

RAJESHWARI N C

Quality Assurance Analyst

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OBJECTIVE

I make a sound impact in corporate world and work enthusiastically in team to achieve goal of the organization with Devotion and hard work.

EXPERIENCE

Administrative Specialist

UL India Private Limited 📅 08/2023 - 03/2024 📍 Bengaluru, India

- Administrative Support for UL Solutions Controlled Document management system (ULDC). Responsible for processing, reviewing controlled documents as well as advise users in system processes.
- Data entry support enabling enterprise visibility to UL Solutions Accreditations being Standard based or Non-Standard based. The generated reports can guide users to which labs have accredited testing capabilities.
- Coordinated office events and projects, demonstrating strong organizational and multitasking abilities.
- Responded to inquiries and resolved administrative issues promptly, fostering a positive work environment.
- Performs other duties as directed.

Quality Assurance Analyst

Embright Infotech Private Limited

📅 07/2022 - 07/2023 📍 Bengaluru, India

- Conducting thorough testing procedures to ensure the quality and functionality of software products.
- Identifying and documenting defects, and effectively communicating them to the development team.
- Collaborating with cross-functional teams to ensure product requirement are met.
- Participating in quality assurance meetings and providing valuable insights for process improvement.

EDUCATION

Bachelor of Computer Applications

Sri Dharmasthala Manjunatheshwara College

📅 06/2019 - 09/2022 📍 Ujire, Karnataka

Pre-University Education

Vidhyarashmi Vidhyalaya College

📅 06/2017 - 03/2019 📍 Savanoor, Karnataka

SSLC

Shree Raja Rajeshwari English medium high School

📅 06/2016 - 04/2017 📍 Cherambane, Karnataka

SKILLS

C C++ Java SQL Python

HTML/CSS

PROJECTS

Pretty Pets

- Consolidation of pet data and activity management into one platform.
- This website offers a comprehensive range of services, including vaccination scheduling, intimate requests, order placement, and payment processing.
- This integrated platform aims to alleviate the challenge of managing these tasks manually by providing a centralized solution

COURSES

Database Management Essentials

LANGUAGES

English

Kannada

Hindi