RAJESH S

+918754368976 | rajeshsj126@gmail.com | www.linkedin.com/in/rajeshsj12

K.K Nagar, Chennai.

Summary & Professional Objective

Highly analytical and results-oriented professional with three years of production and operations experience, strategically transitioning into a Data Analytics career. Currently engaged in an intensive Data Analytics course at SLA Institute, KK Nagar, mastering Python, Pandas, SQL, and Power BI. Proven ability to optimize processes, lead cross-functional teams, and derive actionable insights from complex operational data. Eager to leverage strong problem-solving skills, a robust analytical mindset, and newly acquired data proficiency to contribute to data-driven decision-making and drive business growth within an IT-centric environment. Seeking to apply my foundational understanding of data analysis, coupled with practical experience in operational efficiency and financial oversight, to a challenging Data Analyst role.

Skills & Core Competencies

Data Analysis & Business Intelligence:

- **Programming Languages:** Python (Pandas, Matplotlib, Seaborn - *actively studying and applying in projects*)

- **Database Management:** SQL (Advanced Querying, Data Extraction, Database Design Principles)

- **Data Visualization & Reporting:** Power BI (Dashboard Creation, DAX Functions, Data Modeling), Tableau & Tableau Prep

- **Data Manipulation & Cleaning:** Pandas, Excel (Advanced Functions)

- **ERP Systems:** SAP ERP

- **Statistical Analysis:** Data Interpretation, Trend Analysis

Operations & Process Optimization:

- Process Analysis & Documentation (SOPs, FMEA, Process Flow)

- Operational Efficiency Improvement

- Inventory Management

Leadership & Project Management:

- Project Planning & Execution

- Cross-Functional Collaboration

- Workflow Optimization

Soft Skills & Transferable Abilities:

- Problem-Solving & Persistence
- Critical Thinking & Analytical Mindset
- Adaptability & Continuous Learning
- Teamwork & Collaboration

Education

Data Analytics Course (In Progress) | SLA Institute, KK Nagar, Chennai

- Intensive curriculum focused on Python, Pandas, SQL, and Power BI for comprehensive data analysis.
- Developing practical skills in data cleaning, transformation, analysis, visualization, and reporting.
- *Relevant Coursework:* Data Structures, Statistical Methods for Data Analysis, Business Analytics, Predictive Modeling basics.

Master of Business Administration (MBA) in Operations & Business Analytics | Anna University Regional Campus, Tirunelveli

2021-2023 | CGPA: 7.93

- Developed a strong foundation in operations management principles and business analytics methodologies.
- Gained insights into quantitative techniques for decision-making and process improvement.

Bachelor of Engineering (BE) in Mechanical Engineering | University VOC College of Engineering, Tuticorin

2013-2017 | CGPA: 6.7

- Built a solid engineering foundation, fostering logical reasoning and problem-solving skills.

Higher Secondary Certificate (HSC) | St. Xavier's Higher Secondary School, Tirunelveli

2011-2013 | Percentage: 86%

Professional Experience

Senior Executive | Reliance Retail Ltd, Chennai

October 2023 – April 2025

- **Customer & Sales Analytics:** Collaborated with the Store Manager to develop and implement strategies for attracting customers, analyzing sales data to identify trends and opportunities.

- **Operational Optimization:** Oversaw daily operations related to customer service, sales, and inventory management, identifying bottlenecks and implementing efficiency improvements.

- **Supply Chain & Logistics:** Optimized JioMart order picking and handling processes, ensuring efficient processing and prompt delivery. Implemented strategic enhancements that improved overall efficiency and customer satisfaction.

- **Cross-functional Collaboration:** Collaborated with cross-functional teams to streamline the delivery process, improving the order fulfillment rate to 98% by analyzing delivery metrics.

- **Data-Driven Customer Service:** Addressed customer complaints quickly to enhance satisfaction, using feedback to inform operational adjustments.

Production Experience (Team Lead / Operations Analyst) | Nova Carbons Pvt Ltd., Tirunelveli

June 2018 – June 2021

- **Team & Performance Management:** Successfully managed a team of 14 employees over a year, overseeing departmental operations, workflow, and overall performance metrics.

- **Process Improvement & Optimization:** Spearheaded two major projects that significantly contributed to process improvement and optimization, applying analytical approaches to identify inefficiencies.

- **Documentation & Standardization:** Developed vital operational documents, including Standard Operating Procedures (SOPs), Failure Modes and Effects Analysis (FMEA), and comprehensive Process Flow documentation, ensuring data integrity and consistency.

- **Cost Analysis & OPEX Contribution:** Contributed data-driven ideas related to company OPEX and cost analysis, implementing process changes that aimed at cost reduction and operational efficiency.

- *This role provided extensive exposure to operational data, including production volumes, defect rates, and resource utilization, laying a strong foundation for a data analytics career.*

Internship in Logistics Department (Data & Process Analyst Intern) | Bosch Ltd., Gangaikondan plant

February 2023 (3.5 months)

- **Warehouse Optimization Project:** Concentrated on a project titled 'Improving Operational Efficiency in the Warehouse' by analyzing logistical data.

- **BI Dashboard Development:** Developed a Power BI dashboard, leveraging Python and SQL expertise, to enhance stock maintenance accuracy in the Warehouse High Rack, providing real-time data visibility.

- **Utilization Monitoring:** Integrated utilization monitoring visuals into the dashboard to effectively track warehouse space usage, leading to better resource allocation.

- **Lead Time Analysis:** Conducted a comprehensive Putaway Lead time analysis from the ground up, identifying critical factors influencing processing times.

- **Logistics Cost Control:** Introduced a bottom-up calculation method for Freight cost as a Logistics Cost Controller, providing actionable insights with the goal of cutting down on logistics expenses.

- *This internship served as a critical hands-on experience applying data analysis tools to solve real-world logistics and supply chain challenges.*

Languages

- Tamil (Native)

- English (Fluent)