reason. No claims in this regard shall be entertained.

Professor in Charge  
Model College Dumka

**Copy of Quotation published in:**

- Temporary College Website – [www.modelcollegedumka.github.io](http://www.modelcollegedumka.github.io)
- College Notice Board